How Do I Apply for a Paraprofessional License?

Are you 19+ years old?

- **No.** → You must be 19 years old to apply for the license.
- **Yes!** → Did you graduate high school or complete a high school equivalency (HSE) or GED?
  - **No.** → You must have a high school diploma or HSE/GED to apply for the license.
  - **Yes!** → Do you have an Associate's degree or 60+ semester hours of college coursework?
    - **Yes!** → Great! Send your official transcripts to Hannah at hdebernardi@roe35.org.

      Create an ELIS account at ISBE.net

      Apply for the paraprofessional license.

      Register your license once it is issued.

      You're ready to work!
    - **No.** → Have you completed the WorkKeys Applied Math and Workplace Documents Assessments with a score of 4 or higher?
      - **Yes!** → Great! Send high school diploma/transcript with graduation date or HSE/GED with completion date AND your score of 4 or higher on both tests to Hannah at hdebernardi@roe35.org

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        Apply for the paraprofessional license.

        Register your license once it is issued.

        You're ready to work!
      - **No.** → Find information about taking the WorkKeys assessments here.