

Colebrook School Board Meeting Minutes

Date	10/1/2024
Time	6:00 pm – CAES Library
Location	Colebrook Academy & Elementary School library
Chairperson	Tim Stevens

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
E	Nathan Lebel	P	Cayenne Amey	E	Kim Wheelock	P	Dana Hilliard
P	David Brooks	P	Julie Brunault		Asst. Principal	P	Bridget Cross
P	Rhonda Lyons	P	Tim Stevens	P	Stephanie Cameron	P	Chris Paquette
P	Robert Murphy				CTE Director		
				P	Emilie Hall		
					Student Member		
				E	Sandra Minigell		
				P	Brodyn Cote		
Public in Attendance: Theresa Deuschle, Christine Sullivan, Dawn Hall, Kathi Lawton-Haynes, Nick Hurley							

Minutes

Item	Subject	Action
1.	Roll Call: The meeting was called to order by Chairman Tim Stevens at 6:00 pm and opened with the Pledge of Allegiance	
2.	Agenda Adjustments: None	
3.	<p>Hearing of the Public: The public hearing was opened at 6:01 pm and there was discussion on the lockdown that took place at the school. It was brought up that there were students outside on the fields when the lockdown took place. Questions arose regarding what the outside procedure is for when there are students outside and the building goes into lockdown. School was not in session at the time of the lockdown. The Chair explained that there are plans in place for these types of situations and more discussions are taking place regarding these procedures. He did not release specifics of this information for safety concerns.</p> <p>The Superintendent talked about Homeland Security coming into all of the school buildings to do an audit on their security at the end of the month. They will be looking over the school's security strengths and deficiencies.</p> <p><u>D. Brooks/C. Amey:</u> Motion to end the public session at 6:06 pm.</p>	VOTE: Motion Carries
4.	Special Report – None	

5.	<p>Reading of the Minutes: J. Brunault/D. Brooks: Motion to approve the Colebrook School Board Meeting Minutes of September 17, 2024, with corrections</p>	<p>VOTE: Motion Carries</p>
6.	<p>Principal Report – Kim Wheelock Assistant Principal Stephanie Cameron is present if there are questions on the October Report – Discussed the homecoming parade and stated that parents are driving the 9th and 10th grade floats, but 11th and 12 grade floats are being driven by students. David brought up that students should not be driving and only parents and teacher should drive the floats. Tim stated that he was made aware of this and did bring this to the Superintendent who has addressed this. The Superintendent reviewed the flow of events and that all safety mechanisms are in place as well. He welcomes all board members to reach out to him when they see things that should be addressed so that we can always be improving the systems that are in place. Tim mentioned that it might be a good idea to get all drivers together prior to any event to discuss what is acceptable and what is not in these types of events. The student count went down from 292 to 290. It is believed that two students may have gone to Charter School, but the Superintendent will look into this and let the board know. October Student Report – Brodyn reported on the freshmen fundraiser where they will be broadcasting 3 movies at the Tillotson Center on October 12th.</p>	
7.	<p>CTE Director Report – Emilie Hall Emilie asked if anyone had any questions on her report. She wanted the board to see everything that she has been doing. She talked about everything that she has been learning and a lot that she wants to bring to the program. She is working a lot on policies to make sure everything is in order for CTE Program. Would like to get more students involved in these programs. Working with local businesses to get them involved in the program so that the program can expand for the students. The Health Science Program is running, and 2 students are working for their phlebotomy certification and will be going to the hospital to learn for the second semester. Emilie checks in with the teachers at least once a week to make sure they have everything that they need.</p>	
8.	<p>Superintendent Report – Dana Hilliard October Report – The goal setting session is set for this Thursday at the Columbia Town Hall. Would like to have goal setting sessions on an annual basis and a follow up each summer to see how things are going before going into the next goal setting session. Met with the road agents but still need to meet with Colebrook and Columbia. Will wrap back around to try and meet with them before winter gets here. Jen Mathieu and Dana submitted a grant application which would be \$25,000.00. Hopefully we will know on Friday if this has been awarded to us. This grant will help us link practices within the systems to the home with videos</p>	

	<p>and packets. Next Tuesday will be traveling to Washington DC for the National Board of Educational Sciences Board Meeting. Requesting that the Board go into non-public session under RSA 91-A:3, II (c) and (i). David asked about the Lead Mediation Grant and asked if that would cover the lead mediation from last year which Bridget answered yes it would.</p>	
9.	<p>Business Manager – Bridget Cross All discussions will need to take place in non-public David asked about the encumbered expenses and Bridget explained that they were all expenses that had already been approved. Julie asked about a donation from the Tillotson Center for \$2,000 and was it ever brought to the board for approval. Bridget stated the \$2,000 was actually a grant and not a donation.</p>	
10.	<p>Unfinished Business – Julie asked about the Crossing Guard position and asked about the stipend. Was this paperwork ever completed? Bridget explained that yes the contracts for both employees have been completed and copies given to both crossing guards.</p>	
11.	<p>Other - None</p>	
12.	<p>New Business – None</p>	
13.	<p>Information – None</p>	
14.	<p>Hearing of the Public: <u>D. Brooks/T. Stevens:</u> Motion to open 15-minute public session at 6:32 pm No discussion <u>D. Brooks/J. Brunault:</u> Motion to end 15-minute public session at 6:33 pm.</p>	<p>VOTE: Motion Carries VOTE: Motion Carries</p>
15.	<p>Non-Public Session – <u>D. Brooks/C. Amey:</u> Motion to go into non-public session RSA 91-A:3, II (c) at 6:35 pm All members of the board voted to go into non-public and invited Superintendent Hilliard and Bridget Cross, Business Manager into the non-public session <u>C. Amey/J. Brunault:</u> Motion to come out of non-public session RSA 91-A:3, II (c) at 6:53 pm <u>C. Amey/R. Murphy:</u> Motion to go into non-public session RSA 91-A:3, II (i) at 6:55pm All members of the board voted to go into non-public and invited Superintendent Hilliard and Bridget Cross, Business Manager into the non-public session <u>C. Amey/J. Brunault:</u> Motion to come out of non-public session RSA 91-A:3, II (i) at 7:31pm</p>	<p>VOTE: Motion Carries VOTE: Motion Carries VOTE: Motion Carries VOTE: Motion Carries</p>

16.	Meetings: Colebrook Policy Committee Meeting Tuesday, October 22, 2024 @ 5:00 pm CAES Library Colebrook School Board Meeting Tuesday, October 22, 2024, CAES Library at 6:00 pm	
	Adjournment: <u>C. Amey/D. Brooks:</u> Motion to adjourn the meeting at 7:33 pm.	VOTE: Motion Carries

Respectfully Submitted,
 Billie Paquette

Board Adopted: October 22, 2024