



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
July 8, 2024**

The Shippensburg Area Board of School Directors met on July 8, 2024 in the Senior High School Library beginning at 8:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Kirk Naugle
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler

Mr. Daren Donovan
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Dr. Troy Stevens, Director of Technology

Student Representatives

Adna Pacavar - **Absent**
Leonardo Blount - **Absent**

Board Secretary/Chief Financial Officer

Mrs. Cristy Lentz

Other

Approximately seven parents, staff, and/or concerned citizens.

EXECUTIVE SESSIONS

Mrs. Steph Eberly noted the Board met in the following Executive Sessions:

- June 24, 2024 for the purpose of the Superintendent's evaluation and indicated a satisfactory evaluation.
- July 8, 2024 for the purpose of the Assistant Superintendent's evaluation and other personnel matters.

1.f AGENDA APPROVAL

Scott made a motion, seconded by **Donovan**, to approve the agenda as presented.

The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

Mrs. Becky Wolfinger, resident of SASD, expressed her opinions and concerns regarding agenda items 5a, 5b, 4h- 2, 3, and 6u.

3. REPORTS:

3.a. Franklin County Career Center Report -

- Dr. Lyman noted the Administration at FCCTC is looking at ways to expand programming to meet the needs and desires of more students. The FCCTC is considering the following programs: heavy equipment, animal science and/or pet grooming, protective services, industrial painting, construction management, advanced manufacturing, radiology technician, aviation technology, occupational therapy, physical therapy, hospitality, and sports medicine. They are considering starting with a protective services program first as it will take minimal resources to implement.

3.b. Board Committee Reports - None

3.c. Finance Report - Cristy Lentz

3.c.a. State Budget Information - Mrs. Lentz shared the following:

- The State Budget had not yet passed. PASBO is hopefully the budget will be complete in the next couple of weeks. PASBO is cautiously optimistic the State will provide \$200 million in the Basic Education Funding Formula, \$50 million possibly up to \$100 million in the Special Education Funding Formula, and \$500 million in the adequacy investment.

3.d. Superintendent's Report

3.d.a. Annual School Safety Report - Mr. August provided a summary of the annual school safety report via a presentation.

4. CONSENT AGENDA:

Goates made a motion, seconded by **Lyman**, to approve items 4a through 4g of the Consent Agenda.

4.a. Approval of Minutes from the June 24, 2024 meeting.

4.b. Finance - Will be Presented in August

4.c. Donation – Total Registration

4.d. Sale of Old Athletic Uniforms

4.e. 2024-2025 Volunteer Handbook

4.f. Staggered Start for Kindergarten for the 2024-2025 School Year

4.g. Boys Soccer Sunday Use of Facilities Request

The motion passed unanimously.

Lyman made a motion, seconded by Carey, to approve items 4h of the Consent Agenda.

4.h. Personnel - Professional and Support

Administration recommends approval of the following resignation:

1. Amy J. Boyer – Eighth Grade ELA Teacher at Shippensburg Area Middle School, effective August 16, 2024

Administration recommends approval of the following transfers:

2. Morgan B. Feick – Music Teacher at Shippensburg Area High School and Nancy Grayson Elementary School TO Music Teacher at Shippensburg Area High School, Nancy Grayson Elementary School and James Burd Elementary School salary, remains the same, effective August 16, 2024

3. Bridget M. Ifkovits – Music Teacher at James Burd Elementary School and Grace B. Luhrs Elementary School TO Music Teacher at James Burd Elementary School, Grace B. Luhrs Elementary School and Nancy Grayson Elementary School, salary remains the same, effective August 16, 2024

4. Nicole R. Jacobs-Soper – Art Teacher at Shippensburg Area High School and Grace B. Luhrs Elementary School TO Art Teacher at Shippensburg Area High School, salary remains the same, effective August 16, 2024

5. Katrina D. Neyman – Music Teacher at Shippensburg Area Intermediate School and Shippensburg Area Middle School TO Music Teacher at Shippensburg Area Intermediate School, Shippensburg Area Middle School and Grace B. Luhrs Elementary School, salary remains the same, effective August 16, 2024

6. Cynthia A. Dobson – Art Teacher at James Burd Elementary School and Nancy Grayson Elementary School TO Art Teacher at James Burd Elementary School and Grace B. Luhrs Elementary School, salary remains the same, effective August 16, 2024

7. Kelly W. Colton – Art Teacher at Shippensburg Area Intermediate School and Nancy Grayson Elementary School TO Art Teacher at Shippensburg Area Intermediate School and Grace B. Luhrs Elementary School, salary remains the same, effective August 16, 2024

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

8. Chelsea R. Bennett – ELL Teacher at Shippensburg Area School District (Elementary Level) at an annual salary of \$64,878.00 (Bachelors Step 5) effective August 16, 2024 (New position board approved 6/10/2024)

9. Cade W. Brindle – Physical Education Teacher at James Burd Elementary School, Nancy Grayson Elementary School and Grace B Luhrs Elementary School at an annual salary of \$57,129.00 (Bachelors Step 2) effective August 16, 2024 (New position board approved 6/10/2024)

10. John W. Dickey – Third Grade Teacher at Nancy Grayson Elementary School at an annual salary of \$55,469.00 (Bachelors Step 1) effective August 16, 2024 (replacing Lauren T. Parsley – Transfer)

11. Rebecca A. Martz – Third Grade at James Burd Elementary School at an annual salary of \$72,029.00 (Masters Step 7) effective August 16, 2024 (New position board approved 6/10/2024)

12. Katherine L. Mickey – ABA Teacher at James Burd Elementary School at an annual salary of \$57,129.00 (Bachelors Step 2) effective August 16, 2024 (pending MOU with SAEA) (replacing Heather R. Haney – resignation)

13. David P. McFeely – Seventh Grade ELA Teacher at Shippensburg Area Middle School at an annual salary of \$57,129.00 (Bachelors Step 2) effective August 16, 2024 (replacing Chayce C. Macknair - Transfer)

14. Maggie E. Shatzer – ABA Teacher at Shippensburg Area Intermediate School at a prorated salary of \$55,469.00 (Bachelors Step 1) effective December 16, 2024 (New position board approved 6/10/2024)

15. Alisha J. Smith – Spanish Teacher at Shippensburg Area High School at an annual salary of \$61,699.00 (Masters Step 3) effective August 16, 2024 (replacing Damon E. Smith – resignation)

16. Allison B. Thrush – Eighth Grade ELA Teacher at Shippensburg Area Middle School at an annual salary of \$55,469 (Bachelors Step 1) effective August 16, 2024 (replacing Amy J. Boyer – resignation)

17. Cassandra Urban - Art Teacher at Nancy Grayson Elementary School at an annual salary of \$69,447.00 (Masters Step 6) effective August 16, 2024 (New position board approved 6/10/2024)

Support Staff

Administration recommends approval of the following termination:

18. Edward A. Campbell – Full-Time Custodian at James Burd Elementary School effective retroactive June 26, 2024

Administration recommends approval of the following change of hours:

19. Ginger L. Massey – Full-Time Secretary to the Director of Student Services at Shippensburg Area School District working 7 hours/day, 260 days per year TO Full-Time Secretary to the Director of Student Services at Shippensburg Area School District working 8 hours/day, 260 days per year effective August 12, 2024 (updated date). Hourly rate to remain the same. (New position board approved 6/10/2024)

Administration recommends approval of the following transfers:

20. Sydney E. Doyle – Part-Time Classroom Assistant at Nancy Grayson Elementary School TO Part-Time Classroom Assistant at James Burd Elementary School, hourly rate remains the same, effective August 16, 2024 (replacing Sara M. Kline - resignation)

21. Erin M. Landis – Part-Time Secretary to the Director of Operations and Maintenance at Shippensburg Area School District, working 5.75 hours/day, 260 days/year TO Full-Time Classroom

Assistant at Shippensburg Area High School, working 7.25 hours/day, 186 days/year, hourly rate remains the same, effective August 16, 2024 (replacing Ashleigh E. Hansen - resignation)

Administration recommends approval of the following promotion:

22. Hannah E. Whitsel – Part-Time Classroom Assistant at Shippensburg Area Middle School, working 5.75 hours/day, 182 days/year TO Full-Time Classroom Assistant at Shippensburg Area Middle School, working 7 hours/day, 186 days/year, hourly rate remains the same, effective August 16, 2024 (replacing Karen G. Brubaker-retirement)

Administration recommends approval of the following support staff employee who has successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

23. Sheri R. Gamble – Part-Time Custodian at Shippensburg Area High School effective retroactive June 19, 2024

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

24. Tina R. Dubbs – District Registrar at Shippensburg Area School District, at an hourly rate of \$17.89, working 5.75 hours/day, 260 days/year, effective tentatively August 5, 2024 (replacing Dee M. Goodhart – resignation)

Supplemental Staff

Administration recommends approval of the following resignation:

25. Kimberly J. Yonish – High School Student Council Advisor

Administration recommends approval of the following individual as Extended School Year (ESY) Teacher for 2024:

26. Tina L. Connor – substitute

Administration recommends approval of the following individual as Extended School Year (ESY) Classroom Assistant for 2024:

27. Jamie L. Caudill

Administration recommends approval of the following new salaries from the July 8, 2024 board approved MOU with SAEA

28. Kelly M. Bier – FFA Advisor at a supplemental salary of \$1,261.00

29. Lisa K. Boltz – FFA Advisor at a supplemental salary of \$1,261.00

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

30. Bailey L. Milnik – High School News Channel Advisor (Channel 74) at supplemental salary of \$1,159.00 (new salary pending MOU with SAEA) effective August 16, 2024 (replacing Michael A. Peters – retirement)

Administration recommends approval of the following volunteer coaches:

31. David M. Marsh – Boys Basketball

32. Charles A. Marker – Junior High Football

A discussion occurred among the Board and Administration regarding the staffing/transfers of the Music Department staff for 2024-2025 as well as staffing for English Language Learners (ELL) positions approved in the 2024-2025 budget.

The motion passed unanimously.

5. ACTION AGENDA:

Scott made a motion, seconded by **Carey**, to approve item 5a of the Action Agenda.

5.a. Vice Chair - Kirk Naugle Resignation

The motion passed unanimously.

5.b. Nominations for Vice Chair

Scott made a motion to nominate Daren Donovan

Goates made a motion to nominate Levi Cressler

Scott made a motion, seconded by **Carey**, to close nominations

On roll call, the votes were recorded as follows for nominations for a Vice Chair:

<u>Board Member</u>	<u>Vote for Vice Chair</u>
Jim Bard	Daren Donovan
Mike Carey	Daren Donovan
Levi Cressler	Levi Cressler
Daren Donovan	Daren Donovan
Nathan Goates	Levi Cressler
Michael Lyman	Levi Cressler
Fred Scott	Daren Donovan
Kirk Naugle	Daren Donovan
Steph Eberly	Levi Cressler

Mr. Daren Donovan will serve as Vice Chair based on a 5-4 vote.

Carey made a motion, seconded by **Bard**, to approve item 5c of the Action Agenda.

5.c. MOU - High School News Channel Advisor/High School Mini-thon Advisor

The motion passed unanimously.

Scott made a motion, seconded by **Cressler**, to approve item 5d of the Action Agenda.

5.d. MOU for Tuition Reimbursement

The motion passed unanimously.

Bard made a motion, seconded by **Carey**, to approve item 5e of the Action Agenda.

5.e. Invitation to Bid - Dishwasher @ MS & HS

The motion passed unanimously.

Scott made a motion, seconded by **Lyman**, to approve item 5f of the Action Agenda.

5.f. Agreement with New Story for Special Education Services

The motion passed unanimously.

Carey made a motion, seconded by **Donovan**, to approve item 5g of the Action Agenda.

5.g. Suicide Risk Assessment and Management Contract - T. Erbacher

The motion passed unanimously.

Carey made a motion, seconded by **Scott**, to approve item 5h of the Action Agenda.

5.h. A Huber Consulting Agreement

The motion passed unanimously.

Lyman made a motion, seconded by **Cressler**, to approve item 5i of the Action Agenda.

5.i. Part Time ATC Contract

The motion passed unanimously.

Donovan made a motion, seconded by **Carey**, to approve item 5j of the Action Agenda.

5.j. Effective School Solutions, LLC. (ESS) Agreement

The motion passed unanimously.

Carey made a motion, seconded by **Donovan**, to approve item 5k of the Action Agenda.

5.k. Shippensburg Area School District - Stadium Testing

A discussion occurred among the Board and Administration regarding this item.

The motion passed unanimously.

Lyman made a motion, seconded by **Donovan**, to approve item 5l of the Action Agenda.

5.l. Shippensburg Athletic Field- PC01- Scoreboard Pricing Option 2

The motion passed unanimously.

No first or second to approve item 5m of the Action Agenda.

5.m. Shippensburg Athletic Field - PC01 - Scoreboard Option Pricing Option 1

Motion failed due to lack of motion and second.

Scott made a motion, seconded by **Donovan**, to approve item 5n of the Action Agenda.

5.n. New Stadium - Sound System Proposal

A discussion occurred among the Board and Administration regarding this item.

The motion passed unanimously.

Scott made a motion, seconded by **Carey**, to approve item 5o of the Action Agenda.

5.o. Shippensburg SD Athletic Stadium Change Order

The motion passed unanimously.

6. DISCUSSION AGENDA – For approval at the August 12, 2024 Meeting:

6.a. 2024-2025 Student Handbooks*

6.b. Field Trip Manual

6.c. PIAA - Resolution 2024-01

6.d. Elevate Physical Science curriculum

6.e. Elevate Earth Science curriculum materials

6.f. Curriculum Maps 2024-2025*

6.g. Curriculum Maps 2024-2025 Continued*

6.h. Agreement Between Franklin County Children and Youth Service and SASD for Transportation Services

6.i. Learning A-Z Materials

6.j. Partnership for Career Development

6.k. LETRS Volumes 1 and 2

6.l. Scholastic quote - James Burd

6.m. Quote for Everyday Speech

6.n. Additional iReady Licenses

6.o. Quote for Additional iReady Material

6.p. Cengage Learning Quote

6.q. Acadience (ALO) Contract

6.r. Addendum to New Story IDP Agreement for Extended School Year Services (ESY)

6.s. Agreement with CAIU English Language Development (ELD) and English as a Second Language (ESL) Services

6.t. Part-Time Personal Care Assistant

6.u. New Position: Assistant Business Administrator*

*A discussion occurred among the Board and Administration regarding these items.

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

None

8. BOARD COMMENTS:

Levi Cressler thanked all staff involved in the curriculum mapping development and the HR staff for all the hiring. He also noted the upcoming deadline for fall sport sign-ups.

Nathan Goates noted a way to measure what an organization cares the most about is what gets the most air time. He noted it may be interesting to count minutes spent on various topics over the course of a year at the Board level and analyze if they are the most critical things the Board should work on. If they are not what should be focused on, then maybe it's a time for reflection.

Michael Lyman seconded Mr. Cressler comments and thanked the new teacher hires for attending tonight's meeting. He noted his excitement for the upgraded scoreboard.

Steph Ebery thanked Volvo for their partnership and noted they will be sponsoring a Shippensburg Community Day on August 3, 2024 at 6:00 p.m to the Harrisburg Senator game. They are offering free tickets to the game and Mrs. Eberly noted the various locations where the community could pick-up tickets. Mr. August also thanked Volvo for the use of their compaction equipment for our current construction project.

9. INFORMATION:

9.a. Date Saver

Board Calendar:

July 15 - Safety and Security Meeting

July 17 - Policy Committee Meeting

August 12 - Committee of the Whole and Planning/Action Meeting

Student Calendar:

June 10 - August 2 - Summer Hours in Effect

ADJOURNMENT

Mrs. Steph Eberly adjourned the meeting at 9:15 p.m.


Cristy Lentz, Board Secretary