

GLEN ULLIN SCHOOL DISTRICT NO. 48
SCHOOL BOARD MEETING MINUTES

January 13th, 2025

OFFICIAL MINUTES

Multi-Purpose Room 7:00 p.m.

1. Call To Order:

President Marie Bittner called the meeting to order at 7:01 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Jill Feser, Andrew Jacobson, Travis Thomas , Kim Shafer, Landon Hoff and Tony Sifuentes. Also present were Principal: Todd Hetler; Business Manager: Kayla Schumacher. Guests present Brandt Dick, Bob Dietchman, Mike Heilman, Stacey Geiger, Sue Diegard (via online format), Marcia McMahon (via online format).

2. Approval of the Agenda:

Jill Feser made the motion to approve the agenda, Tony Sifuentes seconded the motion. A roll call vote was taken: Landon Hoff – yea, Travis Thomas – yea, Kim Shafer – yea, Tony Sifuentes – yea, Andrew Jacobson – yea, and Jill Feser – yea. Motion carried.

3. Continuous Improvement| Student Outcomes| Goals & Guardrails:

A. Monitoring Calendar:

Landon Hoff made the motion to approve the Monitoring Calendar with the progress for Next January Goals Progress Measures to be 3.3 & 3.4. Kim Shafer seconded the motion. Roll Call vote was taken: Landon Hoff – yea, Travis Thomas – yea, Kim Shafer – yea, Tony Sifuentes – yea, Andrew Jacobson – nay, and Jill Feser – yea. Motion Carried.

B. Fall Testing Review:

Mr. Hetler provided the board with the Fall testing review scores.

C. Board Self Evaluation Q4 2024:

Objective 1 The board has adopted student outcome goals. Proficient this quarter, with Q1 proficient.

Objective 2 The board has adopted goal progress measures aligned to each student

outcome goal. Currently partially proficient for this quarter, with discussion of this objective in the February meeting.

Objective 3: The board has adopted guardrails. Partially Proficient, with the goal of being proficient for Q1.

Objective 4: The board has adopted a monitoring calendar for student outcome goals and student outcome goal progress measures. Currently does not meet, no monitoring report – novice. The goal of Partially Proficient for Q1.

Objective 5 The board has structured operations for success. Currently does not meet, no monitoring report – novice. The goal of Partially Proficient for Q1.

Objective 6 The board promotes active teamwork, and advocacy currently does not meet public adopted goals or board operating procedures– novice. Currently does not meet for Q1.

Andrew Jacobson made the motion to approve the School Board Objectives. Jill Feser seconded the motion. Roll Call vote was taken: Landon Hoff – yea, Travis Thomas – yea, Kim Shafer – yea, Tony Sifuentes – yea, Andrew Jacobson – yea, and Jill Feser – yea. Motion carried.

4. Guests:

Brandt Dick was present to give a financial update on the 2024-2025 budget. The expenses are tracking below budget. The district is at 41.65% of expenditures as of December 31, 2024. Brandt will be meeting with all the staff on January 22nd in the morning to update them on the expenditures and to discuss the limit of the spending for the rest of the school year.

5. Consent Agenda:

Tony Sifuentes made the motion to approve the following consent agenda. Andrew Jacobson seconded the motion. Roll Call vote was taken: Landon Hoff – yea, Travis Thomas – yea, Kim Shafer – yea, Tony Sifuentes – yea, Andrew Jacobson – yea, and Jill Feser – yea. Motion carried.

- A. Approve minutes of the regular December meeting 12/11/2024
- B. Received the Financial Reports
- C. Approve the January Bills
- D. Approval of Junior High Girls Basketball Coach Resignation Peggy Roll

6. Items for Discussion | Possible Action Agenda:

- A. Discussion on NDSBA agreement to house School Policies. No action is needed, the school will host their own policies on the School Website.
- B. Executive Session: Superintendent Finalist Selection

Jill Feser made the motion to go into executive session. Kim Shafer seconded the motion. Roll Call vote was taken: Landon Hoff – yea, Travis Thomas – yea, Kim Shafer – yea, Tony Sifuentes – yea, Andrew Jacobson – yea, and Jill Feser – yea. Motion carried.

Executive session pursuant to NDCC 44-04-18-27 for the purpose of naming finalists for the superintendent position has started 8:18 pm with one hour of discussion.

The board came out of Executive session at 8:54 pm.

Kim Shafer made the motion to interview, Shawn Kuntz, Brent Bautz, Martin Bratrud and Levi Kalsow. Tony Sifuentes seconded the motion. Roll Call vote was taken: Landon Hoff – yea, Travis Thomas – yea, Kim Shafer – yea, Tony Sifuentes – yea, Andrew Jacobson – yea, and Jill Feser – yea. Motion carried.

Interviews will be held January 22,2025 in the Multipurpose room with the first interview starting at 9:00 am, 10:30 am, 1:00 pm and 2:30 pm.

Jill Feser made the motion to approve these interview times. Tony Sifuentes seconded the motion. Roll Call vote was taken: Landon Hoff – yea, Travis Thomas – yea, Kim Shafer – yea, Tony Sifuentes – yea, Andrew Jacobson – yea, and Jill Feser – yea. Motion carried.

Questions to be asked during the interview (top 15) are to be sent to President Marie Bittner by Friday, January 17,2025.

7. Reports (informational only)

A. Superintendent:

B. Principal:

C. Business Manager:

D. Facilities Manger:

E. Monthly Time Tracker Report – no report provided

F. Superintendent Survey Executive Summary

GENERAL FUND 1	\$ 951,011.08
LUNCH FUND 5	\$ (170,936.53)
ACTIVITY FUND 6	\$ 94,801.95

General Fund

Delwin Blumhagen	4029	165.50
Cash-Wa Distributing	4030	7283.24
Shelly Christensen	4031	85.92
City of Glen Ullin	4032	622.68
Cole Papers	4033	1953.19
Crea	4034	2044.50
Dakota Leadership Solutions	4035	3000
DPI	4036	170.69
Edutech-Bis	4037	20.00
Eido Printing	4038	20.00
Elliot and McMahan LLC	4039	1000
Farmers Union	4040	1381.54
Glen Ullin SuperValu	4041	414.46
Glen Ullin Times	4042	311.20
Internal Revenue Service	4043	3156.95
Wyat Klubunde	4044	165.50
Linde Gas & Equipment	4045	256.08
Marco	4046	1202.16
Marshall Lumber	4047	134.55
MDU	4048	6205.73
Morton County News Journal	4049	45.00
Mutual of Omaha	4050	207.43
Napa Auto Parts of New Salem	4051	489.55
ND Attorney General	4052	38.00
ND Center for Distant Learning	4053	1484.00
ND Science Olympiad	4054	380.00
NDCEL	4055	300.00
Petty Cash	4056	150.65
Point CPA	4057	3000.00
Southwest Grain	4058	400.16
The Standard Ins Co	4059	579.40
Shiela Ticar	4060	37.36
Austin Vander Wal	4061	237.00
WRT	4062	15362.04

Activity Fund

Nino Dellomas	1746	156
Glen Ullin Supervalu	1747	37.98
NDCEL	1748	825.00

Petty Cash	1749	216.34
Petty Cash Fund	1738	55.46
Shiela Ticar	1739	87.28

8. Adjournment:

Tony Sifuentes made the motion to adjourn the meeting at 9:22 pm, seconded by Landon Hoff. The motion carried.

The next Regular Board Meeting is scheduled for February 12th, 2025, at 7:00pm.

The preceding minutes were approved the 12th day of February 2025.

Marie Bittner, School Board President

Kayla Schumacher, Business Manager