

CRAZY HORSE SCHOOL

**MIDDLE SCHOOL/ HIGH
SCHOOL STUDENT
HANDBOOK – Section 4.10,
Student Conduct And Discipline**

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4.10 STUDENT CONDUCT AND DISCIPLINE

1. BULLYING

Bullying is conduct, verbal or otherwise, that is unwanted, involves a real or perceived **power imbalance**, with the intent to cause emotional, physical, or psychological harm to others, through verbal harassment, physical assault or other means which creates a hostile environment at school for the target of bullying, infringes on their rights at school or materially and substantially disrupts school discipline and/or the education process and orderly operation of a school. Students will not, either on-campus or off-campus, including through electronic means, communicate threatening, abusive, or obscene language or gestures, nor shall students be allowed to possess obscene material while at school or while attending school related activities. Such conduct is detrimental to school discipline and is unacceptable. Disciplinary actions will follow the procedures as outlined for a major offense. All students must sign the Anti-Bullying Contract. **Appendix 10.**

- a. **Purpose.** The Crazy Horse School is committed to providing a safe learning environment for all students, employees, volunteers and community that is free from harassment, intimidation or bullying. Bullying is not acceptable within our Lakota culture or values.

Everyone at Crazy Horse School is committed to making our school, buses, and school events safe and caring places for all students, staff, parents/guardians and visitors. We will treat each other with respect, and we will refuse to tolerate bullying. To this end Crazy Horse School will enforce this bullying policy both on-campus and off-campus, including the use of electronic media. Cyber bullying, even when it occurs off school grounds, which creates a hostile environment at school for the target of bullying, infringes on their rights at school or materially and substantially disrupts school discipline and/or the education process and orderly operation of a school will not be tolerated. The learning experience of the victims of bullying can suffer a wide range of negative consequences, including fear, chronic absenteeism, truancy, dropping out of school, or other serious results. Bullying may take many forms and can occur in any setting. It can create insecure and unwarranted anxiety that will affect the learning and social environment in a school. CHS has a responsibility to provide a free appropriate public education for all students. This responsibility includes the responsibility to provide a safe and secure environment for students. For this reason, the CHS will take disciplinary action against any student who engages in bullying of another student whether that conduct occurs on-campus or off-campus.

In appropriate circumstances, CHS will also report bullying to appropriate law enforcement agencies and/or Child Protective Services.

- b. **Definition.** Bullying is conduct, verbal or otherwise, that is unwanted, involves a real or perceived **power imbalance**, with the intent to cause emotional, physical, or psychological harm to others, through verbal harassment, physical assault or other means which creates a hostile environment at school for the target of bullying, infringes on their rights at school or materially and substantially disrupts

school discipline and/or the education process and orderly operation of a school. Bullying includes, but is not limited to:

- i. Aggressive and unwanted or negative verbal and/or physical conduct directed at a student that:
 - a) Repeatedly causes harm or fear of harm to a person, physically, emotionally, or to their property
 - b) Causes an individual to become scared, intimidated, or fearful at school;
 - c) Interferes with a person's education;
 - d) Disrupts the school day or activities;
 - e) Involves the Use of technology or any electronics (e-mail, text messages, social networking sites, and so on) to bully
 - f) Are acts of bullying toward a person as revenge because he or she reported bullying or provided information during a bullying investigation (retaliation); or
 - g) Instigates or encourages others to do acts of bullying listed above;
 - ii. Involve a pattern of behavior repeated over time; and
 - iii. The target of the bullying is negatively affected by the conduct.
- c. **Examples.** Examples of bullying include, but are not limited to:
- i. Pushing, hitting, kicking, shoving or throwing things at someone;
 - ii. Stealing or damaging another person's property;
 - iii. Name calling or teasing;
 - iv. Threatening to hurt someone;
 - v. Leaving someone out on purpose and without good reason or socially isolating a student from other students or staff;
 - vi. Spreading rumors about someone;
 - vii. Social Networking to use as a means to bully (any electronic device);
 - viii. Any act of intimidation;
 - ix. Glaring, or other non-verbal facial or body expressions intended to isolate or intimidate;
 - x. Mocking, criticizing, making fun of, or making statements intended to hurt another student;
 - xi. Discriminatory comments based on a student's age, gender, sex, sexual orientation, national origin or race.
- d. **Cyber-Activity Prohibited.** Users are responsible for the appropriateness of the material they transmit. Hate mail, harassment, discriminatory remarks, or any other electronic communication or conduct which disrupts or impedes school order and/or discipline is expressly prohibited and will be dealt with as a major offense as outlined in these policies. Cyber bullying includes, but is not limited to, the use of technology for the purpose of harassing students, staff, or others; or teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate email messages, instant messages, text messages, digital

pictures or images, or web site postings including blogs. The author (poster or sender) of the inappropriate material is often disguised (logged on) as someone else. In such scenarios, Crazy Horse School may conduct investigations to ascertain the actual identity of the author(s).

In situations in which cyber bullying originated from a non-school device, disciplinary action shall be based upon whether the conduct is determined to be disruptive of the educational process or impedes the day-to-day operations of the school. In addition, such conduct must also violate a school policy. Such conduct includes, but is not limited to, making a threat off school grounds to harm a member of the school staff or a student.

e. **Procedure for Reporting Bullying.**

- i. Students are expected to report all violations of the Policy they witness, are told about, or are subjected to a member of the School staff, and are encouraged to report to their parents or legal guardians. Parents/guardians are expected to report all acts of bullying they witness, are told about, or to which students are subjected to a member of the School staff immediately.
- ii. All acts of harassment, intimidation, or bullying witnessed or reported by students to an employee must be reported verbally to the school Principal on the same day when staff witnesses or becomes aware of the incident. School staff must submit a written report of the incident to the principal within 24 hours.

If bullying is reported to or witnessed by a Facilities, Transportation, or Administrative employee, the employee will verbally report the incident to the Superintendent who shall report to the Principal the same day and be followed up with a written report within twenty-four (24) hours. School Staff are all required to report all violations of this Policy they witness, are told about, or are subjected to on an Incident Report Form. Every behavior should be reported on an Incident Report Form. Any failure of school personnel to report violations of this Policy will result in disciplinary action up to and including termination of employment.

- iii. The principal must inform the parents or guardians of all students involved in the alleged incident immediately and may discuss the availability of counseling and other intervention services as outlined in the Anti-Bully Policy Steps 1-3.
- iv. The principal/ principal designee must initiate an investigation of the incident within one school day of the report.
- v. The investigation must be completed as soon as possible. The Principal will complete a report no later than 5 school days after the principal/principal designee had received the initial written report of the

incident. The report of the investigation may be amended if new information becomes available.

- vi. The completed report should be completed by the principal/ principal designee with recommendations no later than 5 days after the reported incident. A principal may extend the time to complete an investigation for an additional 5 days if information is not available yet, but will still file a report no later than 5 days after the initial written report of the incident is received. Any determination that a violation of the bullying policy in fact occurred must be based on specific information/evidence and such information/evidence must reasonably suggest that the conduct had or is likely to have a disruptive effect on the operation and discipline of the school.
- vii. The principal or their designee will ensure that all steps are followed when a Bully Incident is reported. The Principal or their designee will make contact with parent(s)/guardian(s) and set up meetings when necessary as outlined in the policy.
- viii. In appropriate circumstances, CHS will also report bullying to appropriate law enforcement agencies and/or Child Protective Services.

f. **Bullying Intervention Steps.**

- i. **Step 1: Intervention, Warning, Redirection and Team Meeting.** The staff member who witnesses or receives the report will ensure that the immediate behavior stops and will reinforce to the student that bullying will not be tolerated. The staff member will ensure that the proper documentation is made with the Principal, who will ensure that Parent/Guardian (of student being bullied and the student bullying) notification will be made by phone call, incident report and team meeting when necessary. The team meeting will consist of the student meeting with the Intervention Team which shall include the classroom teacher, the Principal, one of the student's assigned teachers, and the counselor or family advocate; and for students on an IEP or 504 Plan, a special education teacher, to discuss the problem, solutions to the problem and to reinforce that bullying will not be tolerated. A plan will be developed with future consequences if the behavior continues. The Student must sign the form. A copy of the incident report and plan will be sent home. The Student must meet with family advocate or counselor for bullying education.
- ii. **Step 2: Formal Meeting with Parents and Administration.** School staff will notify parents/guardians of the involved student(s). The parents/guardians will be required to meet with the Intervention Team to develop an Individual Behavior Plan, or in the case of a student on an IEP, if applicable, amendments to the existing IEP. Previous documentation will be reviewed with the parent/guardian. The student will be required to

sign the anti-bullying contract with a parent/guardian and administration signatures as witnesses. The student(s) will begin individual sessions with the school counselor and consequences will be included in the Anti-Bullying Contract including but not limited to the following:

- a) Student and parent/guardian will attend Bully Education (DVD's/ lessons, etc.) with the family advocate or counselor.
- b) Mandatory Counseling Sessions to be provided by one of the following: School Counselor, IHS, Contracted counseling services, or the Family Advocate with progress notes and further recommendations sent to the school.
- c) Temporary removal from the classroom.
- d) Reassignment to a different class schedule where appropriate to protect the target.
- e) Loss of privileges including extracurricular activities.
- f) Classroom or administrative detention.
- g) In-school suspension or placed on restriction from participation in school related activities during the school week.
- h) Out-of-school suspension (1-9 days).
- i) Legal action in tribal court or referral for criminal prosecution where appropriate.
- j) If a parent/guardian does not want to meet with the Intervention Team to develop an Individual Behavior Plan, the student will be placed on Out-of-school suspension until the parent/guardian meets with the Intervention Team for up to nine (9) days. If a parent has not met with the School after ten (10) days, the Principal shall refer the case to Oglala Sioux Tribe Child Protective Services.

iii. **Step 3: Student Hearing.** The Principal should review that all steps have been followed before a Student Hearing requested. A Student Hearing shall be held to determine if expulsion is warranted in accordance with Section 4.10 of this Policy. A student will be placed on in-school suspension for up to ten (10) calendar days while awaiting a Student Hearing.

iv. **Chain of Command/Due Process Steps.** Steps 1-3 will be followed; however, when parents/guardians and or staff feel that steps 1-3 have not been followed, the parents/guardians may file a grievance under the grievance policy. It will be noted that the Anti- Bullying Policy shall be implemented. The staff person taking a complaint from a parent/guardian has 24 hours to follow up and report back to the person making the complaint. Parents/Guardians may not have access to confidential information about the target student or other students involved in a bullying incident, but will be provided with a copy of School Policies, and a plan of intervention for the student.

- g. **Parent Notification.** The parents and or/guardians of both the student who was bullied (target) and the student (aggressor) will be notified of all incidents of bullying that involve their student within 24 hours of the incident being reported to School staff. The parents and/or guardian of the student who was bullied will also be notified generally of the action taken by the school to prevent any further acts of bullying or retaliation toward their child.

- h. **Protecting Students and Staff Who Report.** The administration and school staff will support students and coworkers making reports and protect them against any potential retaliation for making such a report. Retaliation against students for reporting bullying is prohibited. Students who retaliate against others will receive appropriate consequences as outlined in the student discipline policy. Students may report bullying anonymously. No disciplinary action will be taken solely on the basis of an anonymous report unless substantiated by further investigation. False accusations of bullying against others are not allowed and will result in consequences outlined in our student discipline policy. When interviewing the student accused of bullying or other students about bullying, do not name the student who reported if possible.
In some cases, however, the bullying may be too severe to protect confidentiality. In these cases, assure the student that the adult will do everything they can do to protect them from retaliation.

- i. **Staff Education and Responsibilities.** Each year, our school will provide the Anti-Bullying Policy to all staff. Staff will be trained annually on the plan and prevention activities chosen by our school. The training will cover ways to prevent and intervene in bullying, information about the complex nature of bullying, research on bullying and students who may be more vulnerable to bullying by others, and information on cyber and internet safety.

Staff at our school will do the following things to prevent bullying and help students feel safe at school:

- i. Closely supervise and interact with students in all areas of the school, bus, and playground;
 - ii. Watch for signs/signals of bullying and (preceding bullying when possible) stop it when it happens;
 - iii. Incorporate lessons that support social and emotional skills;
 - iv. Teach students about bullying;
 - v. Respond quickly and sensitively to all reports of bullying;
 - vi. Take families' concerns about bullying seriously;
 - vii. Complete all documentation within 24hrs of an incident being reported (incident forms and NASIS); and/or
 - viii. Report suspected bullying to the administration.
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- j. **Family Education.** Each year, our school will provide families with information about the Anti-Bullying Policy, prevention activities and how families can reinforce anti-bullying at home and in the community. Students and their parents/legal guardians will be made aware of the policy at the beginning of the

school year and required to sign off that they have read and understand the policy. Families will be provided with information throughout the year in regards to the Anti-Bullying Policy, ways to prevent bullying and working with school staff to create a safe school environment through Parent Involvement Nights, School Newsletters, phone calls and conferences.

- k. **Policy Dissemination.** This policy shall be disseminated annually to all school staff, students, and parent/s or legal guardian/s during functions such as Parent Involvement meetings, Parent-Teacher Conferences, other school sponsored activities/programs, and other written communications. The Policy will also be posted on the school's web site. Additionally, a written or verbal statement will explain that this Policy applies to all acts of bullying that occur on school property, at school sponsored functions, or on any form of school transportation. The Superintendent or his/her designee shall develop an annual process for discussing with the students and school staff the School policy on bullying.

All employees, students, and parents/legal guardians will sign a written statement indicating they have received, read, and understood the policy and agree to abide by the provisions of the policy. Failure to abide by this policy or neglecting to report acts of bullying will result in administrative action.

2. **SEXUAL HARASSMENT POLICY.**

It is the policy of Crazy Horse School, in accordance with providing a positive, discrimination-free school environment, that sexual harassment in the School directed by or at students is unacceptable conduct that will not be condoned.

- a. **Definition.**
Sexual harassment is unsolicited, nonreciprocal behavior by staff or student which causes a student to submit to unwelcome sexual words, conduct, behavior, or activity of any kind, or to fear that he or she would be punished for refusal to submit. Sexual harassment also includes any conduct unreasonably interfering with another's school attendance or school performance by creating an intimidating, hostile, or offensive school environment. Sexual harassment consists of a variety of behaviors by employees or students directed to students including, but not limited to, subtle pressure for sexual activity, inappropriate touching, inappropriate language, demands for sexual favors, and physical assault.

Crazy Horse School will, in the event of an alleged student perpetrator, treat sexual harassment as a major rule infraction. Other sexually harassing conduct in the school system is prohibited and includes:

- i. Unwelcome sexual flirtations, touching, advances, or propositions;
- ii. Verbal abuse of a sexual nature, jokes or stories that the victim has previously or clearly communicated are unwelcome;
- iii. Graphic or suggestive comments about an individual's dress or body;

- iv. Sexually degrading words to describe an individual; and
 - v. The display of sexually suggestive objects or pictures, including photographs.
- b. **Responsibility.**
Board members and employees are responsible for maintaining a learning environment free from sexual harassment. Orientation will be provided for students at the beginning of each school year to explain policy and law.
- c. **Procedure.**
Any student who believes she or he has been the victim of sexual harassment by another person on the School premises, during school hours, or at school related activities should report such incident immediately to a staff member. That staff member shall immediately report the incident to the Principal. Students shall make such report of incidents in writing. If the student's teacher is responsible for the harassment, the student shall report the harassment to the Principal or counselor. An investigation shall be completed regarding said report. The school cannot take appropriate action if it does not receive notice of allegations of sexual harassment. The school shall follow the consequences for Level III offenses as listed in the Behavioral Matrix.

If a student is disciplined due to sexual harassment, the student may proceed with the established grievance procedures if he or she is dissatisfied.

False allegations that are malicious or ill-founded may constitute libel or slander. An investigation shall be completed regarding said false allegations. The individual who made the false allegations may be subject to discipline up to and including expulsion. The school will, however, insure that allegations, made in good faith by individuals shall not subject the complaining individual to discipline.

3. INTERNET USE.

- a. **Purpose.** This policy applies to all Crazy Horse School students who are accessing the Internet using Crazy Horse School equipment and/or telephone lines. All students must sign a Technology Use Contract. **Appendix 12.** The primary goals are to:
- i. Protect the information assets of the Crazy Horse School.
 - ii. Establish student accountability and responsibility for the acceptable use of the Internet.
 - iii. Protect Crazy Horse School from liability resulting from illegal use of the Internet.

- iv. To permit student internet use access only to further educational goals and objectives established by the School.
 - v. To educate students using modern technology which students will need to be familiar within order to be successful in their careers post-graduation.
- b. **Expected Behavior.** Crazy Horse students, and other affiliated persons who use Crazy Horse School computing facilities to access the Internet are expected to exercise responsible and ethical behavior and will be held accountable for ensuring that such use:
- i. Is consistent with Crazy Horse School values and policies.
 - ii. Protects the integrity and confidentiality of Crazy Horse records and computer and electronic assets.
 - iii. Does not violate any tribal or federal laws.

Failure to abide by this policy shall result in cancellation of Internet access privileges, disciplinary review, and/or legal action by the Board.

- c. **Procedures.** The following procedure shall be followed:
- i. Each applicant requesting Internet access will read and sign the "Network and Internet Use Policy" and is responsible for knowing and understanding this policy. A copy of the "Network and Internet Use Policy" will be kept on file in the records office.
 - ii. Students who use the Internet shall be informed of their responsibility to use the services of the Internet in a manner which is consistent with the service, quality and education goals of Crazy Horse School before being granted access privileges.
 - iii. Abuse of the use of the Internet by Crazy Horse School students, including committing violations of tribal, federal, or state law and/or the use of Crazy Horse School equipment or telephone lines to engage in the procurement, storage, dissemination, or transfer in any fashion of pornography or lewd materials, photographs, visual depictions, or materials capable of being converted into visual depictions, shall make that student subject to immediate discipline as a major rules infraction.
- d. **Allowable Uses and Disallowed uses.**
- i. **Allowable uses.** With a proper signed permission form, a student may use the school network and the Internet to:
 - a) Research assigned classroom projects;

- b) Use School email for School classroom allowable purposes only;
 - c) Use Odyssey Ware; and/or
 - d) Participate in online classes
- ii. **Disallowed Uses.** The following uses are not permitted:
- a) Sending or displaying offensive messages or pictures;
 - b) Using abusive, objectionable or obscene language;
 - c) Searching for, downloading, or otherwise reviewing any type of sexually explicit, obscene material or other information for any non-instructional or non-educational purpose;
 - d) Harassing, insulting or attacking others;
 - e) Damaging computers, computer systems, or computer networks whether intentionally or unintentionally through misuse;
 - f) Using any social networking site (including Facebook, Bebo, etc.), downloading music onto computers or playing games.
- e. **Violation of School Policy.** Violation of this Policy may result in Student disciplinary action, loss of internet and network use privileges, criminal prosecution, or civil legal action to pursue compensation for damages to school property or reputation.

4. **STUDENT POSSESSION/USE OF PORTABLE COMMUNICATION DEVICES & ELECTRONIC DEVICES**

Parents/legal guardians and students will sign a Technology Use Contract that shows they understand this Policy. **Appendix 12.**

a. **Definitions.**

- i. **Portable Communication Devices – Definitions.** Portable Communication Devices are defined to include portable two-way communications devices, including but not limited to cellular telephones, beepers, walkie talkies, personal digital assistants, and other computing devices (when such device is being used as a communications device). This definition will also include any new technology developed for similar purposes.
- ii. **Electronic Devices – Definition.** Electronic Devices are defined to include any personal electronic that is used by a student to play music, communicate with others (including online communication), access media, take pictures, or otherwise cause distractions to students’

education, including but not limited to cell phones, iPods, MP3 players, cameras, personal DVD players, Gameboys, electronic notebooks, smartphones, electronic tablets, and other computing devices.

b. Restrictions on Use.

- i. Students may not possess, display and use Portable Communications and Electronic Devices in the School Building, or at any time during the instructional day, or on field trips.
- ii. For the purposes of this policy manual the “instructional day” is defined as the moment a student enters the school building to the final dismissal bell. The “instructional day” includes, but is not limited to, study halls, lunch breaks, class changes and any other structured or non-structured instructional activity that occurs during the normal school day.

Students may request permission to use the school phone to contact parents/guardians for emergencies. Any portable communication devices including cell phones found upon entry to the School shall be held by Security until the end of the instructional day.

- i. Before or after the instructional day, students may possess, display and use such Portable Communication Devices.
- ii. Portable Communications Devices at Before- or After-School Activities: Portable communications devices may not be activated, displayed, or used at before- or after-school activities by students.
- iii. Students may be disciplined for violation of this Policy, or disruptive or inappropriate behavior related to possession or use of portable communication devices at any time on school grounds or at school events.
- iv. Portable Communications Device on Regular Bus Runs: Portable Communications Devices may be activated, displayed, or used on a school board owned/leased school bus or vehicle by students being transported to and/or from school or school sponsored events, provided they do not interfere with the operation of the vehicle or driving of the vehicle, and their use conforms to directives of the driver.
- v. Portable Communications Devices in Vehicles: Portable Communications Devices may be housed in student owned or used vehicles on school property; however, their use is prohibited during school hours.

- c. Responsibility/Liability.** The School Board, Principal, and school staff will assume no responsibility in any circumstance for the loss/destruction/damage or theft of Portable Communications and Electronic Devices or for any bill associated with the authorized or unauthorized use of Portable Communications Devices. Students will be responsible for locating such lost/stolen items.

- d. **Discipline.** Evidence of unauthorized or disruptive use will result in disciplinary action according to the Discipline Policy as specified in the Code of Student Conduct and/or reports to law enforcement authorities.
- i. **First Infraction.** School officials shall take possession of Portable Communications Devices until the end of the school day for any violation of this Policy. Students must make arrangements with school officials to claim such devices. Specific times may be established by school officials for students to retrieve such devices. Students are subject to consequences for a Level 1 Offense under the Behavioral Matrix.
- ii. **Second Infraction.** Upon a student's second infraction of the Portable Communications and Electronic Device policy, school officials shall take possession of the device for **five business days**. Parents/legal guardians/adult students must make arrangements with school officials to claim such devices and may retrieve the device within five business days. Specific times may be established by school officials for parents/legal guardians/adult students to retrieve such devices. Confiscated Portable Communications and Electronic Devices may be released to minor students if the parent/guardian gives permission by phone or by other means. Students will also receive a Detention to be served that day.
- iii. **Third Infraction.** Upon a student's third infraction of the Portable Communications and Electronic Device policy, school officials shall take possession of the device for **ten business days**. Parents/legal guardians/adult students must make arrangements with school officials to claim such devices at the end of the semester. Specific times may be established by school officials for parents/legal guardians/adult students to retrieve such devices. Confiscated Portable Communications and Electronic Devices will not be released to minor students under any circumstances. Students will also receive a Detention to be served that day. Student will be considered for In-School or Out of School Suspension by the Principal for a period of time not to surpass three school days.
- If a student refuses to surrender their device, this act will be considered open defiance (a level IV infraction) and the School may follow the consequences given in the Behavioral Matrix.
- iv. **Reasonable Searches.** As a condition of possessing and using a Portable Communications Device on school property, at school sponsored events or while traveling to and from school, students and their parents/legal guardians are deemed to have consented to reasonable searches of the Portable Communications Device. A Portable Communications Device may be searched or reviewed by school personnel or authorized agents when reasonable suspicion exists that the Portable Communications Device was used in violation of this Policy, the Code of Student Conduct or other law or regulation. School personnel may use other information obtained from the Portable Communications Device during such review as the basis for

discipline or referral to other appropriate authorities.

5. TOBACCO USE AND VAPING.

Use of tobacco products including e-cigarettes, or any instrument used to vape any substance is prohibited. Students shall not smoke or use tobacco products including e-cigarettes in any form, nor any instrument used to vape any substance, tobacco at any time during school activities or on school grounds. Even if a student has reached the age of 18, they are not allowed to use tobacco products nor any instrument used to vape any substance on school grounds or at a school sponsored activity. Any student found violating this section shall be subject to the consequences listed in the Behavioral Matrix for Level IV offenses.

6. DRESS CODE

Student dress should meet standards of health and safety, not be obscene or disrupt the educational process, nor wear clothing that promotes illegal substances or/and alcohol or gang activity or be of a revealing nature. No headgear is allowed which includes but is not limited to but to include: (stocking caps, hooded sweatshirts, headbands, hats, scarves, baseball caps, cowboy hats, and do rags/raps)

Rules concerning student dress may be established by the administration to assure that student dress meets standards of healthfulness and safety and does not disrupt the education process or oppose any policy of the school All students are expected to follow the rules of common courtesy and show proper respect in their dress. It is inappropriate to wear anything that causes health or security concerns, distracts from or disrupts the learning environment or educational process. Examples of inappropriate items or clothing are (but not limited to):

- a. Sagging pants (pants worn below the waist);
- b. Obscene/ Profane clothing (pictures, emblems, words);
- c. Drug, alcohol or tobacco-related items on clothing;
- d. Very short skirts/shorts (hem must be 2 inches below fingertips when arms held parallel to body);
- e. Transparent clothing;
- f. Tight clothing, or clothing that reveals your underwear;
- g. Underwear (when worn as outer wear);
- h. Headgear (hats, headbands, caps, bandanas, and hoods);
- i. Shirts that do not meet or fall below the waistband of your pants;
- j. Halter tops, midriff tops, spaghetti straps or otherwise revealing clothing;

- k. The exhibition of gang related clothing including gloves, scarves, colors, bandanas, headbands, caps, hoods, head wraps, etc. will not be tolerated;
- l. No heavy chains or chain style belts will be allowed;
- m. Hooded sweatshirts may be worn as a second layer when the temperature is cold. Hooded sweatshirts must be clean and appropriated-sized (no oversized coats that could cause a security problem);
- n. Students will not wear shoes that have “wheelies.”;
- o. If a student comes to school with visible hickey(s) they must cover them up or they may be excluded from the classroom.

7. STUDENT CONDUCT DISCIPLINE AND SUPPORT PROCEDURES.

Students are expected to adhere to Lakota Values and conduct themselves in a respectful manner while at school or school related activities. The student is responsible for learning the following rules that govern the activities of the school environment. Unacceptable behavior by the student will result in immediate disciplinary action by the respective Principal or designee. CHS has adopted and will implement Restorative Practices which focus on building classroom and school wide communities. The rules of each of the elementary, middle and high schools which are in addition to the rules below are hereby incorporated by reference in the respective Student Handbook and made a part of these policies. Students are responsible for following those rules as well.

a. Minor School Rules.

Rule 1: Students will follow good health and safety practices at all times, at school and at school related activities.

Rule 2: Students will attend and be on time for all scheduled classes.

Rule 3: Students will return home at the end of the school day.

Rule 4: Students are responsible for care and cleanliness of school property. Any student committing minor vandalism (writing with pencil or other utensil on school property, creating a mess, destroying school property, etc.) may be subject to detention, including cleaning up and/or fixing the vandalism.

Rule 5: Students will adhere to all reasonable requests. Students are expected to follow all teacher/staff directions in class, hallways, and all school property. The failure of a student to follow the directions or requests of a staff member of the school may be required to serve detention.

Rule 6: Students will adhere to the School Dress Code. Any student in violation of the dress code may be required to change clothes either brought from home or given from the counselor.

Rule 7: Students will adhere to the Internet Usage Policy. Students found using any social networking site (including Facebook, Bebo, Etc.), downloading music onto computers, or playing games during work time may serve detention and may have internet privileges limited or revoked.

Rule 8: Students shall not display inappropriate displays of affection. Inappropriate displays of affection include kissing, groping, excessive hugging, giving hickies, or vulgar acts. Holding hands and short hugs will generally not be regarded as inappropriate.

Rule 9: Students shall adhere to the School's Possession and Use of Portable Communication Devices & Electronic Devices Policy.

Minor Rule Infractions. All minor rule infractions will result in disciplinary action appropriate to the age, circumstances, and educational level of the student. The School Board will adopt a matrix of disciplinary action for infractions annually and include the Matrix in the Student Handbook. The goal of this process is to educate the student on all school rules and their consequences and to teach proper behavior.

b. **Major School Rules.** These major rules include, but are not limited to:

Rule 1: Students will neither cause damage to or steal school or other's personal property.

Rule 2: Students will not endanger the life, health, or safety of themselves or others while at school or school related activities.

Rule 3: Students will not come to school under the influence of any drug or alcohol. Such conduct constitutes a Level V Offense and the student will be subject to Level V consequences in accordance with the Behavioral Matrix. If a student is suspected of being under the influence, the Principal and security will be notified to investigate. If school officials have reasonable suspicion that a student is intoxicated or under the influence, Public Safety will be notified and the offending student may be removed from the school premises to ensure the school campus is safe for all teachers and students.

Rule 4: Students will not engage in any gang related activity including but not limited to writing, paraphernalia, insignia, signals, graffiti, and phrases or related clothing. Violation of this Rule will be considered a Level IV Offense pursuant to the Behavioral Matrix and a safety risk and a violation of the Tribal code. Such a student is subject to Level IV consequences in accordance with the Behavioral Matrix. Principal may notify Public Safety and report as gang-promotion.

Rule 5: Students will remain on the school campus during the school day until and unless dismissed.

Rule 6: Students will not violate the School Bullying Policy.

Rule 7: Students will not instigate or participate in a fight while at school or school related activities. Any student involved in the instigation of a fight may also be subject to criminal prosecution for assault. Any student witnessing, recording, or encouraging a fight may also face discipline or prosecution. The school security and the Principal will attempt to determine the instigator(s) in the incident, who may be subject to more severe discipline. Such conduct is considered a Level III or IV Offense under the Behavioral Matrix.

In the case of a fight, the school will hold students and contact Public Safety immediately to remove the student(s) from the premises. Such a student will be subject to Level IV consequences in accordance with the Behavioral Matrix. If a student leaves the premises after participating in a fight, Public Safety will be advised and the student will not be allowed to return to school until they have met with Public Safety.

Rule 8: Students will not smoke cigarettes or possess any tobacco products, including e-cigarettes, nor any instrument used to vape any substance while at school or at school related activities. If a student under 18 years of age is found possessing or using tobacco products, including e-cigarettes or any instrument used for vaping, Public Safety will be contacted. Lighters are considered contraband for students and not allowed in the school. **NO student, regardless of age, will be allowed to possess or use tobacco products on school grounds.** Such conduct is considered a Level III or IV Offense and students are subject to corresponding consequences pursuant to the Behavioral Matrix.

Rule 9: Alcohol or illegal drug possession and use is strictly prohibited while on school grounds or school related activities. CHS does not permit the possession or use of CBD products or any products containing THC, unless the student has a medical prescription and the medication is dispensed by authorized school personnel as with all other prescription medications. The following may be considered prohibited drugs due to their history of illegal use, danger to students' health: air duster, computer cleaner, paint thinner, synthetic drugs, etc. The following may be considered an illegal drug especially if the student is suspected of using inappropriately or for huffing: Any aerosol cans (including hairspray), glue, cleaning supplies, etc. Such conduct is considered a Level V Offense and students are subject to Level V consequences pursuant to the Behavioral Matrix.

Rule 10: Students will not carry or use any weapon or object that can be used as a weapon including guns (of any kind including BB gun or Pellet gun), knives (including kitchen and pocketknives), brass knuckles or any other object that is used with intent to cause bodily harm. Such conduct is considered a Level VI Offense and students are subject to Level VI consequences pursuant to the Behavioral Matrix.

Major Rule Infractions: Major rule infractions are those behaviors, which endanger the life and safety of others or themselves. These also include damage to private or public property. All major rule infractions will result in disciplinary

action appropriate to the age, circumstances, and educational level of the student.

The School Board will adopt a Behavioral Matrix of disciplinary action for infractions annually and include the Matrix in the Student Handbook. The goal of this process is to educate the student on all school rules and their consequences and to teach proper behavior, and to prevent and remedy threats or damage to the health and safety of students, staff and the School. In addition, the School Principal shall offer counseling to the Parent and the student.

8. ELEMENTARY SCHOOL BEHAVIORAL MATRIX

The School outlines the Elementary School Behavioral Matrix as follows:

Offense	Description of Offense	1st Offense	2nd Offense	3rd Offense
Abusive / Inappropriate Language	Bad language, swearing or cursing.	Teacher / Regulate Behavior, Privilege Restriction, Notify Parent(s) / Guardian(s).	Referral for Counseling, Notify Parent(s) / Guardian(s)	Referral to Principal / Designee, Half hour detention after school 1-4 days
Fighting / Physical Aggression	Physical Aggressive Behavior including any behavior that shall cause bodily injury/assault to any other student or staff member at the CHS.	Referral to Child Advocate, OSS 1-3 days, Notify Parent(s) / Guardian(s). See also Section 4.10(10) for expulsion procedures.	Referral to Principal / Designee, 1-3 days OSS, Behavior Plan, Notify Parent(s) / Guardian(s)	OSS Administrative Discretion 1-10 days, Parent(s) / Guardian(s) Conference Behavior Contract
Defiance or Disruption	Out of seat, beating on desk, excessive talking.	Teacher / Regulate Behavior, Privilege restriction.	Referral to Child Advocate, Notify Parent(s) / Guardian(s)	Refer to the Principal / Designee, After School Detention up to 4 days and / or 1-2 days OSS
Throwing Rocks, Snowballs, Objects, etc.	Throwing inappropriate objects such as rocks, snowballs, etc. at another student or near	Verbal Reprimand/ Redirection Conference w/ Admin	Parent Contact Project Aware Involvement 2-6 Hrs Detention Suspension w/ Parent Meeting	Parent Meeting Counselor Referral Project Aware Involvement 6-8 Hrs Detention

Offense	Description of Offense	1st Offense	2nd Offense	3rd Offense
	other students.			1-3 Days ISS Behavior Contract
Rough Contact Games	Games such as tackle football, wrestling, play fighting, rolling around on the ground, etc.	Verbal Reprimand/ Redirection, Conference w/ Admin	Parent Contact, Project Aware Involvement, 2-6 Hrs Detention, Suspension W/ Parent Meeting	Parent Meeting, Counselor Referral, Project Aware Involvement, 6-8 Hrs Detention, 1-3 Days ISS, Behavior Contract
Disobedience/ Disrespect	Not listening to commands from staff, make inappropriate comments to students or staff, etc.	Verbal Reprimand/ Redirection Conference w/ Admin	Parent Contact Project Aware Involvement 2-6 Hrs Detention, Suspension w/ Parent Meeting	Parent Meeting Counselor Referral Project Aware Involvement 6-8 Hrs Detention 1-3 Days ISS Behavior Contract. See also Section 4.10(10) for expulsion procedures.
Running in Hallways	Running in hallways to or from class or in other areas of the school.	Verbal Reprimand/ Redirection Parent Contact	Parent Contact Project Aware Involvement 2-6 Hrs Detention Each Offense	Parent/Student Conference Project Aware Involvement 4-8 Hrs Detention 1-3 days ISS
Cheating / Lying	Cheating on assignments.	“Zero” on assignment(s), Teacher / Regulate Behavior, Privilege Restriction, Notify Parent(s) / Guardian(s).	“Zero” on assignments, Referral to Child Advocate, Notify Parent(s) / Guardian(s)	Referral to Principal / Designee, “Zero” on assignment(s), After school detention up to 4 days, Notify Parent(s) / Guardian(s), and / or 1-day OSS
False Info Statements to Admin	Making incorrect or untrue statements to staff	Verbal Reprimand/	Parent Contact Project Aware Involvement	Parent/Student Conference Project Aware

Offense	Description of Offense	1st Offense	2nd Offense	3rd Offense
	about one's self, other students or staff.	Redirection Parent Contact	2-6 Hrs Detention Each Offense	Involvement 4-8 Hrs Detention 1-3 days ISS
Prohibited Items/Devices/ Snacks	Bringing inappropriate items to school.	Verbal Reprimand/ Redirection, Parent Contact, Item Confiscation	Parent Contact, Project Aware Involvement, 2-6 Hrs Detention Each Offense, Device Confiscation	Parent/Student Conference, Project Aware Involvement, 4-8 Hrs Detention, 1-3 Days ISS, Device Confiscation
Possession, Selling, Distribution, Manufacture, or Use of Contraband, Drugs, Alcohol, or Tobacco	Possession, Selling, Distribution, Manufacture, or Use of illegal / inappropriate items such as weapons, alcohol, drugs, or tobacco on school property. Weapons are those items that could inflict bodily injury, make threats of bodily injury, or upon use could inflict serious bodily injury.	1-3 Days ISS or OSS, Parent Contact, Counselor Referral, Project Aware Involvement. See also Section 4.10(10) for expulsion procedures.	Parent meeting, project aware Involvement, 1-3 days ISS, behavior contract, 3-5 days ISS/OSS if verbal abuse directed towards staff	Parent meeting/Counselor referral, project aware Involvement, 5-10 days ISS/OSS, behavior contract, Pyramid Process of ISS
Bullying	Bullying of other students. Depending on severity and duration of incident.	Step 1 of Bullying Policy Intervention, Warning, Redirecting. Meeting with Teacher, Referral to Child Advocate, Principal, Staff	Step 2 of Bullying Policy Formal Meeting with Parent(s) / Guardian(s), Referral to Principal / Designee. Child Advocate, /OS	Step 3 of Bullying Policy Referral to Principal / Designee Student hearing to determine expulsion. OSS up to 10 days Pending hearing

Offense	Description of Offense	1st Offense	2nd Offense	3rd Offense
		Member.		date.
Tardiness	Arriving to school / class late.	Verbal Reprimand/ Redirection Parent Contact	Parent Contact Project Aware Involvement 2-6 Hrs Detention Each Offense	Parent/Student Conference, Project Aware Involvement, 4-8 Hrs detention, 1-3 days ISS
Skipping / Leaving Class & Attendance	Leaving class without permission, Off limit area Absent from school.	Teacher / Regulate Behavior, Loss of privileges, Contact Student advocate, security, or principal as soon as possible for off limits. Notify Parent(s) / Guardian(s)	Referral to Child Advocate and other outside agencies per CHS Attendance Policy. Notify Parent(s) / Guardian(s)	Home—Visits w/ Homeschool Liaison with Parent(s) / Guardian(s). Outside agencies will be contacted per CHS Attendance Policy.
Property Damage / Vandalism	Drawing on desk, Restroom walls / stalls, destruction of books etc.	Teacher / Regulate Behavior Repair / Clean up (Age Appropriate) Notify Parent(s) / Guardian(s)	Repair / Clean up (Age Appropriate) Restitution, Notify Parent(s) / Guardian(s) 1-4 days detention/OSS	OSS at Administrative Discretion for 1-10 days Refer to outside agency
Theft	Minor Theft: Teacher / Regulate Behavior, loss of privileges, restitution.	Teacher / Regulate, Loss of Privileges, restitution, Notify Parent(s) / Guardian(s) 1 - day loss of privileges	Referral for counseling, Restitution of stolen items. Notify Parent(s) / Guardian(s).	Referral for home visit. Restitution of stolen items. Notify Parent(s) / Guardian(s)
Dress Code Violation	Students dress must meet standards of health & safety	Teacher regulate dress code, Change clothing, Notify Parent(s) /	Referral to Child Advocate, Change clothing, Contact Parent(s) /	Referral to Referral to Principal / Designee for

Offense	Description of Offense	1st Offense	2nd Offense	3rd Offense
	not be obscene, promote illegal substances or alcohol, gang activity or revealing.	Guardian(s)	Guardian(s)	referral to outside agency as recommended. Notify Parent(s) / Guardian(s).
Student Possession/Use of Portable Communication Devices and Electronic Devices	Violation of the Student Possession/ Use of Portable Communication Devices and Electronic Devices Policy	Admin. shall take possession of device until the end of the School day. Parent(s)/ Guardian(s) must make arrangements to pick up the device. Students may also receive detention to be served that day.	Admin. shall take possession of device for one week. Parent(s)/ Guardian(s) must make arrangements to pick up the device. Students may also receive detention to be served that day. Students will also be considered for ISS by the Principal.	Admin. shall take possession of device for the remainder of the semester or trimester. Parent(s)/ Guardian(s) must make arrangements to pick up the device at the end of the semester. Students may also receive detention to be served that day. Students will also be considered for ISS or OSS by the Principal for a period of time not to surpass three school days.
Internet Use	Abuse of the internet by CHS students in violation of the Internet Use Policy.	Teacher / Regulate Behavior. Loss of internet and network use privileges 1-10 days.	Criminal Prosecution, Notify Parent(s) / Guardian(s)	Civil action to pursue compensation for damages to school property / reputation, Notify Parent(s) / Guardian(s)
Use of Gang Related Signs / Symbols / Language	Any behavior that promotes gang violence including gang colors, gang activity.	Teacher referral to the principal, Child Advocate. Notify Parent(s) / Guardian(s). See also Section 4.10(10) for	Counseling- Education on Gangs. Behavior Contract. Notify Parent(s) / Guardian(s)	Student Hearing to determine expulsion. OSS at Administrative Discretion for 1-10 days Notify Parent(s) /

Offense	Description of Offense	1 st Offense	2 nd Offense	3 rd Offense
		expulsion procedures.		Guardian(s)

9. MIDDLE AND HIGH SCHOOL BEHAVIORAL MATRIX

Before a teacher sends the student out of class, there has to be an effort to redirect the undesired behavior. Redirecting the behavior means taking the undesired behavior and modeling appropriate behavior to the student. A student failing to respond to the redirection after these steps should be sent to the Dean of Students, Assistant Principal, or High School Principal. The sending of a student to those offices should be an announced departure by contacting the Dean, Assistant Principal, or High School Principal. The Counselor may be contacted if the others are unavailable. Teachers and other staff may not give a student in-school suspension. The only people who may assign in-school suspension are the Dean of Students, Assistant Principal, Principal, or Counselor, unless there is an emergency situation that is best managed through isolating disruptive behavior.

As the position and overall objective of the School is to ensure that we are focused on educating our students about the value of positive social interaction to include influencing collaboration and teamwork which contributes to career and college success, students are strongly encouraged to follow school rules. Serious offenses or repeat offenses could require the student to be suspended out of school. In the case of an out of school suspension, the student will not receive school work. This undermines the value of the school environment as well as the value of classroom performance. Students are strongly encouraged to refrain from situations that could result in an out of school suspension. Parents/Guardians will be notified for any Step 3 Disciplinary Action pursuant to the Letter attached as **Appendix 13** to this Policy Manual.

Note: All level of offenses involving drugs, alcohol, tobacco use (including vaping) are subject to a referral to counseling to promote CHS’s focus on prioritizing education and encourage students to seek and receive support.

The School outlines the Middle and High School Behavioral Matrix as follows:

- a. **Level I Offenses.** Level I offenses are minor acts of misconduct that interfere with the orderly operation of the classroom, anything which is disruptive to the educational process, a school function, extracurricular/co-curricular program, or approved transportation. The school employees shall intervene in the misconduct. If further action is necessary, the school employees should refer the student to the school administrator for disciplinary action via incident report. After three (3) infractions, Project Aware Staff may be involved to help support the student with appropriate behavior expectations. These infractions include, but are not limited to:
 - i. Classroom Disruption;

- ii. Bullying Behavior (Refer to School Bullying Policy, 4.10(1));
- iii. Dress Code;
- iv. False and/or Misleading Information to Include on Student Statements;
- v. Public Displays of Affection;
- vi. Insubordination;
- vii. Intentionally causing a Public Inconvenience, Annoyance, or Alarm to Any Other Person;
- viii. Making Unreasonable Noise that Inhibits the Learning Process;
- ix. Profane, Obscene, Abusive Language/Materials and/or Gestures (directly or indirectly applied);
- x. Prohibited Items: Portable Radios, Headphones, Electronic Toys, Video Games, Skateboards, Roller Blades, Roller Skates, Water Balloons, Laser Pointer-Type Devices, Disruptive Electronic Devices and/or Cell Phones;
- xi. Prohibited Snacks: Gum, Candy, Sunflower Seeds, and Any Type of Food;
- xii. Running in School Hallways; and/or
- xiii. Tardiness.

b. Consequences for Level I Offenses.

i. First Offense –

- a) Verbal Reprimand and Redirection;
- b) In the case of an electronic device, the device will be confiscated and returned to the student at the end of the day. This student will receive a Level I incident for prohibited items.

If the student refuses to surrender prohibited items, this will be a Level IV infraction of open defiance;

- c) In cases of bullying, the school may decide a plan is necessary after the first incident. This plan will discuss the problem, solutions, and reinforce the zero tolerance bullying policy. (Refer to School Bullying Policy 4.10(1)(E) for bullying intervention steps); and/or

- d) In cases of dress code violations, a student will be asked to change into clothes brought from home or provided by the school counselor.

ii. **Second Offense –**

- a) Parent Contact;
- b) Project Aware Involvement;
- c) Detention 2-6 hours for each offense;
- d) In the case of electronic device, the device will be confiscated and held for five (5) days or until the parent(s) or guardian(s) recover the device. The parent(s) or guardian(s) may pick up the device any time before the 5 days, or call the school to give permission to return the prohibited item. If the student refuses to surrender prohibited items, this will be a level IV infraction of open defiance; and/or
- e) In cases of bullying, the school may decide to develop an Individual Behavior Plan. This Plan may require a student to sign an anti-bullying contract, attend individual sessions with a counselor or other designated staff, bullying education, and other recommendations deemed necessary by the school. (Refer to School Bullying Policy 4.10(1)(E) for bullying intervention steps).

iii. **Third Offense (or more offenses) –**

- a) Parent & Student Conference;
- b) Project Aware Involvement;
- c) Detention 4-8 hours;
- d) 1-3 days of In-School-Suspension;
- e) There are more severe offenses that may result in out of school suspension;
- f) In the case of an electronic device, the device will be confiscated and returned to the parent(s) or guardian(s) or in ten (10) days. If the student refuses to surrender prohibited items, this will be a Level IV infraction of open defiance;
- g) In cases of bullying, the Principal may hold a Student Hearing after reviewing the student's prior offenses involving bullying. The

student may be placed in in-school-suspension for up to ten (10) days awaiting the Student Hearing. (Refer to School Bullying Policy 4.10(1)(E) for bullying intervention steps; and/or

- h) For more serious offenses, the objective is to meet with the parent and the student to secure parent support and/or awareness to the concerning violations. The Principal may suspend students with Project Aware Staff escorting the student home or asking parents to come in the next day for a meeting to discuss the situation.

c. **Level II Offenses.** Level II offenses are acts of misconduct that are more serious or disruptive than the offenses in Level I. Level II also includes repeated acts of misconduct from Level I and acts directed against people or property that do not seriously endanger the health and safety of others. This misconduct must be reported to the appropriate school administrator via incident report for disciplinary action. The administrator will follow the procedure designated as Level I when investigating the situation and deciding on disciplinary action. These infractions include but are not limited to:

- i. Cheating;
- ii. Destruction of Property/Vandalism (Less than \$10);
- iii. Disobedience and/or Disrespect (not following directive of staff, refusing to do work);
- iv. Repeated Dress Code Violations;
- v. False or Misleading Information to include forgery, failure to report, or withholding information;
- vi. Gambling;
- vii. Inappropriate Internet Usage;
- viii. Intimidation/Threats (may fall within school bullying behavior intervention program);
- ix. Parking Lot Violation;
- x. Prohibited: Cap and/or Water Guns, Tattoo Guns or Devices to Apply Tattoos to Other People, Cigarette Lighters, Matches, or any other Flammable Devices;
- xi. Repeated Level I Offenses (to include disorderly conduct);
- xii. Theft;

- xiii. Unauthorized Absence from School or Class;
- xiv. Unauthorized Assembly and/or Publications;
- xv. Any other intermediate act of misconduct or any more serious, harmful, or disruptive behavior (e.g., any of the offenses described in Level I;
- xvi. Throwing Rocks, Snowballs, or Objects; and
- xvii. Rough Contact Games (Wrestling, Piggyback Riding, Tackling, etc.)

d. **Consequences for Level II Offenses.**

i. **First Offense** – Verbal Redirection Conference with Administration

ii. **Second Offense** –

- a) Parent Contact;
- b) Project Aware Involvement;
- c) Detention 2-6 hours for each offense;
- d) Openly defiant behavior as a second offense will result in a suspension with a scheduled parent meeting; and/or
- e) In cases of cheating, the student may receive a “zero” on the assignment(s) related to the incident.

iii. **Third Offense (or more offenses)** –

- a) Parent/Guardian Meeting;
- b) Project Aware Involvement;
- c) Detention 6-8 hours;
- d) 1-3 days of In-School-Suspension;
- e) Behavior Contract;
- f) In cases of skipping/leaving class and attendance issues, home-visits with the student’s parent(s) / legal guardian(s) and the homeschool liaison may be arranged;
- g) In cases of cheating, the student may receive a “zero” on the assignment(s) related to the incident; and/or

- h) For more serious offenses, the objective is to meet with the parent and the student to secure parent support and/or awareness to the concerning violations. The Principal may suspend students with Project Aware Staff escorting the student home or asking parents to come in the next day for a meeting to discuss the situation.
- e. **Level III Offenses.** Level III infractions are major acts of misconduct or those of serious nature. They include repeated misconduct acts from Level II, serious disruptions of school order and threats to the health, safety, and property of others. The misconduct must be reported promptly to the school administrator, who may remove the student from the school or activity immediately and may result in immediate suspension of the student from school. These infractions include, but are not limited to:
 - i. Assault this includes assault on staff. Assault and Battery is a situation where there are threats as well as physical contact, which carries the same consequence;
 - ii. Insubordination/Open Defiance;
 - iii. Inciting, Leading, or Participating in any act which substantially disrupts the orderly conduct of school or school function;
 - iv. Possession of Contraband Material;
 - v. Robbery/Extortion;
 - vi. Repeated Misconduct of Level I and II Offenses;
 - vii. Sexual Harassment;
 - viii. Possession of Tobacco Products;
 - ix. Trespassing;
 - x. Vandalism.
- f. **Consequences for Level III Offenses.**
 - i. **First Offense –**
 - a) In-School Suspension (1-3 days) or Out-of-School Suspension (1-3 days). Out of school suspension if verbal abuse directed toward staff at the discretion of the Principal;
 - b) Parent Contact;
 - c) Counselor Referral;

- d) Project Aware Involvement;
- e) For more serious offenses, the objective is to meet with the parent and the student to secure parent support and/or awareness to the concerning violations. The Principal may suspend students with Project Aware Staff escorting the student home or asking parents to come in the next day for a meeting to discuss the situation.

ii. Second Offense –

- a) Parent Conference;
- b) Project Aware Involvement;
- c) In-School Suspension (1-3 days);
- d) Behavior Contract;
- e) In/Out of School Suspension (3-5) days if verbal abuse is directed toward staff at the discretion of the Principal.

iii. Third Offense (or more offenses) –

- a) Parent/Guardian Meeting;
- b) Counselor Referral;
- c) Project Aware Involvement;
- d) In/Out of School Suspension (5-10 days) at discretion of the Principal;
- e) Behavior Contract;
- f) **Pyramid Process of in-school suspension (intervention program as recommended).**

g. Level IV Offenses. Level IV infractions include but are not limited to:

- i. Fighting (this does not include self-defense; the student who tries to walk away from a conflict will be exonerated);
- ii. Bullying Behavior (reference school policy regarding Bullying Intervention Program);
- iii. Tobacco Use on Campus (chewing or smoking, including vape pens);

- iv. Repeated Open Defiance/Gross Insubordination;
- v. Use of Gang Related Signs, Symbols, or Language intended or reasonably calculated to insult and/or incite another person. (bandanas and colors affiliated with gang culture as determined by administrator will not be allowed on campus); and/or
- vi. Breaking and Entering.

h. Consequences of Level IV Offenses.

i. First Offense –

- a) In School Suspension 3-5 days;
- b) Parent Contact;
- c) Counselor Referral;
- d) Project Aware Involvement;
- e) Behavior Contract (Intervention Program Required);
- f) Student Behavior Plan; and/or
- g) Pyramid Process (This may be prior to out of school suspension if all requirements are not met).

ii. Second Offense –

- a) In/Out of School Suspension (1-3 days) at the discretion of the Principal;
- b) Parent Conference;
- c) Counselor Referral;
- d) Project Aware Involvement;
- e) Review of Behavior Contract;
- f) Fighting will be an out of school suspension minimum of one day; students defending themselves will not be suspended.

iii. Third Offense –

- a) In-Out of School Suspension (3 days). Possible referral for expulsion hearing at the discretion of the Principal.
 - b) Parent Contact;
- iv. **Note: It must be understood that repeated infractions may require more direction for the student and/or parent. Project Aware and other support will be involved in the process to support appropriate behavior. The purpose is to clearly define the expectations of students while attending CHS or participating in school activities. Our objective will remain to educate the student, parent/guardian, and the community about expectations and how they are defined at CHS. Our objective is to influence student presence, not eliminate or compromise student presence through in/out of school suspensions. We need out students in school, however, we must provide an environment that supports a comfortable and valued opportunity for all. Therefore, behavior consequences may be reduced with student and/or parent engagement in informative trainings related to defining the expectations at CHS.**
- i. **The Pyramid Process.** The Pyramid Process will include the student demonstrating appropriate behavior while in the traditional school setting. Each week the student will receive more time to demonstrate that they understand the expectations of CHS by not getting any negative incident reports. Example: The Pyramid may include a 15-day process where the student is assigned. This process would be carried out as follows:
- i. **Week One: Five Days of ISS;**
 - ii. **Week Two: Four Days of ISS;**
 - iii. **Week Three: Three Days of ISS;**
 - iv. **Week Four: Two Days of ISS;**
 - v. **Week Five: One Day of ISS.**
- During this process, the student may not incur any negative incidents or the process will start over. The requirement to start over will be at the discretion of the administration. The student must have completed the required training related to behavior violations prior to assigning the student to the Pyramid Process.
- j. **Violent Behavior.** Verbal threats, intimidation (verbal and non-verbal), bullying behavior or any act of representing that of a physical menace such as to put another in fear of imminent serious bodily harm by threatening gestures toward students and/or staff and/or other persons, encouraging/initiating others to fight, physical contact with another person with intent to harm or injure another person physically or mentally (fighting, grabbing, wrestling, pushing, shoving, etc.),

threatening to strike another person with an object with intent to injure that person or other behaviors which may be determined by staff and/or administration as violent fighting, assault and/or assault and battery may result in Law Enforcement Referral.

- k. **Level V Offenses.** Level V infractions include but are not limited to:
 - i. Drugs, Alcohol (possession, using, and/or under the influence);
 - ii. Possession of Drug Paraphernalia;
 - iii. Fireworks/Firecrackers; and/or
 - iv. False Fire Alarm.
- l. **Consequences for Level V Offenses.**
 - i. Consequences for drugs and alcohol, see Major School Rule 3.
 - ii. Consequences for false alarms, bomb threats, and any other action or threat which causes alarm to the general public will result in immediate suspension with recommendation for expulsion and may require law enforcement referral.
 - iii. **First Offense –**
 - a) In/Out of School Suspension (3-5 days) at the discretion of Principal;
 - b) Parent Meeting;
 - c) Counseling Referral;
 - d) Project Aware Involvement;
 - e) Behavior Contract;
 - f) Drug and Alcohol offenses will be reduced if student participates in drug/alcohol assessment and agrees to contract terms.
 - iv. **Second Offense –**
 - a) Parent Meeting;
 - b) Counseling Referral;
 - c) Project Aware Involvement;

- d) Behavior Contract; and/or
 - e) In/Out of School Suspension pending further administrative action (recommendation for expulsion) at discretion of Principal.
- m. **Level VI Offenses.** Level VI infractions include but are not limited to:
- i. Weapons*;
 - ii. Explosives*; and/or
 - iii. Arson* (mandatory referral to an appropriate agency). Public Safety will be notified immediately.
- n. **Level VI Consequences.**

First Offense – Suspension 1-3 days pending further administrative action (recommendation for expulsion) at the discretion of the Principal. Project Aware will be utilized as much as possible in situations as those listed below.

- o. **Situations Greater Defined.**
- i. **Weapons.** Any student found in possession of/or transporting a weapon during school hours to and from school function, activity, or event whether or not held on school grounds will immediately be reported to the local/state police and presented to the Board for formal expulsion hearing proceedings. Weapons include any implement or homemade weapon for the infliction of serious bodily injury, which serves no common lawful purpose. This could include rubber bands and paperclips.

The term weapon shall include but not limited to: ammunition, any loaded or unloaded firearm (including, but not limited to rifles, shotguns, pistols, zip guns, pellet guns, B.B. guns, and lookalike firearms), any explosive, pyrotechnics or incendiary device of any kind, such as smoke bombs, firecrackers etc., any bowie knife, hunting knife, dirk knife, lock blade knife, or any other similar knife, razors or cutting instruments, pipes, clubs, brass knuckles, tasers, nun-chuck s ticks, and chemical agents such as mace, pepper gas, etc.
 - ii. **Possession.** Being on the person of the student, in the student’s locker, or otherwise under his/her control.
 - iii. **Other.** Any other major act of misconduct which seriously disrupts the orderly operation of the school, program, or any school activity or transportation services which threatens the health, safety, or property of self or of others or behavior not specifically described about which substantially disrupts the orderly conduct of school, school function, or extracurricular activity.

q. **Intervention Programs Provided.**

- i. Project Aware individual or group meetings for student and parent;
- ii. Bully Intervention may be required according to bullying policy and procedure;
- iii. Life Skills associated with frequent behavioral violations (repeated insubordinate matters, repeated misconduct related to infractions);
- iv. Drug & Alcohol Education; and/or
- v. Gang Awareness.

Note: All aspects of training may be personalized and required more than one session. Sessions are engaging and require student participation. Failure of the student to contribute during the training may result in repeating the session or for the student to complete original consequence (remaining days of suspension or detention). These trainings should be carried out during scheduled detention or as needed to accommodate parent/guardian participation. Student and parent/guardian should be sure to sign in and out of training.

9. **DUE PROCESS.**

Every student is entitled to due process in every instance of disciplinary action for alleged violation of school regulations.

- a. **General Hearing Procedures.** Hearings before the Superintendent shall be held only in cases of suspension longer than 10 school days or expulsion. A hearing shall be held within ten (10) calendar days of the date of the incident unless the school shows good cause for scheduling the hearing at a later time.
 - i. Notification of hearing: Written notice of the hearing date, time, place and procedural hearing rights will be made to the student and the student's parent or legal guardian at least five (5) days prior to the hearing.
 - ii. Right to a fair and impartial hearing:
 - a) Participants at the hearing shall be limited to involved parties.
 - b) All hearings shall be closed to the public. The school has the right to sequester witnesses.
 - c) The Superintendent shall designate a panel to include the three (3) employees appointed by the Superintendent for all hearings require under this section, preferably not from the same school (elementary, middle, high).

- d) Right to counsel: The student and the student's parent or legal guardian may be represented by a personal representative or an attorney of her/his choosing at the student's own expense. At all times during the hearing, the student has the right to have her/his parent(s) or their designee present.
- e) Right to cross-examine: The student has the right to confront and cross-examine any witness(es) against her/him and to produce witness(es) on her/his behalf. The school will not allow another student to be a witness against the student without the permission of that student's parent or legal guardian. The school will make every effort to protect any student who is a witness from any adverse actions against him/her as a result of testifying against the student. No student will be compelled to testify against herself/himself. The school reserves the right to protect student witnesses from harsh, threatening, or intimidating cross-examination.
- f) The student and/or her/his parent(s)/legal guardian or legal counselor must be given enough time to examine all the evidence to be used against her/him to allow him/her to adequately prepare for defense. If the student and/or her/his parent(s)/legal guardian or legal counsel feel they have not had enough time to properly prepare a defense, the hearing panel Chairperson may grant a reasonable postponement.
- g) The hearing panel may issue an oral decision at the end of the hearing, or it may choose to issue a written decision, which must be provided to the student and the student's parent or legal guardian within three (3) calendar days of the end of the hearing. Its decision shall constitute a final decision of the hearing panel.
- h) Unless there is death in the immediate family, illness or serious injury of the student, if the student and the student's parent or legal guardian fails to appear at a hearing on the appointed date, s/he forfeits by default and the Principal's recommendation for expulsion will become effective.
- i) Record of the hearing: Upon written request, the student and her/his parent(s)/legal guardian or legal counsel must be provided with an accurate transcription of the hearing; including, written finding of fact and conclusions in the case. In case of appeal, an accurate record must be furnished to the Superintendent's office. Hearing records will be maintained for one (1) year.

iii. Right to appeal:

- a) If the student and the student's parent or legal guardian is dissatisfied with the decision of the Hearing Panel, or if the case involves an expulsion, the parent/legal guardian may appeal to the School Board. Expulsion cases may be heard by the Board directly without a hearing panel proceeding if requested by the parent/legal guardian. An appeal must be requested in writing to the Superintendent within five (5) calendar days of the date of the decision of the hearing panel or the student and the student's parent or legal guardian waive their right to appeal. An appeal hearing must be held within ten (10) calendar days of the appeal request.
- b) The School Board shall not hear any new evidence or receive any new documents if a hearing panel has issued a decision, but must make its decision based upon the record established by the Superintendent, including, but not limited to all of the files and documents considered by the hearing panel, unless there is new evidence or witnesses unavailable at the time of the hearing panel.
- c) The student and the student's parent or legal guardian may be represented by a personal representative or an attorney of her/his choosing at their own expense. The student and the student's parent or legal guardian must argue that the decision of the Superintendent was legally or procedurally flawed, and not argue or present new evidence. The Crazy Horse School shall be represented by the Crazy Horse School attorney.
- d) The School Board shall issue an oral decision at the end of the appeal hearing, or it may choose to issue a written decision, which must be provided to the student and the student's parent or legal guardian within three (3) calendar days of the end of the hearing. The decision of the School Board shall be final.
- e) Unless there is death in the immediate family, illness or serious injury of the student, if the student and the student's parent or legal guardian fails to appear at an appeal hearing on the appointed date, s/he forfeits by default and the decision of the hearing panel will stand.
- vi. If the student is found not guilty of the charge(s) against her/him, all allegations of misconduct and any information pertaining thereto will be expunged from the student school record.

10. EXPULSION.

- a. **Immediate Expulsion Misconduct Defined.** A behavior which **may** result in a student(s) immediate suspension and expulsion from school include, but is not limited to:

- i. Behavior that shall cause bodily injury/assault to any other student or staff member at the Crazy Horse School.
- ii. Carrying weapons that could inflict bodily injury, making threats of bodily injury, inflicting bodily injury through the use of a weapon or object that could cause serious bodily injury.
- iii. Any behavior that promotes gang violence including gang colors, gang activity.
- iv. Selling, distribution, possession, manufacture, or use of alcohol or drugs.
- v. Habitual disobedience. The maximum number of behavior incidents resulting in detention or more serious consequences will not exceed 20 a school year.

When the student reaches the 20th incident, he/she may be recommended for expulsion to the Crazy Horse School Board of Education.

b. **Expulsion Procedures.** In all disciplinary actions that may result in a recommendation for expulsion, the Principal will:

- i. Immediately suspend the student from school until the hearing which will be set with the scheduled board meeting time-frame.
- ii. Give the accused student and the student's parent or legal guardian written notice of the charge(s) against the student and the nature of the evidence supporting the charge(s). All requests to expulsion hearings will be determined through principal's office, in consultation with the Dean of Students.
- iii. Inform the student and the student's parent(s) or legal guardian of the date, time, and place of expulsion hearing before the CHS Board, no less than 48 hours before the hearing. The hearing shall be scheduled within five (5) days from the date of the notice of expulsion, unless there is good cause by the CHS Board for an extension of time. Failure of the student and the student's parent or legal guardian to appear for the scheduled hearing at the scheduled time, time and place effectively waives the right for any further hearing and the expulsion shall become final.
- iv. There shall be no appeal of the CHS Board's decision regarding an expulsion. It is a final decision of CHS.
- v. Through established procedures outlined in this section, a student may be expelled from school for conduct that disrupts the educational process or endangers the health or safety of the student, her/his classmates, or school personnel. Any student found on CHS property with a weapon of any

kind, including but not limited to knives, guns or explosives, may be immediately removed from school. A student who has been expelled for a weapons violation will be expelled for not less than one semester or trimester from the date of the expulsion, and must complete a re-admission threat assessment and evaluation, and complete any recommended counseling. The School Board may modify a weapon-related expulsion on a case-by-case basis.

- vi. The School Board shall issue its decision in writing. If the School Board decides not to expel a student, the School Board may place conditions on the re-admittance following the suspension from school including but not limited to:
 - a) A Behavior Plan;
 - b) No further violations of school rules;
 - c) Mandatory student counseling;
 - d) Mandatory Family counseling;
 - e) Mandatory psychological evaluation to assess threat level; and/or
 - f) Mandatory completion by the student of alcohol or drug counseling, rehabilitation programming or assessment.

11. IN-SCHOOL SUSPENSIONS.

Student violations of minor rules or major school rules may result in students attending the in-school suspension program and follow the procedures as defined by the respective school building handbook. This is only applicable if ISS is an available option.

12. DETENTION OF STUDENTS.

Students (K-12) may be detained by their teacher(s) only when a definite and productive purpose will be achieved through its use or as a result for a major or minor rule infraction. This section of the detention policy is only applicable if Crazy Horse School has a detention program available.

Automatic Detention: A student may receive automatic detention for cursing at a teacher, using any display of force towards students or staff, leaving a classroom without permission, or breaking any extra expectation set by a teacher. Automatic detentions may also be assigned to a student by any staff member for inappropriate conduct in the halls, before school, or any time on campus.

Academic Detention: Teachers may require students to serve academic detentions based on their own classroom expectations. For example, if a teacher tells their class they may not fall more than three homework assignments behind in class and a student repeatedly comes unprepared, the teacher would be allowed to hold that student for academic detention until they are caught up.

Any teacher who wishes to detain a student after school must notify the Principal. The Principal's Office must notify the parents/guardians prior to detention and arrange any necessary travel arrangements. After school detention shall be applied equitably to all students. School transportation will be used to transport them home when the activity bus leaves. Lunch detention may be assigned without notification to the parent. In the middle and high schools, three tardies in one day will result in lunchtime detention of thirty (30) minutes. For each additional tardy in the same day, fifteen minutes will be added to the detention time.

13. IN CLASSROOM DISCIPLINE.

During a class period, students are expected to follow the CHS School-Wide expectations:

- a. Be present
- b. Be prepared for class
- c. Respect yourself, your classmates, teachers, and school
- d. Keep hands, feet and objects to yourself
- e. Always work diligently
- f. Follow directions the first time
- g. No gum or seeds
- h. No hats or hoods
- i. Speak with honor: no profanity in classrooms

The high school, middle school, and elementary school Principals will establish policies for in classroom progressive discipline.

14. CORPORAL PUNISHMENT AND CHILD PROTECTION.

The use of corporal punishment is not permitted at any time at Crazy Horse School. Corporal Punishment: Physical punishment as distinguished from pecuniary punishment or a fine; any kind of punishment of or inflicted on the body.

Child Protection: Public Law 101-630, "The Indian Child Protection and Family Violence Prevention" require that Tribes and Tribal Organizations (Grant Schools) report incidents or suspected incidences of child abuse and neglect which have occurred, which are occurring, or which may occur, to local law enforcement, the local child protection services agency or the child abuse hotline. (no later than 24 hours from the time the incident is brought to their attention.)

- a. **Student Physical Restraint Policy.** When a student poses an immediate and substantial risk to themselves or others, teachers, school administrators, staff members, and bus drivers may use only limited physical force that is both reasonable under the circumstances and necessary to protect the health and safety of the student who poses a risk to themselves or others.
- b. **Prohibited Forms of Physical Restraint.**
 - i. **Prone Restraint.** Prone Restraint is defined as physical pressure applied

to any part of the student's body to keep the student in a face down position on the floor or other surface. The use of prone restraint is prohibited except when its use is necessary to protect the health and safety of the student or others, no other action would achieve protection of the health and safety of the students and others, and its use is reasonable in manner and moderate in degree.

ii. **Involuntary Confinement/Isolation/Seclusion.** Involuntary confinement is defined as locking a student in any space, regardless of its size, for the purpose of isolating or secluding the student. Involuntary confinement is prohibited unless necessary to protect the student or others from a clear and present danger. Involuntary confinement will be rare in frequency and limited only to the duration necessary to protect the student or others. Involuntary confinement, isolation, or seclusion is not permitted as a means of discipline.

c. **Parent Notification Procedure.** Whenever any employee of the School exercises any form of physical restraint on a student, the following actions must be taken by the School:

- i. The employee must report the incident to the School Principal immediately following the use of physical restraint on the student.
- ii. The School Principal shall obtain a written statement from the employee documenting the circumstances and events leading up to the use of physical restraint upon the student and why the employee's use of physical restraint was necessary to protect the student or others from an immediate and substantial risk to the health or safety of the student or others.
- iii. The School Principal shall notify the Superintendent of the use of physical restraint immediately after obtaining the written statement from the school employee.
- iv. The Superintendent or the School Principal shall notify the student's legal guardian of the use of physical restraint upon the student as soon as is practicable after the incident.

15. INVESTIGATIONS AND SEARCHES.

The School may notify parent(s)/legal guardian(s) of any pending searches or interrogations of students by school officials, to permit their involvement, unless such search is necessary for the immediate safety of staff and students, based upon a reasonable suspicion that a student is in possession of a weapon or contraband.

Students have the right to privacy and security against arbitrary invasion of their personal property by school officials. However, the School has an interest in ensuring the health and safety of its students that must be balanced against students' expectations of privacy. This Policy is intended to balance the students' expectations of privacy against the School's interests in the safety of its students and personnel. The School may conduct

searches of student personal property when necessary to protect the health and safety of students and personnel. The School Board has determined that the number of weapons found in student personal property in the School, including knives, in the past year has resulted in a real and serious threat to the health and safety of students and personnel that warrants additional student screening procedures upon entry to the School.

To address this threat, the School will conduct random searches of student backpacks and bags upon entry to the School grounds and after exiting and re-entering the School building. The School may also install a metal detector at the entry doors to the School for the purpose of preventing the presence of weapons in the School and require all students to clear the metal detector. Any student who does not clear the metal detector will be required to search of their personal property and person prior to entry. Students and parents are notified with the adoption of this Policy that the School will conduct random search upon entry to the building to mitigate the serious and real risk posed by the presence of weapons in the school.

Staff may also search personal property when there is evidence of violation of school policy or the law, or a threat to the health and safety of students, based upon a reasonable suspicion that drugs, alcohol, or weapons are present in a student's personal property. Staff have the right to examine any personal property left unattended on school grounds and such activity does not constitute a search.

Daily random pat down searches of students are prohibited, Pat down searches may be conducted in the event there is reasonable suspicion of violation of school policy or the law to support the search or when an emergency situation warrants such search when a school official, a teacher, or staff member has reasonable suspicion that the student has violated the law or school policy.

School desks and lockers and other equipment is the property of the school, and the school does not require permission to search lockers and desks, as there is no expectation of privacy. The school must maintain an atmosphere conducive to the pursuit of educational goals. Lockers are the property of Crazy Horse School and may be opened, or other searches conducted, including canine searches, by the respective Principal or their designee and one member of the professional staff. The student to whom the locker is issued by the school should be present if possible.

School administrators, teachers, and other employees have the right to question students regarding their conduct and/or the conduct of others.

In order to maintain a safe and positive learning environment in the school, any student suspected of being intoxicated, under the influence of illegal substances, and/or in possession of illegal substances or contraband may be searched by school officials, including personal items such as bags, purses, etc.

The School Superintendent shall distribute a copy of this Policy to all legal guardians or parents of students at the beginning of the School Year, and to all new students and their parent or legal guardian to the School.

A copy of this Policy shall be posted at the Main entrance to the School.

16. STUDENT DRUG TESTING.

Student drug testing is allowable with reasonable suspicion, which includes but is not limited to violent or erratic behavior of the student.

The information contained in the Crazy Horse School policy guide shall be clarified and expanded upon in the student handbook, which shall be approved yearly by the Crazy Horse School Board.

17. STUDENT INVOLVEMENT IN DECISION MAKING.

The Board believes students should be given a role in developing the procedures and rules and regulations, which affect them and shall consider student opinions in these areas. Student participation in decision-making is part of the educational process. Students are welcome at Board meetings and will be granted the same privilege of speaking extended to the general public.

18. COMPLAINTS AND GRIEVANCES.

There may be times when students or parents have a grievance about the Crazy Horse School. Such grievances are separate from student discipline procedures. The purpose of this grievance procedure is to resolve complaint(s) from student(s) and/or her/his parent(s) informally within the framework of the Crazy Horse School and to ensure fairness and justice to all.

Any student and/or her/his parent(s) who feel s/he has been discriminated against, believes her/his rights have been violated; or, has any other grievance(s) concerning school affairs or administrative decisions, may report said grievance(s) in the following manner:

- a. A signed written grievance shall be reported to the respective Principal within three (3) school days of the incident.
- b. The Principal must complete her/his efforts to resolve the grievance within five (5) school days of the date of the grievance.
 - i. S/he shall meet with all involved parties to discuss the issue(s).
 - ii. S/he shall keep a written record of her/his activities and findings.
 - iii. S/he shall provide a written response to the issues with her/his decision.
- c. If the Principal is unable to resolve the issue, the grievance may be brought by a parent, legal guardian, and/or student to the Superintendent within three (3) school days. The Superintendent will follow the procedures outlined in step 2 above.
- d. If the Superintendent is unable to resolve the issue, the grievance may be brought by a parent, legal guardian, and/or student to the School Board within three (3) school days. The School Board will hear the grievance at the next CHS Board

meeting unless the Board shows good cause for a continuance, and render a written decision to the complainant within a reasonable time.

19. DEMONSTRATIONS AND STRIKES.

The Board will not tolerate any disruption of the rights of students to attend school. Violence, vandalism and/or seizure of any area of school property or any other method of disruption violates this right.

APPENDIX 10: ANTI-BULLYING CONTRACT

**Crazy Horse School
Anti-bullying Contract**

Bullying, by definition, is any single incident or pattern of behavior directed at another person that results in that person feeling intimidated or harassed, or results in the physical or emotional injury of the person. Some examples of bullying are:

1. Pushing, hitting, kicking or throwing things at someone.
2. Stealing or damaging another person's property.
3. Name calling teasing.
4. Threatening to hurt someone.
5. Leaving someone out on purpose and without good reason.
6. Spreading rumors about someone.

I, _____, understand that my previous behavior is by definition bullying. I have also been made aware of the severe consequences that will be enforced if my bullying behaviors continue. Therefore, I promise that I will make every effort to keep our school a safe and caring place by stopping my bullying behaviors and following these simple rules.

1. Treat everyone with kindness and respect.
2. Resolve disagreements with other students peacefully.
3. Never tease hurt name-call or bully another student.
4. Refuse to join in if I see someone else being bullied.
5. Ask for help from an adult if I am bullied or see someone else being bullied.
6. Practice new, kind behaviors, and ask for help when I don't know how to handle a situation.

Date: _____

Student Signature: _____

Parent/Guardian Signature: _____

Staff Signature: _____

APPENDIX 11: STUDENT PLEDGE OF COMPUTER USE.

Student Pledge for Computer Use:

1. I will take good care of my computer and know that I will be issued the same computer each year.
2. I will never leave the computer unattended.
3. I will never loan out my computer to other individuals.
4. I will know where my computer is always.
5. I will charge my computer's battery daily.
6. I will keep food and beverages away from my computer since they may cause damage to the computer.
7. I will not disassemble any part of my computer or attempt any repairs.
8. I will protect my computer by only carrying it while in an approved case.
9. I will use my computer in ways that are appropriate and educational.
10. I will not place decorations (such as stickers, markers, etc.) on the District computer.
11. I understand that my computer is subject to inspection at any time without notice and remains the property of the Crazy Horse School.
12. I will follow the policies outlined in the Computer Handbook and the Crazy Horse School Acceptable Use Policy while at school or at home, during and outside the school day.
13. I will file a police report in case of theft, vandalism, and other acts covered by insurance.
14. I will be responsible for all damage or loss caused by neglect or abuse.
15. I agree to return all issued equipment, complete and in good working condition.

APPENDIX 12: STUDENT/PARENT TECHNOLOGY USE AGREEMENT.

Student/Parent Technology Use Agreement

Website Permission/Email Permission Form Throughout the year, the School District will be updating school district web pages with photographs of classes, activities, student of the month, etc. Teachers may also be updating their websites with student work/projects. The school's website can be viewed at <http://www.crazyhorse.k12.sd.us>.

Email Accounts: All students will receive an Email Account. Elementary students will receive instruction on how to use and access as determined by the parent, teacher and principal.

Please read through the following options and initial in agreement of understanding before each.

_____ I agree to my student being assigned a k12.sd.us email account for the purposes of communicating to teachers by students and parents. I understand that the email account will be monitored.

_____ I agree to the stipulations set forth in the above Computer Handbook.

_____ I have read, understand, and agree to comply with the Internet Safety Policy, Acceptable Network and Internet Use Policy, the Crazy Horse School Protection Plan, the Student Expectations, and the Website/Email Permission form.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

Principal: _____

Date: _____

Computer Model & Tag ID Number

MIFI Number & Tag ID

APPENDIX 13: PARENT/GUARDIAN NOTICE OF STEP 3 DISCIPLINARY ACTION.



CRAZY HORSE SCHOOL



Tasunke Witko Owayawa
P.O. Box 260
245 Crazy Horse School Drive
Wanblee, South Dakota 57577
PHONE: (605) 462-6792 FAX: (605) 462-6510

Date:

To:

Re: *Step 3 – Student Meeting – with (Student) _____, (Parent) _____, Crazy Horse MS/HS Principal, Dean of Students, and Project Aware Staff.*

Dear Parent/ Guardian,

This letter serves as notice that a meeting was held with the intent to resolve these violations of the Crazy Horse MS/HS Code of Conduct before more intensive disciplinary action is considered. Student, Parent/Guardian, Principal, Dean of Students and Project Aware Staff have determined the following conditions must be abided by for successful return to Crazy Horse School:

1. _____ may return to school and attend classes on _____.
2. No further incidents of the offensive behavior this year by the Student.
3. The Student will attend counseling as needed with Project Aware Staff, School Counselor or Student Advisor, IHS Counselor or other outside Counseling source as determined.
4. The Student will have a staff member assigned to them to check in with regularly each day until no longer needed.
5. The Parent/Guardian will be required to participate in meetings as requested by Project Aware Staff or the School Counselor.
6. Project Aware Staff, School Counselor, Dean of Students will participate in intervention planning in this case.
7. The Intervention Team will evaluate the process weekly.
8. The Student and Parent/Guardian will watch videos provided by the School and discuss for understanding, before the Student is completely integrated back into the School.

9. The Student and Parent/Guardian must sign a new behavior contract that includes the above conditions.
10. Violation of any of these conditions will result in the Student being placed on Step 4 for the current school year, which will result in expulsion of the Student.

If you have any questions, please contact.

Student

Parent

Project Aware Staff

Principal / Dean of Students

**STUDENT CONDUCT AND DISCIPLINE POLICIES –
ACKNOWLEDGEMENT FORM AND CERTIFICATE OF RECEIPT-**

(Please sign and date below. Put in student file).

I hereby certify that I have received a copy of the Crazy Horse School Student Conduct and Discipline Policies, Section 4.10.

I hereby agree to follow the expectations and policies set forth above.

By my signature below, I acknowledge I have read, understand, and agree to comply with the Student Conduct and Discipline Policies including the applicable Behavioral Matrix.

Student's Signature: _____ **Date:** _____

Parent's Signature: _____ **Date:** _____

Principal's Signature: _____ **Date:** _____