



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
January 27, 2025**

The Shippensburg Area Board of School Directors met on January 27, 2025 in the Senior High School Library beginning at 8:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott - ABSENT

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent - ABSENT
Mr. Caleb Barwin, Business Administrator/Board Secretary
Dr. Susan Donat, Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology
Mr. Curtis Litten, Director of Maintenance

Student Representative

Leonardo Blount

1.f AGENDA APPROVAL

Donovan made a motion, seconded by **Carey**, to approve the agenda as presented. The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) - None

3. REPORTS:

3.a. STUDENT REPRESENTATIVES REPORT

Mr. Blount gave an athletics update, he mentioned that G-Force has been a pleasant addition to the high school. Mr. Blount gave an update on the upcoming middle school events.

3.b. FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT

FCCTC received a Perkins Grant for the welding program.

3.c. BOARD COMMITTEE REPORTS

3.c.a. Athletics Committee Meeting

The meeting was held on January 15, 2025. Discussed upcoming stadium additions and winter sports.

3.c.b. Facilities Committee Meeting

The meeting was held on January 23, 2025. Discussed change order for water vault. Discussed Stadium lighting and stadium wish list.

3.d. SUPERINTENDENT'S REPORT - See Agenda Manager

3.d.a. Donation Report

3.d.b. Activity Account Balances

4. CONSENT AGENDA:

Bard made a motion, seconded by **Goates**, to approve items 4A - 4H of the Consent Agenda.

4.a. Approval of Minutes

Minutes from the January 13, 2025 Board Meeting.

4.b. Finance

1. Bills of Payment

a.) Regular Bills of Payment

b.) Construction Fund Paid Bills

4.c. Disposal of Outdated Curriculum Resources - Music Department (k-5)

4.d. Policies for Second Reading and Approval

4.e. Greyhound Foundation Donation - Smooth Sailing Supplies

4.f. Greyhound Foundation Donation – SmartSelect Scholarship Software

4.g. Approval of Boyo Transportation Drivers

4.h. Personnel - Professional and Support

Professional Staff

Administration recommends approval of salary adjustments for the following professional staff members, having each successfully completed additional courses for a degree change and/or the achievement of a different credit hour level, effective the first pay of the second semester of the 2024-2025 school year:

1. Marissa N. Bear – Master's 30

2. Morgan B. Feick – Master's 30

Administration recommends approval of Professional Contract status (tenure) for the following professional staff member who have successfully completed three years of satisfactory service with the Shippensburg Area School District:

3. **Julia M. Nice** – Fourth Grade Teacher, effective retroactive January 14, 2025

Administration recommends approval of the following substitute:

4. **Debra L. Etter** – School Nurse

Support Staff

Administration recommends approval of the following resignations:

5. **Debra A. Bulwin** – Full-Time Floater Custodian at Shippensburg Area School District, effective retroactive January 20, 2025. Requests to remain as a substitute Custodian

6. **Amber N. Burnett** – Part-Time Classroom Assistant at Shippensburg Area High School, effective retroactive January 10, 2025

7. **Jo Ann M. Negley** – Full-Time Accounting Comptroller at the Shippensburg Area School District effective February 4, 2025

Administration recommends the approval of the following leave of absence request:

8. **Amy M. Yeagy** – Full-Time Head Custodian at James Burd Elementary School is requesting leave effective retroactive January 22, 2025 and continuing through February 28, 2025, with a return-to-work date of approximately March 3, 2025

Administration recommends approval of the following transfer:

9. **Alicia J. Byers** – Part-Time Kitchen Helper at Grace B. Luhrs Elementary School at an hourly rate of \$13.45, working 3.50 hours/day, 180 days/year **TO** Part-Time Cashier/Kitchen Helper, at an hourly rate of \$13.45, working 3.5 hours/day and Part – Time Classroom Assistant, at an hourly rate of \$14.95, working 1 hour/day, 180 days/year at Grace B. Luhrs Elementary School effective January 28, 2025 (replacing Brooke E. Wilson – resignation)

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

10. **Bailey M. Bumbaugh** – Classroom Assistant at Shippensburg Area High School effective retroactive January 3, 2025

11. **Brittany L. Guyer** – Baker/Assistant Cook at James Burd Elementary School effective retroactive January 9, 2025

12. **Zander M. Collins** – Custodian at Shippensburg Area High School effective retroactive December 25, 2024

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

13. **Caitlyn E. Barrick** - Part-Time Classroom Assistant at Shippensburg Area Intermediate School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days/year, effective approximately January 29, 2025 (replacing Grace M. Hipple - resignation)

14. Andrea E. Gulnac – Part-Time ELL Classroom Assistant at Shippensburg Area Middle School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days/year, effective February 3, 2025 (new position funded by Title III)

Supplemental Staff

Administrations recommends the approval of the following resignations:

15. Alyssa M. Dubbs – High School Assistant Softball Coach effective retroactive January 13, 2025. Requests to remain as a volunteer Softball Coach

16. William H. Lloyd – Middle School Boys Assistant Soccer Coach effective retroactive January 16, 2025. Requests to remain as a volunteer Middle School Soccer Coach

Administrations recommends approval of the following promotion:

17. Todd E. Burns – Middle School Girls Assistant Soccer Coach TO Middle School Girls Head Soccer Coach, effective March 5, 2025 (replacing Paige C. Miller – resignation)

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

18. Rachel E. Appleby – Middle School Girls Assistant Soccer Coach at a supplemental salary of \$2,164.00, effective March 5, 2025 (replacing Todd E. Burns – promotion)

19. Chad M. Bell – Middle School Boys Assistant Soccer Coach at a supplemental salary of \$2,164.00, effective March 5, 2025 (replacing William H. Lloyd – resignation)

20. Shawn M. Smith – High School Assistant Softball Coach at a supplemental salary of \$2,576.00, effective March 3, 2025 (replacing Alyssa M. Dubbs – resignation)

Administration recommends approval of the following volunteer coach:

21. Elana Worthington – High School Softball

The motion passed unanimously.

5. ACTION AGENDA:

Donovan made a motion, seconded by **Carey**, to approve item 5a of the Action Agenda.

5.a. Tax Collector Compensation for Years 2026 to 2029

The motion passed unanimously.

Goates made a motion, seconded by **Bard**, to approve item 5b of the Action Agenda.

5.b. Mobile Fingerprinting - Idemia Public Security

The motion passed unanimously.

Bard made a motion, seconded by **Carey**, to approve item 5c of the Action Agenda.

5.c. Shippensburg Athletic Field-PCO #7

The motion passed unanimously.

6. DISCUSSION AGENDA – For approval at the February 10, 2025 Meeting:

- 6.a. SAMS Field Trip
- 6.b. Revised 2024-2025 School Calendar
- 6.c. 2025-2026 Senior High School Program of Studies
- 6.d. District Branding Guide
- 6.e. 2023-2024 Local Audited Financial Statements
- 6.f. Board Committee Restructure Plan

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS: None

8. BOARD COMMENTS:

Mr. Carey expressed his appreciation for the students' presentation on the future additions to the stadium.

Mr. Cressler expressed his appreciation for the students' presentation on the future additions to the stadium.

Mr. Bard expressed his appreciation for the students' presentation on the future additions to the stadium.

Mr. Naugle asked the administration to make sure we are in compliance with the DEI presidential mandate.

Dr. Lyman expressed his appreciation for the branding logo and student's presentation.

Mr. Donovan expressed his appreciation for the students' presentation on the future additions to the stadium.

Mrs. Eberly expressed her appreciation for the student's presentation and how it resembles the profile of a grad. Also, thanked Chartwells for the board appreciation dinner.

9. INFORMATION:

- 9.a. Date Saver

February 5 - Policy Committee Meeting

February 6 - Facilities Committee Meeting

February 10 - Committee of the Whole/Planning/Action Meeting

February 13 - Transportation Committee Meeting

February 20 - Facilities Committee Meeting

February 24 - Budget and Finance/Committee of the Whole/Planning/Action Meeting

February 25 - Community Outreach Committee Meeting

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**February 10 - 2 hour delay for Students and all Staff**

**February 14 - In-Service Day {No school for Students}**

**February 17 - Presidents Day {District Closed}**

**ADJOURNMENT**

The meeting was adjourned at 8:37p.m.



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Caleb Barwin, Board Secretary