



Community Action, Inc. of Central Texas

BOARD OF DIRECTORS MEETING

Thursday, May 16, 2024 6:00 PM

Village Main Shared Board Room

215 S. Reimer Avenue

San Marcos, Texas 78666

Minutes

Members Present

Public Representatives:

Wayne Thompson
Juan Mendoza
Alyssa Garza
Barbara Shelton

Neighborhood Representatives:

Jeremy Sutton
Marissa Reina
Steven Hernandez

Private Group Representatives:

Diane Insley
Deborah Villalpando
Clarena Larrotta
Gloria Martinez-Ramos

Members Absent:

Brett Bray
Elizabeth Raxter
Myra Vassian

Visitors Present:

Seana Epley

Staff Present:

Douglas Mudd, Executive Director	Francesca Ramirez, Community Services Director
Keith Herington, Chief Financial Officer	Ruth Salinas, Human Resources Director
Stacey Martinez, Health Services Director	Glenda Rose, Adult Education Director
Cristal Lopez, Youth Services Director	Luisa Loera, Administrative Assistant
Megan Campbell, Home Visiting Program Director	Danielle Engelke, Head Start Director

Staff Absent:

1.0 CALL TO ORDER

Ms. Insley, President, called the Board of Directors to order at 6p.m.

2.0 ROLL CALL

Mr. Doug Mudd, called the roll

3.0 PUBLIC COMMENT PERIOD

Ms. Insley asked if anyone present would like to make a public comment at this time. No comments were made.

4.0 MINUTES OF PREVIOUS MEETINGS, for approval

4.1 Executive Committee Minutes, March 21, 2024—**for approval**

The Board members reviewed the Board of Directors Minutes for March 21, 2024.

Jeremy Sutton made the motion to approve the Minutes, Barbara Shelton seconded the motion. All were in favor. None opposed. Motion passed.

5.0 CORRESPONDENCE, for review and discussion – Mudd

5.1 Office of Head Start Monitoring Review Report

Mr. Mudd reviewed the letter dated 4/1/2024 from the Office of Head Start regarding a monitoring review of centers on 3/18/2024 and 3/22/2024. Based on the information gathered during this review, the Office of Head Start has closed the previously identified findings which were included in the report.

5.2 Department of Labor Monitoring Findings of 401(k) Retirement Plan

Mr. Mudd reviewed the letter dated 4/9/2024 from the Department of Labor regarding the monitoring of Community Actions 401(k) Retirement Plan. Based on the information gathered, the Department of Labor found that from January 3, 2020, Community Action withheld employee contributions from employee paychecks but did not forward them to the Plan for investment on time. During this period, the total amount of money Community Action failed to forward was \$93,362.86. However, the calculated interest on those untimely contributions owed to the plan is \$319.82, which would amount to approximately \$0.61 per participant and is thus de minimis. Given that lost earnings are de minimis, the Department of Labor has concluded that further action is not warranted at this time. Community Action has been cautioned to refrain from such conduct in the future. Barbara Shelton asked if we figured out why it was late. Keith Herington said he sent in reports to the plan record-keeper on Thursday or Fridays, which caused it to be late. Jeremy Sutton asked if there was an automated way to avoid it. Mr. Herington said he could go through Paycor and pay the fee. Jeremy Sutton asked if there is risk for it to happen again. Keith Herington said no and he will change the dates of when he sends in the reports.

5.3 A Washington CDC Investigation Letter

Mr. Mudd reviewed the letter from the Texas Health and Human Services regarding an unannounced investigation on 5/1/2024. Based on the information gathered during this review, there were concerns of prohibited discipline at the center. No monitoring deficiencies were found at this time. Ms. Engelke said a parent saw a staff member pull a child's arm, the office came back out from the first initial investigation in February.

6.0 LEADERSHIP PROGRAMMATIC REPORT—Mudd

Written programmatic reports have been emailed to all board members. Bolded items below will be presented verbally. Opportunity for questions for un-bolded items.

6.1 Executive Director – Doug Mudd

6.1.1 Admin Building Rent Increase Update

Doug Mudd went over the updates from the March Board meeting in regards to admin building rent increase. In efforts to reduce the loan rate, the Village/Community Action is negotiating with Texas Regional Bank to bring the monthly payment down. Texas Regional Bank is offering the following:

- Reduce the interest rate from 8.75% to 7.65% and make it a fixed rate for the next 5 years or reduce it for the next 12 months at 7.65% and adjust it annually
- In exchange, TRB would like Community Action to move our Wells Fargo and First Lockhart banking business to Texas Regional Bank

The Village will also be looking at other banks options to see if there is a better deal.

6.1.2 Fundraising Committee

In further efforts to pay off the loan dept, Community Action seeks a board member who can lead the Fundraising Committee. The committee will only meet once a month. So far, no one has volunteered to take the lead as Fundraising Committee Chair. Marissa Reyna asked if there was a deadline to get the fundraising done by. Mr. Mudd said as soon as possible. Each month that goes by that CAICT has to pay high rent, it takes away from potential services to clients.

6.1.3 Housing Grants & Resolution – for review

Board members voted electronically with 11 out of 11 in the affirmative to pursue Tenant Based Rental Assistance and 3 other funding sources. Grant funding from CDBG was not approved. Still waiting to hear back from Fayette Community Foundation and Presbyterian Church.

6.1.4 Community Action's 60th Birthday Celebration

Community Action members went to the Proclamations at Hays County, Blanco County, Caldwell County and the City of San Marcos. Community Action will have a fundraiser at Texas Roadhouse on May 21st where 10% of total food purchased by people who show the flyer will be donated to the Agency. Community Action will have a raffle for everyone who posts to the Agency Facebook page with the CAI 60th coloring page. All Staff Day this year on November 1st will be a 60s theme in honor of Community Action's 60th birthday.

6.2 Human Resources – Ruth Salinas

6.3 Agency Financial – Keith Herington

6.3.1 Basic Financials

Mr. Herington reviewed the year-to date basic financial statements as of April 2024

6.3.2 Grant Financial Report

Mr. Herington reviewed the Grant Financial reports through April 2024.

6.3.3 Head Start Program Budget Report

Mr. Herington reviewed the Head Start Budget report for the period ending April 2024 listing monthly and year-to-date expenditures.

6.3.4 Head Start In-Kind

Mr. Herington reviewed the report for the period ending April 2024.

6.3.5 Head Start Program CACFP Report

Mr. Herington reviewed the report for the period ending April 2024.

6.3.6 Credit Card Report

Mr. Herington reviewed the report for the period ending April 2024.

6.3.7 Other Credit Card Purchases

Mr. Herington reviewed the report for the period ending April 2024.

6.4 Adult Education – Glenda Rose

GED class, 51 graduates will have its ceremony June 14th at 6pm at Goodnight Middle School

6.5 Community Services – Francesca Ramirez

Bring Christmas in July items to the next meeting for the Senior Citizens Center

6.6 Health Services - Stacey Martinez

6.6.1 March and April Reports

Stacey Martinez went over Reproductive Services Report, Family Planning Activities, Breast and Cervical Cancer Report, and Rural Aids Services.

6.6.2 Client Satisfaction Survey

Stacey Martinez went over the results from the survey. They sent 122 out and got back 25 so a 20% return rate. All clients stated Services, Access to & Availability of Service, Customer Service/Staff Skills and Confidentiality were above satisfaction.

6.7 Head Start - Danielle Engelke

6.7.1 Head Start Board Report for March and April

Danielle Engelke went over Head Start Reports for March and April. Head Start hosted their annual Family Dance Night, visited NHSA conference in Portland and received the Garden Grant to help start getting gardens within the centers. Hiring staff has been productive. Head Start enrollment is sitting at 98% Early Head Start enrollment sitting at 88%. Teacher Appreciation week was celebrated. Teacher of the Year of the Year Award was given out giving the teachers a chance to go to national and state conferences.

6.7.2 Change in Scope – for approval

Danielle Engelke went over the proposed change in scope for the school year 2024-2025, the following was presented to the board.

Take out the 31 spots at LBT (\$4800,00), which means closing LBT fully down, and taking out 16 spots at Bonham (\$75,345) at a total of \$557,345. The money from this change will go to creating 4 positions including, a part-time facilities and maintenance specialist, two behavioral support specialists, and a full-time mental health consultant.

Whatever is left will be given to the teacher salaries so it may be competitive with school district level salary. Diane Insley asked if LBT is closing all together, where will Head Start use Lillie Belle Townsends name. Barbara Shelton asked when this will take effect. Danielle Engelke stated hopefully August 2024-2025 school year. Marissa Reina made the motion to approve, Gloria Martinez seconded the motion. All were in favor. None opposed. Motion passed.

6.7.3 Academic Calendar – for approval

Danielle Engelke went over the 2024-2025 Academic Calendar. Since all school districts will be starting school at different times, Head Start went with going in between each district, the same will happen with Spring Break. Barbara Shelton said Lockhart ISD is taking off a whole week in October for a fall break. She asked if Head Start could do the same but Danielle Engelke said Head Start needs to be in school for a certain number of days. Barbara Shelton made the motion to approve, Marissa Reina seconded the

motion. All were in favor. None opposed. Motion passed.

6.7.4 Upcoming Procedures to be approved in July

Danielle Engelke asked the board about the upcoming updating and approval of Procedures and Policies for the 2024-2025 school year and how they would like to view the contents. Barbara Shelton asked to separate the packets by contents so it doesn't get confusing and also maybe converting them onto a flash drive.

6.8 Home Visiting - Megan Campbell

6.9 Youth Services – Cristal Lopez

7.0 ACTION ITEMS—Review, Discuss and Take Proper Action

7.1 Increase Credit to \$10k for Adult Education and Home Visiting – for approval

Doug Mudd went over the proposed credit card limit for Home Visiting and Adult Education. The previous amounts were both set at \$3,000, Head Start and Health Services have a limit of \$10,000. It was asked to have all the programs have the same limits. Marissa Reina made the motion to approve, Juan Mendoza seconded the motion. All were in favor. None opposed. Motion passed.

7.2 USCIS Citizenship Instruction Grant – for approval

Doug Mudd went over the Citizenship and Integration Grant Program for Adult Education. The main goal of the grant is to provide citizenship instruction and application assistance. The grant maximum amount is \$300,000 for a 24-month performance period. Diane Insley asked what the money will be paying for and what counties. Glenda Rose stated it will be for classes. Alyssa Garza asked how many people want to take the test. 14 new people have asked this year to take it, with this grant it will help to push this test to include more people. Barbara Shelton made the motion to approve, Juan Mendoza seconded the motion. All were in favor. None opposed. Motion passed.

7.3 Hays County Grant for Senior Citizens Center – for approval

Requesting \$24,500 from Hays county, this is a portion of the total. The other three grants will come later. Jeremy Sutton made the motion to approve, Juan Mendoza seconded the motion. All were in favor. None opposed. Motion passed

7.3 Childcare Grant – for approval

Doug Mudd went over the Texas Workforce Childcare Apprenticeship Grant. The project description states, Request for Application seeks applicants to foster career pathways that increase the availability of qualified Early Childhood Educators. This will assist in improving the education and training that Early Childhood Educators receive, allowing them to improve the quality of childcare. Currently Community Actions Adult Education and Head Start programs work together to offer CDA credential training to Head Start staff. This grant will expand the offerings to other childcare and Head Start centers in the area. Due date for grant submission is May 29, 2024. The estimated start date for new trainings will be November 2024. Grant request is up to \$300k. Doesn't have to stop at the CDA level, can go to Bachelor's degree. Marissa Reyna made the motion to approve, Barbara Shelton seconded the motion. All were in favor. None opposed. Motion passed

7.4 Job Abandonment Policy – for approval

Doug Mudd went over the Job Abandonment Policy for Community Action and all its employees. It states "Any employees who fail to report to work for three consecutive business days without notifying the company of the absence will be considered as having voluntarily resigned as a result of job abandonment." Diane asked why it doesn't state why not a call in should be an hour before the class day starts. Marissa asked as a parent, if it could be for 2 or 3 hours ahead of time. Changed to 2 hours. Barbara Shelton made the motion to approve, Marissa Reyna seconded the motion. All were in favor. None opposed. Motion passed

8.0 SUCCESS STORY – Health Services – Stacey Martinez

Stacey Martinez went over the Success Story of the Piper Family. They were selected in November 2023 as a Season for Caring Recipient. Since November, the family has received numerous donations from the community based on their wishlist. Items included new appliances, clothing, household items, cleaning supplies, sensory toys, a trampoline, and paying off her vehicle to lessen her financial burden.

9.0 BOARD MEMBERS' OPPORTUNITY TO SHARE

Gloria - Grateful to work with Cristal on the Youth Assessment

Marissa – Had last parent meeting and attended the HS family dance night and is going back to school for early education

Barbra – Enjoys being on Board for the Caldwell County Council

Juan - Court nights every third Friday of the months, Chisholm Trail and Watermelon Thump coming up

Danielle - San Marcos CDA graduation 5/17/2024 at 4pm at the San Marcos Library

10.0 PRESIDENT'S REPORT—Insley

Schedule of the next Board of Director's Meeting

Ms. Insley informed the Board members that the next meeting is Thursday, July 18, 2024 at 6:00 p.m.

11.0 ADJOURNMENT—Insley

Diane Insley made a motion at 7:00 pm to adjourn, Brenda Shelton seconded the motion. All were in favor. None opposed. Meeting adjourned.

The Minutes above are true and correct.

Diane Insley, President

Elizabeth Raxter, Secretary



TEXAS

Health and Human Services

Child-Care Inspection Form

A Washington Child Development Center

#504402

Arrival Date and Time 06/26/2024 08:45 AM

Departure Date and Time 06/26/2024 10:34 AM

Part I: OPERATION INFORMATION

Location: 103 HAYS ST, SAN MARCOS, TX 78666

Phone: (512) 353-1507

Permit Type: License

Type: Child Care Program

Capacity:84

Infant Capacity: 14

Status: Full

Director/Administrator: Monica Silguero

Designee/Registrant: Danielle Engelke

Director/Administrator:

Type of Inspection: Unannounced Investigation

Investigation Numbers: 3093984

Licensing Staff: MAIGEN HIGGERSON

Phone: (512) 461-4251

Address: 1901 DUTTON DR STE B , SAN MARCOS, TX 78666

Licensing Supervisor: JESSICA LEATHERS

Phone: (512) 239-8895

Address: 1340 AIRPORT COMMERCE DR BLDG 5, STE 525 , AUSTIN, TX 78741

Part II: NOTIFICATION

The most recent Inspection Form or letter and any supplemental forms or letters must be posted in a prominent place visible to all staff, parents, and others.

- Controlling Persons have been verified.
- Back ground checks have been verified.
- The following items regarding risk to children were evaluated:

The Supervision of Children	Conditions of any Waiver/Variance, if applicable
Child/Caregiver Ratio	Director and/or Caregiver Responsibilities
Obvious Fire, Safety, and/or Sanitation Deficiencies	Restrictions and/or Conditions of the Permit

- Children in Care: 37
- Director Present
- Photographs were taken during the inspection
- Dir Qual Eval

All or part of the following laws, administrative rules or Minimum Standard rules have been inspected:

- | | | |
|--|--|---|
| <input type="checkbox"/> Standard x Standard | <input type="checkbox"/> J. Pre-K Children | <input type="checkbox"/> R. Health Practices |
| <input type="checkbox"/> A. Administration | <input type="checkbox"/> K. School Age Children | <input type="checkbox"/> S. Safety Practices |
| <input type="checkbox"/> C. Record Keeping | <input type="checkbox"/> L. Discipline | <input type="checkbox"/> T. Physical Facilities |
| <input type="checkbox"/> D. Personnel | <input type="checkbox"/> M. Naptime | <input type="checkbox"/> U. Outdoor Safety |
| <input type="checkbox"/> E. Ratios and Group Sizes | <input type="checkbox"/> N. Field Trips | <input type="checkbox"/> V. Pools |
| <input type="checkbox"/> F. Activities | <input type="checkbox"/> O. Get Well Care (Centers only) | <input type="checkbox"/> W. Fire Safety |
| <input type="checkbox"/> H. Infants | <input type="checkbox"/> P. Nighttime Care | <input type="checkbox"/> X. Transportation |
| <input type="checkbox"/> I. Toddlers | <input type="checkbox"/> Q. Nutrition and Food Services | |



TEXAS

Health and Human Services

Child-Care Inspection Form

A Washington Child Development Center

#504402

- Inspection results from another state agency or political subdivision were used in the evaluation of some standards.
- Health and Safety Audit conducted

746.2805(1)



TEXAS

Health and Human Services

Child-Care Inspection Form

A Washington Child Development Center
#504402

Others:

The purpose of this inspection is to investigate a report received by the Department alleging a deficiency of the Minimum Standard Rules or law. You have been informed regarding the nature of the report.

Failure to maintain compliance on an ongoing basis may result in enforcement actions

In an effort to improve our inspection process, we are soliciting your feedback about this licensing inspection at your operation. Please provide responses to the questions posed in the online survey. The survey will take approximately 5-10 minutes to complete. Go to www.CCLinspectionfeedback.org. Your answers and comments are greatly appreciated.

ACKNOWLEDGEMENT OF RECEIPT

An inspection was conducted at my operation on the date below. Deficiencies and, where applicable, technical assistance were discussed with me during the exit conference. Failure to comply within the specified time limit or repetition of deficiencies may result in remedial action without further opportunity to correct the deficiencies. I understand that if the results of this inspection were not given to me on this date, they will be sent through a supplemental letter within ten days of this inspection.

06/26/2024

06/26/2024

Signature (Person Signing for Operation)

Date

Signature (Licensing Staff)

Date

Signed By: Other



Child-Care Inspection Form

A Washington Child Development Center
#504402

Part III: INSPECTION INFORMATION

Records Evaluated:

Number of Children's Records:

Number of Children Enrolled:

Number of Staff Records:

Number of Staff Employed:

Inspection Dates:

Fire Inspection: 06/09/2023

Health Inspection: 04/04/2023

Liability Insurance (exp.date) 11/01/2022

Gas Pipe Pressure Test: 01/28/2022

Last LP Gas Inspection :

Allegations:

It is alleged a caregiver inappropriately disciplined a child.

Findings for this inspection are listed below:

Standard/Rule Description	Findings	Comply By	TA Given	Documents/ Photos Obtained
746.2805(1) Prohibited Punishments - Corporal Punishment (Weight: High)	Pending		N	

Specifics: This possible standard violation is under further review. Final notification will be sent at a later time.

The findings related to an investigation of allegations may be mailed in a separate letter or form if not included as part of this inspection form.

Notification Date: 06/26/2024

If you disagree with the actions or decisions of the licensing staff, you may request an administrative review within 15 days of the receipt of this inspection report by writing Child Care Enforcement at CCFEnforcement.Daycare@hhs.texas.gov or Postal Mail: Child Care Enforcement, MC 182-6, P.O. Box 16017, Houston, TX 77222-6017.



TEXAS

Health and Human Services

Child-Care Inspection Form

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#504402

Providers may comment on the findings of the inspection in the space below.



TEXAS

Health and Human Services

Child-Care Inspection Form

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Departure Date and Time 06/27/2024 02:11 PM

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Phone: (512) 353-1507

Permit Type: License

Type: Child Care Program

Capacity: 84

Infant Capacity: 14

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Director/Administrator: Katie Childs

Designee/Registrant: Danielle Engelke

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Type of Inspection: Unannounced Investigation

Investigation Numbers: 3094579

Licensing Staff: MAIGEN HIGGERSON

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Child/Caregiver Ratio

Director and/or Caregiver Responsibilities

Obvious Fire, Safety, and/or Sanitation Deficiencies

Restrictions and/or Conditions of the Permit

Children in Care: 26

Director Present

Photographs were taken during the inspection

Dir Qual Eval

All or part of the following laws, administrative rules or Minimum Standard rules have been inspected:

Standard x Standard

J. Pre-K Children

R. Health Practices

A. Administration

K. School Age Children

S. Safety Practices

C. Record Keeping

L. Discipline

T. Physical Facilities

D. Personnel

M. Naptime

U. Outdoor Safety

E. Ratios and Group Sizes

N. Field Trips

V. Pools

F. Activities

O. Get Well Care (Centers only)

W. Fire Safety

H. Infants

P. Nighttime Care

X. Transportation

I. Toddlers

Q. Nutrition and Food Services



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746.2805(1)



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06/27/2024

06/27/2024

Signature (Person Signing for Operation)

Date

Signature (Licensing Staff)

Date

Signed By: Other



Child-Care Inspection Form

A Washington Child Development Center

#504402

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Number of Staff Records:

Number of Staff Employed:

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Health Inspection: 04/04/2023

Liability Insurance (exp.date) 11/01/2022

Gas Pipe Pressure Test: 01/28/2022

Last LP Gas Inspection :

Allegations:

It is alleged a caregiver tried to hit a child.

Findings for this inspection are listed below:

Standard/Rule Description	Findings	Comply By	TA Given	Documents/ Photos Obtained
746.2805(1) Prohibited Punishments - Corporal Punishment (Weight: High)	Pending		N	

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TEXAS

Health and Human Services

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A Washington Child Development Center

#504402

Providers may comment on the findings of the inspection in the space below.



Executive Director Report

July 2024

6.1.1 Admin Building Rent Increase & Mitigation Plan Update

Review

Community Action's rent at the Village Main has increased by 32% (\$3,436.36) per month from \$10,907.22 to \$14,343.58. The Village charges rent to Community Action based on the Village mortgage payment due each month. In 2019 Texas Regional Bank granted a loan to the Village for \$1.9 million dollars at a variable rate starting at 4.5% for the first 5 years (Feb. 9, 2019-Feb. 9, 2024) and thereafter based upon the Wall Street Journal Prime Rate Plus .25%, which is currently 8.75%. The rate increase will cost the Agency an annual total of \$41,236.32 as it stands right now. Furthermore, in five more years, the entire principal amount (currently \$1.6 million) and accrued interest will balloon and be due February 9, 2029.

In efforts to reduce the loan interest rate, the Village/Community Action is negotiating with Texas Regional Bank to bring the monthly payment down. Texas Regional Bank is offering the following:

- Reduce the interest rate from 8.75% to 7.65% (-1.1%) and make it a fixed rate for the next 5 years or reduce it for the next 12 months at 7.65% and have it adjusted annually at a rate of WSJP + 0.50%. The 1.1% rate reduction will save the Village \$1000/month at what it is right now.
- In exchange, TRB would like Community Action to move its Wells Fargo and First Lockhart banking business to Texas Regional Bank.

The Village will be looking at other bank options to see if there is a better deal than what TRB is offering.

Update

For a current loan interest rate comparison, Community Action reached out to Frost Bank to determine the best possible interest rate available. Frost Bank has been Community Action's trusted bank for over 30 years. Our representative from Frost Bank reported that the proposal that TRB is offering, indeed, is an excellent offer and one that they would be able to match but not beat. When considering the closing costs of \$20k to refinance a new loan, it would not be worth switching to a new lender.

To further help offset the cost of rent, the Home Visiting Program is moving out of their current location at the Old Mill and will be moving in at the open offices at the Village. The combination of the additional rent from Home Visiting program and the lower interest rate (if approved) would be very close to covering the original Village mortgage cost when it was at its previous fixed rate prior to February 2024.



6.1.2 Approval to Change Banks to TRB

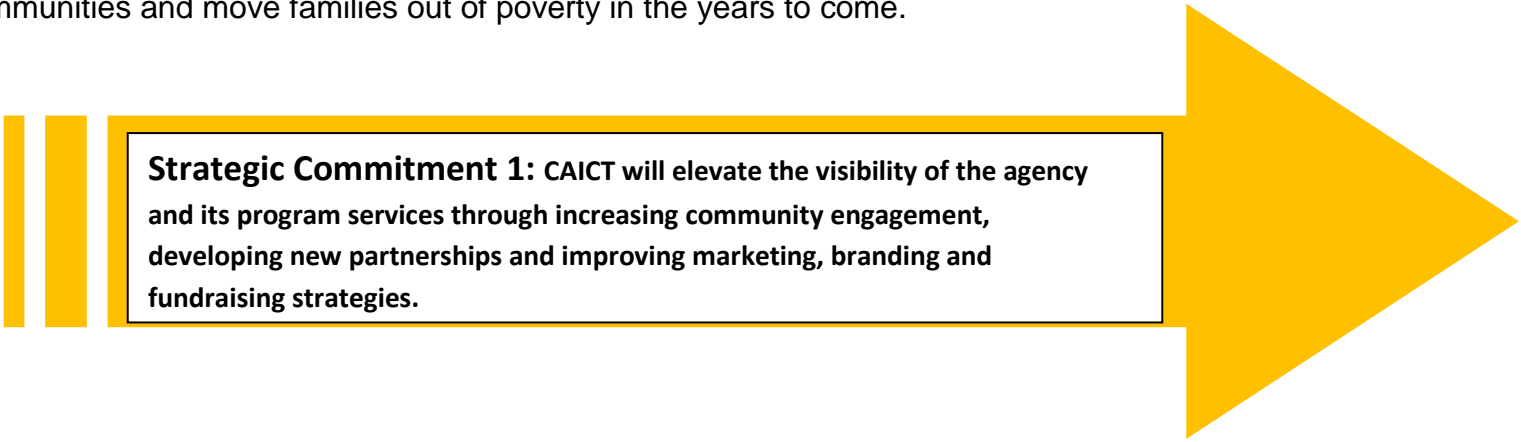
Request for Approval

Community Action requests to move its Wells Fargo and First Lockhart banking business to Texas Regional Bank in exchange to lower the interest rate by 1.1% to 7.65% and change the loan to a fixed rate for the next 5 years.

Agency Goals

What the agency wants to achieve

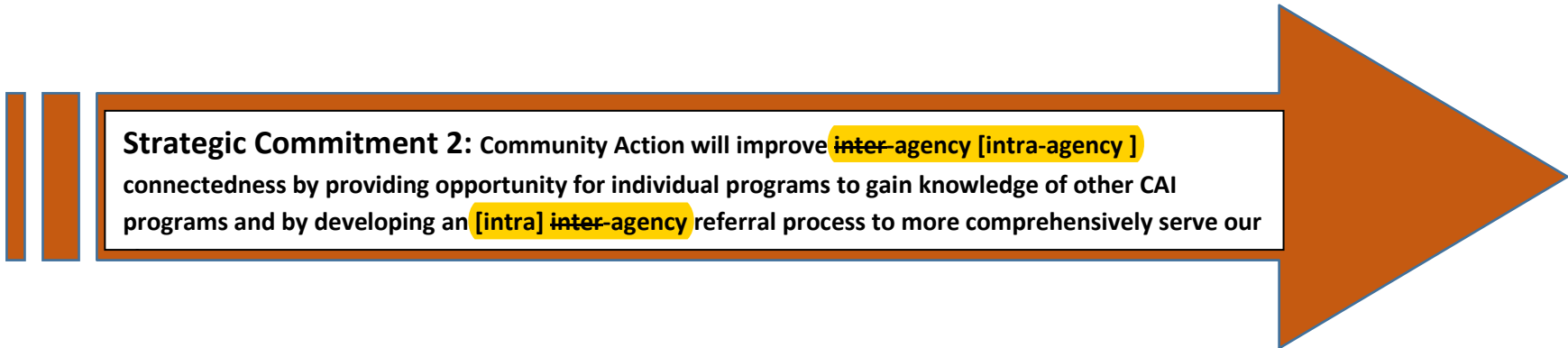
Strategic Commitments: The following goals directly support the mission and vision of Community Action – they embody the heart and soul of our agency. They serve as our guide, our foundation, and our strength as we work to transform our communities and move families out of poverty in the years to come.




Strategic Commitment 1: CAICT will elevate the visibility of the agency and its program services through increasing community engagement, developing new partnerships and improving marketing, branding and fundraising strategies.

Outcomes	Goal Level (Family/Agency/Community)	Strategies	Measures
1.1 Community Action will increase visibility among partnering agencies and among the communities it serves.	Agency	Committee will be formed for the purpose of leading CAICT in assessing, planning, and implementing new ideas & strategies designed to increase the agency’s visibility.	Agency will develop a Community Engagement & Partnership Committee with staff representing all programs that will meet monthly with the purpose of developing strategies to increase partnerships and community engagement. Committee will meet 10-12 times per year for 5 years.

1.2. Agency will increase the number of new partnerships and/or further expand existing partnerships.	Agency	Use a variety of methods to increase/expand partnership connections in the communities we serve including hosting and/or attending community events or meetings,	10 new or expanded strategic partnerships will be initiated and/or further developed over the course of 5 years.
1.3. In collaboration with community partners, CAICT will develop an agency/community calendar to be placed on CAICT's website.	Agency	Coordinate with CAICT program directors, IT staff, and community partners	Year 1: Calendar will be built, maintained and utilized by staff and partners. Year 2: A total of 12 community events will be posted on the calendar. Years 3-5: An increase of 2 calendar events per year. (Yr. 3: 14 events, Yr. 4: 16 events, Yr. 5 18 events)
1.4. Develop a Marketing, Branding & Fundraising Committee with staff representing all programs tasked with developing strategies to improve visibility to the community we serve	Agency	Committee will lead CAICT in assessing, planning, and implementing new ideas & strategies designed to increase the agency's visibility.	Committee will meet 10-12 times per year for 5 years.
1.5. Committee will develop a logo/branding kit to streamline promotional and outreach materials across programs	Agency	Committee will develop promotional materials including brochures with brief descriptions of each of our CAI programs.	Promotional materials will be created in Year 1. Promotional materials will be updated in years 2-5.
1.6. Agency will host community events including open houses, focus groups, resource fairs, celebration gatherings, outreach events, advisory and coalition meetings, and others that promote CAICT services and accomplishments.	Agency	Committee will plan the event(s) including developing guest list, selecting food options, and providing relevant activities	Host 3-5 events/year for 5-year period.



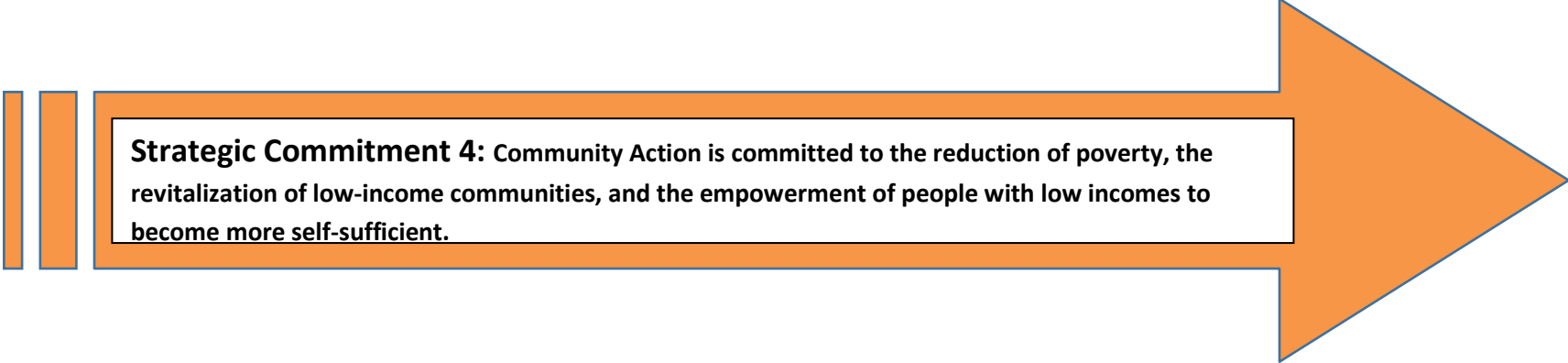
Outcomes	Level (Family/Agency/Community)	Strategies	Measures
2.1 CAICT will improve interagency [intra-agency] connectedness and reduce program silos.	Agency	Silo-Busters Committee will lead CAICT in assessing, planning, and implementing new ideas & strategies designed to reduce program silos and improve inter-agency cooperation.	Committee will meet 10-12 times per year for 5 years in tasks related to reducing program silos & improving inter-agency cooperation.
2.2 Agency will develop an intra-agency referral process using Unite Us referral platform Jotform platform	Agency	To initiate the implementation of the new referral system, the agency will create an Unite Us Committee that will serve to facilitate frontline staff's enrollment, training, and regular use of the platform.	Year 1: Enroll & train at least 75% of all case management and frontline staff Years 2-5: Send & receive 50 referrals in year 2 and increase by 10% per year for years 3-5. Year 1: Develop Jotform referral platform



Strategic Commitment 3: Community Action will prioritize the development of a healthy workplace culture where all employees are equitably valued, competitively compensated, and regularly offered many and varied opportunities to grow and develop.

Outcomes	Goal Level (Family/Agency/Community)	Strategies	Measures
3.1 HR Department will provide excellent & efficient service to the CAICT programs it serves	Agency	The Agency's HR Department will assess the strengths and weaknesses of HR processes through formal & informal surveying of staff, plan for new ideas based on the feedback, and implement those new ideas based on the plan.	HR will conduct 2-3 surveys per year for 5 years. HR will use survey to make necessary changes throughout the course of the 5 years depending upon the agency/program needs.

Outcomes	Goal Level (Family/Agency/ Community)	Strategies	Measures
3.2 HR Department will attract and retain top talent through effective onboarding, and creating a positive work environment	Agency	Foster a supportive and engaging workplace culture through improved onboarding and employee incentive program including service award ceremonies, retention bonuses, employee luncheons, continuous education reimbursement, and others when available contingent on program offerings.	CAICT will improve turnover rate by 10% in the next 5 years.
3.3 HR Department will promote diversity and create an inclusive workplace that values differences and ensures equal opportunities for all employees.	Agency	To promote diversity in the workplace and a culture of inclusivity, HR will train staff in DEI practices and principles.	Provide DEI training for all staff to attend. In years 1-2, pilot 2-3 different DEI trainings. Years 1-2 50% of all staff will attend. Years 3-5 80-100% of all staff will attend.
3.4 CAICT staff will implement initiatives that support health and wellness.	Agency	Gather feedback through surveys, focus groups, and one-on-one discussions to understand employee's well-being needs and challenges. Use the data gathered to develop & implement wellness programs, fitness challenges, stress management workshops, etc.	HR Department will offer 2-3 Health and Wellness programs a year for 5 years based on staff feedback.



Strategic Commitment 4: Community Action is committed to the reduction of poverty, the revitalization of low-income communities, and the empowerment of people with low incomes to become more self-sufficient.

Outcomes	Goal Level (Family/Agency/Community)	Strategies	Measures
<p>4.1 Community partners will work together to reduce homelessness in service area.</p> <p><i>*Identified as one of the top needs on 2023 Community Needs Assessment</i></p>	Community	CAICT will collaborate with the Homeless Coalition of Hays County partners in building a pipeline of services to improve the homeless situation in our community	Homeless PIT count will be reduced by 10% over the course of 5 years.

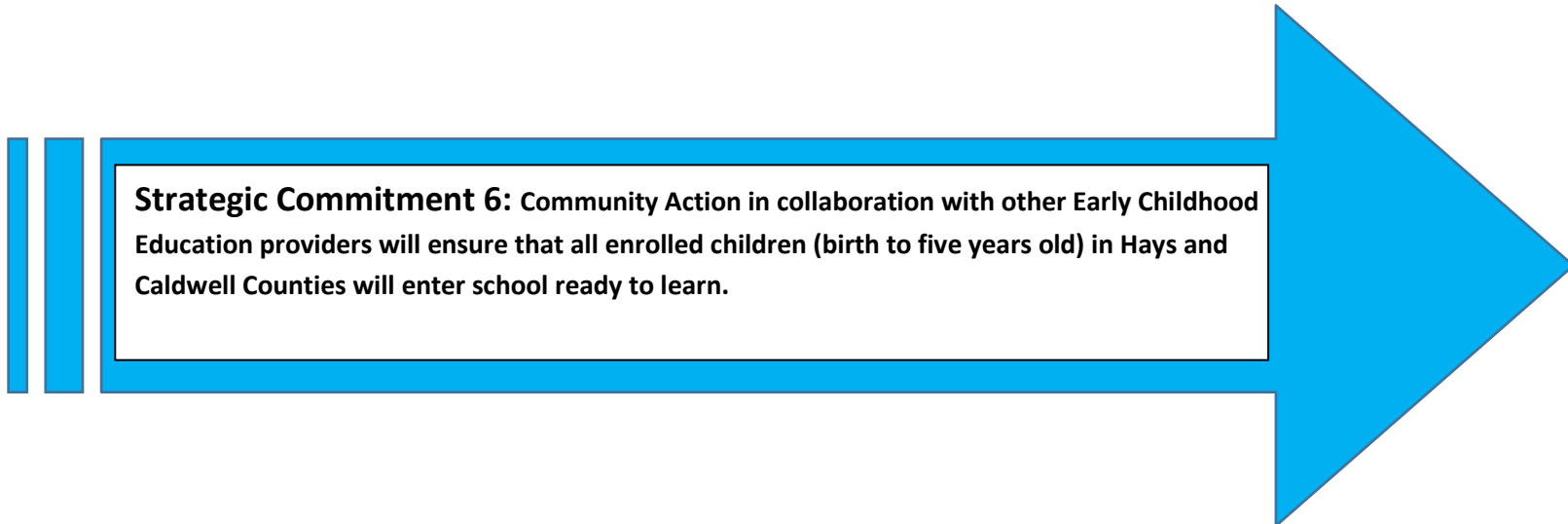
Outcomes	Goal Level (Family/Agency/Community)	Strategies	Measures
<p>4.2 Low-income Individuals and families will improve their economic self-reliance through assistance with utility bills.</p> <p><i>*identified as one of the top needs on 2023 Community Needs Assessment</i></p>	Family/Individual	CAICT will provide multiple outreach events in service area to inform the low-income community of our utility assistance program.	<p>CAICT will provide 2-3 outreach events per year for 5 years.</p> <p>CAICT will expend all CEAP funding to low-income families in service area.</p>
<p>4.3 The low-income elderly will receive more opportunities to receive face to face help filling out CEAP & CSBG forms</p>	Family/Individual	CAICT will provide prearranged events for senior citizens and others who are not able to complete the CEAP form online	CAICT will provide at minimum 4 events per year in outlying areas who lack transportation or who lack digital literacy skills filling out form online.
<p>4.4 Low-income individuals and families will have access to affordable housing in our service area.</p> <p><i>*identified as one of the top needs on 2023 Community Needs Assessment</i></p>	Community	CAICT will collaborate with local community partners who manage & provide housing needs in order to develop solutions to the lack of access to affordable housing.	In collaboration with partners on the Homeless Coalition Board, CAICT will participate in the planning and implementation of 2-5 tasks per year for 5 years.

<p>4.5 Low-income individuals and families will transition out of poverty</p>	<p>Individual/Family</p>	<p>CAICT will identify eligible TOP clients and provide intensive case management for them to transition out of poverty.</p>	<p>CAICT will hire and train an intern from Texas State University's School of Social Work to provide case management services for TOP clients.</p> <p>A total of 12 individuals will transition out of poverty per year for 5 years.</p>
<p>4.6 CAICT's CEAP program will increase the number of people who submit customer satisfaction surveys.</p> <p><i>*identified through 2023 customer satisfaction survey</i></p>	<p>Agency</p>	<p>CAICT will create an online option for residents to do the customer satisfaction survey.</p>	<p>CAICT will increase the number of customer satisfaction surveys received by 30 % over the next 5 years.</p>

Strategic Commitment 5: Community Action will ensure that low- income individuals and families served in the community will have access to affordable health care.

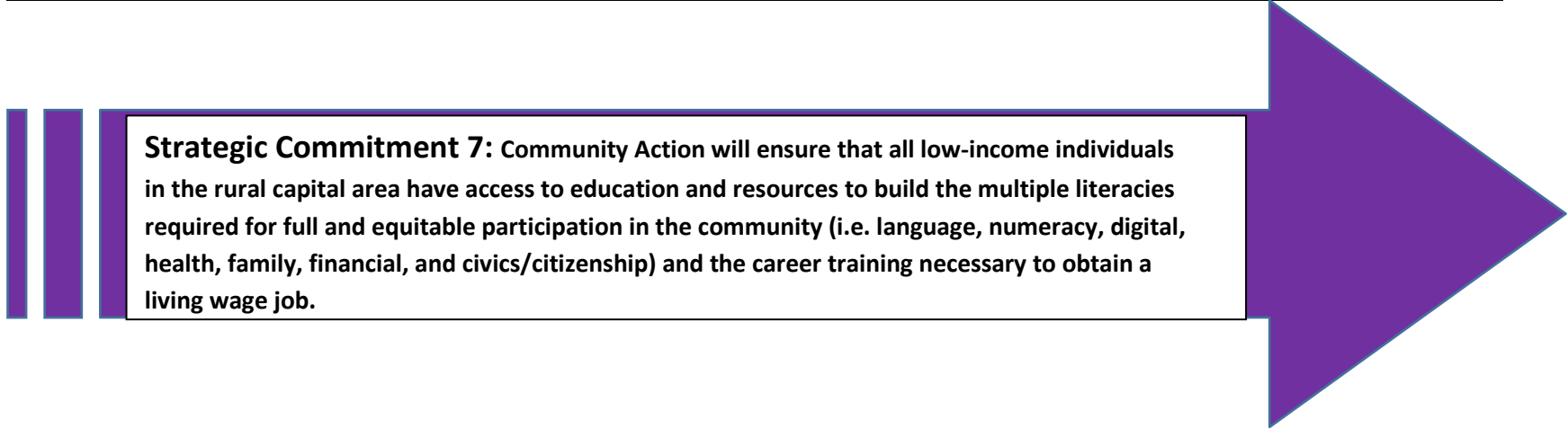
Outcomes	Level (Family/Agency/Co)	Strategies	Measures
5.1 Individuals in our community will have access to a variety of reproductive health services including HIV & STI screenings and a variety of birth control methods. <i>*identified as one of the top needs on 2023 Community Needs Assessment</i>	Family (Individual)	CAICT’s Reproductive Health program will increase outreach events to ensure the community knows about the services we offer.	Reproductive Health program will provide services to 1425 unduplicated patients per year for 5 years. Reproductive Health team will hold 4-5 outreach events per year for 5 years.
5.2 Uninsured and Under-insured individuals will have access to Breast Cancer Screenings and Treatment	Family (Individual)	Through targeted outreach and regular participation in community events, CAICT will increase the number of women who receive screening mammograms.	BCCS program will provide BCCS services to 400 individuals/year for 5 years. BCCS program will outreach to 1400 individuals/annually for 5 years.

<p>5.3 HIV positive individuals in the service area will obtain and maintain HIV viral suppression in order to be self-sufficient.</p>	<p>Family (Individual)</p>	<p>Provide social support (case management) services including psychosocial, financial assistance, and housing services to HIV positive clients</p>	<p>85% of all HIV clients will obtain and maintain viral suppression.</p>
<p>5.4 HIV positive individuals in the service area will have access to long-term and short-term housing.</p>	<p>Family (Individual)</p>	<p>Provide housing services to HIV positive clients including financial assistance & case management.</p>	<p>80% of all HIV positive clients will have long-term and short-term housing</p>
<p>5.5 HIV positive individuals will have increased access to transportation to and from scheduled appointments.</p> <p><i>*identified through customer satisfaction survey results.</i></p>	<p>Family (Individual)</p>	<p>Offer rides through Lyft Concierge as an alternative option to transport clients to scheduled appointments</p>	<p>Increase transports by 10% annually for 5 years by offering Lyft Concierge as an alternative to staff driving clients to scheduled appointments.</p>



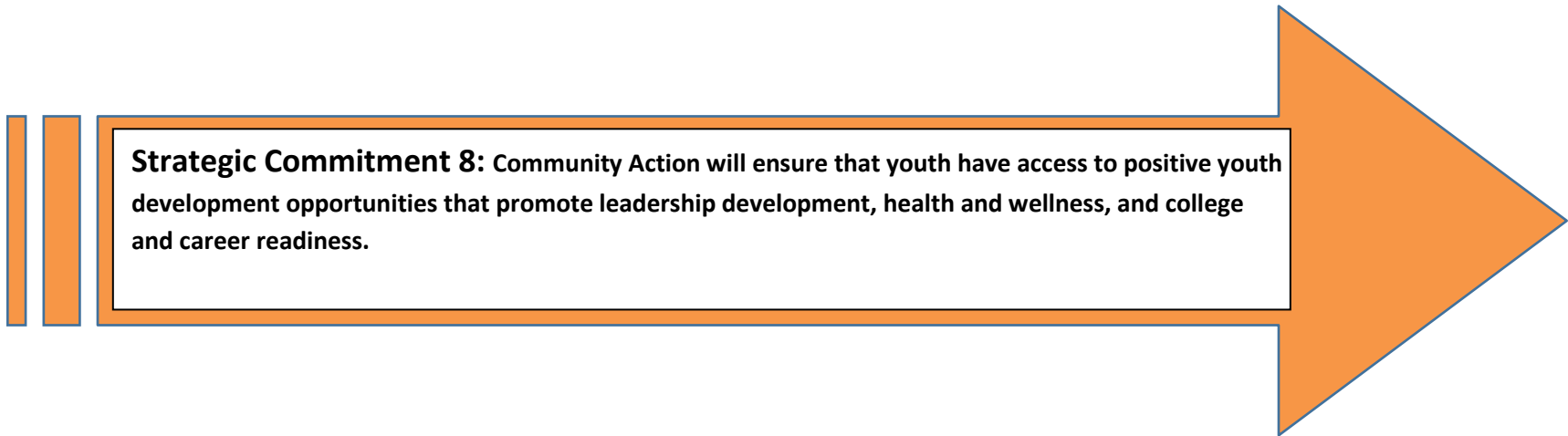
Outcomes	Level (Family/Agency/)	Strategies	Measures
6.1 Parents in our service area will improve skills related to the adult role of parent/caregivers	Family (Individual)	Parents in Home Visiting program will receive Parents as Teachers training curriculum	60% of the parents who receive Parents as Teachers training will demonstrate improved parenting outcomes
6.2 An increased number of parents in our service area will receive home visits.	Family (Individual)	Home Visiting program will outreach in the community to find more families that are in need of the Parents as Teachers program.	160 families will be enrolled in the program each year for 5 years.
6.3 Home Visiting program will expand in-person opportunities for parents to connect with each other and engage with the community.	Agency	In-person events will be held regularly throughout the year including parent meetings, parent education opportunities, resource fairs, holiday events, conferences, and other social gatherings.	The Home Visiting program will offer 10 events per year for 5 years.
6.4 CAICT (Head Start) will develop data driven organizational culture to improve child and family outcomes	Agency	Child Plus consultant will work with Content Area Managers to develop an online platform	All Management staff will be trained and proficient in the use of Child Plus Data Management System. New online platform will be developed in the next 5 years.
6.5 Children and families in our service area will have opportunities and resources needed to strengthen the skills children need to be ready for kindergarten.	Family (Individual)	Program will use group and expertise coaching with instructional staff. Furthermore, the program will use the Texas School Ready Coach to support classroom engagement and outcomes.	At least 90% of enrolled children will demonstrate improved emergent literacy skills in the service area. At least 90% of enrolled children will demonstrate skills for school readiness.

6.6 Low-income children in our service area will have access to early childhood education	Family (Individual)	Program will improve the retention rate of Early Head Start and Head Start instructional staff through offering incentive bonuses, continuing education opportunities, providing and following up on employee satisfaction surveys.	The program will enroll 509 children in the Head Start and Early Head Start program.
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Outcomes	Level (Family/Agency/Communit	Strategies	Measures
7.1 Low-income adults in the service area will have access to workforce training and education programs to increase opportunity for individuals & families to become self -sufficient.	Family (Individual)	The Adult Ed program will increase the variety of training program offerings in the service to adequately prepare individuals and families for the latest occupations that are in demand.	300 Adult education students will receive IET classes in the 9 rural counties.

7.2 Basic skills deficient adults in corrections institutions and places of work will have access to training designed for career advancement.	Family (Individual)	The Adult Education program will provide specialized and intensive adult education services tailored to individuals looking to improve workplace readiness skills and those transitioning out of corrections facilities.	150 students per year for 5 years will receive work place readiness and re-entry skills for career advancement.
7.3 Basic skills deficient adults will have access to Adult Education classes designed to prepare students to pass the high school equivalency exam or improve English skills.	Family (Individual)	To provide basic services to students to improve English, Reading, writing, speaking and listening skills	1600 students per year for 5 years will be enrolled in our Adult Education program and will receive at least 12 hours of instruction



Outcomes	Level (Family/Agency/	Strategies	Measures
8.1 Community partners will work together to increase awareness of youth mental health issues and provide mental health prevention measures to improve overall mental wellness in our service area.	Community	Provide mental health training to first responders, human services employees, teachers, and other public-facing workers that includes learning communication techniques, mentorship training, mental-health awareness strategies, etc.	Facilitate multiple trainings including Mental Health First Aid training, suicide prevention, Youth Aware of Mental health for youth, and training on Counseling on Access to Lethal Means (CALM) for 300 community members over the course of 5 years.

8.2 Youth Services program will increase youth diversity and inclusivity in the Youth Taskforce membership.	Family (Individual)	Provide recruitment and outreach to homeless/foster/at-risk youth to be included in the membership of the current Youth Taskforce	Recruit 2-4 homeless/foster/at-risk youth to be included as members on the Youth Taskforce. Make 2-4 strategic partnerships with organizations that serve at-risk or disadvantaged youth
8.3 Youth Services Program will strengthen Youth Taskforce pipeline by increasing participation from 8 th graders.	Community	Program will outreach to local school district or other agencies that work with youth to find 8 th graders interested in joining the Youth Taskforce	Program will develop at least 2 partnering agencies who will assist in recruiting and retaining 8 th graders to be annual members of the Youth Taskforce over the next 5 years.
8.4 Youth Services program will create a steering committee for SMTX Mental Health Coalition to assist in setting the goals and developing the strategies of the coalition based upon the latest mental health assessment.	Community	Youth Services program will outreach to local stakeholders and community partners who have vested interest in mental health and well-being to find appropriate steering committee members for the Mental Health Coalition.	Program will recruit and retain 6-8 coalition partners to serve as the steering committee for the Mental Health Coalition for the next 5 years.
8.5 Youth Services program will increase the number of at risk & non-at risk youth served by Big Brothers, Big Sisters mentorship program.	Community	Youth Services program will outreach to local stakeholders and community partners to find at-risk youth to participate in BBBS.	Recruit annually 6-8 at-risk youth to participate in BBBS mentorship program.

<p>8.6 There will be an increased number of BBBS volunteers to help mentor youth.</p>	<p>Community</p>	<p>Youth Services will increase volunteer pool in the service area by initiating a community-wide volunteer recruitment campaign by attending and hosting volunteer fairs and other similar events.</p>	<p>Recruit 10-15 volunteers annually for 5 years.</p>
<p>8.7 Youth Services program will work with community partners to establish a Hays County Youth Coalition that will provide youth resources and support including a community youth development training.</p>	<p>Community</p>	<p>Community partners who participate in the coalition will set goals that impact youth needs.</p>	<p>In Year 1 Youth Services program will recruit 3-5 youth organizations or advocates to participate in the coalition. The coalition will continue and expand in years 2-5.</p>
<p>8.8 The established Hays County Youth Coalition will create and evaluate youth community needs assessment and provide programming to address youth needs.</p>	<p>Community</p>	<p>Youth services program will work with Coalition in training them in creating needs assessment and assisting them in developing programs to address youth needs.</p>	<p>In Year 1 youth community needs assessment will be complete. In years 2-5 Youth needs assessment will guide programming. In year 5 the coalition will evaluate programs and make relevant adjustments.</p>

Subrecipient:		Community Action, Inc. of Central Texas			
Needs Assessment					
Need #	Need	Level of Need	Outcome	Organization(s)/Program Providing Services or Strategies	County(ies) where provided
1	finding work that pays enough to support a family	Family	training programs in the service area. (100)	CAICT	Hays, Caldwell, Blanco, Llano, Burnet, Williamson, Lee, Fayette, Bastrop counties
2	Housing Needs: Access to Affordable Housing	Community	community partners to develop solutions to the lack of access to	San Marcos, SM Presbyterian Church, BR3T, and many others	Hays, Caldwell, Blanco
3	Medical Needs: Access to affordable Health and Dental	Family	Individuals will have access to breast cancer screenings and	CAICT	Hays, Caldwell, Comal, Guadalupe
4	Medical Needs: Counseling services for adults	Community	Develop taskforce to increase mental health among adults	CAICT, Hays County, City of San Marcos, Texas State, and San Marcos CISD	Hays, Caldwell, Blanco
5	Housing Needs: Assistance Paying Utility Bills	Agency	Expend all CEAP funds in providing assistance to residents in need.	CAICT	Hays, Caldwell, Blanco
Gaps in Services					
Need #	Gaps in Services			Bridging the Gaps in Service and what the Subrecipient or partner organizations can do.	
1	Our region's cost of living is so high that many individuals with median earnings still earn less than a living wage.			Provide workforce training programs targeted for in-demand occupations in fields that pay a high enough wage to meet the high cost of living.	
2	There are not enough resources in the community to significantly mitigate the housing need in our service area			Community partners working together to build a pipeline of services is the only way to bridge that gap. Some nonprofits can pay deposits, others utilities and others case management.	
3	Texas has the highest number of uninsured residents: 5.2 million Texans or 18% of the state population. Nearly 1 in 4 working-age			Community Action can help bridge the healthcare gap by using BCCS funds to help pay for breast and cervical cancer screenings and treatment	
4	The CAICT service areas suffer from limited access to behavioral and mental health well-being providers. In Hays County, the patient-to-provider ratio is 860:1; in Blanco County,			CAICT will work with local entities including Hays County, City of San Marcos, Tx State University, and SMCISD to develop a taskforce/ mental health coalition to begin to find solutions to the lack of mental health	
5	CAICT initially did not have the customer base to fully expend funding for residents in need of assistance with their utility bills.			CAICT will now provide regular recruitment and outreach events to ensure the community is aware of utility assistance services.	

Outcomes				Services 6.1.3			
FNPI 1	Employment Outcomes	Identify Need	Target	SRV 1	Employment Services	Identify Need	Estimate
FNPI 1a	The number of unemployed youth who obtained employment to gain skills or income.	1	0	SRV 1a-f	Skills Training and Opportunities for Experience		
FNPI 1b	The number of unemployed adults who obtained employment (up to a living wage).	1	10	SRV 1a	Vocational Training	1	110 / 250
FNPI 1c	The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	1	10	SRV 1b	On-the-Job and other Work Experience	1	20
FNPI 1e	The number of unemployed adults who obtained employment (with a living wage or higher).	1	0	SRV 1c	Youth Summer Work Placements	1	0
FNPI 1f	The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	1	5	SRV 1d	Apprenticeship/Internship	1	0
FNPI 1h	The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	1	2 40	SRV 1e	Self-Employment Skills Training	1	0
FNPI 1h.1	Of the above, the number of employed participants who increased income from employment through wage or salary amount increase.	1	32 /15	SRV 1f	Job Readiness Training	1	110 /250
FNPI 1h.2	Of the above, the number of employed participants who increased income from employment through hours worked increase.	1	0	SRV 1g-h	Career Counseling		
FNPI 1h.3	Of the above, the number of employed participants who increased benefits related to employment.	1	10	SRV 1g	Workshops	1	110/250
FNPI 1z.1	The number of unduplicated persons who achieved a household income above 125% transitioning to self-sufficiency	1	12	SRV 1h	Coaching	1	110/250
				SRV 1i-n	Job Search		
				SRV 1i	Coaching	1	0
				SRV 1j	Resume Development	1	110/250
				SRV 1k	Interview Skills Training	1	110 /250
				SRV 1l	Job Referrals	1	0
				SRV 1m	Job Placements	1	
				SRV 1n	Pre-employment physicals, background checks, etc.	1	0
				SRV 1o-p	Post Employment Supports		
				SRV 1o	Coaching	1	
				SRV 1p	Interactions with employers	1	
				SRV 1q	Employment Supplies		
				SRV 1q	Employment Supplies	1	40

Outcomes				Services 6.1.3			
FNPI 2	Education and Cognitive Development Outcomes	Identify Need	Target	SRV 2	Education and Cognitive Development Services	Identify Need	Estimate
FNPI 2a	The number of children (0 to 5) who demonstrated improved emergent literacy skills.	Other	509	SRV 2a-j	Child/Young Adult Education Programs		
FNPI 2b	The number of children (0 to 5) who demonstrated skills for school readiness.	Other	509	SRV 2a	Early Head Start	other	200
FNPI 2c	The number of children and youth who demonstrated improved positive approaches toward learning, including			SRV 2b	Head Start	other	300
FNPI 2c.1	Early Childhood Education (ages 0-5)	Other	509	SRV 2c	Other Early-Childhood (0-5 yr. old) Education		
FNPI 2c.2	1st grade-8th grade			SRV 2d	K-12 Education		
FNPI 2c.3	9th grade-12th grade			SRV 2e	K-12 Support Services		
FNPI 2d	The number of children and youth who are achieving at basic grade level (academic, social,			SRV 2f	Financial Literacy Education	1	30/15
FNPI 2d.1	Early Childhood Education (ages 0-5)			SRV 2g	Literacy/English Language Education	1	30
FNPI 2d.2	1st grade-8th grade			SRV 2h	College-Readiness Preparation/Support	1	5
FNPI 2d.3	9th grade-12th grade			SRV 2i	Other Post Secondary Preparation		
FNPI 2e	The number of parents/caregivers who improved their home environments.	Other	160	SRV 2j	Other Post Secondary Support		
FNPI 2f	The number of adults who demonstrated improved basic education.	A1	1400/800	SRV 2k	School Supplies		
FNPI 2g	The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.			SRV 2k	School Supplies	1	75
FNPI 2h	The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.			SRV 2l-q	Extra-curricular Programs		
FNPI 2i	The number of individuals who obtained an Associate's degree.			SRV 2l	Before and After School Activities		
FNPI 2j	The number of individuals who obtained a Bachelor's degree.			SRV 2m	Summer Youth Recreational Activities		
				SRV 2n	Summer Education Programs		
				SRV 2o	Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)		
				SRV 2p	Mentoring		
				SRV 2q	Leadership Training		
				SRV 2r-z	Adult Education Programs		
				SRV 2r	Adult Literacy Classes		
				SRV 2s	English Language Classes	1	1400
				SRV 2t	Basic Education Classes		
				SRV 2u	High School Equivalency Classes	1	100/350
				SRV 2v	Leadership Training	1	15
				SRV 2w	Parenting Supports (may be a part of the early childhood programs identified above)	other	650
				SRV 2x	Applied Technology Classes		0
				SRV 2y	Post-Secondary Education Preparation		0
				SRV 2z	Financial Literacy Education	1	110/30
				SRV 2aa	Post-Secondary Education Supports		
				SRV 2aa	College applications, text books, computers, etc.		
				SRV 2bb	Financial Aid Assistance		
				SRV 2bb	Scholarships		
				SRV 2cc	Home Visits		
				SRV 2cc	Home Visits	other	650

Outcomes				Services 6.1.3			
FNPI 3	Income and Asset Building Outcomes	Identify Need	Target	SRV 3	Income and Asset Building Services	Identify Need	Estimate
FNPI 3a	The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.		0/ 12	SRV 3a-f	Training and Counseling Services		
FNPI 3b	The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.			SRV 3a	Financial Capability Skills Training		
FNPI 3c	The number of individuals who opened a savings account or IDA.			SRV 3b	Financial Coaching/Counseling		
FNPI 3d	The number of individuals who increased their savings.			SRV 3c	Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)		
FNPI 3e	The number of individuals who used their savings to purchase an asset.			SRV 3d	First-time Homebuyer Counseling		
FNPI 3e.1	Of the above, the number of individuals who purchased a home.			SRV 3e	Foreclosure Prevention Counseling		
FNPI 3f	The number of individuals who improved their credit scores.			SRV 3f	Small Business Start-Up and Development Counseling Sessions/Classes		
FNPI 3g	The number of individuals who increased their net worth.			SRV 3g-l	Benefit Coordination and Advocacy		
FNPI 3h	The number of individuals engaged with the Community Action Agency who report improved financial well-being.			SRV 3g	Child Support Payments		
				SRV 3h	Health Insurance	3	150
				SRV 3i	Social Security/SSI Payments		
				SRV 3j	Veteran's Benefits		
				SRV 3k	TANF Benefits		
				SRV 3l	SNAP Benefits		
				SRV 3m-r	Asset Building		
				SRV 3m	Saving Accounts/IDAs and other asset building accounts		
				SRV 3n	Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)		
				SRV 3o	VITA, EITC, or Other Tax Preparation programs		
				SRV 3p	Loans And Grants		
				SRV 3q	Micro-loans		
				SRV 3r	Business incubator/business development loans		

Outcomes				Services 6.1.3			
FNPI 4	Housing Outcomes	Identify Need	Target	SRV 4	Housing Services	Identify Need	Estimate
FNPI 4a	The number of households experiencing homelessness who obtained safe temporary shelter.	2	6	SRV 4a-e	Housing Payment Assistance		
FNPI 4b	The number of households who obtained safe and affordable housing.	2	2	SRV 4a	Financial Capability Skill Training		
FNPI 4c	The number of households who maintained safe and affordable housing for 90 days.	2	2	SRV 4b	Financial Coaching/Counseling		
FNPI 4d	The number of households who maintained safe and affordable housing for 180 days.	2	2	SRV 4c	Rent Payments (includes Emergency Rent Payments)	2	40/ 12
FNPI 4e	The number of households who avoided eviction.	2	40/ 12	SRV 4d	Deposit Payments		
FNPI 4f	The number of households who avoided foreclosure.			SRV 4e	Mortgage Payments (includes Emergency Mortgage Payments)		
FNPI 4g	The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.).			SRV 4f-h	Eviction Prevention Services		
FNPI 4h	The number of households with improved energy efficiency and/or energy burden reduction in their homes.			SRV 4f	Eviction Counseling	2	3
				SRV 4g	Landlord/Tenant Mediations	2	1
				SRV 4h	Landlord/Tenant Rights Education	2	1
				SRV 4i-l	Utility Payment Assistance		
				SRV 4i	Utility Payments (LIHEAP-includes Emergency Utility Payments)	5	1200
				SRV 4j	Utility Deposits		
				SRV 4k	Utility Arrears Payments		
				SRV 4l	Level Billing Assistance		
				SRV 4m-p	Housing Placement/Rapid Re-housing		
				SRV 4m	Temporary Housing Placement (includes Emergency Shelters)	2	20
				SRV 4n	Transitional Housing Placements		
				SRV 4o	Permanent Housing Placements		
				SRV 4p	Rental Counseling		
				SRV 4q	Housing Maintenance & Improvements		
				SRV 4q	Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)		
				SRV 4r-t	Weatherization Services		
				SRV 4r	Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)		
				SRV 4s	Healthy Homes Services (e.g. reduction or		
				SRV 4t	Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)		
				SRV 4u-4v	Water Services		
				SRV 4u	Water/Waste Water Services	5	700 385
				SRV 4v	Multiple Services		
				SRV 4w	Other Water Services		

Outcomes				Services			
FNPI 5	Health and Social/Behavioral Development Outcomes	Identify Need	Target	SRV 5	Health & Social/Behavioral Development Services	Identify Need	Estimate
FNPI 5a	The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	3	25/ 35	SRV 5a-j	Health Services, Screening and Assessments		
FNPI 5b	The number of individuals who demonstrated improved physical health and well-being.	3	5/ 748	SRV 5a	Immunizations		
FNPI 5c	The number of individuals who demonstrated improved mental and behavioral health and well-being.	4	25	SRV 5b	Physicals	3	1500
FNPI 5d	The number of individuals who improved skills related to the adult role of parents/ caregivers.	other	500	SRV 5c	Developmental Delay Screening	3	500
FNPI 5e	The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	other	500	SRV 5d	Vision Screening	3	500
FNPI 5f	The number of seniors (65+) who maintained an independent living situation.	3	112	SRV 5e	Prescription Payments		
FNPI 5g	The number of individuals with disabilities who maintained an independent living situation.	3	80	SRV 5f	Doctor Visit Payments	3	400
FNPI 5h	The number of individuals with chronic illness who maintained an independent living situation.	3	80	SRV 5g	Maternal/Child Health		
FNPI 5i	The number of individuals with no recidivating event for six months.			SRV 5h	Nursing Care Sessions		
FNPI 5i.1	Youth (ages 14-17)			SRV 5i	In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)		
FNPI 5i.2	Adults (ages 18+)			SRV 5j	Health Insurance Options Counseling		
				SRV 5k-o	Reproductive Health Services		
				SRV 5k	Coaching Sessions		
				SRV 5l	Family Planning Classes	3	1500
				SRV 5m	Contraceptives	3	1000
				SRV 5n	STI/HIV Prevention Counseling Sessions	3	750
				SRV 5o	STI/HIV Screenings	3	750
				SRV 5p-q	Wellness Education		
				SRV 5p	Wellness Classes (stress reduction, medication management, mindfulness, etc.)	3	75
				SRV 5q	Exercise/Fitness	3	75
				SRV 5r-x	Mental/Behavioral Health		
				SRV 5r	Detoxification Sessions		
				SRV 5s	Substance Abuse Screenings	3	125 / 25
				SRV 5t	Substance Abuse Counseling		
				SRV 5u	Mental Health Assessments	3	125 / 25
				SRV 5v	Mental Health Counseling		
				SRV 5w	Crisis Response/Call-In Responses		
				SRV 5x	Domestic Violence Programs		
				SRV 5y-aa	Support Groups		
				SRV 5y	Substance Abuse Support Group Meetings		
				SRV 5z	Domestic Violence Support Group Meetings		
				SRV 5aa	Mental Health Support Group Meeting		
				SRV 5bb-ee	Dental Services, Screenings and Exams		
				SRV 5bb	Adult Dental Screening/Exams		
				SRV 5cc	Adult Dental Services (including Emergency Dental Procedures)		
				SRV 5dd	Child Dental Screenings/Exams	3	500
				SRV 5ee	Child Dental Services (including Emergency Dental Procedures)		
				SRV 5ff-jj	Nutrition and Food/Meals		
				SRV 5ff	Skills Classes (Gardening, Cooking, Nutrition)	3	70
				SRV 5gg	Community Gardening Activities	3	70
				SRV 5hh	Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	3	15
				SRV 5ii	Prepared Meals	3	500
				SRV 5jj	Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	3	75
				SRV 5kk-mm	Family Skills Development		
				SRV 5kk	Family Mentoring Sessions		
				SRV 5ll	Life Skills Coaching Sessions		
				SRV 5mm	Parenting Classes	3	650
				SRV 5nn-oo	Emergency Hygiene Assistance		
				SRV 5nn	Kits/boxes		
				SRV 5oo	Hygiene Facility Utilizations (e.g. showers, toilets, sinks)		

Outcomes				Services 6.1.3			
FNPI 6	Civic Engagement and Community Involvement Outcomes	Identify Need	Target	SRV 6	Civic Engagement and Community Involvement Services	Identify Need	Estimate
FNPI 6a	The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	1	15	SRV 6a	Voter Education and Access		
FNPI 6a.1	Of the above, the number of Community Action program participants who improved their leadership skills.	1	15	SRV 6b	Leadership Training		
FNPI 6a.2	Of the above, the number of Community Action program participants who improved their social networks.	1	15	SRV 6c	Tri-partite Board Membership	other	15
FNPI 6a.3	Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	1	15	SRV 6d	Citizenship Classes	1	15
				SRV 6e	Getting Ahead Classes		
				SRV 6f	Volunteer Training		

Outcomes				Services			
FNPI 7	Outcomes Across Multiple Domains	Identify Need	Target	SRV 7	Services Supporting Multiple Domains	Identify Need	Estimate
FNPI 7a	The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.	1,2,3,4,5	1000	SRV 7a	Case Management		
				SRV 7a	Case Management	1,2,3,4,5	12
				SRV 7b	Eligibility Determinations		
				SRV 7b	Eligibility Determinations	1,2,3,4,5	3000
				SRV 7c	Referrals		
				SRV 7c	Referrals	1,2,3,4,5	1500
				SRV 7d	Transportation Services		
				SRV 7d	Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	3,4	50
				SRV 7e-f	Childcare		
				SRV 7e	Child Care subsidies		
				SRV 7f	Child Care payments		
				SRV 7g	Eldercare		
				SRV 7g	Day Centers		
				SRV 7h-j	Identification Documents		
				SRV 7h	Birth Certificate		
				SRV 7i	Social Security Card		
				SRV 7j	Driver's License		
				SRV 7k	Re-Entry Services		
				SRV 7k	Criminal Record Expungements		
				SRV 7l	Immigration Support Services		
				SRV 7l	Immigration Support Services		
				SRV 7m	Legal Assistance (includes emergency legal assistance)		
				SRV 7m	Legal Assistance		
				SRV 7n	Emergency Clothing Assistance		
				SRV 7n	Emergency Clothing Assistance		
				SRV 7o	Mediation/Customer Advocacy Interventions		
				SRV 7o	Mediation/Customer Advocacy Interventions		

HUMAN RESOURCES

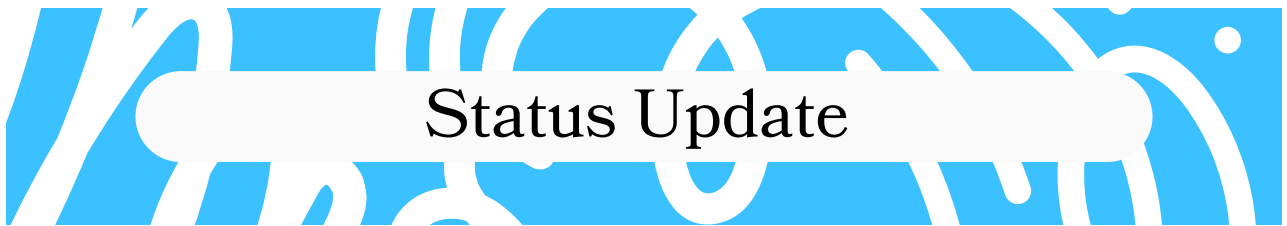
PROGRAM REPORT



Project Name	HR Program Report	Reporting Period
Board Meeting	July 18, 2024	05/17/2024 - 07/18/2024
Prepared by	Ruth M. Salinas	

HIGHLIGHTS

Luisa Loera has recently earned her Human Resources Management Certificate from the University of Texas at Austin. This significant achievement reflects her dedication and commitment to professional growth within our organization.



Employee Count	New Hires	Terminations/ Resignations	Vacancies	Pending New Hires
318	11	14	33	9
Numbers from Board Meeting - 05/16/2024				
321	14	8	6	0

CHALLENGES

- Attendance

NEXT STEPS

Action Items:

Task or Deliverable

- **Task:** Establish a regular monitoring and reporting mechanism to track the effectiveness of the attendance improvement plan.
- **Deliverable:** Monthly attendance reports to assess progress and make necessary adjustments.

Coming Soon:

- Harassment Training - 08/24
- Diversity Training - 08/24
- Effective Communication Training - 08/24
- Safety Training - 08/24

Next Reporting Period

07/19/2024 - 09/19/2024

Jobs Detail for Community Action, Inc. of Central Texas

Reported on: 7/12/2024

Date Range:

7/14/2022-7/12/2024

Data Set: All Data

Job Title	Job ID	Location	Department
Adult Education Teacher	24-74	San Marcos, TX	Adult Education
Spanish GED Teacher	24-73	San Marcos, TX	Adult Education
Spanish GED Teacher	24-72	San Marcos, TX	Adult Education
GED Teacher	24-70	Florence, TX	Adult Education
English as Second Language Teacher	24-71	Florence, TX	Adult Education
English as Second Language Teacher	24-68	Austin, TX	Adult Education
English as Second Language Teacher	24-67	Cedar Creek, TX	Adult Education
GED Teacher	24-66	Cedar Creek, TX	Adult Education
English as Second Language Teacher	24-65	Bastrop, TX	Adult Education
GED Teacher	24-63	Elgin, TX	Adult Education
English as Second Language Teacher	24-60	Austin, TX	Adult Education
English as Second Language Teacher	24-59	Creedmoor, TX	Adult Education
GED Teacher	24-58	Austin, TX	Adult Education
English as Second Language Teacher	24-57	Austin, TX	Adult Education
English as Second Language Teacher	24-56	Austin, TX	Adult Education
English as Second Language Teacher	24-55	Taylor, TX	Adult Education
GED Teacher	24-54	Taylor, TX	Adult Education
GED Teacher	24-53	Round Rock, TX	Adult Education
GED Teacher	24-52	Georgetown, TX	Adult Education
English as Second Language Instructor	24-51	Marble Falls, TX	Adult Education
GED Teacher	24-50	Kyle, TX	Adult Education
Spanish GED Teacher	24-49	Kyle, TX	Adult Education
English as Second Language Teacher	24-48	All Counties, TX	Adult Education
English as Second Language Instructor	24-47	Bertram, TX	Adult Education
High School Equivalency Instructor	24-46	Marble Falls, TX	Adult Education
Head Start Teaching Assistant	24-69	San Marcos, TX	Early Childhood Education
Program Floater	24-43	San Marcos, TX	Early Childhood Education
Early Head Start Teacher	24-19	Luling, TX	Early Childhood Education
Early Head Start Teacher	24-40	San Marcos, TX	Early Childhood Education
Site Supervisor	24-39	San Marcos, TX	Early Childhood Education
Substitute Teacher	24-20	Hays & Caldwell Counties	Early Childhood Education
Casual Cook Aide	24-18	All Counties, TX	Early Childhood Education
Parent Educator	24-03	All Counties, TX	Home Visiting Program

Hires Pipeline Detail for Community Action, Inc. of Central Texas

Reported on: 7/12/2024

Date Range: Custom Date Range

Data Set: All Data

5/17/2024-7/12/2024

Candidate Name	Job Title	Date Job Activated	Current Status (Candidate)	Date Hired
Alexandra Martinez	Program Floater	1/31/2024	Candidate Hired	6/7/2024
Peyton Hosch	Family Advocate	6/11/2024	Candidate Hired	7/1/2024
LISA REIMANN-NESMITH	School Readiness and Professional Development Coordinator	4/4/2024	Candidate Hired	5/24/2024
Wendy Buckley	Early Head Start Teacher	6/11/2024	Candidate Hired	6/25/2024
BRITTANY BRYANT	Family Services Assistant	5/21/2024	Candidate Hired	6/24/2024
Angelina Vela	Program Floater	4/23/2024	Candidate Hired	6/18/2024
Angelina Casares	Early Head Start Teacher	6/5/2024	Candidate Hired	6/7/2024
Ariel Alva	Substitute Teacher	1/17/2024	Candidate Hired	6/7/2024
Cassidy Ferguson	Head Start Teacher One	6/6/2024	Candidate Hired	7/1/2024
Hailee Talafuse	Paid Inter			
Elisha Valenzuela	Re-Hire			
Erin Guajardo	Hired Intern			

Termination Detail for Community Action, Inc. of Central Texas

Full Name	Hire Date	Job Title	Termination Date	Termination Reason
Mendoza, Veronica .	8/1/2023	Program Floater	5/20/2024	Resign-2 Wks Notice
Vega, Yvette S.	4/1/2024	Early Head Start Teacher	5/21/2024	Resignation
Herrera, Alyssa A.	5/8/2024	Family Services & ERSEA Administrative Assistant	5/22/2024	Terminat-Job Abandonment
Fuller, Crystal K.	12/11/2023	Program Floater	5/24/2024	Termination
Valenzuela, Elisha .	8/2/2021	Early Head Start Teacher	5/24/2024	Resign-No/Short Notice
Jasso, Izzy .	10/5/2021	Spanish Adult Education Teacher	5/25/2024	Resign-No/Short Notice
Gonzales, Crystal .	1/11/2016	Substitute Teacher	5/28/2024	Resign-No/Short Notice
Giffin, Donna .	8/1/2023	Adult Education Teacher	5/31/2024	Resign-No/Short Notice
Dore, Sumita .	7/31/2023	Adult Education Teacher	6/6/2024	Resignation
Grande, Olivia G.	1/29/2024	THV Parent Educator	6/14/2024	Resign-2 Wks Notice
Lettinga, Nichole M.	8/24/2020	Early Head Start Teacher	6/17/2024	Resign-2 Wks Notice
Steubing, Gina L.	5/8/2024	Nutrition Specialist	6/20/2024	PoorPerform/Insubordinatn
Flemister, Suzette J.	4/10/2023	Early Head Start Teacher	6/21/2024	Resign-2 Wks Notice
O'Neal, Stephanie	3/18/2024	Child Development Coordinator-Instructional Coach	7/1/2024	Resign-2 Wks Notice

Community Action, Inc of Central Texas
Statement of Financial Position
June 30, 2024

Item 6.3.1

ASSETS

Current Assets

Cash	\$	995,419
Grant Receivable		697,935
Inventory		38,425
Prepaid Expenses		7,408
Total Current Assets		<u>1,739,188</u>

Fixed Assets

Buildings & Equipment		4,365,772
less Accumulated Depreciation		<u>(3,888,701)</u>
Net Fixed Assets		<u>477,071</u>

TOTAL ASSETS

\$ 2,216,259

LIABILITIES & NET ASSETS

Current Liabilities

Accounts Payable & Accrued Liabilities	\$	<u>1,302,885</u>
Total Current Liabilities		<u>1,302,885</u>

Total Liabilities

1,302,885

Net Assets

Unrestricted		436,303
Permanently Restricted		<u>477,071</u>
Total Net Assets		<u>913,374</u>

TOTAL LIABILITIES & NET ASSETS

\$ 2,216,259

Community Action, Inc of Central Texas
Statement of Revenues
8 Months Ended June 30, 2024

Item 6.3.1

Federal & State Grant Revenue	\$ 11,596,842
Other Grant Revenue	51,840
Fee for Service Revenue	14,700
Fundraising/Donations	176,088
Interest Income	132
Program Income	78,997
 TOTAL REVENUES	 \$ <u>12,637,767</u>

Community Action, Inc of Central Texas
Statement of Functional Expenses
8 Months Ended June 30, 2024

Item 6.3.1

Salaries	6,674,715
Fringe Benefits	1,457,224
Supplies	283,612
Contractual	971,668
Rent	724,671
Telephone/Internet	65,655
Utilities	62,705
Miscellaneous	11,367
Insurance	136,388
Travel	103,001
Maintenance	184,867
Other Office Expense	118,806
Dues, License & Fees	10,020
Employment Advertisement	171
Audit	0
Auto Expense	2,525
Employee Development	186,388
Interest & Bank Fees	2,650
Direct Assistance	1,441,696
Depreciation	52,000
TOTAL EXPENDITURES	<u><u>12,490,128</u></u>

Community Services

Program	Current Budget	Cumulative Expenditures To Date	Budget Balance	% of Budget Expended	% of Grant Period Completed	Grant FYE
1 CEAP (Energy Assistance) 2024	\$1,171,832	\$979,338	\$192,494	83.57%	50%	12/31/2024
2 CEAP - Supplemental 2024	\$55,597	\$0	\$55,597	0.00%	50%	12/31/2024
3 CSBG 2024 Allocation	\$288,684	\$61,766	\$226,918	21.40%	50%	12/31/2024
4 CSBG - Equipment	\$6,451	\$6,451	\$0	100.00%	80%	8/31/2024
5 CSBG - 083124	\$18,965	\$17,397	\$1,568	91.73%	80%	8/31/2024
6 Senior Citizens - CAPCO	\$64,700	\$64,700	\$0	100.00%	75%	9/30/2024
7 Senior Citizens - COSM	\$20,000	\$4,603	\$15,397	23.02%	50%	12/31/2024
8 SM Youth Services	\$110,000	\$51,471	\$58,529	46.79%	41%	1/31/2025
9 TX Youth Action Network	\$100,000	\$81,854	\$18,146	81.85%	93%	7/31/2024
10 City of Lockhart	\$10,000	\$9,051	\$949	90.51%	89%	12/31/2024
11 First Presbyterian Church Covid Relief	\$2,994	\$0	\$2,994	0.00%	92%	7/31/2024
Total Community Services	\$1,849,223	\$1,276,632	\$572,591			

- 1 CEAP 2024 - Have had lots of needs early in the year. Applications have slowed. Hoping to receive additional funding
- 2 CEAP 2024 Supplemental - Must spend full CEAP 2024 Allocation before spending these funds
- 3 CSBG 2024 Allocation - Finally used all the 2023 allocation so now using 2024 allocation
- 4 CSBG Equipment - Funds were for computer purchases which have already been purchased.
- 5 CSBG 083124 - Funds are specifically for assistance and there is a plan for spending by 8 31 24
- 6 Senior Citizens CAPCO - After funds are expended in this grant we will have the City of San Marcos 2024 grant to use
- 7 Senior Citizens COSM - We use these funds after the CAPCO funds are fully expended.
- 11 First Presbyterian Church - Just a small amount of money remaining

Child & Family Services						
Program	Current Budget	Cumulative Expenditures To Date	Budget Balance	% of Budget Expended	% of Grant Period Completed	Grant FYE
12 ST Davids - Home Visiting	\$234,562	\$136,552	\$98,010	58.22%	50%	12/31/2024
13 Head Start Program Federal Portion	\$7,456,168	\$4,794,245	\$2,661,923	64.30%	66%	10/31/2024
14 Child Care Food Program	\$438,950	\$317,396	\$121,554	72.31%	75%	9/30/2024
15 Texas Home Visiting	\$948,000	\$644,207	\$303,793	67.95%	83%	8/31/2024
16 Texas Home Visiting ARP	\$77,699	\$58,593	\$19,106	75.41%	83%	8/31/2024
17 Texas Home Visiting ECSB	\$364,000	\$219,476	\$144,524	60.30%	59%	8/31/2025
18 Texas School Ready	\$89,432	\$72,727	\$16,705	81.32%	83%	8/31/2024
Total Child & Family Services	<u>\$9,608,811</u>	<u>\$110,928</u>	<u>\$3,365,615</u>			

15 Texas Home Visiting - Have had problems filling 2 positions

Literacy & Workforce Development

Program	Current Budget	Cumulative Expenditures To Date	Budget Balance	% of Budget Expended	% of Grant Period Completed	Grant FYE
19 Adult Basic Ed. (Fed Share) 22-23	\$3,222,478	\$3,222,478	\$0	100.00%	100%	6/30/2024
20 Adult Basic Ed. (Fed Share) 23-24	\$2,624,688	\$2,624,688	\$0	100.00%	100%	6/30/2024
21 Adult Basic Ed. - ACC	\$100,000	\$100,000	\$0	100.00%	100%	6/30/2024
22 Adult Basic Ed. - Bastrop Bldg	\$15,000	\$5,560	\$9,440	37.07%	50%	12/31/2024
23 Adult Basic Ed. - Bastrop Cares	\$7,800	\$7,800	\$0	100.00%	100%	6/30/2024
24 Adult Basic Ed - Dollar General	\$5,000	\$722	\$4,278	14.44%	7%	5/31/2025
Total Adult Education	<u>\$5,974,966</u>	<u>\$5,961,248</u>	<u>\$13,718</u>			

22 Adult Basic Ed. - Bastrop Bldg - Were awarded funding late but will just pay more of the lease to use up excess

Community Health Services

Program	Current Budget	Cumulative Expenditures To Date	Budget Balance	% of Budget Expended	% of Grant Period Completed	Grant FYE
25 Family Planning - Title X	\$145,883	\$54,490	\$91,393	37.35%	25%	3/31/2025
26 Healthy Texas Women - Fee	\$104,000	\$69,856	\$34,144	67.17%	83%	8/31/2024
27 Healthy Texas Women - Cat	\$104,000	\$16,281	\$87,719	15.65%	83%	8/31/2024
28 HHSC Family Planning - Fee	\$176,155	\$176,155	\$0	100.00%	83%	8/31/2024
29 HHSC Family Planning - Cat	\$36,981	\$33,722	\$3,259	91.19%	83%	8/31/2024
30 HTWP - Navigator	\$52,400	\$41,086	\$11,314	78.41%	83%	8/31/2024
31 Expanded Services	\$3,369	\$3,366	\$3	99.91%	66%	10/31/2024
32 Ryan White Part - B	\$75,350	\$13,402	\$61,948	17.79%	25%	3/31/2025
33 HIV HSS	\$371,500	\$303,873	\$67,627	81.80%	83%	8/31/2024
34 HOPWA	\$385,514	\$338,348	\$47,166	87.77%	83%	8/31/2024
35 Ryan White Part - A	\$17,023	\$8,366	\$8,657	49.15%	33%	2/28/2025
36 Ryan White Part - C	\$61,328	\$40,996	\$20,332	66.85%	50%	12/31/2024
37 Cancer Screening	\$233,992	\$102,122	\$131,870	43.64%	83%	8/31/2024
38 McKenna Legacy Foundation	\$18,000	\$18,000	\$0	100.00%	100%	8/31/2024
39 Burdine Johnson Foundation	\$75,000	\$26,931	\$48,069	35.91%	50%	12/31/2024
40 United Way - CAIHC2 (Hays Co)	\$99,359	\$42,237	\$57,122	42.51%	29%	11/30/2025
41 United Way BCCS (Hays Outreach)	\$125,292	\$116,708	\$8,584	93.15%	89%	8/31/2024
Community Health Total	\$2,085,146	\$1,479,635	\$679,207			
AGENCY TOTAL	\$19,518,146	\$8,828,443	\$4,631,131			
Administrative Cost	\$1,099,791	\$705,728	\$394,063	64.17%	66%	10/31/2024

27/28 HHSC Family Planning - We usually utilize these funds before the end of the grant period. We have requested to reclassify Healthy Texas Women funding into this category as in past years.

33 HOPWA - Have had lots of need in this grant and clients have been put on waitlist. Received additional \$10,000 in July 2024

36 Cancer Screening - Billing from provider used in this program usually run 2-3 months behind in billing the program for services

38 Burdine Johnson Foundation - Expenditures will increase over next few months.

Community Action, Inc. of Central Texas
 Non-Federal Funds
 As of May 31, 2024

Item 6.3.2

Program	Beginning 6/1/2024	Revenues May	Expenditures May	Balance 6/30/2024
HIV Non -Federal/Donor	35,788.09	8,265.62	0.00	44,053.71
Breast Cancer Donor	20,290.59	254.00	4,416.01	16,128.58
AE Non Federal/Donor	101,333.54	1,542.76	61,483.97	41,392.33
Heath Services Donor	2,136.23	0.00	0.00	2,136.23
Head Start Donor	5,352.61	9.96	0.00	5,362.57
Head Start Policy Council	5,367.82	0.00	0.00	5,367.82
Season for Caring - Parten	0.40	0.00	0.40	0.00
Season for Caring - Piper	103,053.38	0.00	1,657.71	101,395.67
Youth Services Donor Fund	49.28	0.00	0.00	49.28
Sr Citizen Donor	8,865.45	46.00	0.05	8,911.40
	<u>282,237.39</u>	<u>10,118.34</u>	<u>67,558.14</u>	<u>224,797.59</u>

General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Category Statement of Operations for: 278 - HEAD START 23-24

Report year: 11/1/2023 thru 10/31/2024

Period ending: June 2024

Page: Page 1 of 4

Date: 7/12/2024

Time: 4:41:37 PM

Account	-----Monthly-----			-----To Date-----			Annual budget	Unexpended
	Budget	Expenditures	Pct	Budget	Expenditures	Pct		
Expenditures								
SALARIES								
5000 SALARIES	\$405,021.00	\$297,985.37	73.57%	\$3,240,168.00	\$2,841,709.44	87.70%	\$4,860,290.00	\$2,018,580.56
Total SALARIES	\$405,021.00	\$297,985.37	73.57%	\$3,240,168.00	\$2,841,709.44	87.70%	\$4,860,290.00	\$2,018,580.56
FRINGE BENEFITS								
5150 FICA	\$26,307.00	\$21,684.32	82.43%	\$210,456.00	\$209,197.48	99.40%	\$315,727.00	\$106,529.52
5151 HEALTH/LIFE INSURANCE	\$61,777.00	\$47,726.65	77.26%	\$494,216.00	\$378,425.99	76.57%	\$741,375.00	\$362,949.01
5152 TWC	\$10,932.00	\$4,949.22	45.27%	\$87,456.00	\$46,777.04	53.49%	\$131,227.00	\$84,449.96
5153 WORKMENS COMPENSATION	\$3,237.00	\$2,562.62	79.17%	\$25,896.00	\$24,438.74	94.37%	\$38,883.00	\$14,444.26
5154 RETIREMENT PLAN	\$1,048.00	\$3,733.58	356.26%	\$8,384.00	\$28,290.92	337.44%	\$12,590.00	(\$15,700.92)
Total FRINGE BENEFITS	\$103,301.00	\$80,656.39	78.08%	\$826,408.00	\$687,130.17	83.15%	\$1,239,802.00	\$552,671.83
TRAVEL								
5232 OUT-OF-AREA TRAVEL	\$0.00	\$3,103.96	0.00%	\$0.00	\$22,111.17	0.00%	\$0.00	(\$22,111.17)
5240 TRAVEL - PER DIEM	\$925.00	\$0.00	0.00%	\$7,400.00	\$0.00	0.00%	\$11,108.00	\$11,108.00
Total TRAVEL	\$925.00	\$3,103.96	335.56%	\$7,400.00	\$22,111.17	298.80%	\$11,108.00	(\$11,003.17)
SUPPLIES								
5401 OFFICE SUPPLIES	\$1,573.00	\$924.07	58.75%	\$12,584.00	\$10,093.33	80.21%	\$18,899.00	\$8,805.67
5402 PROGRAM SUPPLIES	\$3,275.00	\$3,449.83	105.34%	\$26,200.00	\$38,869.33	148.36%	\$39,316.00	\$446.67
5407 ERISA SUPPLIES	\$32.00	\$0.00	0.00%	\$256.00	\$0.00	0.00%	\$400.00	\$400.00
5408 KITCHEN SUPPLIES	\$1,332.00	\$1,013.56	76.09%	\$10,656.00	\$8,111.81	76.12%	\$16,000.00	\$7,888.19
5411 PARENT CENTER SUPPLIES	\$783.00	\$87.78	11.21%	\$6,264.00	\$10,175.32	162.44%	\$9,400.00	(\$775.32)
5412 STAFF TRAINING SUPPLIES	\$656.00	\$0.00	0.00%	\$5,248.00	\$2,993.03	57.03%	\$7,903.00	\$4,909.97
5413 JANITORIAL SUPPLIES	\$3,299.00	\$2,590.57	78.53%	\$26,392.00	\$22,501.72	85.26%	\$39,600.00	\$17,098.28
5415 VEHICLE SUPPLIES	\$24.00	\$0.00	0.00%	\$192.00	\$69.98	36.45%	\$300.00	\$230.02
5417 DENTAL SUPPLIES	\$41.00	\$218.00	531.71%	\$328.00	\$218.00	66.46%	\$500.00	\$282.00
5418 CHILD EDU.SUPPL./LIBRARY	\$1,349.00	\$440.60	32.66%	\$10,792.00	\$12,871.39	119.27%	\$16,200.00	\$3,328.61
5421 HYGIENIC/1ST AIDE SUPPLIE	\$1,125.00	\$0.00	0.00%	\$9,000.00	\$1,184.35	13.16%	\$13,512.00	\$12,327.65
5422 MAINTENANCE MATERIALS	\$657.00	\$1,034.37	157.44%	\$5,256.00	\$5,163.45	98.24%	\$7,900.00	\$2,736.55

General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Category Statement of Operations for: 278 - HEAD START 23-24

Report year: 11/1/2023 thru 10/31/2024

Period ending: June 2024

Page: Page 2 of 4

Date: 7/12/2024

Time: 4:41:39 PM

Account	-----Monthly-----			-----To Date-----			Annual budget	Unexpended	
	Budget	Expenditures	Pct	Budget	Expenditures	Pct			
5423 GLOVES	\$0.00	\$900.00	0.00%	\$0.00	\$4,884.96	0.00%	\$0.00	(\$4,884.96)	
5424 POSTAGE & FREIGHT CHARGES	\$107.00	\$0.00	0.00%	\$856.00	\$737.55	86.16%	\$1,300.00	\$562.45	
5425 TECHNOLOGY SUPPLIES	\$416.00	\$311.33	74.84%	\$3,328.00	\$1,653.72	49.69%	\$5,000.00	\$3,346.28	
5426 MENTAL HEALTH SUPPLIES	\$33.00	\$0.00	0.00%	\$264.00	\$5,787.56	2192.26%	\$400.00	(\$5,387.56)	
5427 ADULT ED TEST SUPPLIES	\$206.00	\$0.00	0.00%	\$1,648.00	\$0.00	0.00%	\$2,477.00	\$2,477.00	
5428 TEXTBOOKS/SUPPLIES	\$0.00	\$0.00	0.00%	\$0.00	\$579.37	0.00%	\$0.00	(\$579.37)	
5429 DIAPERS	\$1,516.00	\$1,916.71	126.43%	\$12,128.00	\$12,902.40	106.39%	\$18,200.00	\$5,297.60	
5430 CURRICULUM SUPPLIES	\$0.00	\$0.00	0.00%	\$0.00	\$6,307.69	0.00%	\$0.00	(\$6,307.69)	
5451 EQUIPMENT <\$5000	\$0.00	\$0.00	0.00%	\$0.00	\$20,748.12	0.00%	\$0.00	(\$20,748.12)	
Total SUPPLIES	\$16,424.00	\$12,886.82	78.46%	\$131,392.00	\$165,853.08	126.23%	\$197,307.00	\$31,453.92	
CONTRACTUAL									
5507 CONTRACTUAL-BONHAM	\$14,597.00	\$0.00	0.00%	\$116,776.00	\$87,584.50	75.00%	\$175,169.00	\$87,584.50	
5510 CONTRACTUAL	\$22,850.00	\$33,555.92	146.85%	\$182,800.00	\$175,357.89	95.93%	\$274,241.00	\$98,883.11	
5550 LITERACY SERVICES	\$583.00	\$0.00	0.00%	\$4,664.00	\$0.00	0.00%	\$7,000.00	\$7,000.00	
5557 CONTRACTUAL/MENTAL HEALTH	\$208.00	\$0.00	0.00%	\$1,664.00	\$0.00	0.00%	\$2,500.00	\$2,500.00	
5660 AUDIT	\$811.00	\$0.00	0.00%	\$6,488.00	\$0.00	0.00%	\$9,744.00	\$9,744.00	
Total CONTRACTUAL	\$39,049.00	\$33,555.92	85.93%	\$312,392.00	\$262,942.39	84.17%	\$468,654.00	\$205,711.61	
OTHER									
5601 RENT/BUILDING LEASE	\$9,563.00	\$4,758.30	49.76%	\$76,504.00	\$24,705.41	32.29%	\$114,784.00	\$90,078.59	
5602 TELEPHONE	\$2,764.00	\$2,100.55	76.00%	\$22,112.00	\$19,663.29	88.93%	\$33,202.00	\$13,538.71	
5603 UTILITIES	\$7,130.00	\$5,525.43	77.50%	\$57,040.00	\$47,621.40	83.49%	\$85,591.00	\$37,969.60	
5604 PEST CONTROL SERVICES	\$541.00	\$1,200.00	221.81%	\$4,328.00	\$7,597.30	175.54%	\$6,500.00	(\$1,097.30)	
5606 ALARM FEE	\$241.00	\$343.95	142.72%	\$1,928.00	\$2,326.60	120.67%	\$2,900.00	\$573.40	
5608 REPAIRS/MINOR BLDG.	\$4,249.00	\$16,000.67	376.57%	\$33,992.00	\$133,899.19	393.91%	\$51,000.00	(\$82,899.19)	
5609 INTERNET CONNECTION	\$1,245.00	\$1,009.97	81.12%	\$9,960.00	\$9,747.76	97.87%	\$14,950.00	\$5,202.24	
5613 INSURANCE/GENL LIABILITY	\$3,516.00	\$0.00	0.00%	\$28,128.00	\$42,771.38	152.06%	\$42,224.00	(\$547.38)	
5614 INSURANCE/VEHICLE	\$1,533.00	\$0.00	0.00%	\$12,264.00	\$23,692.00	193.18%	\$18,400.00	(\$5,292.00)	
5619 ANNUAL GAS INSPECTION	\$274.00	\$0.00	0.00%	\$2,192.00	\$970.00	44.25%	\$3,300.00	\$2,330.00	

General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Category Statement of Operations for: 278 - HEAD START 23-24

Report year: 11/1/2023 thru 10/31/2024

Period ending: June 2024

Page: Page 3 of 4

Date: 7/12/2024

Time: 4:41:40 PM

Account	-----Monthly-----			-----To Date-----			Annual budget	Unexpended
	Budget	Expenditures	Pct	Budget	Expenditures	Pct		
5621 FUEL & OIL	\$491.00	\$567.34	115.55%	\$3,928.00	\$3,237.73	82.43%	\$5,900.00	\$2,662.27
5622 VEHICLE LICENSE & REGIST.	\$66.00	\$0.00	0.00%	\$528.00	\$164.75	31.20%	\$800.00	\$635.25
5623 VEHICLE MAINTENANCE	\$581.00	(\$9,588.42)	1650.33%	\$4,648.00	(\$5,314.04)	-114.33%	\$6,982.00	\$12,296.04
5631 PARENT LOCAL TRAVEL	\$0.00	\$0.00	0.00%	\$0.00	\$21.94	0.00%	\$0.00	(\$21.94)
5632 STAFF LOCAL TRAVEL	\$1,855.00	\$286.89	15.47%	\$14,840.00	\$7,480.07	50.40%	\$22,296.00	\$14,815.93
5633 FOOD/CHILDREN	\$7,916.00	\$35.00	0.44%	\$63,328.00	\$50,349.52	79.51%	\$95,000.00	\$44,650.48
5634 FOOD/STAFF TRAINING/MTG.	\$491.00	\$128.64	26.20%	\$3,928.00	\$4,655.02	118.51%	\$5,900.00	\$1,244.98
5635 PC FOOD/SUPPLIES EXPENSES	\$124.00	\$0.00	0.00%	\$992.00	\$1,392.58	140.38%	\$1,500.00	\$107.42
5640 DATA PROCESSING	\$1,285.00	\$65.97	5.13%	\$10,280.00	\$6,160.03	59.92%	\$15,456.00	\$9,295.97
5641 OFFICE EQUIPMENT MAINT.	\$109.00	\$0.00	0.00%	\$872.00	\$478.95	54.93%	\$1,319.00	\$840.05
5643 INDOOR EQUIP.MAINT,	\$216.00	\$646.20	299.17%	\$1,728.00	\$1,724.78	99.81%	\$2,600.00	\$875.22
5644 KITCHEN EQUIP. MAINT.	\$1,483.00	\$4,013.93	270.66%	\$11,864.00	\$12,851.68	108.33%	\$17,800.00	\$4,948.32
5645 PLAYGROUND MAINT.	\$1,666.00	\$12,196.45	732.08%	\$13,328.00	\$8,833.09	66.27%	\$20,000.00	\$11,166.91
5647 POSTAGE & FREIGHT	\$16.00	\$0.00	0.00%	\$128.00	\$619.30	483.83%	\$200.00	(\$419.30)
5651 ADVERTISING/EMPLOYMENT	\$29.00	\$0.00	0.00%	\$232.00	\$39.27	16.93%	\$350.00	\$310.73
5652 STAFF LICENSURE	\$191.00	\$300.00	157.07%	\$1,528.00	\$1,200.00	78.53%	\$2,300.00	\$1,100.00
5653 MEMBERSHIP DUES	\$503.00	\$0.00	0.00%	\$4,024.00	\$2,595.00	64.49%	\$6,047.00	\$3,452.00
5654 CONF.REGIST./FEES/PARENTS	\$0.00	\$0.00	0.00%	\$0.00	\$125.00	0.00%	\$0.00	(\$125.00)
5655 CONFE. REGIST./FEES/STAFF	\$4,533.00	\$0.00	0.00%	\$36,264.00	\$25,132.62	69.30%	\$54,408.00	\$29,275.38
5656 LICENSING OF SITES	\$74.00	\$0.00	0.00%	\$592.00	\$727.50	122.89%	\$900.00	\$172.50
5661 BANK FEES	\$0.00	\$0.00	0.00%	\$0.00	\$153.73	0.00%	\$0.00	(\$153.73)
5664 PROFESSIONAL DUES/FEES	\$0.00	\$510.00	0.00%	\$0.00	\$15,123.99	0.00%	\$0.00	(\$15,123.99)
5667 EMPLOYEE DEVELOPMENT	\$769.00	\$0.00	0.00%	\$6,152.00	\$1,328.46	21.59%	\$9,235.00	\$7,906.54
5670 BACKGROUND CHECKS	\$249.00	\$69.02	27.72%	\$1,992.00	\$134.34	6.74%	\$3,002.00	\$2,867.66
5675 MOVING EXPENSES	\$32.00	\$0.00	0.00%	\$256.00	\$0.00	0.00%	\$400.00	\$400.00
5683 PAYROLL PROCESSING-ADP	\$0.00	\$0.00	0.00%	\$0.00	\$234.62	0.00%	\$0.00	(\$234.62)
5686 Health & Safety Inspectio	\$647.00	\$530.00	81.92%	\$5,176.00	\$2,792.98	53.96%	\$7,779.00	\$4,986.02
5689 MISC SHARED EXPENSES	\$28.00	\$40,332.00	4042.86%	\$224.00	\$324,085.73	4681.13%	\$346.00	(\$323,739.73)

General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Category Statement of Operations for: 278 - HEAD START 23-24

Report year: 11/1/2023 thru 10/31/2024

Period ending: June 2024

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Date: 7/12/2024

Time: 4:41:41 PM

Account	-----Monthly-----			-----To Date-----			Annual budget	Unexpended
	Budget	Expenditures	Pct	Budget	Expenditures	Pct		
5694 CHILDPLUS/PAT/BBT	\$1,474.00	\$0.00	0.00%	\$11,792.00	\$33,976.30	288.13%	\$17,700.00	(\$16,276.30)
5695 WEBSITE MAINTENANCE	\$0.00	\$0.00	0.00%	\$0.00	\$305.00	0.00%	\$0.00	(\$305.00)
5701 MEDICAL SERVICES	\$16.00	\$0.00	0.00%	\$128.00	\$653.12	510.25%	\$200.00	(\$453.12)
5704 DENTAL SERV.FOLLOW UP	\$41.00	\$0.00	0.00%	\$328.00	\$82.77	25.23%	\$500.00	\$417.23
5710 EMPLOYEE MEDICAL EXAMS	\$158.00	\$0.00	0.00%	\$1,264.00	\$0.00	0.00%	\$1,900.00	\$1,900.00
5713 STIPENDS/FAM INCENTIVES	\$0.00	\$0.00	0.00%	\$0.00	\$50.00	0.00%	\$0.00	(\$50.00)
5901 MAJOR RENOVATIONS	\$444.00	\$0.00	0.00%	\$3,552.00	\$0.00	0.00%	\$5,336.00	\$5,336.00
5905 BOARD EXPENSE	\$0.00	\$0.00	0.00%	\$0.00	\$108.98	0.00%	\$0.00	(\$108.98)
Total OTHER	\$56,543.00	\$81,031.89	143.31%	\$452,344.00	\$814,499.14	180.06%	\$679,007.00	(\$135,492.14)
EQUIPMENT								
Total EQUIPMENT	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Total Expenditures	\$621,263.00	\$509,220.35	81.97%	\$4,970,104.00	\$4,794,245.39	96.46%	\$7,456,168.00	\$2,661,922.61
Excess (Deficit)	(\$621,263.00)	(\$509,220.35)		(\$4,970,104.00)	(\$4,794,245.39)		(\$7,456,168.00)	(\$2,661,922.61)

General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Fund Expenditure report for 278 - HEAD START 23-24 (Fund status: Active)

Report year: 11/1/2023 thru 10/31/2024

Period ending: June 2024

Page: Page 1 of 1

Date: 7/10/2024

Time: 3:39:05 PM

Account	----- <i>Monthly</i> -----			----- <i>To Date</i> -----			Annual budget	Unexpended
	Budget	Expenditures	Pct	Budget	Expenditures	Pct		
Department: 120 IN-KIND								
5000 SALARIES	\$46,668.00	\$46,668.00	100.00%	\$373,344.00	\$233,342.00	62.50%	\$560,018.00	\$326,676.00
5422 MAINTENANCE MATERIALS	\$1,250.00	\$1,250.00	100.00%	\$10,000.00	\$6,250.00	62.50%	\$15,000.00	\$8,750.00
5510 CONTRACTUAL	\$27,060.00	\$27,060.00	100.00%	\$216,480.00	\$135,300.00	62.50%	\$324,720.00	\$189,420.00
5601 RENT/BUILDING LEASE	\$67,604.00	\$67,604.00	100.00%	\$540,832.00	\$338,025.00	62.50%	\$811,253.00	\$473,228.00
5603 UTILITIES	\$1,250.00	\$1,250.00	100.00%	\$10,000.00	\$6,250.00	62.50%	\$15,000.00	\$8,750.00
Total for sub program ----->	\$143,832.00	\$143,832.00	100.00%	\$1,150,656.00	\$719,167.00	62.50%	\$1,725,991.00	\$1,006,824.00
Total for program ----->	\$143,832.00	\$143,832.00	100.00%	\$1,150,656.00	\$719,167.00	62.50%	\$1,725,991.00	\$1,006,824.00
Total for department 120 ----->	\$143,832.00	\$143,832.00	100.00%	\$1,150,656.00	\$719,167.00	62.50%	\$1,725,991.00	\$1,006,824.00
Fund Totals	\$143,832.00	\$143,832.00	100.00%	\$1,150,656.00	\$719,167.00	62.50%	\$1,725,991.00	\$1,006,824.00

**Child & Adult Care Food Program
Claim For Reimbursement Summary for June 2024**

02113 Status: Active
COMMUNITY ACTION, INC OF CENTRAL TEXAS
 DBA:
 215 S Reimer Ave Suite 130
 SAN MARCOS, TX 78666-0748
 County District Code: 105
 ESC: 13 TDA Region: 4

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jun 2024	0	07/10/2024	07/10/2024		Original

Head Start

Contracting Entity Totals	Meals/Snacks	Federal Rate	Reimbursement Amount
Breakfast			
Free	1,912	2.2800	4,359.36
Reduced	0	1.9800	0.00
Paid	0	0.3800	0.00
Total	1,912		4,359.36
Lunch			
Free	1,957	4.2500	8,317.25
Reduced	0	3.8500	0.00
Paid	0	0.4000	0.00
CIL	1,957	0.2950	577.32
Total	1,957		8,894.57
PM Snack			
Free	1,848	1.1700	2,162.16
Reduced	0	0.5800	0.00
Paid	0	0.1000	0.00
Total	1,848		2,162.16
Claim Reimbursement Total			15,416.09

Contracting Entity Claim Reimbursement Totals	Meal Reimbursement	CIL Reimbursement	Totals
Current Claim Reimbursement Total	14,838.77	577.32	15,416.09
Previous Claim Reimbursement Total	0.00	0.00	0.00
Net Claim Reimbursement Total	14,838.77	577.32	15,416.09

[Show Site Meal Details](#)

Created By: KHERINGTON10 on: 7/10/2024 2:45:10 PM Modified By: KHERINGTON10 on: 7/10/2024 2:49:22 PM

Payment Information	
Payment Due Date Jul 20, 2024	For online and phone payments, the deadline is 8pm ET.
New Balance \$41,702.32	Minimum Payment Due \$41,702.32
<p>LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a late fee of 2.99% of the unpaid portion of your Minimum Payment.</p> <p>MINIMUM PAYMENT WARNING: You are required to pay your balance in full each month.</p> <p>If you do not pay off your full statement balance, you may be subject to additional late fees and your charging privileges may be suspended.</p> <p>If you would like information about credit counseling services, call 1-888-326-8055.</p>	

Account Summary	
Previous Balance	\$22,793.84
Payments	- \$22,793.84
Other Credits	- \$10.00
Transactions	+ \$41,712.32
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
-New Balance	= \$41,702.32
Cash Advance Credit Limit	\$1,500.00
Available Credit for Cash Advances	\$1,500.00

Earnings as of 06/25/2024			
Previous	\$5,043.70	Adjusted	\$0.00
Earned	\$644.03	Transferred in	\$5,322.73
Redeemed	\$0.00	Transferred out	-\$5,322.73
		Rewards	\$5,687.73

Account Notifications

 You can find changes to your Rewards program by logging into your account and navigating to the Rewards FAQ section.


Pay or manage your account at capitalone.com

Customer Service: 1-800-867-0904

See reverse for Important Information



DOUGLAS D MUDD
COMMUNITY ACTION, INC. OF CENTRAL TX
PO BOX 748
SAN MARCOS, TX 78667-0748



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Discover new features with
the Capital One Mobile app.

Scan this QR Code with your phone's camera to download the
top-rated Capital One Mobile app.

Payment Due Date: **Jul 20, 2024**

Account ending in 7729

New Balance	Minimum Payment Due	Amount Enclosed
\$41,702.32	\$41,702.32	\$ _____

Capital One
P.O. Box 60519
City of Industry CA 91716-0519

Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.



1 5589589943967729 25 000000000000000000

How Can I Avoid Paying Fee(s)?

If you pay your statement's Monthly Minimum Payment in full by the due date, we will not charge you late fees.

How can I Close My Account?

You can contact Customer Service anytime to request that we close your account.

How can I Avoid Membership Fees?

If a Renewal Notice is printed on this statement, you may avoid paying an annual membership Fee by contacting Customer Service fewer than 40 days after the annual membership Fee was assessed to request that we close your account. To avoid paying a monthly membership Fee, close your account and we will stop assessing your monthly membership Fee.

How do you Process Payments?

When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. Funds may be withdrawn from your bank account as soon as the same day we process your payment.

How do you Apply My Payment?

We generally apply credits and payments to your new balance in the following order: fees, purchases, then cash advances, as applicable.

Billing Rights Summary (Does not Apply to Small Business Accounts)**What To Do If You Think You Find A Mistake On Your Statement:**

If you think there is an error on your statement, write to us at:

P.O. Box 30285, Salt Lake City, UT 84130-0285

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us or notify us electronically, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. We will notify you in writing within 30 days of our receipt of your letter. While we investigate whether or not there has been an error, the following are true:
 - We cannot try to collect the amount in question, or report you as delinquent on that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - While you do not have to pay the amount in question until we send you a notice about the outcome of our investigation, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit. Within 90 days of our receipt of your letter, we will send you a written notice explaining either that we corrected the error (to appear on your next statement) or the reasons we believe the bill is correct.

Your Rights If You Are Dissatisfied With Your Purchase: If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, the following must be true:

- 1) You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify; and
- 2) You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: P.O. Box 30285, Salt Lake City, UT 84130-0285

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

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ETC-05
07/13/23



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Customer Service 1-800-867-0904

Changing your mailing address?

You can change your address by signing into your account online or by calling Customer Service.

Any written request on this form will not be honored.

How do I Make Payments? You may make your payment in several ways:

1. Online Banking by logging into your account;
2. Capital One Mobile Banking app for approved electronic devices;
3. Calling the telephone number listed on the front of this statement and providing the required payment information;
4. Sending mail payments to the address on the front of this statement with the payment coupon or your account information.

When will you Credit My Payment?

- ◆ For mobile, online or over the phone, as of the business day we receive it, as long as it is made by **8 p.m. ET**.
- ◆ For mail, as of the business day we receive it, as long as it is received by **5 p.m. local time** at our processing center. You must send the bottom portion of this statement and your check to the payment address on the front of this statement. Please allow at least seven (7) business days for mail delivery. Mailed payments received by us at any other location or payments in any other form may not be credited as of the day we receive them.

Transactions

Visit capitalone.com to see detailed transactions.

DOUGLAS D MUDD #7729: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
May 31	May 31	ZOOM.US CashbackEasySavingsNY	- \$10.00
Jun 17	Jun 17	CAPITAL ONE ONLINE PYMTAuthDate 10-Jun	- \$22,793.84

DOUGLAS D MUDD #7729: Transactions

Trans Date	Post Date	Description	Amount
May 28	May 29	ZOOM.US 888-799-9666SAN JOSECA	\$813.63
May 29	May 29	DIGITALSPACE8887400502NV	\$11.73
May 31	Jun 1	ACCEYSS NETWORKSAN MARCOSTX	\$1,500.00
May 31	Jun 1	CLCKPAY*ROSCOE PROPERTAUSTINTX	\$3,367.27
Jun 1	Jun 3	PY *GUARD DOG STORAGESAN MARCOSTX	\$240.00
Jun 3	Jun 4	HILL COUNTRY SPRINGSAUSITNTX	\$42.46
Jun 3	Jun 4	TX HHSC CCL FEEAUSTINTX	\$4.35
Jun 3	Jun 4	TX HHSC CCL FEEAUSTINTX	\$2.30
Jun 3	Jun 4	USPS PO 4880750466SAN MARCOSTX	\$788.80
Jun 4	Jun 5	HAVIT GREENSPOINTSAN ANTONIOTX	\$267.00
Jun 4	Jun 5	HAVIT GREENSPOINTSAN ANTONIOTX	\$67.56
Jun 5	Jun 6	HILL COUNTRY SPRINGSAUSITNTX	\$54.46
Jun 6	Jun 7	SQ *GLASS BROTHERSSan MarcosTX	\$309.00
Jun 7	Jun 10	ECONO LODGESSAN MARCOSTX	\$80.00
Jun 7	Jun 10	ECONO LODGESSAN MARCOSTX	\$2,320.00
Jun 7	Jun 10	MCALISTER'S #100972SAN MARCOSTX	\$1,279.06
Jun 8	Jun 10	TACO CABANA #20151SAN MARCOSTX	\$472.00
Jun 13	Jun 15	DOUBLETREE MESAMESAAZ	\$377.10
Jun 21	Jun 22	TEXASGASSERVICE8007002443OK	\$154.02
Jun 24	Jun 25	CANVA* I04192-68363103CAMDENDE	\$30.00
Jun 24	Jun 25	IN *LEARNING GENIE INC760-5764298CA	\$10,418.10

DOUGLAS D MUDD #7729: Total Transactions **\$22,598.84**

KEITH HERINGTON #0229: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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Additional Information on the next page

Transactions (Continued)

KEITH HERINGTON #0229: Transactions

Trans Date	Post Date	Description	Amount
Jun 8	Jun 8	TMOBILE*POSTPAID IVR800-937-8997WA	\$297.86
Jun 11	Jun 12	HILL COUNTRY SPRINGS SAUSITNTX	\$177.97
Jun 11	Jun 12	CCSI CONSENSUS844-804-1234CA	\$209.79
KEITH HERINGTON #0229: Total Transactions			\$685.62

DANIELLE ENGELKE #4209: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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DANIELLE ENGELKE #4209: Transactions

Trans Date	Post Date	Description	Amount
Jun 3	Jun 4	TX HHSC CCL FEEAUSTINTX	\$14.57
Jun 3	Jun 4	TX HHSC CCL FEEAUSTINTX	\$18.66
Jun 3	Jun 4	TX HHSC CCL FEEAUSTINTX	\$6.39
Jun 3	Jun 4	TX HHSC CCL FEEAUSTINTX	\$22.75
Jun 4	Jun 4	STATEFOODSAFETYCOMORLANDOFL	\$85.00
Jun 7	Jun 8	IN *RAMIREZ JUNK REMOV210-2511224TX	\$175.00
Jun 14	Jun 14	MORE PREPARED LLC310-676-3153CA	\$108.86
Jun 14	Jun 15	FSP*COUNCIL FOR PROFESWASHINGTONDC	\$425.00
Jun 14	Jun 15	OMNI HOTELSATLANTAGA	\$1,036.20
Jun 19	Jun 20	SCHOOL SPECIALTY ECOMM888-388-3224WI	\$2,842.00
DANIELLE ENGELKE #4209: Total Transactions			\$4,734.43

MEGAN CAMPBELL #6230: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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MEGAN CAMPBELL #6230: Transactions

Trans Date	Post Date	Description	Amount
May 30	Jun 1	LOGOSLOCKHARTTX	\$45.00
May 31	Jun 1	WM SUPERCENTER #404SAN MARCOSTX	\$6.98
Jun 1	Jun 3	ORG SUB FEESAN FRANCISCOCA \$39.00 CAD 1.361731844 Exchange Rate	\$28.64
Jun 1	Jun 3	SHIPLEY DO-NUTS - FC62SAN MARCOSTX	\$41.48
Jun 1	Jun 3	U-HAULRANCH ROAD STORASAN MARCOSTX	\$91.32
Jun 14	Jun 15	CANVA* I04182-68667934CAMDENDE	\$260.00
Jun 14	Jun 15	VISTAPRINT8662074955MA	\$352.03
Jun 17	Jun 18	IN *CLEAR IMPACT, LLC301-9077541MD	\$2,250.00

Additional Information on the next page

Transactions (Continued)

Trans Date	Post Date	Description	Amount
Jun 17	Jun 19	PAYPAL *ARI SNACKS4029357733CA	\$275.00
Jun 18	Jun 19	LOWES #00159*SAN MARCOSTX	\$165.51
Jun 19	Jun 20	4IMPRINT, INC4IMPRINT.COMWI	\$1,397.61
Jun 21	Jun 22	LOCKHART ACELOCKHARTTX	\$7.18
Jun 21	Jun 24	LITTLE CAESARS 3335-00LOCKHARTTX	\$145.80
Jun 24	Jun 25 *	TARGET 00024380SAN MARCOSTX	\$66.89
Jun 24	Jun 25	USPS PO 4880750466SAN MARCOSTX	\$5.80
MEGAN CAMPBELL #6230: Total Transactions			\$5,139.24
STACEY MARTINEZ #9555: Payments, Credits and Adjustments			
Trans Date	Post Date	Description	Amount
STACEY MARTINEZ #9555: Transactions			
Trans Date	Post Date	Description	Amount
May 25	May 27	HILTON BUENA VISTA PALLK BUENA VISFL	\$0.02
May 29	May 30	EQT*AMBETTERST. LOUISMO	\$198.72
May 30	May 31	MICHAELS #9490800-642-4235TX	\$80.98
May 30	May 31	DOLLAR GENERAL #5728SAN MARCOSTX	\$300.00
Jun 3	Jun 4	RMA TOLL833-762-8655CA	\$7.42
Jun 3	Jun 4	ESI972-4229700TX	\$43.32
Jun 3	Jun 4	TXTAG 888 468 9824AUSTINTX	\$143.52
Jun 3	Jun 4	H-E-B #455SAN MARCOSTX	\$100.00
Jun 3	Jun 4	H-E-B #455SAN MARCOSTX	\$100.00
Jun 3	Jun 4	H-E-B #455SAN MARCOSTX	\$100.00
Jun 3	Jun 4	H-E-B #455SAN MARCOSTX	\$100.00
Jun 3	Jun 4	H-E-B #455SAN MARCOSTX	\$100.00
Jun 3	Jun 4	SILVERSCRIPT INS COSCOTTSDALEAZ	\$12.10
Jun 4	Jun 5	EXPEDIA 72847215208439EXPEDIA.COMWA	\$1,029.25
Jun 4	Jun 6	VALERO ENERGY CORPAMARILLOTX	\$2,050.00
Jun 6	Jun 7	RELIANT ENERGY866-222-7100TX	\$172.62
Jun 11	Jun 12	LYFT *RIDE TUE 10AMSAN FRANCISCOCA	\$36.81
Jun 11	Jun 12	LYFT *RIDE TUE 8AMSAN FRANCISCOCA	\$52.99
Jun 13	Jun 14	LYFT *RIDE THU 11AMSAN FRANCISCOCA	\$38.94
Jun 13	Jun 14	LYFT *RIDE THU 9AMSAN FRANCISCOCA	\$53.96
Jun 13	Jun 14	ATT*BILL PAYMENTDALLASTX	\$113.34
Jun 14	Jun 15	EXPEDIA 72854413280095EXPEDIA.COMWA	\$595.70

Additional Information on the next page

Transactions (Continued)

Trans Date	Post Date	Description	Amount
Jun 24	Jun 25	BCBS HEALTH INS PAYMNT312-653-6000IL	\$270.10
Jun 24	Jun 25	NATIONAL MINORITY AIDSWASHINGTONDC	\$735.00
Jun 24	Jun 25	GLASS WITH CLASSSAN MARCOSTX	\$1,080.56
STACEY MARTINEZ #9555: Total Transactions			\$7,515.35

GLEND A ROSE #3759: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
GLEND A ROSE #3759: Transactions			
Trans Date	Post Date	Description	Amount
Jun 1	Jun 3	GOOGLE *SVCCommunitya650-253-0000CA	\$127.33
Jun 1	Jun 3	NCS*PEARSON CERT800-511-3478MN	\$688.00
Jun 4	Jun 5	HILTON HOTELSHOUSTONTX	\$113.51
Jun 10	Jun 11	IN *NATIONAL ADULT EDU859-6858559KY	\$110.00
GLEND A ROSE #3759: Total Transactions			\$1,038.84
Total Transactions for This Period			\$41,712.32

Fees

Trans Date	Post Date	Description	Amount
Total Fees for This Period			\$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
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530486-EN

Sum of Amount			
VendorName	TransactionDate	ObjectName	Total
CAPITAL ONE	6/1/2024	DIAPERS	111.35
		MAINTENANCE MATERIALS	574.91
		PARENT CENTER SUPPLIES	22.48
	6/4/2024	MAINTENANCE MATERIALS	19.74
	6/6/2024	MAINTENANCE MATERIALS	69.00
	6/10/2024	MAINTENANCE MATERIALS	57.60
	6/19/2024	DENTAL SUPPLIES	218.00
CAPITAL ONE Total			1073.08
HEB Credit Receivables	6/1/2024	FOOD/CHILDREN	613.99
		KITCHEN SUPPLIES	54.78
		PARENT CENTER SUPPLIES	38.30
	6/3/2024	FOOD/CHILDREN	18.06
	6/5/2024	FOOD/CHILDREN	64.50
	6/7/2024	FOOD/CHILDREN	169.29
		KITCHEN SUPPLIES	10.44
	6/10/2024	FOOD/CHILDREN	141.25
		KITCHEN SUPPLIES	29.94
6/12/2024	FOOD/CHILDREN	183.87	
	KITCHEN SUPPLIES	22.40	
6/17/2024	FOOD/CHILDREN	183.38	
	FOOD/STAFF TRAINING/MTG.	31.62	
6/28/2024	FOOD/CHILDREN	159.26	
HEB Credit Receivables Total			1721.08
Lowe's Bus.Acct./SYNCB	6/1/2024	MAINTENANCE MATERIALS	96.68
		TECHNOLOGY SUPPLIES	22.62
	6/6/2024	INDOOR EQUIP.MAINT,	646.20
	6/7/2024	MAINTENANCE MATERIALS	55.76
Lowe's Bus.Acct./SYNCB Total			821.26
SAM'S CLUB DIRECT	6/1/2024	DIAPERS	813.60
		JANITORIAL SUPPLIES	1007.20
		MAINTENANCE MATERIALS	24.98
	6/3/2024	FOOD/CHILDREN	19.96
	6/7/2024	DIAPERS	991.76
		JANITORIAL SUPPLIES	791.96
6/18/2024	FOOD/CHILDREN	39.92	
SAM'S CLUB DIRECT Total			3689.38
Wex Fleet Universal	6/1/2024	FUEL & OIL	582.75
Wex Fleet Universal Total			582.75
Grand Total			7887.55



ADULT EDUCATION

July Board Report (Data for Period Ending 05/31/2024)

Quality Indicator	Current (7/1/23 – 6/31/24)	Target	% of Target
Participant Enrollment (12 or more hours)	2570	1836	139.98%
Intensive Enrollment	177	173	102.31%
IET (Training) Enrollment	304	294	103.40%
Credential Achievement	57.45%	45.00%	127.70%
Measurable Skills Gains	48.13%	45.96%	104.86%
Employed/Enrolled 2 nd Qtr After Exit	64.88%	56.00%	115.9%
Employed/Enrolled 2 nd -4 th Quarter After Exit	90.31%	84.00%	107.51%
TxCHSE (“GED”) Graduates (final)	101		

Important Updates:

- The 6-year TWC grant cycle ended June 30, 2024. We are working on close-out reports now.
- Both of the 2024-2026 TWC grants have been executed. These grants can potentially renew up to 3 years (5 years total).
- Angi Mudd was the only applicant for the EL Civics Program Manager position (required by the EL Civics Grant). Leadership approved offering her the position and she accepted.
- Adult education is ramping up for the new year. Our registration process and testing are undergoing a major update. Our expected timeline is listed below.
 - Week of 7/15: Pilot the new registration process with returning students.
 - Week of 7/22: Open registration to new students.
 - 8/3/2024: All staff return for required professional development.
 - August: Orientation and testing of all students.
 - September: Classes resume
- No update on the Childcare Apprenticeship grant as of 7/14/2024.



HIGHLIGHTS

COMMUNITY SERVICES JULY 2024 REPORT



Compiled by: Francesca Ramirez

- Currently, the CEAP program only has a total of \$160,376 of its' regular 2024 funding and supplemental funding remaining.
- An amendment was submitted and approved by TDHCA regarding our Service Delivery Plan to include: all applications received beginning July 1st until December 31st or until funding has been exhausted, clients regardless of being vulnerable (age 60+, disabled, child 5 and under in the household) or non-vulnerable will receive only 3 months of assistance with their utility bills. Previously, from January-June, vulnerable clients received 6 months of assistance while non-vulnerable clients received 3 months.
- Between June and July applications received between Blanco, Caldwell, and Hays counties, 118 remain to be processed by staff.

TOP Program (Transition Out of Poverty)

- We currently have 6 families for a total of 11 individuals enrolled in the TOP program. One of those families is on track to complete the program at the end of July.
- Monthly case management with each family has included setting goals and working on financial literacy (budgeting, information on High Yield Savings Accounts, interest rates, couponing, how to improve credit scores, along with soft skills within the workplace.)
- Expenses CAI has assisted with include: rent, health related exam expenses, car payments, cell phone and internet bills, and Payday Loans.



COMMUNITY SERVICES JULY 2024 REPORT

HIGHLIGHTS

Compiled by: Francesca Ramirez

- **The San Marcos Senior Citizen Center's** total enrollment for May 2024 was 86 clients. 4 new seniors joined the center in June to bring the total number enrolled to 90. Daily average attendance ranges from 12-47.
- There were 17 sponsored bingo days and 3 sponsored movie days that were offered by local agencies. One agency sponsored a Mother's Day celebration and brought flowers, desserts, and Bath and Body Works gift bags.
- Upcoming events include a water coloring class and a project to build a bird feeder.
- CAI and the Senior Citizen Center received their annual site visit from Capital Area Council of Governments (CAPCOG) on June 27th. Results of the monitoring visit to follow.
- The Senior Citizen Center's 2nd Annual Christmas in July campaign is in full swing with CAI employees collecting wish list items and a few arts and craft items have been donated to the center from the public. The center is still hoping to receive household items especially toilet paper and also fans that the staff can give to the seniors.



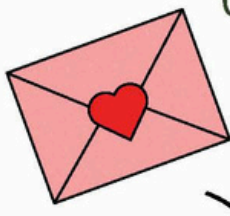


Christmas in July

GIVING BACK TO THE

SAN MARCOS SENIOR CITIZENS CENTER

GIVE BACK - DONATE - VOLUNTEER
Public Donations can be



MAILED TO

Community Action, Inc
Attn: San Marcos Senior
Citizens Center
PO BOX 748
San Marcos, TX 78667



DROPPED OFF IN PERSON ON MONDAYS IN JULY FROM 9AM - 1PM

San Marcos Senior Citizen Center	810 Arizona Street San Marcos, TX 78666
Lockhart CAI Utility Assistance Office	901 Bois D'Arc Lockhart, TX 78644
Luling CAI Utility Assistance Office	415 E Davis, Ste. B Luling, TX 78648

JULY 1 - JULY 31, 2024



EVERY CONTRIBUTION CAN BE TAX-DEDUCTIBLE

CONTACT US

April - (512) 392-2427 x32 Erica - (512) 392-2427 x33
ahuggard@communityaction.com
eporter@communityaction.com





SAN MARCOS SENIOR CITIZENS CENTER WISH LIST



BINGO PRIZES

Laundry Detergent
 Fabric Softener
 Dish Soap
 Floor Cleaner
 All-Purpose Cleaner
 Air Freshener
 4 - 6 Rolls of Packaged Toilet Paper
 Individual Packaged Paper Towels
 Ziplock Bags (Gallon)
 Ziplock Bags (Quart)
 Ziplock Bags (Sandwich)
 Kleenex
 Shampoo
 Conditioner
 Body Wash
 Lotions
 Deodorant
 Brand New Socks (Men & Women)
 Large Print Word Search
 Adult Coloring Books



FOR CENTER

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 Kitchen Towels
 Disinfecting Wipes
 Foil Paper
 Disposable Plates
 Disposable Cups
 Disposable Forks & Spoons
 Hot Glue Sticks
 Clear Shoe Box Storage Containers
 Stretch Magic Bead & Jewelry Cord .7mm
 Puzzle Mat
 Thermal Laminating Pouches
 (8.9x11.4) 3mil
 Glitter Gel Pens
 Thin Markers
 Glitter Markers
 Scotch Tape
 Pre Printed Canvas for painting (18)
 Unpainted Ceramics Medium - Small (18)
 Unpainted Wood Projects (18)
 Seed Beads (size 6/0) all colors
 Seasonal Jewelry Beads
 Storage Tote 1.5 gal
 (Shoe Box Size)
 Storage Tote 30 Gallon
 Plastic Grocery Bags
 New unopened Fans



MAY/JUNE2024

REPRODUCTIVE SERVICES

Compiled by Ely Nieto

TITLE X CONTRACT UPDATE

- Goal is to serve 1517 unduplicated clients from 04/01/2024 through 3/31/25
- Current Reporting Period: 558 UDC
- Contractual goal at end of March = 36%
- In May and June 338 client visits provided

FAMILY PLANNING ACTIVITIES

- The Family Planning Clinic exceeded the number of unduplicated clients served for FY23-24 therefore earning additional funds totaling \$8,681.00 from Title X.
- The clinic team participated in the Live Better Together: Mental Health & Wellness Fair and the Hays County Health Fair
- We celebrated Nurses Week: May 6- 10.



BREAST AND CERVICAL CANCER

Compiled by Lydia Perez

DIRECT SERVICES

- 117 screening mammograms
- 143 client served



OUTREACH

- 697 people received information about the program
- Weekly presence at CommuniCare in Kyle
- Local community food banks
- Participated in 9 out reach events this reporting period



RURAL AIDS SERVICES PROGRAM

Compiled by Stacey Martinez

DIRECT SERVICES

- UDC: 145 with 1 new intakes
- 1,134 Case management units
- Client enrollments:
 - Health Insurance: 16 clients (33 insurance payments - premium & copay)
 - Transportation: 36 clients with 102 round trip transports
 - Housing: 24 households assisted and 22 of those are long term housing
- Viral Suppression Rate: 94% (Standards of Care Goal is 85%)

ACHIEVEMENTS

- Assisted our Season for Caring family with paying off her vehicle. This helps lessen her family's monthly financial burden.
- Staff participated in the 2024 Hill Country Ride for AIDS and our team has raised over \$6,000. Fundraising ended on May 31, 2024.
- Began using new electronic case management system, that has been made available free though the City of Austin, in June 2024.



PENDING OUTCOMES

- Awaiting final funds raised for the 2024 Hill Country Ride for AIDS
- Check distributions expected in July 21, 2024 for beneficiary awards





HEAD START REPORT

JULY 2024

071

In May we had 9 staff complete their CDAs through our Adult Education program! Congratulations to them for all their hard work! June and July have been busy months wrapping up the 2023-2024 school year and planning for the new school year. In June I was able to attend a New Director Academy in Atlanta Georgia and bring back many resources to help lead our program and plan for the upcoming year. EHS staff are finishing all DRDP assessments for children and closing the current school year. Our ERSEA & Transition Coordinator is busy working with Family Advocates to fill more than 200 child vacancies for the upcoming school year. Content Coordinators were busy updating procedures and creating procedure manuals.

In June, our Nutrition Coordinator and Mental Health & Disability Coordinator had the opportunity to go to Mesa Arizona to attend the IMIL training. They have brought back useful information and resources that will be presented to staff during annual training on how to get our children more active and healthy. We also sent two teachers and two coordinators to the TSR Conference in Waco at the end of June.

Highlights

- Hired a new School Readiness & Professional Development Coordinator
- Hired a new Family Services Administrative Assistant - Brittany Bryant
- Hired a new Family Advocate for Hays Pep - Peyton Hosch
- Hired new EHS Floater Luling EHS - Angelina Vela
- Hired new EHS Teacher William Crook - Wendy Buckley

Upcoming Events

- Early Childhood Education Round up - Workforce - July 20, 2024
- Last day for Early Head Start is July 19th, 2024
- Staff Return July 31st, 2024

Center Snapshot

- Lillie B. Townsend CDC (LBT) closed pending Change in Scope.



TSR CONFERENCE 2024!

MAY ENROLLMENT & ATTENDANCE

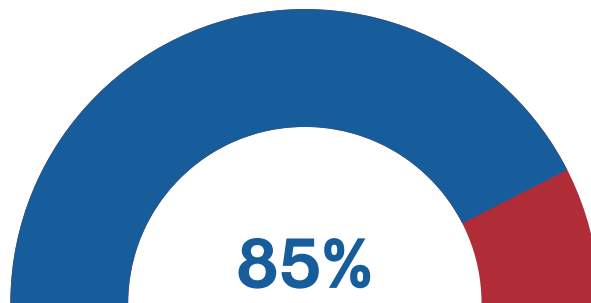
EARLY HEAD START ENROLLMENT

Site	Current/Funded
A. Washington CDC	47/48
William Crook CDC	12/16
Hays PEP/ Pregnancy Center	8/14
Hemphill EHS	31/32
Lillie B. Townsend CDC	0/31
Lockhart CDC	16/16
Luling EHS	39/40

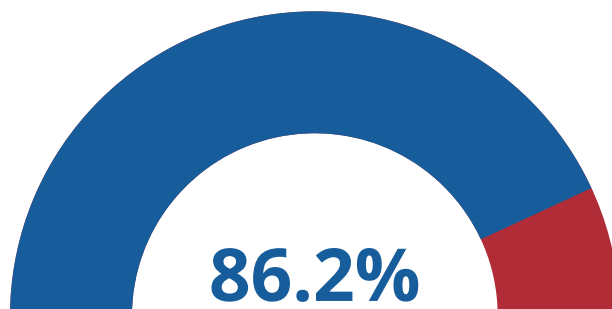
HEAD START ENROLLMENT

Site	Current/Funded
A. Washington CDC	15/15
Henry Bush CDC	64/68
Bonham PreK	59/60
Hemphill HS	85/85
Lockhart CDC	34/34
Luling CDC	34/34

EHS AVERAGE DAILY ATTENDANCE



HS AVERAGE DAILY ATTENDANCE



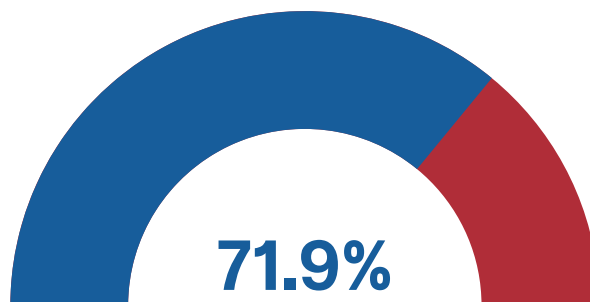
JUNE ENROLLMENT & ATTENDANCE

6.7.1

EARLY HEAD START ENROLLMENT

Site	Current/Funded
A. Washington CDC	44/48
William Crook CDC	12/16
Hays PEP/ Pregnancy Center	4/14
Hemphill EHS	29/32
Lillie B. Townsend CDC	0/31
Lockhart CDC	16/16
Luling EHS	38/40

EHS AVERAGE DAILY ATTENDANCE





CDA GRADUATES MAY 2024!





Home Visiting Board Report

5/2024-6/2024



Prepared & presented by:
Megan Campbell

Program Events & Updates

MAY

Start Smart Hays & Caldwell (SSHC) facilitated car seat installation event at Bonham Pre-k campus. 111 car seats were issued free to Hays Co families. Additionally, SSHC hosted May meeting with a presentation on the CDC's Learn the Signs. Act Early. initiative and discussion of upcoming community events.

Hays Co Team hosted Kite-making Group Connection at the San Marcos Public Library.



JUNE

Start Smart Hays & Caldwell (SSHC) facilitated car seat installation event at Bonham Pre-k campus. 66 car seats were issued free to Hays Co families.

Home Visiting Team hosted 2 graduation events in San Marcos and Lockhart to celebrate families with children who were aging out of the program and moving onto Pre-k or Kindergarten.

CQI Committee concluded project on Early Language and Literacy and presented findings to funders office.

Parents as Teachers Program Year 23-24 concluded on June 30th.

Home Visiting Data

As of 7/1/24

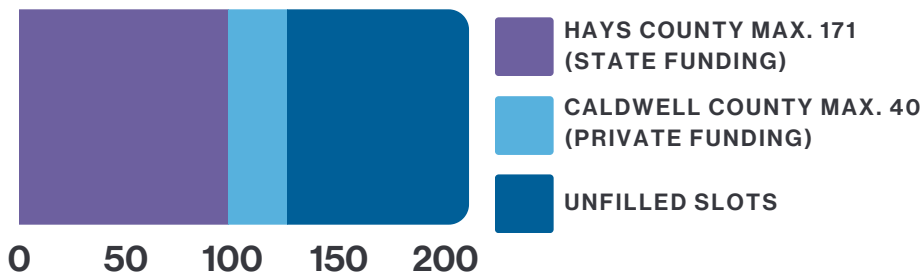


Personal Visits

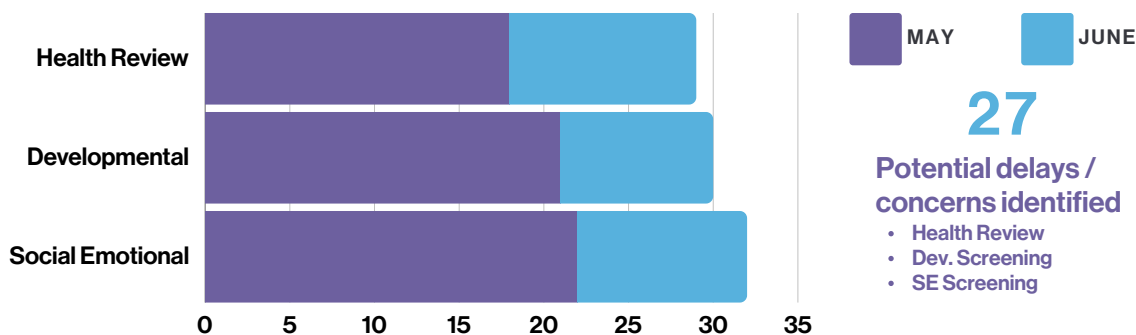
MAY 189

JUNE 174

Family Enrollment

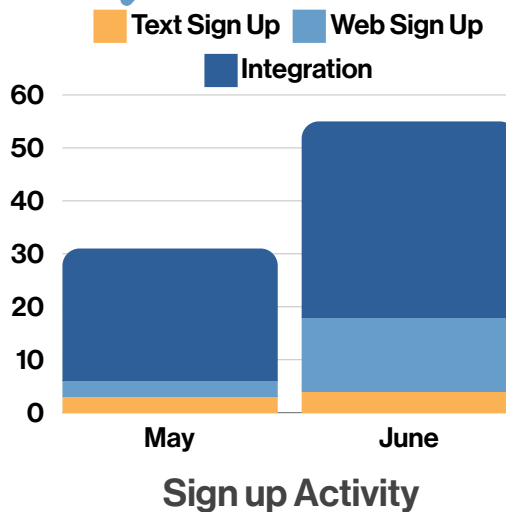


Screenings



Hays & Caldwell Co Subscribers

 **581** ACTIVE ACCOUNTS
734 CHILDREN



As part of the Texas Youth Action Network (TYAN) Collaborative, the Core Four Partnership Regional Pod created and distributed two needs assessment surveys to better understand the gaps in resources for our Greater San Marcos Area youth and young adults aged 11-24. The intention of gathering this information is to assist local agencies and organizations understand what services youth are most interested in.

The *Youth Coalition Working Group (YCWG)* consisted of the following groups: Students Opportunities for Applied Research (SOAR), Student Support Services Association, Greater San Marcos Youth Council, Star Teens at the San Marcos Public Library, San Marcos Housing Authority Teen Program, and the Core Four Partnership Youth Task Force. This group worked collectively to meet the goals set by Texas Youth Action Network.



Project Goals & Benchmarks

The project began in June 2023 and concluded in May 2024. Three phases were established to help meet the benchmarks set by Texas Youth Action Network. **Phase I** was the creation of the Youth Coalition Working Group. **Phase II** focused on the creation, distribution, and analysis of the survey to inform our Youth Fest. **Phase III** focuses on recruiting new members to expand the YCWP with the goal to review and prioritize activities based on the feedback from the needs assessment.

1. Establish a working group consisting of 5 Youth Adult Partnerships

2. Complete a Community Needs Assessment

3. Create goals and activities that would meet the goals set by the coalition working group

Survey Creation & Distribution

The SOAR Program created two surveys with the focus on gathering information on how existing services impact youth and young adult's mental health, sense of community, and career readiness. One survey focused on youth/young adults (11-24) and Texas State University students (18-24) while the other focused on surveying parents of Greater San Marcos Area youth and stakeholders such as local policy makers and organizations that serve youth. The survey was distributed through the YCWG as well as the Core Four Partnership entities.

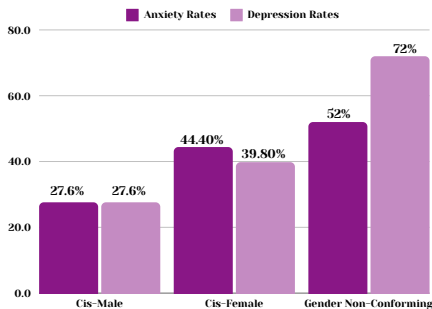
After an excellent response rate, a follow up group discussion was hosted to discuss the results of the survey. The data represented in the charts shows participant responses. Participants were not required to answer all questions, could choose more than one answer on some questions, and were free to respond to those they felt comfortable with.

619 Youth/Young Adult & TXST Student Responses

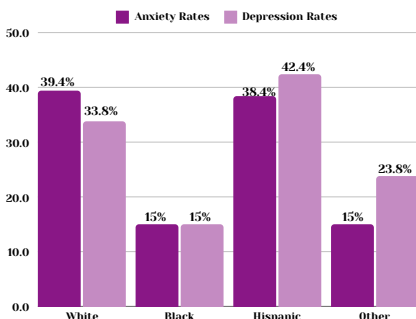
135 Parent & Stakeholder Responses

Finding: Anxiety & Depression

Anxiety/Depression Rates in Y/YA Across Gender Identity



Anxiety/Depression Rates in Y/YA Across Race

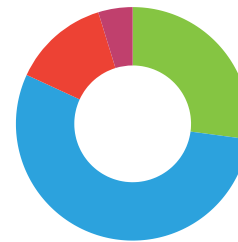


Youth were asked to respond to national questions used to score depression (PHQ9) and anxiety (GAD7). While we were unable to survey everyone, and therefore cannot say that this data represents all youth within the surrounding area, the data suggest that a considerable amount of respondents experience clinical levels of depression and/or anxiety.

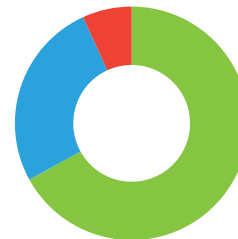
2.95 is the average rating across all groups when asked to rate youth mental health on a scale from 1, being poor, to 5, being excellent.

The anxiety and depression rates reported from the survey are similar to the national averages. It is especially important to note that Hispanic youth and gender non-confirming youth experience higher rates for screening positive for depression and/or anxiety.

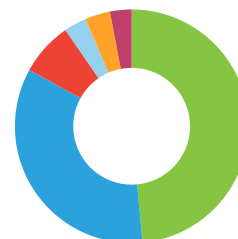
Respondent Demographics



- Groups Surveyed**
- 205 TXST
 - 414 Youth/Young Adult
 - 101 Parents
 - 36 Stakeholders



- Gender**
- 343 Cisgender Female
 - 134 Cisgender Male
 - 35 Gender Non-Conforming*
- *includes transgender, non-binary, etc.



- Race/Ethnicity**
- 374 Hispanic
 - 266 White
 - 57 Black
 - 24 American Indian/Alaska Native
 - 27 Asian/Asian 84
 - American/Pacific Islander
 - 23 Other

Finding: Community Belonging

6.9.1

Youth/Young Adult Respondents (n=414)			
	Matter In	Belong In	Feel Safe In
City	28.8%	33.5%	43.7%
School	28.8%	19.9%	18.9%
Extracurriculars	29.4%	29.7%	24.8%
Online Communities	13.0%	16.8%	12.6%
None of the Above	22.2%	23.9%	23.4%

Texas State Students (n=205)			
	Matter In	Belong In	Feel Safe In
City	20.6%	25.8%	30.3%
School	34.9%	34.9%	35.1%
Extracurriculars	36.5%	32.3%	29.3%
Online Communities	7.9%	7.0%	5.3%
None of the Above	7.8%	9.3%	8.3%

Across all youth surveyed, there is a higher sense of mattering, belonging, and safety within the city, school, and extracurricular (spaces such as clubs, sports, and organizations) compared to online communities. However, the None of the Above category also presented high percentages which can indicate that our youth are feeling socially distant. Social distance is a strong predictor to poor mental health. Additionally, people who screen for depression and anxiety are more likely to perceive spaces as unsafe. This provides an opportunity for communities to create events that foster a Hays county resident identity as a way to combat social distancing and overall help youth improve their mental health.

"I like playing sports so I use the Rec Center... We also branch out and make a bunch of friends... I made my friends that I hang out with sometimes like on the weekends to go out with them."

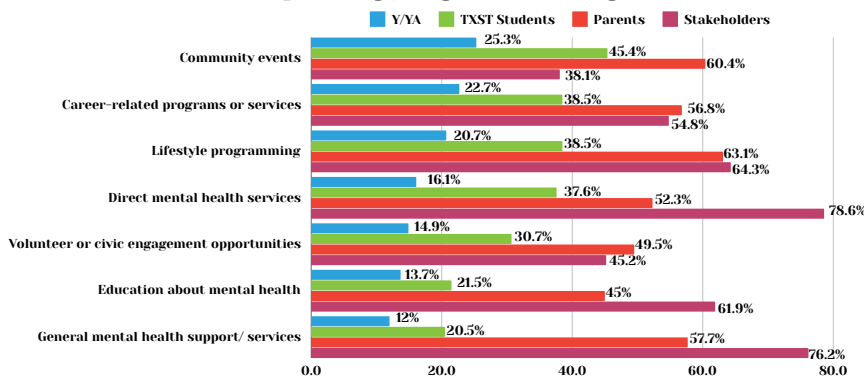
Finding: Social Media Usage

The survey found that social media is a large component of youth's lives, reporting that at least 89% of youth and young adults and 68% of Texas State students use social media at least once a day. Community partners can use these platforms to exposing students to different resources and programs aimed to build a sense of community.



Finding: Event & Programming Interest

Expanding Program Offerings



There are clear differences in what youth and young adults are interested in and what parents and stakeholders believe should be expanded. The data gathered in regard to expanding programs and events offered to the local youth show us the need for their voices to be heard in these decisions.

Finding: Coping Strategies

When creating programming centered around youth/ young adults and TXST students consider incorporating activities that encourage movement, outdoor exploration and welcome family engagement.

Among activities such as counseling, healthy eating, spiritual or religious practices/activities, medication, meditation/mindfulness, and yoga, the survey found that our youth were able to cope by talking to family/friends, exercise and spending time in nature.



Recommendations

About 1 in 3 Youth and Young Adults feel socially distant, which may lead to depression and anxiety.



Community focused activities are important to help combat feeling socially distant.

Basic needs, such as safety and access to healthy food, are not being met across the age groups. This impacts depression and anxiety rates amongst the youth.



These should be priority areas for the Youth Coalition Working Group and other organizations that work with youth.

Youth and Young Adults are interested in community events, lifestyle programs, career planning, and academic support services.



New events and programming should focus on these areas in create ways that build community, foster safety, and provide access to safe foods.

For more information head over to <https://www.communityaction.com/youthservices>

Community Action Inc. of Central Texas
Federal Budget 2024 - 2025

Item 7.1.1

	EARLY HS	HEAD START	TOTAL
Salaries and Benefits	3,094,751	2,575,101	5,669,854
Out of Area Travel	4,628	6,480	11,108
Supplies			
Office	4,700	10,742	15,442
Program	18,745	10,400	29,145
ERESA supplies	200	200	400
Food Service	16,500	9,500	26,000
AE Test Supplies	0	2,477	2,477
Parent Center Supplies	700	8,700	9,400
Staff Training Supplies	3,053	4,850	7,903
Janitorial Supplies	15,250	20,000	35,250
Vehicle	100	200	300
Dental	200	300	500
Child Educational	7,200	9,000	16,200
Hygienic	10,112	3,400	13,512
Maintenance	3,500	4,400	7,900
Postage	500	800	1,300
Technology	1,000	4,000	5,000
Mental Health	0	400	400
Diapers	18,000	200	18,200
Total Supplies	99,760	89,569	189,329
Contractual			
Copiers	20,371	15,616	35,987
Janitorial	60,000	46,752	106,752
Mowing	6,000	7,750	13,750
Literacy Services	0	7,000	7,000
Mental Health	64,000	24,000	88,000
Bonham	60,000	175,169	235,169
T&TA Presenters	11,620	8,630	20,250
Parent Training	0	10,906	10,906
Disability Services	0	2,500	2,500
Total Contractual	221,991	298,323	520,314

Community Action Inc. of Central Texas
Federal Budget 2024 - 2025

Item 7.1.1

	EARLY HS	HEAD START	TOTAL
Other			
Rent/Lease	5,375	23,578	28,953
Telephone	12,350	16,800	29,150
Utilities	35,100	32,989	68,089
Pest Control	3,600	2,900	6,500
Alarm Fee	1,000	1,900	2,900
Repairs, Bldg	25,000	26,000	51,000
Internet	6,350	8,600	14,950
Gen'l Liab	20,000	13,674	33,674
Ins. Vehicle	7,200	11,200	18,400
Gas Inspection.	1,900	1,400	3,300
Fuel & Oil	3,000	2,900	5,900
Veh Lic/Regist	300	500	800
Veh Maintenance	2,000	4,982	6,982
Staff Local Travel	5,600	13,900	19,500
Food/Child	40,000	40,000	80,000
Food/Staff	3,400	2,500	5,900
PC Food	500	1,000	1,500
Data Processing	2,500	3,200	5,700
Indoor Equipment	1,300	1,300	2,600
Kitchen Main	8,400	9,400	17,800
Playground Maint	8,000	12,000	20,000
Postage/Freight	0	200	200
Staff Licenses	800	1,500	2,300
Membership	2,200	3,400	5,600
Reg. Staff	39,284	15,124	54,408
Site License	500	400	900
Employment Ads	350	0	350
Background Checks	1,000	1,200	2,200
Moving	200	200	400
Tuition	4,000	0	4,000
Fire Extenguisher	2,400	1,379	3,779
Child Plus	28,242	11,000	39,242
Medical Serv	0	200	200
Dental Serv.	0	500	500

Community Action Inc. of Central Texas
 Federal Budget 2024 - 2025

Item 7.1.1

	EARLY HS	HEAD START	TOTAL
Emp/Med/Ex	900	1,000	1,900
Stipends	3,000	2,336	5,336
Miscellaneous Admin	369,688	323,863	693,551
Other Total	645,439	593,025	1,238,464
Federal Grand Total	4,066,569	3,562,498	7,629,067

Signature & Date PC Chair _____

Signature & Date Board President _____

FY 2025 Healthy Texas Women Cost Reimbursement Program

FORM B: BUDGET SUMMARY

Initial Date

6/12/2024

Contract Number

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Revised

--

Legal Name of Respondent

Community Action, Inc. of Central Texas

Budget Categories		Total Healthy Texas Women Cost Reimbursement Categorical Budget Award
A.	Personnel	\$47,004.00
B.	Fringe Benefits	\$9,608.00
C.	Travel	\$0.00
D.	Equipment	\$0.00
E.	Supplies	\$23,898.00
F.	Contractual	\$2,200.00
G.	Other	\$10,890.00
H.	Total Direct Costs	\$93,600.00
I.	Indirect Costs	\$10,400.00
J.	Total	\$104,000.00

NOTE: The "Total Healthy Texas Women Cost Reimbursement" categories amount will populate automatically from the corresponding budget category tabs.

	Budget Category	Distribution Total	Budget Total	Budget Category	Distribution Total	Budget Total
Check Totals For:	Personnel	\$47,004	\$47,004	Fringe Benefits	\$9,608	\$9,608
	Travel	\$0	\$0	Equipment	\$0	\$0
	Supplies	\$23,898	\$23,898	Contractual	\$2,200	\$2,200
	Other	\$10,890	\$10,890	Indirect Costs	\$10,400	\$10,400

TOTAL FOR:	Distribution Totals	\$104,000	Budget Grand Total	\$104,000
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FY 2025 Family Planning

FORM B: BUDGET SUMMARY

Initial Date 9/1/2024

Contract Number:

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Revised Date

--

Legal Name of Respondent:

Community Action, Inc of Central Texas
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Budget Categories		Total Family Planning Budget Categorical Budget Award
A.	Personnel	\$ 12,669.00
B.	Fringe Benefits	\$ 3,167.00
C.	Travel	\$ -
D.	Equipment	\$ -
E.	Supplies	\$ 3,081.00
F.	Contractual	\$ 1,754.00
G.	Other	\$ 3,612.00
H.	Total Direct Costs	\$ 24,283.00
I.	Indirect Costs	\$ 2,698.00
J.	Total (Sum of H and I)	\$ 26,981.00
F.	Fee-For-Service (FFS) Budget	\$ 98,927.00
G.	Grand Total (FFS & CR)	\$ 125,908.00

NOTE: The "Total Family Planning Budget" categories amount will populate automatically from the corresponding budget category tabs

	Budget Category	Distribution Total	Budget Total	Budget Category	Distribution Total	Budget Total
Check Totals For:	Personnel	\$12,669	\$12,669	Fringe	\$3,167	\$3,167
	Travel	\$0	\$0	Equipment	\$0	\$0
	Supplies	\$3,081	\$3,081	Contractual	\$1,754	\$1,754
	Other	\$3,612	\$3,612	Indirect Costs	\$2,698	\$2,698

TOTAL FOR:	Distribution Totals	\$26,981	Budget Grand Total	\$125,908
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Community Action, Inc of Central Texas
 t Purpose (Monthly oMonthly - October 2023 - August 202

Coordinator Annual Max (Salary + Benefits/Fringe) \$ 95,547.00 Max Rate is the Annual per person Annual per person Max Rate
 Coach Annual Max (Salary + Benefits/Fringe) \$ 72,967.00 TX Rate \$ 5,000.00 \$ 500.00 is .08

c	Salary (Required)	Fringe/Benefits (Required)	Personnel Totals	Miles Traveled (Required)	Mileage Rate	Mileage Totals	Office/Training Support (Required)	Subtotals	M&A Rate	M&A	CLI Space (CLI Personnel) (Required)	Totals
Coordinator/Coach	\$ 64,497.00	\$ 14,282.00	\$ 78,779.00	2200.00	0.655	\$ 1,441.00	\$ 500.00	\$ 80,720.00	0.08	\$ 6,457.60	\$ -	\$ 87,177.60
Coach			\$ -	0.00	0.655	\$ -		\$ -	0.08	\$ -	\$ -	\$ -
Coach			\$ -	0.00	0.655	\$ -		\$ -	0.08	\$ -	\$ -	\$ -
Coach			\$ -	0.00	0.655	\$ -		\$ -	0.08	\$ -	\$ -	\$ -
Coach			\$ -	0.00	0.655	\$ -		\$ -	0.08	\$ -	\$ -	\$ -
CLI Personnel												\$ -
CLI Personnel												\$ -
CLI Personnel												\$ -
	\$ 64,497.00	\$ 14,282.00	\$ 78,779.00			\$ 1,441.00	\$ 500.00	\$ 80,720.00	0.08	\$ 6,457.60	\$ -	\$ 87,177.60

Texas Home Visiting
 Budget
 2024-2025

Item 7.1.6

PERSONNEL - SALARIES Total	592829.00
FRINGE by TYPE of BENEFIT	
Social Security (FICA)	45682.00
State Unemployment Tax Act (SUTA)	10151.00
Retirement	8957.00
Insurance-Medical	61600.00
Insurance-Worker's Compensation	5136.00
FRINGE by TYPE of BENEFIT Total	<u>131526.00</u>
TRAVEL	
Mileage	9000.00
Airfare	2768.00
Meals	3367.00
Lodging	9831.00
Miscellaneous Transportation	100.00
TRAVEL Total	<u>25066.00</u>
SUPPLIES & CONTROLLED ASSETS	
Office Supplies	2504.00
Program Curriculum	2000.00
Outreach Materials/Program Literature	1500.00
SUPPLIES & CONTROLLED ASSETS Total	<u>6004.00</u>
OTHER	
Vehicle Operating Cost	13444.00
Basic Needs/Diaper Bank	20320.00
Registration Fees	10450.00
General Liability Insurance	400.00
Internet/Phone	7900.00
Penelope Power BI	800.00
PAT Affiliation and Renewal Fees and Implementation Support Fee	17905.00
Family Incentives	3750.00
Rent	26000.00
Copier/Printer Lease	5616.00
OTHER Total	<u>106585.00</u>
INDIRECT COSTS	<u>86201.00</u>
Grant Total	948211.00



Funding Opportunity

WE ALL BENEFIT

Increasing Access to Quality, Responsive Care

St. David's Foundation is pleased to announce the *We All Benefit* open call.

Background

Access to timely, responsive care remains out of reach for many Central Texans, affecting their ability to address health concerns when they arise. As outlined in our recently released strategic plan, [Pathways to Health Equity](#), St. David's Foundation is committed to increasing access to quality care designed to advance health equity. One of the objectives identified in our Strategic Plan is **leveraging evidence to expand the number of individuals covered by insurance, the medical and non-medical benefits covered by insurance, and the ability to access the benefits to which they are currently entitled.**

During the pandemic, the federal government declared a public health emergency that required continuous coverage in Medicaid across the country. In April 2023, when the federal government's COVID-19 public health emergency declaration expired, states across the country were left to adopt their own approaches to determine who still qualified for Medicaid coverage. This unwinding resulted in the loss of health insurance for hundreds of thousands of Central Texans, many of whom are children. These community members are navigating an already frustratingly complex process of determining what their options are as they search for health coverage.

We know that Medicaid disenrollment is primarily due to [procedural reasons](#) (e.g., people that are being disenrolled for paperwork reasons may still be eligible for Medicaid coverage), and many organizations that support individuals enrolling in coverage did not anticipate the on-going need for highly trained staff to support Medicaid enrollment. We also know that no one organization can tackle this challenge, and that the most impactful solutions are collaborative.

Funding Opportunity

The *We All Benefit* open call is focused on support for **organizations or collaboratives that are currently enrolling eligible Central Texans in health insurance benefits and/or otherwise supporting individuals, the community, or organizations in the eligibility determination and enrollment process** through outreach, education, or training.

The one-time grants awarded as part of this open call will support Central Texas organizations and collaboratives that:

- **Enroll eligible Central Texans** in healthcare coverage (e.g., Medicaid, CHIP, ACA)
- **Support individuals, the community, or other organizations in the eligibility determination and enrollment process for healthcare coverage** through outreach, education, or training

Eligibility Criteria

- Operate in one of the following Central Texas counties: Bastrop, Caldwell, Hays, Travis, or Williamson.
- Fall into one of the following classifications:
 - A tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.
 - Using a fiscal sponsor who is a tax-exempt organization under Section 501 (c)(3) of the Internal Revenue Code.
- Statewide and national organizations not headquartered in Central Texas must be able to demonstrate meaningful partnerships with local organizations and communities to have an impact in our five-county region and communities. The work must clearly benefit Central Texas residents.
- Evidence of work enrolling eligible Central Texans in healthcare coverage or otherwise supporting individuals, the community, or organizations in the eligibility determination and enrollment process.

Note: *Organizations with existing St. David's Foundation grant funding may apply.*

How to Apply

The *We All Benefit* open call will open on May 29, 2024. Organizations intending to apply must **submit an initial letter of intent (LOI) by 5:00 p.m. on June 28, 2024**. LOIs will be reviewed for compliance with eligibility criteria and alignment with the goals of this *We All Benefit* open call. Applicants will receive notice of LOI decisions by July 12, 2024.

Organizations that advance from LOI to submission of full application will engage in a streamlined application process. The **deadline to submit an application is 5:00 p.m. CST on August 9, 2024**.

Contact Information:

For programmatic questions, please email: questions@stdavidsfoundation.org

For technical questions, please email: grantsinfo@stdavidsfoundation.org

Grant Details

The Foundation expects to award up to \$8M through this open call. Grant announcements will be made in September 2024. This initiative will award two types of grants:

- Individual organizations will be eligible for one-time grants of up to \$250,000
- Funding collaboratives across organizations that are already working together to address this issue will be eligible for one-time grants of up to \$1,000,000

Each awardee will receive an unrestricted, one-time operating grant in 2024 to allow the organization or collaborative to continue or expand their work to enroll eligible Central Texans in health insurance benefits and/or otherwise support individuals, the community, or organizations in the eligibility determination and enrollment process through outreach, education, or training.

Organizations selected for grants will be asked to provide information and insights to the Foundation in the two years following the grant award through annual reports, learning and evaluation conversations, and participation in up to three grantee convenings over two years.

Rubric for Decision-making

The rubric below will be used as decision-making framework as the Foundation assesses how each application aligns with the Foundation’s objective to **expand the number of individuals covered by insurance, the medical and non-medical benefits covered by insurance, and the ability to access the benefits to which they are currently entitled.**

Categories	Possible Points
1. Equity-focused: <i>Impacts individuals and families (or the underlying conditions and inequitable systems that affect individuals and families) whose income falls below the minimum level necessary for survival, and/or historically marginalized communities or groups</i>	10 points
2. Potential for Impact: <i>Demonstrates significant success enrolling eligible Central Texans in healthcare coverage or otherwise supporting individuals, the community, or organizations in the eligibility determination and enrollment process</i>	15 points
3. Of and By Community: <i>Reflects and represents the experiences and perspectives of the community it serves with pathways for community members to influence and shape decisions</i>	5 points
4. Team Capacity: <i>Includes the depth of skills, capacity, and experience necessary to ensure the organization’s continued success and ability to carry out its mission</i>	5 points
5. Health Equity Innovation: <i>Has mechanisms in place to understand dynamic health equity needs and underlying systemic drivers and evolves approaches in response</i>	5 points
6. Collaboration: <i>Exhibits productive and mission-driven partnerships, coalition-building, and collaboration</i>	5 points
Special Priority: Applying as a Collaborative	5 points
	50 TOTAL

Note: *Prior to review, all applications will be screened to ensure they meet the eligibility criteria.*

Rubric Details

#1: EQUITY-FOCUSED

Rate the extent to which the impacts individuals and families (or the underlying conditions and inequitable systems that affect individuals and families) whose income falls below the minimum level necessary for survival, or historically marginalized communities or groups, through the organization's mission and work on the following scale:

EQUITY UNADDRESSED	
0 points	Organization does not impact individuals and families whose income falls below the minimum level necessary for survival, or historically marginalized communities or groups within its mission or work.
6 points	Organization impacts individuals and families whose income falls below the minimum level necessary for survival, and/or historically marginalized communities or groups through its mission and work.
10 points	Organization impacts underlying conditions and inequitable systems that affect individuals and families whose income falls below the minimum level necessary for survival, and/or historically marginalized communities or groups through its mission and work.
EQUITY CENTERED	

#2: POTENTIAL FOR IMPACT

Rate the extent to which the organization demonstrates significant success enrolling eligible Central Texans in healthcare coverage or otherwise supporting individuals, the community, or organizations in the eligibility determination and enrollment process, on the following scale:

LOW POTENTIAL FOR IMPACT	
0 points	Organization does not demonstrate track record and/or early signs of success enrolling eligible Central Texans in healthcare coverage or otherwise supporting individuals, the community, or organizations in the eligibility determination and enrollment process.
9 points	Organization demonstrates early signs of success enrolling eligible Central Texans in healthcare coverage or otherwise supporting individuals, the community, or organizations in the eligibility determination and enrollment process.
15 points	Organization demonstrates significant success enrolling eligible Central Texans in healthcare coverage or otherwise supporting individuals, the community, or organizations in the eligibility determination and enrollment process.
HIGH POTENTIAL FOR IMPACT	

#3: OF AND BY COMMUNITY

Rate the extent to which the organization authentically reflects and represents the experiences and perspectives of the community it serves on the following scale:

ABSENCE OF COMMUNITY LEADERSHIP & PARTNERSHIP	
0 points	Organization is not at all reflective or representative of the experiences and perspectives of the community it serves. No clear pathways for community members to influence and shape decisions.
3 points	Organization is somewhat reflective or representative of the experiences and perspectives of the community it serves. There are limited pathways for community members to influence and shape decisions.
5 points	Organization, including its leadership, is fully reflective and representative of the experiences and perspectives of the community it serves. There are clear pathways for community members to influence and shape decisions.
MEANINGFUL COMMUNITY LEADERSHIP & PARTNERSHIP	

#4: TEAM CAPACITY

Rate the extent to which the team has the depth of skills, capacity, and experience necessary to ensure the organization's continued success and ability to carry out its mission on the following scale:

LIMITED CAPACITY	
0 points	Organization leadership and staff lack required skills, capacity, and/or experience , and does not have a plan to build those areas of expertise. Organization is unlikely to continue successfully.
3 points	Organization leadership and staff have skills, capacity, and experience to maintain current efforts.
5 points	Organization leadership and staff exceed expectations of depth of skills, capacity, and experience and have a plan to continue the organization's successful evolution.
ROBUST CAPACITY	

#5: HEALTH EQUITY INNOVATION

Rate the extent to which the organization has mechanisms in place to understand dynamic health equity needs and underlying systemic drivers, and evolves approaches in response, on the following scale:

LIMITED INNOVATION	
0 points	Organization does not have mechanisms in place to understand dynamic health equity needs and underlying systemic drivers and does not demonstrate the ability to evolve approaches in response to needs . Organization is unlikely to innovate to advance health equity.
3 points	Organization has limited mechanisms in place to understand dynamic health equity needs and underlying systemic drivers and evolve approaches in response . Organization has potential to innovate to advance health equity.
5 points	Organization has robust mechanisms in place to understand dynamic health equity needs and the underlying systemic drivers and evolves approaches . Organization is positioned well to innovate to advance health equity.
ROBUST INNOVATION	

#6: COLLABORATION

Rate the extent to which the organization exhibits productive and mission-driven partnerships, coalition-building, and collaboration on the following scale:

ABSENCE OF COLLABORATION	
0 points	Organization does not exhibit productive and mission-driven partnerships, coalition building, or collaboration. Organization is unlikely to collaborate with community partners to advance their mission.
3 points	Organization somewhat exhibits productive and mission-driven partnerships, coalition building, and/or collaboration. Organization is likely to maintain and expand community partnerships to advance their mission.
5 points	Organization exhibits productive and mission-driven partnerships, coalition building, or collaboration. Organization has a proven track record of maintaining and expanding meaningful community partnerships.
MEANINGFUL COMMUNITY COLLABORATION	

SPECIAL PRIORITY: OPERATING AS A COLLABORATIVE

Select if applicant is applying as a coalition or collaborative:

0 points	Applicant does not operate as or represent a coalition or collaborative.
5 points	Applicant does operate as or represent a coalition or collaborative.

About St. David's Foundation

St. David's Foundation is a community-focused and equity-driven organization supporting health and wellness in five Central Texas counties – Bastrop, Caldwell, Hays, Travis, and Williamson. As one of the largest health foundations in the United States, SDF funds approximately \$80 million in grants annually. Through a unique partnership with St. David's HealthCare, the Foundation reinvests proceeds from the hospital system into the community to advance health equity and improve the health and well-being of our most under-resourced Central Texas neighbors. St. David's Foundation also operates the largest [mobile dental program](#) providing charity care in the country and offers the largest healthcare [scholarship program](#) in Texas.



Community Action, Inc. of Central Texas

— DEVELOPING OPPORTUNITIES —

RESOLUTION 24-02

STATE OF TEXAS
COUNTY OF HAYS

MEETING OF THE BOARD OF DIRECTORS OF COMMUNITY ACTION, INC. OF CENTRAL TEXAS

Pursuant to the Texas Non-Profit Corporation Act, Community Action, Inc. of Central Texas duly held a meeting in the City of San Marcos, Hays County, Texas on the 18th day of July, 2024 with a quorum of the Directors present, the following business was conducted:

Appointment of Signatories for the Agency's Bank Accounts

BE IT RESOLVED, that the Board of Directors do hereby authorize the following board members and agency staff as signatories on all bank accounts maintained by the Agency:

Doug Mudd, Executive Director M. Francesca Ramirez, Community Services Director

Keith Herington, Fiscal Officer Stacey Martinez, Health Services Director

Barbara Shelton, Board of Directors Vice President

This resolution is in full force and effect immediately upon its passage. A majority of those present and voting in accordance with the By-Laws and Articles of Incorporation passed the above resolution.

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Board of Directors of Community Action, Inc. of Central Texas held on the 18th day of July 2024.

Elizabeth Raxter, Board Secretary

On this 18th day of July, before me, the undersigned Notary Public in and for the State of Texas, personally appeared Elizabeth Raxter, who acknowledged herself to be the Secretary of Community Action, Inc. of Central Texas authorized to do so, executed the foregoing instrument for the purposes herein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

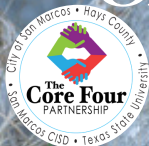
Notary Public in and for the State of Texas

SENIOR SPOTLIGHT



Cherry Vasquez

San Marcos Academy
Youth Task Force Vice President
2024



How has your membership in YTF impact you?

By being a part of the SMYTF, I have been able to create meaningful connections with my peers. Also, I now have a greater appreciation for the people that make up the community of San Marcos. Cristal has also been one of the best role models in my life and she has positively impacted my future substantially just by meeting her.

Favorite YTF Memory

My favorite memory of SMYTF is the time that our group got called to talk at the YAC Summit. We did not know that this was happening, so we were ill prepared. On top of that, Cristal had just left the room so we were stranded!! Our group walked to the stage, and Ruby delivered a simple overview of SMYTF! The experience was nerve wracking, but it's a fun story to bring up because it brought us closer together.

What do you wish you could tell your freshmen self?

I would tell myself to stop worrying so much about grades and school

What Extracurriculars are you involved in?

I have participated in Varsity volleyball and softball. I have also served as the Student Council President, Vice President, and Treasurer. Also, I served as the Junior Class President, NHS Historian, and have been an active member in LEO Club and JSA.

What is the biggest lesson you've learned in HS?

I have learned that the people and community that you surround yourself with matters, they can make or break your success.

EVEREST AWARD

2023-2024

The Texas Youth Action Network proudly
presents this award to to

The Core Four Partnership Youth Coalition

For exemplifying outstanding commitment in community mobilization
efforts.



Texas Youth Action Network

Emily Naiser

Emily Naiser, Project Director



TEXAS A&M
UNIVERSITY.

POD OF THE YEAR AWARD

2023-2024

The Texas Youth Action Network proudly
presents this award to

The Core Four Partnership Youth Coalition

For successful collaborative initiatives during the 2023-2024 funding period.



Texas Youth Action Network

Emily Naiser

Emily Naiser, Project Director



TEXAS A&M
UNIVERSITY.