

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

## BOARD OF EDUCATION

### CSBA Professional Governance Standards

*Adopted by the Santa Maria Joint Union High School District April 11, 2001*

#### THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

#### **To operate effectively, the board must have a unity of purpose and:**

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

#### THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

#### **To be effective, an individual trustee:**

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



**Board of Trustee Action Plans**  
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

## **RESPONSIBILITIES OF THE BOARD**

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

### **Effective boards:**

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.



## BOARD OF EDUCATION

Regular Meeting  
October 10, 2023

Santa Maria Joint Union High School District  
2560 Skyway Drive, Santa Maria, California 93455

5:15 p.m. Closed Session  
6:30 p.m. General Session

YouTube links to VIEW only:

English: <https://www.youtube.com/channel/UCvPYs34Im9h0dAwgfi-gDGg>

Spanish: <https://www.youtube.com/channel/UCvP0f03ekQDsiYfv6OFFbfq>

Mixteco: <https://www.youtube.com/channel/UCviEi9hvcQI96poD0PDiSIA>

*In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room or to access written documents being discussed at the Board meeting, please contact Arcy Pineda at 805-922-4573, Ext. 4202 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide required accommodations, auxiliary aids, or services.*

*Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office at the noted address above, during normal business hours. In addition, such writings and documents may be posted on the District's website: [www.smjuhsd.org](http://www.smjuhsd.org)*

### **PUBLIC COMMENT:**

The public may address the Board of Education on any item of interest that is within the Board's jurisdiction. If you would like to address the Board at the October 10, 2023 meeting, see the options for participation below. Please note: The Board appreciates all public participation in the meeting, but it cannot engage in discussion or specifically respond during the public comment period (Board Bylaw 9323; citing Education Code § 35145.5; Government Code § 54954.3).

- A. **In person:** Persons wishing to speak should complete a blue request form and hand it to the Board secretary. Please note: The time limit to address the Board may not exceed two minutes.
- B. **In writing:** Submit your comment via email to [SMJUHS-Dublic-Comment@smjuhsd.org](mailto:SMJUHS-Dublic-Comment@smjuhsd.org) by 3:00 p.m. on October 9, 2023 Please include your name, contact information, and topic. Written public comment will be submitted to the Board prior to the start of the Board meeting for their review but will not be read publicly at the meeting.

---

**AGENDA**

---

**I. OPEN SESSION**

**A. Call to Order**

---

**II. CLOSED SESSION PUBLIC COMMENTS**

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

---

**III. ADJOURN TO CLOSED SESSION**

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code § 54957. The Board will be asked to review and approve appointment, evaluations, discipline, dismissal and release of employees as reported by the Assistant Superintendent, Human Resources. *Appendix A*
  - B. Conference With Legal Counsel - Existing Litigation** (Government Code section 54956.9(d)(1): OAH Case No. #23CV03871
  - C. Conference with Labor Negotiators** – The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association).
  - D. Student Matters**– Education Code § 35146 and § 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.
  - E. Public Employee Performance Evaluation** – Government Code §54957, subd. (b)(1) Title: Superintendent
- 

**IV. RECONVENE IN OPEN SESSION**

**A. Call to Order/Flag Salute**

---

**V. ANNOUNCE CLOSED SESSION ACTIONS**

---

**VI. REPORTS**

- A. Student Reports** - Perla Delgado-Paniagua/SMHS; Leilanni-GaoShoua Mendoza/DHS; Teya Nastaskin/ERHS; Camila Uribe-Quezada/PVHS
  - B. Superintendent's Report**
  - C. Board Member Reports**
- 

**VII. REPORTS FROM EMPLOYEE ORGANIZATIONS**

---

**VIII. OPEN SESSION PUBLIC COMMENTS**

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

---

**IX. PRESENTATIONS**

- A. Student Showcase: Pioneer Valley High School AVID (Advancement Via Individual Determination) Program**  
Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Brooke Baarstad, District AVID Coordinator & Math/AVID Teacher; Trestina Leornas, Math/AVID Teacher; Jennifer Ogren, English/AVID Teacher
  - B. Hiring Update**  
Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Joni McDonald, Director of Classified Human Resources; Sal Reynoso, Director of Certificated Human Resources
  - C. Student Achievement Update**  
Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Karen Rotondi, Director of Teaching & Learning
- 

**X. ITEMS SCHEDULED FOR ACTION**

**A. GENERAL**

**1. Realignment of Management Salary Schedule**

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources

The district administration met to consider and evaluate the classified management employee’s salary schedule. Due to the addition of supervisory and evaluative duties, the administration is recommending realignment of one (1) position from the Manager level to the Manager II level, effective November 1, 2023.

Current Classification	Current Range	Recommended Classification	Recommended Range
Manager of Family & Community Engagement	8D	Family & Community Engagement Manager II	8D

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the recommendations of the administration to realign the management salary schedule effective November 1, 2023.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

- Ms. Perez \_\_\_\_\_
- Dr. Garvin \_\_\_\_\_
- Mr. Aguilar \_\_\_\_\_
- Mr. Baskett \_\_\_\_\_
- Ms. Hernandez \_\_\_\_\_

**B. INSTRUCTION**

**1. Quarterly Report on Williams Uniform Complaints**

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in October 2023 on the Williams Uniform Complaints for the months of July-September 2023. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

**A PUBLIC HEARING IS REQUIRED.**

- 1. Open Public Hearing
- 2. Take Public Comments
- 3. Close Public Hearing

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the Quarterly Report as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_

**A Roll Call Vote is Required:**

Ms. Perez \_\_\_\_\_  
 Dr. Garvin \_\_\_\_\_  
 Mr. Aguilar \_\_\_\_\_  
 Mr. Baskett \_\_\_\_\_  
 Ms. Hernandez \_\_\_\_\_

**2. Board Policy Revisions – First Reading. INFORMATION ONLY. Appendix D.**

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction

Using CSBA model policies and regulations, as well as the District’s practices, the administration is requesting a first reading on the proposed policies and regulations. Board policies provide general guidance based on law and principles. Administrative Regulations provide specific procedural steps for carrying out a policy. The policy updates will be on the next board agenda for approval. For a full description, please see Appendix D.

Board Policy	Description
<b>BP 5116.2</b>	<p><b>Involuntary Transfer</b></p> <p>The proposed Involuntary Transfer Board Policy is new to the District. Involuntary transfers are applicable when determining the best placement for a student, which sometimes necessitates a change of school or program in the District. This policy meets the compliance with our Federal Program Monitoring review with the California Department of Education.</p>
<b>BP/AR 5020</b>	<p><b>Parent Rights and Responsibilities</b></p> <p>The proposed Parent Rights and Responsibilities Board Policy is new to the District. This policy recognizes that parents/guardians of the district students have certain rights and responsibilities related to their children's education. The school's primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the school's academic expectations. The regulation provides the rights of parents/guardians of district students proper communication, notification, information, participation, student performance, and a safe and supportive learning environment.</p>

<b>BP/AR 6184</b>	<p><b>Continuation Education</b></p> <p>The proposed Continuation Education Board Policy and Administrative Regulation is new to the District. The District's continuation education program is an option for students needing a flexible education environment. The continuation education program is designed to meet the educational needs of each student, provide an opportunity for participating students to complete the required course of instruction necessary to graduate from high school and offer intensive guidance services. The regulation covers the content of program components, involuntary transfers to a continuation high school, voluntary enrollment, intake and orientation process, minimum attendance requirement, leaves of absence, and re-enrollment. This policy and regulation meet compliance with our Federal Program Monitoring review with the California Department of Education.</p>
<b>AR 6146.1</b>	<p><b>High School Graduation Requirements</b></p> <p>The proposed addition applies to 12-th grade students enrolled in alternative education at a continuation high school who have met State graduation requirements but are unable to complete the full number of elective credits because of personal hardship.</p>

**NO ACTION REQUIRED.**

**C. BUSINESS**

**1. Board Policy Revision – First Reading. INFORMATION ONLY. Appendix E.**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

The administration is presenting revisions for Board Policy and Administrative Regulation 1330: Use of School Facilities. The policy updates will be on the next board agenda for approval. For a full description, please see Appendix E.

Board Policy	Description
<b>BP 1330</b>	<p><b>Use of School Facilities</b></p> <p>BP has been updated to reflect the following changes: Policy updated to add that the Governing Board may authorize the use of a school building as a vote center on election day and/or during the 10 days preceding election</p>



	day, as well as during key dates necessary for drop-off, set-up, and pickup of election materials, as determined by the election official.
<b>AR 1330</b>	<b>Use of School Facilities</b>  Regulation updated to reflect NEW LAW (AB 2028, 2022) which authorizes the Governing Board to allow district facilities to be used by local law enforcement, public agencies, nonprofit associations, or organizations for bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for district students.

**NO ACTION REQUIRED.**

**XI. CONSENT ITEMS**

**\*\*\* IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

*All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

**Moved \_\_\_\_\_ Second \_\_\_\_\_**

**A Roll Call Vote is Required:**

Ms. Perez	_____
Dr. Garvin	_____
Mr. Aguilar	_____
Mr. Baskett	_____
Ms. Hernandez	_____

**A. Approval of Minutes – *Appendix F***

Regular Board Meeting – September 12, 2023

**B. Approval of Warrants for the Month of September 2023:**

Payroll	\$ 11,589,876.44
Warrants	\$ 6,870,348.54
<b>Total</b>	<b>\$ 18,460,224.98</b>

**C. Attendance Report**

**REGULAR MEETING**  
**October 10, 2023**

Ms. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the first month of the 2023-24 monthly attendance report presented on the last page of this agenda.

D. Approval of Contracts

Company/Vendor	Description of Services	Amount/ Funding	Resource Person
Kern County Superintendent of Schools, Humanities and Multilingual Education	Multilingual Education Consultant will provide two full days of Professional Development to gather data and identify gaps in student learning and identify teacher needs to close learning and instructional gap from October 1, 2023 to June 30, 2024.	\$3,803.05/ Title III	Krista Herrera
Maxim Healthcare Staffing Services Inc.	Master Services Agreement for paraeducators to provide support as needed during staff vacancies for the 2023-2024 school year.	NTE \$400,000/ Educator Effectiveness Block Grant #6	Kevin Platt
Maxim Healthcare Staffing Services Inc.	Six Behavior Technicians to facilitate educational and behavioral services for students with special needs using Applied Behavior Analysis (ABA) strategies from October 2, 2023 to June 5, 2024.	\$317,350/ Educator Effectiveness	Krista Herrera
United We Lead Foundation	UWLF will provide Fall 2023 - Spring 2024 ELA Saturday Intervention Academy for Migrant Students with targeted supplemental instruction in a virtual setting from October 14, 2023 to December 9, 2023.	\$38,580/ LCAP 7.7	Krista Herrera
Collaborative Learning Solutions	Four hours of Implementing, Evaluation and Sustaining of CCEIS Plan and four hours of Coaching/Collaboration Support for the purpose of providing consultation, coaching, and/or professional learning to LEA from October 1, 2023 to December 31, 2023.	\$6,250/ CCEIS 3	Krista Herrera

E. Facility Report – **Appendix B**

F. Obsolete Equipment – **Appendix C**

Education Code §17545 and 17546 allows the district to dispose of personal property belonging to the district that is unsatisfactory, no longer necessary (ob-

solete), or unsuitable for school use. The district administration is requesting authorization to dispose of obsolete items listed in Appendix C in compliance with government regulations. If an auction is warranted, the district will conduct an auction via the internet by and through its representative RT Auctions. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District's website at [www.smjuhsd.org](http://www.smjuhsd.org)

**G. Student Matters - Education Code Sections §35146 & §48918**

Administrative Recommendation to suspend the order of expulsion: Student #'s 606868, 364148, 606747, 363355

Administrative Recommendation to order expulsion: Student #'s 369967, 369057, 369658, 368889, 608114

**H. Discard or Sell Obsolete Textbooks**

The following textbooks were submitted for discard by various sites. The administration is requesting that the Board of Trustees approve the discard of the textbooks as listed below.

Textbook Title	ISBN #	# of Copies
Biology, Dynamics of Life Workbook-Agriculture	0-07-870181-3	53
Writers Inc: A student Handbook for Writing and Learning	0-669-38813-0/0669-38812-2	43
Writers Inc: A student Handbook for Writing and Learning (5 <sup>th</sup> Edition)	0-669-47186-0	22
Write for College: A Student Handbook	0-669-44402-2	4
A Pocket Style Manual Third Edition	0-312-20488-4/0-312-41270-3	150
The Compact Reader: Short Essays by Method and Theme 7 <sup>th</sup> Edition	0-312-39225-7	13
The Compact Reader: Short Essays by Method and Theme 9 <sup>th</sup> Edition	0-312-60960-4	32

**I. Approval of Board Policies**

The board policies listed below are presented for approval. The policies were listed for first reading on the September 12, 2023 board agenda.

Board Policy	Description
BP/AR 5144.1	Suspension & Expulsion/Due Process  BP/AR has been updated to reflect the following changes: Updated language that includes the list for mandatory recommendations and mandatory

	expulsion. The Administrative Regulation expands the definition of bullying to include bullying, cyber sexual acts, and social internet posts. New language and an additional Due Process for homeless students.
BP 5145.12	Search & Seizure  BP reflects updated language, including new search procedures based on individualized suspicion, use of metal detectors, and contraband detection dogs.
AR 5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)  AR has been updated to reflect the following changes: Updated language and the importance of the IEP team considering positive behavior interventions and supports to address behavior.

- J. Santa Maria High School Reconstruction Project #17-267: Approval of Amendment No. 9 to the Facilities Lease, Including Change Order No. 9 Increasing the Guaranteed Maximum Price (GMP) Amount.

The SMHS Reconstruction #17-267 Project Increment 1, Phase 0 GMP provided by Vernon Edwards Constructors was approved under Amendment No. 1 as \$2,739,104. Amendment No. 2, including Phase 0 Change Order (CO) No. 1, increased the GMP to \$2,778,010.70. Amendment No. 3, including Phase 0 CO's No. 2 and 3, increased the GMP to \$2,817,793.68. Amendment No. 4, including Increment 1, Phase 1 New 50 Classroom and Administration Building, increased the GMP to \$62,291,639.68. Amendment No. 5 including Increment 1, Phase 1 CO No. 4 increased the GMP to \$62,966,786.19. Amendment No. 6 Increment 1, Phase 1 including CO No. 5 and No. 6 increased the GMP to \$66,203,742.40. Amendment No. 7 Increment 1, Phase 1 including CO No. 7 increased the GMP to \$66,594,981.29. Amendment No. 8 Increment 1, Phase 1 including adjustment of CO No. 7 and the addition of CO No. 8 increased the GMP to \$66,971,569.36.

CO No. 9 provides for modifications to Increment 1, Phase 1 New 50 Classroom and Administration Building plans. CO No. 9 modifications and added work includes bollard and asphalt, spandrel glass, culinary and sewing room electrical, white board bumpers, booster pump power, exit route signage, data drops, snow fencing, toilet, and a new drain line. The cost of the added work is \$265,550.68 which increases the total GMP to \$67,237,120.04.

- K. Notice of Completion

The following projects are substantially complete. To file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) PIONEER VALLEY HIGH SCHOOL 3 MODULAR CLASSROOMS AND 1 RESTROOM BUILDING INSTALLATION, #20-342 with Silver Creek Industries LLC, Contractor. Substantial Completion on August 10, 2023.
- 2) MARK RICHARDSON CAREER TECHNICAL EDUCATION CENTER & AGRICULTURAL FARM BUILDING A OFFICE REMODEL, #21-395 with Pre Con Industries, Inc., Contractor. Substantial Completion on September 25, 2023.

- L. Authorization to Utilize Sourcewell for the Purchase of Equipment, Products, or Services for the length of the Contract through November 16, 2024

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, "school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information, technology, goods, and services." Section 10299 further authorizes state and local agencies to "contract with suppliers awarded the contracts without further competitive bidding." The district administration recommends that district-wide purchases of equipment, products, or services be made utilizing the provisions of the PCC through Sid Tool Co, Inc., dba MSC Industrial Supply Sourcewell Solicitation Number: 101320-MSI through November 16, 2024.

- M. Authorization to Utilize Region 4 ESC/OMNIA Partners - BSN Sports, LLC for the Length of the Contract through September 30, 2024.

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, "school districts may, without competitive bidding, utilize contracts, master agreements and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services." Section 10299 further authorizes state and local agencies to "contract with suppliers awarded the contracts without further competitive bidding." The district administration recommends that the purchase of Athletic, Physical Education Supplies, and Team Uniforms be made utilizing the provisions of the PCC that allows purchasing from Region 4 ESC/OMNIA Partners - BSN Sports, LLC - Contract # R201101 through September 30, 2024 with the option to renew for one (1) additional one-year period through September 30, 2025.

- N. Authorization to Piggyback on Hemet Union School District for New School Buses for the Length of the Contract through June 30, 2024

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggy-backing”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

Hemet Union School District has awarded their new school buses bid BusWest-Piggyback Bid #061719, through June 30, 2024. The district recommends that the board find and determines that it is in the best interest of the district to authorize purchasing of furniture and accessories under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

- O. Authorization to Utilize Educational and Institutional Cooperative Services, Inc. for District-wide Purchases of Comprehensive Gas Solutions and Related Products and Services for the length of the Contract through September 30, 2024

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules... established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of Comprehensive Gas Solutions and Related Products and Services be made utilizing the provisions of the Public Contract Code that allow purchasing from Educational and Institutional Cooperative Services, Inc. Amendment #9 from Master Agreement #CNR01362, utilizing Airgas, Inc., as the servicing vendor, through September 30, 2024.

- P. Memorandum of Understanding between Santa Barbara County Education Office Teacher Induction Program and SMJUHS D for 2023-2024

The purpose of the MOU is to continue a formal working relationship between SBCEO and SMJUHS D to provide quality professional development and support to first and second-year teacher candidates in pursuit of a Professional Clear Credential from the California Commission on Teacher Credentialing (CTC), and to provide professional development and support for their mentors.

- Q. Out of State Travel

Person/Reason	Location/Date	Description	Funding Source
Shannon Powell (SMHS) + 4 Students	Indianapolis, IN	The primary purpose of this event is to celebrate students and their	CTEIG/ Perkins

**REGULAR MEETING**  
**October 10, 2023**

Amanda Rodriguez (SMHS) + 1 Student Attend National FFA Conference	October 31, 2023- November 4 , 2023  Indianapolis, IN October 30, 2023- November 4 , 2023	accomplishments at the National level. Students were members of California State FFA Championship Teams, one of which will be competing for a National Championship Title.	
Miguel Guerra (RHS), Guillermo Guerra (RHS), Amy Guerra (RHS) & Alexandria Trigueros (RHS)  Attend National FFA Conference	Indianapolis, IN  October 31, 2023- November 4 , 2023	Teacher Guillermo Guerra will be receiving The Honorary American Degree Award. The other teachers will participate as official judges for the National Competitions.	CTEIG

R. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO24-00697	Buswest	\$ 517,615.28	2024 Thomas Saf-T-Liner HDX Model CHSY two buses / General Fund Transportation
PO24-00365	Airgas West, Inc.	\$2,048.10	Vise / Fund 26 H2016 Bond & General Fund CTEIG
PO24-00366		\$3,406.36	Lift Fab-Mate Hoist / Fund 26 H2016 Bond & General Fund CTEIG
PO24-00367		\$12,216.13	Welder MIG 210MP / Fund 26 H2016 Bond & General Fund LCAP 3.3
PO24-00548		\$8,843.86	Filtair Package SWX-D / Fund 26 H2016 Bond & General Fund LCAP 3.3
PO24-00554		\$3,528.82	Bender Tube & Pipe manual Rotary Draw 1-3/4" / Fund 26 H2016 Bond & General Fund CTEIG
PO24-00549		\$53,722.40	B12SH-70250-HD Shear Hydraulic 220V / Fund 26 H2016 Bond & General Fund LCAP 3.3
PO24-00555		\$29,987.81	Brake box & Pan Hydraulic / Fund 26 H2016 Bond & General Fund LCAP 3.3
		\$113,753.48	
PO24-00404 PO24-00405 PO24-00407	Linde Gas & Equipment Inc	\$8,744.76	Miller Synrowave 300 / Fund 26 H2016 Bond & General Fund LCAP 3.3

**REGULAR MEETING**  
**October 10, 2023**

PO24-00408		\$3,522.00	Profax TIG Machine / Fund 26
PO24-00409			H2016 Bond
PO24-00410		\$158.62	Profax TIG Kit / Fund 26 H2016
PO24-00411			Bond
PO24-00412		\$637.13	Dewalt 4.5" grinder / Fund 26
PO24-00520			H2016 Bond & General Fund
PO24-00603			CTEIG
PO24-00604		\$1,067.24	Dewald bench grinder / Fund 26
PO24-00605			H2016 Bond
		\$9,941.47	Miller TIG welder / Fund 26
			H2016 Bond
		\$22,191.95	Millermatic 252 MIG welder /
			Fund 26 H2016 Bond & General
			Fund LCAP 3.3
		\$11,644.95	Miller push pull welding gun /
			Fund 26 H2016 Bond & General
			Fund LCAP 3.3
		\$450.66	Prostar welding pliers / General
			Fund LCAP 3.3
		\$4,866.35	ELI 1800 ellis band saw / Fund 26
			H2016 Bond & General Fund
			CTEIG Miller augmented/arc sys-
			tem / ELI
		\$28,253.46	1800 ellis band saw / Fund 26
			H2016 Bond & General Fund
			LCAP 3.3
		\$16,908.23	Miller welding tables / Fund 26
			H2016 Bond & General Fund
		\$108,386.82	LCAP 3.3
PO24-00481	Matheson Tri-Gas	\$66,104.78	Custom 5x5 welding booths /
PO24-00483	Inc		Fund 26 H2016 Bond & General
PO24-00582			Fund LCAP 3.3
PO24-00583		\$28,965.56	Miller XMT 350 CC CV power
PO24-00579			supply / Fund 26 H2016 Bond &
			General Fund LCAP 3.3
		\$2,168.38	ELM 6000 belt sander / Fund 26
			H2016 Bond
		\$4,598.94	ELM 9400 drill Press / Fund 26
			H2016 Bond & General Fund
			CTEIG
		\$4,996.96	ELM 1800 band saw / Fund 26
		\$106,834.62	H2016 Bond & General Fund
			CTEIG
PO24-00477	Central City Tool	\$12,375.75	Balleigh 22" drill press / Fund 26
PO24-00478	Supply		H2016 Bond & General Fund
PO24-00479			LCAP 3.3
PO24-00482		\$11,417.66	



<b>REGULAR MEETING</b> <b>October 10, 2023</b>
---

PO24-00497 PO24-00498 PO24-00650 PO24-00651 PO24-00652		\$1,631.24  \$4,565.33  \$7,938.74  \$7,938.74  \$19,635.00  \$30,450.00  <u>\$10,872.83</u> \$106,825.29	Powermatic 24x48 router / Fund 26 H2016 Bond & General Fund LCAP 3.3 Jet 16/32" drum sander / Fund 26 H2016 Bond & General Fund CTEIG Powermatic 31A belt disc sander / Fund 26 H2016 Bond & General Fund CTEIG Powermatic 20" bandsaw / Fund 26 H2016 Bond & General Fund LCAP 3.3 Powermatic 12" HD jointer / Fund 26 H2016 Bond & General Fund LCAP 3.3 Ritter R701 edge sander 4x4 / Fund 26 H2016 Bond & General Fund LCAP 3.3 Max oscillating spindle sander / Fund 26 H2016 Bond & General Fund LCAP 3.3 Laguna LT16HD bandsaw / Fund 26 H2016 Bond & General Fund LCAP 3.3
PO24-00700 PO24-00701 PO24-00702 PO24-00703	72 Hour LLC National Auto Fleet Group	\$104,218.48  \$202,495.84  \$61,611.04  <u>\$178,193.52</u> \$546,518.88	2024 Ford super duty (2) / General Fund Operations 2024 Ford super duty F-250 SRW XL 2WD (4) / General Fund 50% Operations & 50% RRMA 2024 Ford S Expedition XL / General Fund RRMA 2024 Ford Edge SEL AWD (4) / General Fund Operations
PO24-00713	Santa Maria Ford	\$68,095.56	2024 Ford Transit 350 12 Passenger convert to 10 passenger X2CO T350 MR Pass XL RWD / General Fund Transportation

S. Acceptance of Gifts

<b>Pioneer Valley High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
PVHS Boosters	Center Stage	\$2,488.00
PVHS Boosters	Band	\$1,998.00
PVHS Boosters	Baseball	\$2,206.10
PVHS Boosters	Boy's Golf	\$1,206.00
PVHS Boosters	Boy's Wrestling	\$2,100.00

<b>REGULAR MEETING</b> <b>October 10, 2023</b>
---

PVHS Boosters	Cheer	\$878.00
PVHS Boosters	Girl's Basketball	\$1,278.00
PVHS Boosters	Girl's Golf	\$288.00
PVHS Boosters	Girl's Soccer	\$1,836.34
PVHS Boosters	SHARe Club	\$342.00
PVHS Boosters	Boy's Waterpolo	\$1,296.00
PVHS Boosters	Boy's Football	\$851.22
Snap Mobile, Inc.	Girl's Volleyball	\$3,987.90
<b>Total Pioneer Valley High School</b>		<b><u>\$20,755.56</u></b>

<b>Righetti High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
United Black Students Union of CA	BSU	\$150.00
Krafty Koncessions	ASB Football Experience	\$300.00
Charlies King Falafel	Righetti High School SDMC	Five \$20 Gift Cards to Charlies (\$100 total)
Klondike Pizza	Righetti High School SDMC	Three Certificates for 1 XL Pizza from Klondikes (Total value - \$105)
Champion Real Estate	Righetti High School SDMC	Four \$25 Regal gift cards (\$100 total)
Santa Maria Valley YMCA	Righetti High School SDMC	Two 6-month student YMCA memberships (Valued at \$226 each/ \$452 total)
Splash N Dash	Righetti High School SDMC	Gift basket valued at \$250. Four gift bags valued at \$17.50 each. (Total -\$320)
Mason Frakes Real Estate Group	Righetti High School SDMC	Four \$25 Regal gift cards (\$100 total)
<b>Total Righetti High School</b>		<b><u>\$1,627.00</u></b>

<b>Santa Maria High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Media All Stars, Inc	Athletics General	\$1,367.00
Bejo Seeds Inc	Athletics General	\$500.00
Santa Maria FFA Boosters	FFA General	\$10,000.00
<b>Total Santa Maria High School</b>		<b><u>\$11,867.00</u></b>

**XII. FUTURE BOARD MEETINGS FOR 2023**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on November 14, 2023. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For **view only** live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2023:

December 12, 2023

---

**XIII. ADJOURN**

---

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
MONTHLY REPORT OF ATTENDANCE  
FIRST MONTH OF 2023-24

August 07, 2023 through September 01, 2023

	First Month 2022-23			First Month 2023-24			ADA Change from Prior Year
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	
<b>ERNEST RIGHETTI HIGH</b>							
Regular	2279	2,157.88	94.6%	2,247	2,131.41	94.9%	
Special Education	122	106.88	87.3%	122	107.00	88.9%	
Independent Study	68	51.53	96.2%	28	24.35	97.6%	
Independent Study Spec Ed	5	3.18	94.7%	9	3.88	90.4%	
Independent Study Virtual Academy	0	0.06	33.3%	0	0.00	0.0%	
Independent Study Virtual Academy - Spec Ed	0	0.00	0.0%	0	0.00	0.0%	
CTE Program	5	4.18	83.5%	5	4.00	71.6%	
Home and Hospital Reg Ed	0	0.35	66.7%	3	2.29	95.1%	
Home and Hospital Spec Ed	0	-	0.0%	1	1.00	100.0%	
<b>TOTAL RIGHETTI</b>	<b>2,479</b>	<b>2,324.06</b>	<b>94.3%</b>	<b>2,415</b>	<b>2,273.94</b>	<b>94.6%</b>	<b>(50.12)</b>
<b>SANTA MARIA HIGH</b>							
Regular	2,856	2,713.41	95.1%	2,751	2,622.41	96.0%	
Special Education	260	235.41	91.4%	261	234.88	90.9%	
Independent Study	12	4.47	100.0%	5	4.88	84.7%	
Independent Study Spec Ed	1	1.00	100.0%	3	2.53	84.3%	
Independent Study Virtual Academy	0.00	0.00	0.0%	0	0.00	0.0%	
Independent Study Virtual Academy - Spec Ed	0.00	0.00	0.0%	0	0.00	0.0%	
CTE Program	10	7.18	81.7%	6	4.06	67.6%	
Home and Hospital Reg Ed	0	0.00	0.0%	12	8.41	65.3%	
Home and Hospital Spec Ed	4	1.29	44.9%	2	2.29	88.6%	
<b>TOTAL SANTA MARIA</b>	<b>3,143</b>	<b>2,962.76</b>	<b>94.8%</b>	<b>3,040</b>	<b>2,879.47</b>	<b>95.6%</b>	<b>(83.29)</b>
<b>PIONEER VALLEY HIGH</b>							
Regular	2,919	2,794.88	95.9%	2,863	2,764.88	96.2%	
Special Education	218	201.24	92.9%	202	185.88	91.0%	
Independent Study	52	46.53	100.0%	22	17.06	99.3%	
Independent Study Spec Ed	0	0.00	0.0%	1	0.71	70.6%	
Independent Study Virtual Academy	0	0.00	0.0%	0	0.00	0.0%	
Independent Study Virtual Academy - Spec Ed	0	0.00	0.0%	0	0.00	0.0%	
Home and Hospital Reg Ed	6	5.47	100.0%	5	4.18	100.0%	
Home and Hospital Spec Ed	3	2.18	100.0%	3	2.65	88.2%	
<b>TOTAL PIONEER VALLEY</b>	<b>3,198</b>	<b>3,050.30</b>	<b>95.7%</b>	<b>3,096</b>	<b>2,975.35</b>	<b>95.9%</b>	<b>(74.95)</b>
<b>DAY TREATMENT @ LINCOLN STREET</b>	<b>7</b>	<b>5.35</b>	<b>79.1%</b>	<b>9</b>	<b>6.12</b>	<b>62.7%</b>	<b>0.77</b>
<b>DISTRICT SPECIAL ED TRANSITION</b>	<b>21</b>	<b>19.82</b>	<b>99.7%</b>	<b>14</b>	<b>13.65</b>	<b>100.0%</b>	<b>(6.17)</b>
<b>DISTRICT SPECIAL ED PROGRAM F SDC - Trans/Voc M/M</b>	<b>16</b>	<b>15.47</b>	<b>98.1%</b>	<b>20</b>	<b>19.53</b>	<b>100.0%</b>	
<b>ALTERNATIVE EDUCATION</b>							
Delta Continuation	286	238.48	84.2%	291	238.80	81.9%	
Delta 12+	0	0.00	0.0%	0	0.00	0.0%	
Delta Independent Study	32	7.91	26.7%	39	4.14	12.0%	
Delta Independent Study 12+	11	0.00	0.0%	2	0.15	7.4%	
Delta Independent Study Spec Ed	0	0.00	0.0%	0	0.00	0.0%	
Delta Home and Hospital Reg Ed	0	0.00	0.0%	0	0.00	0.0%	
Reach Program--SMHS	0	0.00	0.0%	18	12.47	73.6%	
Reach Program - ERHS	6	4.88	81.4%	4	2.24	79.2%	
Reach Program--PVHS	4	2.76	79.7%	6	4.18	68.3%	
Home School @ Library Program	0	0.00	0.0%	0	0.00	0.0%	
Delta HS I.S. Program P	11	2.18	19.8%	0	0.00	0.0%	
<b>TOTAL ALTERNATIVE EDUCATION</b>	<b>350</b>	<b>256.21</b>	<b>73.2%</b>	<b>360</b>	<b>261.98</b>	<b>72.8%</b>	<b>5.77</b>
<b>TOTAL HIGH SCHOOL DISTRICT</b>	<b>9,214</b>	<b>8,633.97</b>	<b>93.7%</b>	<b>8,954</b>	<b>8,430.03</b>	<b>94.1%</b>	<b>(203.94)</b>

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	20 Day Rebid	Bus Driver	DO	9/11/23	18/C	7.5 to 7.75
	Employ	School Support Secretary	PVHS	9/25/23	16/A	8
	20 Day Rebid	Bus Driver	DO	9/11/23	18/B	7.75 to 7
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.5 to 7.25
	Employ	Food Service Worker I	PVHS	9/11/23	9/A	3
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.75 to 7
	Employ	Community Liaison	DO	10/4/23	20/A	8
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	8 to 7.5
	20 Day Rebid	Transportation Attendant	DO	9/11/23	12/E	6.5 to 7.5
	Change in Assignment	Plant Manager	SMHS to PVHS and CTE	9/25/23	8/B	8
	20 Day Rebid	Transportation Attendant	DO	9/11/23	12/B	6.5 to 7.5
	Change in Assignment	Alternative Education Data Specialist	DHS	9/25/23	22/E	8
	Resign	Campus Security Assistant II	PVHS	9/20/23	17/A	6
	20 Day Rebid	Transportation Attendant	DO	9/11/23	12/B	7.25 to 7.5
	Employ	Campus Security Assistant II	SMHS	9/25/23	17/A	6
	20 Day Rebid	Bus Driver	DO	9/11/23	12/E	8 to 7.75
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.75 to 8
	20 Day Rebid	Bus Driver	DO	9/11/23	18/D	6.25 to 7
	Change in Assignment	Instructional Assistant-Spec Ed I	RHS to PVHS	10/16/23	13/B	5.5
	Resign	Instructional Assistant-Spec Ed II	PVHS	10/27/23	15/B	6
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.75 to 7.25
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.75 to 7
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.25 to 7.5
	20 Day Rebid	Bus Driver	DO	9/11/23	18/D	7.75 to 6.75
	Employ	Electrician	PVHS	9/18/23	31/A	8
	Change in Assignment	Grounds Maintenance II	RHS to SMHS	10/3/23	21/E	8
	Employ	Instructional Assistant-Spec Ed I	SMHS	9/12/23	13/A	5.5
	Change in Assignment	Plant Manager	PVHS and CTE to RHS and Delta	9/25/23	8/C	8
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.25 to 7.75
	Employ	Instructional Assistant-Spec Ed II	RHS	9/7/23	15/A	6
	Resign	Instructional Assistant-Bilingual	PVHS	9/25/23	13/A	6.5
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.75 to 7
	20 Day Rebid	Bus Driver	DO	9/11/23	18/A	5 to 6.25
	Change in Assignment	Campus Security Assistant II	PVHS	9/8/23	17/B	6 to 7.5
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	6.25 to 5
	Employ	Bus Driver	DO	9/26/23	18/A	5
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.25 to 7
	20 Day Rebid	Bus Driver	DO	9/11/23	18/D	6.5 to 7
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7.25 to 7
	20 Day Rebid	Transportation Attendant	DO	9/11/23	12/B	7.25 to 7.5
	Change in Assignment	Campus Security Assistant II	RHS	9/7/23	17/C	5 to 8

CLASSIFIED PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	Pay Rate	Hours	
	Dismiss	Custodian	SMHS	9/27/23	15/A	8	
	Change in Assignment	Plant Manager	RHS and Delta to SMHS	9/25/23	8/C	8	
	Retire	Administrative Assistant III - DHS	DHS	9/22/23	26/E	8	
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	7 to 7.5	
	20 Day Rebid	Bus Driver	DO	9/11/23	18/E	8 to 7.75	
	20 Day Rebid	Bus Driver	DO	9/11/23	18/C	6.5 to 7	
	Out of Class	Maintenance Worker I	SMHS	10/9/23	21/C	8	
	Resign	Computer Network Technician	DO	10/12/23	28/B	8	
CERTIFICATED PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	Salary	FTE	
	Salary update	Science	SMHS	2023-24	6/V	1.0	
	Stipend	Speech/Debate	MMEP	2023-24	1,1 6%		
	Prep Period Teaching Assign	Extended Learning Opportunity	RHS	9/5/23-12/15/23	17/V	0.2	
	Column Advance	Science	PVHS	2023-24	11/V	1.0	
	Column Advance	English	RHS	2023-24	4/IV	1.0	
	Column Advance	Extended Learning Opportunity	PVHS	2023-24	2/II	1.0	
	Stipend	Speech/Debate	MMEP	2023-24	1,1 6%		
	Stipend	WASC FOL Leader	RHS	9/1/23-3/1/2024	1,1 6.5%		
	Prep Period Teaching Assign	Extended Learning Opportunity	RHS	9/5/23-12/15/23	29/V	0.2	
	Stipend	Class Advisor Grade 9	RHS	9/1/23-6/30/24	1/I 2%		
	Stipend	FCCLA	PVHS	2023-24	1,1 7%		
	Stipend	FCCLA	PVHS	2023-24	1,1 7%		
	Salary update	Visual Performing Arts	SMHS	2023-24	1/V	1.0	
	Stipend	Agriculture	CTE	2023-24	1,1 7.5%		
	Prep Period Teaching Assign	Social Science	SMHS	8/7/23-12/15/23	11/V	0.2	
	Stipend	WASC FOL Leader	RHS	9/1/23-3/1/2024	1,1 8%		
	Prep Period Teaching Assign	In School Intervention	SMHS	8/7/23-12/15/23	28/V	0.2	
	Column Advance	Social Science	PVHS	2023-24	7/V	1.0	
	Stipend	Skills USA	CTE	2023-24	1,1 7%		
	Prep Period Teaching Assign	Extended Learning Opportunity	RHS	9/5/23-12/15/23	8/III	0.2	
	Stipend	Skills USA	CTE	2023-24	1,1 7%		
	Stipend	WASC FOL Leader	RHS	9/1/23-3/1/2024	1,1 6.5%		
	Resign	Counselor	PVHS	9/22/23	2/IV+5	1.0	
	Stipend	Department Chair/Social Science	PVHS	2023-24	1,1 10%		
	Stipend	FCCLA	PVHS	2023-24	1,1 7%		
	Stipend	Curriculum Council	DHS	2023-24	1,1 2%		
	Prep Period Teaching Assign	Extended Learning Opportunity	RHS	9/5/23-12/15/23	13/IV	0.2	
	Reassigned	Speech/Language Pathologist	SMHS>PVHS	2023-24	10/V	1.0	
	Stipend	Skills USA	CTE	2023-24	1,1 7%		
	Prep Period Teaching Assign	Int'l Language	RHS	8/7/23-12/15/23	21/V	0.2	
COACHING PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	District	ASB Funding	Type
	Void Stipend	Head Varsity Girls Golf	ERHS	2023-2024	\$3,482		CERT.

COACHING PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	District	ASB Funding	Type
	Stipend	Head Varsity Girls Golf	ERHS	2023-2024	\$3,142		CERT.
	Stipend	Assistant Varsity Girls Golf	ERHS	2023-2024	\$700		WALK-ON
	Stipend	Dance Advisor	ERHS	2023-2024	\$3,019		CERT.
	Stipend	Cheer Coach	ERHS	2023-2024	\$842		CERT.
	Stipend	Cheer Coach	ERHS	2023-2024	\$3,000		WALK-ON
	Void Stipend	Assistant Varsity Football	ERHS	2023-2024	\$1,955		WALK-ON
	Void Stipend	Assistant Frosh Football	ERHS	2023-2024		\$2,495	WALK-ON
	Stipend	Assistant Varsity Football	ERHS	2023-2024	\$1,955		WALK-ON
	Stipend	Assistant Frosh Football	ERHS	2023-2024		\$540	WALK-ON

## Appendix B

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

September 2023

## 1. Santa Maria High School Construction Projects

### SMHS Reconstruction – Rachlin Partners

- Increment 1, Phase 1 - 50 Classroom and Administration Building: Activities and installations this period includes troubleshooting of communication equipment, adjustments to mail room cabinetry, installation of delayed lighted handrails, facsimile line tie in, and assorted punch list items. A proposed bus drop-off on Morrison Street continues under City review. User requested adjustments to furniture and facilities have been reviewed and are under evaluation for modification by the furniture vendor and architect. Softball field work occurring this period includes grading, compaction, underground utilities, preparation for concrete, base flat work, and dugout footings. Project completion remains anticipated to occur in December 2023. [\(Photos\)](#)
- Increment 2, Phase (To Be Determined) - Administration Building Conversion to Classrooms: The architect team, District, and site representatives met August 30, 2023, to review layouts, technical requirements, and cost estimates. Direction given included potential expansion of two classroom locations allowing for computer related lab spaces. Upon completion of final revisions, the package will be given to the contractor, Vernon Edwards Constructors, to review and provide a formal Guaranteed Maximum Price (GMP) for the work.

### SMHS Irrigation Well – Facilities and Logistics

- Geologic consultant services proposal review is complete. The contract is being finalized. Project development is now expected to commence in October 2023.

### SMHS CTE Modernization – Rachlin Partners

- Activities and installations this period include mechanical/electrical/plumbing rough-in and finishes, concrete removal, roofing, interior framing, drywall, interior and exterior painting, insulation, rollup doors, lighting, and ceilings. Soil containing hydraulic fluid at original in-ground lift locations was removed; the material is stored in sealed containers on site pending final approval of a removal action plan by the Santa Barbara County Health Department and the Air Pollution Control District (APCD). Notification to homes and schools within one thousand feet of the site will be sent by the APCD informing them of the pending removal from the site. It is estimated that the project completion within the auto shop portion of the project will reach into November or December depending on the noted agency reviews. Work in accessible areas continues. Evaluations are ongoing to determine if portions of the facility may be occupied in stages depending on construction completion and backordered equipment availability. [\(Photos\)](#)



### **SMHS CTE Shade Canopy – Rachlin Partners**

- A proposal for Architectural and Engineering services for the installation of a canopy at the eastern equipment area of the building was approved and processed. A project schedule has been developed and design is commencing. It is anticipated that the construction will occur during the summer of 2024.

## **2. Ernest Righetti High School Construction Projects**

### **ERHS Maintenance and Operations Building – Rachlin Partners**

- Final payment and retention release is complete. This project is closed.

### **ERHS Phase 2 Improvements – Rachlin Partners**

- Contract documents for the installation of projectors and screens in eleven classrooms have been completed. Work commenced September 11, 2023, and is expected to be complete on or before October 23, 2023. Work is being done in the evenings on a noninterference basis with school activities.

### **ERHS Quad Area Shade Canopy – Rachlin Partners**

- Final payments and retention have been released. DSA closeout activities continue.

### **ERHS Hillside Erosion Control – Flowers and Associates**

- This item will be closed and a project specific to installation of a stormwater collection system from the southeast parking lot to the newly installed system at the northeast parking lot will be opened.

### **ERHS New Softball Field – PBK Architects**

- Updated schematic layouts have been completed by the architect. Draft responses to legal counsel comments continue under review by administration.

### **ERHS Boys and Girls Locker Room Modification – PBK Architects**

- Updated schematic layouts have been completed by the architect. Draft responses to legal counsel comments continue under review by administration.

### **ERHS CTE Modernization – Rachlin Partners**

- New and continuing activities and installations occurring this period include mechanical and electrical, concrete, insulation, roofing, painting, floor sealing, sheet metal, fencing, dust collection equipment, welding gas piping, and wall skim coat. A partial punch list was completed in the wood shop to allow for the installation of District provided equipment which will be connected to power by the contractor. The original construction contract completion date of September 4, 2023, has been tentatively revised to October 6, 2023. Additional time will be required to outfit the shops with equipment ordered by the District that has been received and requires assembly. [\(Photos\)](#)

**ERHS Southeast Parking Stormwater System Installation – Flowers and Associates**

A design services proposal received from the paving consultant, Flowers and Associates, is in process. The scope of work will include installation of piping and inlets at the southeast parking area which will be tied into the northeast parking lot stormwater collection system completed during summer 2023. Scope will also include regrading, paving, and restriping at the northeast parking lot to finalize temporary repairs. Work is planned to occur during the summer of 2024.

**ERHS CTE Shade Canopy – Rachlin Partners**

- A proposal for Architectural and Engineering services to be provided by Rachlin Partners (Huckabee) for the installation of a canopy at the western end of building 400 has been approved and processed. A project schedule has been developed. It is anticipated that the construction will occur during the summer of 2024.

**3. Pioneer Valley High School Construction Projects**

**PVHS 3 New Modular Classrooms and One Restroom – Rachlin Partners**

- Final documentation and payment activities are continuing. District forces installed IP clock-speakers and software for bell/clock/public address communications. [\(Photos\)](#)

**PVHS 10 Portable Classrooms Installation – Rachlin Partners**

- Final engineer punch list walks occurred during September. Final closeout documentation and payment activities are ongoing.

**4. Mark Richardson Career Technical Education Center & Agriculture Farm**

**MRCTECAF New Maintenance and Operation Building – 19 six Architects**

- A Change Order for additional architect and electrical consultant services to complete code changes and prepare the package for the DSA review has been processed. The architect is developing a new estimated project schedule.

**MRCTECAF Well Installation – Facilities and Logistics**

- The well drilling and casing installation is complete. Final contract documentation and payment activities are underway.
- The consultant is evaluating water flow information to determine the appropriate pump size. Once pump data is available, a proposal for architectural and engineering services will be submitted to the District.

**MRCTECAF Front Office Space Design– 19 six Architects**

- The contractor completed punch list work September 21, 2023. A second on-site review meeting was held September 22, 2023, where items were identified requiring additional work including paint touch up, door closer adjustments, and door divot patch fill. Administration occupancy will begin immediately with remaining punch work to be done at the discretion and convenience of the site. Final document closeout and payment processing activities have commenced.

## **5. District Wide and Support Services Center**

### **District Wide Project Closeout – Facilities and Logistics**

- Closeout of legacy projects continues:
  - SMHS #03-103743 Wilson Gymnasium Renovation: Destructive tests required to review roof anchors are pending a visit coordination to include the consultant, architect, and DSA inspector.

### **SSC Second Story Office and Tire Room Reconfiguration – Ravatt-Albrecht Architects**

- Final contract closeout documentation and payment application activities are ongoing.

### **Arc Flash Safety Assessment – Maintenance and Operations**

- Evaluation of electrical arc flash potential and utility supply for the MRCTEAF, Delta High School, and Support Services Center is scheduled to be complete January 2024. Labeling and training of site personnel will occur after delivery of the final reports.
- ERHS site assessment remains scheduled for summer 2024.

### **ERHS & SMHS 2023 Pavement Maintenance – Rachlin Partners**

- Punchlist work is complete. Project closeout and final payment applications are in process.

Gary Wuitschick  
Director – Facilities and Logistics

## Maintenance & Operations

### SMHS

- Planted new sod along Stowell Road. (Photo)
- Groomed and fertilized the football stadium turf.
- Installed a new irrigation master valve at the booster pump. (Photo)
- Painted the interior of the girls P.E. office.
- Repaired a leaking urinal in the maintenance shop.
- Replaced multiple electrical outlets in the cafeteria kitchen that were not functioning.
- Completed furniture moves for the new Wellness Center.
- Performed multiple inspections, fire extinguishers, heater filters, heat pumps, air handlers, ADA chair lifts, pool operations, and all emergency safety systems.
- Replaced lights in several classrooms.
- Moved furniture and equipment to several classrooms.
- Removed and relocated multiple pieces of obsolete equipment.
- Removed graffiti from various areas on campus.
- Completed in person training: 2-Hour Asbestos Awareness, 4-Hour Asbestos Worker Refresher, and 16-Hour Asbestos maintenance worker.
- Provided support of school event and civic center use activities: Girls Volleyball Games, Football Games, Tennis Matches, Fall Fair, and ASB Events.
- Preventive work order hours – 17
- Routine work order hours – 576
- Total work orders completed – 182
- Event setup hours – 13

Tyson Ellis  
Plant Manager

### PVHS

- Groomed the baseball and softball fields for upcoming season.
- Repaired irrigation valve leaks throughout campus.
- Painted metal outdoor pergolas campus wide.
- Installed new IP clock-speakers inside and outside ten new portable and three new modular classrooms.
- Repainted emergency evacuation numbers across campus.
- Cleared plugged kitchen floor drains and 800 (new modular building) restrooms. (Photo)
- Completed electrical and plumbing training for the maintenance staff.
- Pinned and installed cores for the ten new portables and three new modular classrooms.
- Installed security thumb turns on the interior door panic hardware throughout campus.
- Began the installation of new window blinds for the ten new portable classrooms.
- Performed daily after lunch clean up and trash removal. (Photo)
- Provided support of school event and civic center use activities: Grade Level Assemblies, Parent Orientation, Back to School Night, Make-up Picture Day, Student ID card Issuing, 9<sup>th</sup> Grade Presentations, Senior Timeline Presentations, Senior Parent Information, Link Crew Freshman Orientation, Link Crew Training at The Edwards Center, Welcome Back Dance, Club Rush, Football Games, Tennis Matches, and the FFA Sectional Leadership Conference.
- Preventive work order hours – 15 (includes 0 CTE)
- Routine work hours – 536 (includes 8 CTE)
- Total work orders completed – 287 (includes 29 CTE)
- Event setup hours – 94 (includes 5 CTE)

Dan Mather  
Plant Manager

## REGULAR MEETING

October 10, 2023

### ERHS

- Striped the fields and prepared the stadium for football games.
- Installed new volleyball nets for P.E. on the outdoor courts.
- Touched up paint in the Administration Building at Delta High School. (Photo)
- Prepared and installed decomposed granite outside of the fitness room.
- Trimmed trees at ERHS and DHS.
- Painted the areas where lockers were removed on the north side of the upper campus.
- Installed conduit and wire for power from classroom 432 to the maintenance bullpen for utility cart charging.
- Diagnosed, repaired, and responded to multiple HVAC service calls.
- Replaced damaged T-111 siding on the southside of portable 602.
- Installed paper towel dispensers, door stops, and hanging bulletin boards in several classrooms.
- Repaired broken locks and doors; cut keys for faculty and staff. (Photo)
- Repaired plumbing issues across campus: leaking sink, running toilet, plugged urinals, and broken dispensers.
- Cleaned windows campus wide.
- Moved furniture and supplies to several classrooms.
- Provided support of school event and civic center use activities: FFA Luncheon, FFA Meeting, Picture Day, Back to School night, Band Rehearsal, Marino Wellness Event, ACT Testing, PTSA Meeting, Jostens Senior Class Meeting, Volleyball, Tennis Games, Varsity Football Team Dinner, Band Night, Tuesday Celebration Meal, and Freshman, Junior Varsity, and Varsity Football Games.
- Preventive work order hours – 120 (includes 10 DHS)
- Routine work order hours – 680 (includes 18 DHS)
- Total work orders completed – 249 (includes 27 DHS)
- Event setup hours – 68 (includes 4 DHS)

Danny Sheridan  
Plant Manager

### Graffiti & Vandalism

- DHS                   \$ 0
- ERHS                 \$ 0
- SMHS                \$ 500
- PVHS                 \$ 60

Reese Thompson  
Director – Maintenance, Operations, and Transportation

**Photo Gallery – Major Projects**



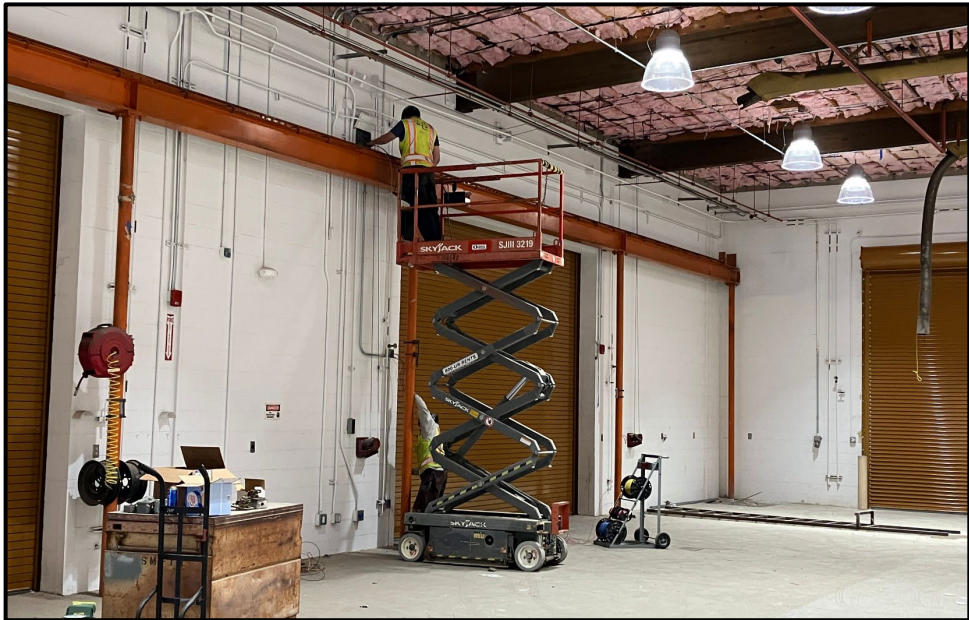
**SMHS Softball Field – The Previous Field is Excavated to Ensure Proper Compaction for the New Field**



**SMHS Softball Field – Foundations Take Shape for Backstop Fences and Dugouts**



**SMHS CTE Modernization – Installing Electrical Wiring in the Welding Shop**



**SMHS CTE Modernization – Installing Power and Communications Wire in Agriculture Mechanics Lab**



**ERHS CTE Modernization – Wood Shop Dust Collector is Set in Place**



**ERHS CTE Modernization – Construction Team is Inspecting the Forming and Rebar for the Welding Shop Exterior Concrete**





**PVHS New Modular Classrooms – Electricians Installing IP Clock-Speakers**



**PVHS New Modular Classrooms – Elias Camacho Delivering Furniture and Equipment**

**Photo Gallery – Maintenance & Operations**



**SMHS – Nelson Frutos Planting New Sod Along Stowell Road**



**SMHS – Alan Rodriguez with a New Irrigation Master Valve**



**PVHS – Elias Camacho Cleaning the Drains in the Cafeteria Kitchen**



**PVHS – Ricardo Eliserio Collecting Lunch-time Trash Across Campus**



**ERHS – Ernest Paz Touching Up Paint in the Front Office of Delta High School**



**ERHS – Armando Guterrez Repairing the Doors at the Pool Office**

**Authorization for Sale or Disposal of Obsolete Equipment and Vehicles - Appendix C  
October 10, 2023**

<b>Tag #</b>	<b>Asset Category</b>	<b>Description</b>	<b>Serial #</b>
40924	APPL/FOOD SVC	OPEN DISPLAY MERCHANDISER Grab-N-Go 36"W	75814
38817	APPL/FOOD SVC	FOOD CART	
36035	APPL/FOOD SVC	FOOD CART	
	ATHELETIC EQU	TREADMILL	
10474	AV EQUIP	DOCUMENT CAMERA	
31538	AV EQUIP	DOCUMENT CAMERA	
33846	AV EQUIP	MIMIO View 340 DOCUMENT CAMERA	D48A10170
22980	AV EQUIP	NEC Projector	642FJ
25937	AV EQUIP	OptiPlex 9010 All-in-One	56ZM6Y1
25881	AV EQUIP	OptiPlex 9010 All-in-One	56XM6Y1
25917	AV EQUIP	OptiPlex 9010 All-in-One	56YM6Y1
25923	AV EQUIP	OptiPlex 9010 All-in-One	56YN6Y1
25920	AV EQUIP	OptiPlex 9010 All-in-One	56WL6Y1
25921	AV EQUIP	OptiPlex 9010 All-in-One	570M6Y1
25930	AV EQUIP	OptiPlex 9010 All-in-One	56VN6Y1
25933	AV EQUIP	OptiPlex 9010 All-in-One	56YL6Y1
25934	AV EQUIP	OptiPlex 9010 All-in-One	572M6Y1
25936	AV EQUIP	OptiPlex 9010 All-in-One	570P6Y1
	AV EQUIP	2 CT ROLLING CARTS AND TV	
28120	COMM EQUIP	ARUBA WAP	BX0026238
34080	COMPUTER	IPAD A2378	G2HG23K2H3
29704	COMPUTER	DELL DESKTOP COMPUTER	
38825	COMPUTER	DELL AIO	
28521	COMPUTER	DELL AIO	
73010	COMPUTER	IPAD A2378	F9FF2DSVQ1GC
	COMPUTER	COMPUTER	C9MPP22
	COMPUTER	COMPUTER	C9MNP22
	COMPUTER	COMPUTER	C9NZP22
	COMPUTER	COMPUTER	C9N1Q22
	COMPUTER	COMPUTER	C9LQP22
	COMPUTER	COMPUTER	C9NOQ22
28383	COMPUTER	DELL COMPUTER	
	COMPUTER	COMPUTER	C9NVP22
37177	COMPUTER	DELL XPS	G2L2063
	COMPUTER	DOCKING STATION	75WKW43
	COMPUTER	DOCKING STATION	9KGMW43
32046	COMPUTERS	DELL OPTIPLEX 3030 AIO	F3ZT482
32057	COMPUTERS	DELL OPTIPLEX 3030 AIO	F3ZW482
29927	COMPUTERS	DELL OPTIPLEX 3030 AIO	93VQS52
29938	COMPUTERS	DELL OPTIPLEX 3030 AIO	93QYS52
29942	COMPUTERS	DELL OPTIPLEX 3030 AIO	93PYS52
29947	COMPUTERS	DELL OPTIPLEX 3030 AIO	93QVS52
29951	COMPUTERS	DELL OPTIPLEX 3030 AIO	93PZS52
29959	COMPUTERS	DELL OPTIPLEX 3030 AIO	93SVS52
29915	COMPUTERS	DELL OPTIPLEX 3030 AIO	938WS52
29917	COMPUTERS	DELL OPTIPLEX 3030 AIO	938RS52

**Authorization for Sale or Disposal of Obsolete Equipment and Vehicles - Appendix C  
October 10, 2023**

32905	COMPUTERS	Dell Optiplex 3050 AIO	3DFT0T2
32906	COMPUTERS	Dell Optiplex 3050 AIO	3DFV0T2
32907	COMPUTERS	Dell Optiplex 3050 AIO	T3DFS0T2
33289	COMPUTERS	Optiplex 7440 AIO	HNQ4KB2
36639	COMPUTERS	OptiPlex 7460 AIO	3SQMH13
36039	LAPTOPS	Yoga 3 SLIM LINE Thinkpad Intel	R90RXMA9
6266	MACH/TOOLS	BERNINA SEWING MACHINE	
04001	MACH/TOOLS	BERNINA Sewing Machine	
04003	MACH/TOOLS	BERNINA Sewing Machine	
04006	MACH/TOOLS	BERNINA Sewing Machine	
04009	MACH/TOOLS	BERNINA Sewing Machine	
04019	MACH/TOOLS	BERNINA Sewing Machine	
04021	MACH/TOOLS	BERNINA Sewing Machine	
04024	MACH/TOOLS	BERNINA Sewing Machine	
04035	MACH/TOOLS	BERNINA Sewing Machine	
23659	MONITOR	DELL MONITOR	
26366	PRINTER	HP LASERJET PRO200	
	PRINTER	HP LASERJET PROM102W	VND3B20858
24449	PRINTER	EPSON ET3830	CN460PV07C
	PRINTER	HP DESKJET 8100	
	PRINTER	HP OFFICEJET 8715	CN827B3ODW
24810	PRINTER	HP CB496A COLOR LASERJET PRINTER	CNGS390790
25585	PRINTER	HP Color LaserJet CP4525n Printer	JPBCD2R0BS

**REGULAR MEETING**  
**October 10, 2023**

## **APPENDIX D:**

### **Board Policy Revisions:**

- **BP/AR BP 5116.2 – Involuntary Transfer**
- **BP/AR 5020 - Parent Rights and Responsibilities**
- **BP/AR 6184 - Continuation Education**
- **AR 6146.1 - High School Graduation Requirements**

**Policy 5116.2: Involuntary Student Transfers**

The Governing Board desires to enroll students in the school of their choice, but recognizes that circumstances sometimes necessitate the involuntary transfer of some students to another school or program in the district. The Superintendent or designee shall develop procedures to facilitate the transition of such students into their new school of enrollment.

As applicable, when determining the best placement for a student who is subject to involuntary transfer, the Superintendent or designee shall review all educational options for which the student is eligible, the student's academic progress and needs, the enrollment capacity at district schools, and the availability of support services and other resources.

Whenever a student is involuntarily transferred, the Superintendent or designee shall provide timely written notification to the student and his/her parent/guardian or a foster youth's educational rights holder, attorney and social worker, or an Indian child's social worker, and an opportunity for the student and parent/guardian or a foster youth's educational rights holder, attorney and social worker, or an Indian child's social worker, to meet with the Superintendent or designee to discuss the transfer.

**Students Convicted of Violent Felony or Misdemeanor**

A student may be transferred to another district school if he/she is convicted of a violent felony, as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which he/she was convicted. (Education Code 48929)

Before transferring such a student, the Superintendent or designee shall attempt to resolve the conflict using restorative justice, counseling, or other such services. He/she shall also notify the student and his/her parents/guardians of the right to request a meeting with the principal or designee. (Education Code 48929)

Participation of the victim in any conflict resolution program shall be voluntary, and he/she shall not be subjected to any disciplinary action for his/her refusal to participate in conflict resolution.

The principal or designee shall submit to the Superintendent or designee a recommendation as to whether or not the student should be transferred. If the Superintendent or designee determines that a transfer would be in the best interest of the students involved, he/she shall submit such recommendation to the Board for approval.

The Board shall deliberate in closed session to maintain the confidentiality of student information, unless the parent/guardian or adult student submits a written request that the matter be addressed in open session and doing so would not violate the privacy rights of any other student. The Board's decision shall be final.

The decision to transfer a student shall be subject to periodic review by the Superintendent or designee.

The Superintendent or designee shall annually notify parents/guardians of the district's policy authorizing the transfer of a student pursuant to Education Code 48929. (Education Code 48980)

**Other Involuntary Transfers**



Students may be involuntarily transferred under either of the following circumstances:

1. If a high school student commits an act enumerated in Education Code 48900 or is habitually truant or irregular in school attendance, he/she may be transferred to a continuation school. (Education Code 48432.5)
2. If a student is expelled from school for any reason, is probation-referred pursuant to Welfare and Institutions Code 300 or 602, or is referred by a school attendance review board or another formal district process, he/she may be transferred to a community day school. (Education Code 48662)

---

**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
Ed. Code 35146	<a href="#"><u>Closed sessions; student matters</u></a>
Ed. Code 48430-48438	<a href="#"><u>Continuation classes</u></a>
Ed. Code 48432.5	<a href="#"><u>Involuntary transfer to continuation school</u></a>
Ed. Code 48660-48666	<a href="#"><u>Community day schools</u></a>
Ed. Code 48662	<a href="#"><u>Involuntary transfer to community day school</u></a>
Ed. Code 48900	<a href="#"><u>Grounds for suspension or expulsion</u></a>
Ed. Code 48929	<a href="#"><u>Transfer of student convicted of violent felony or misdemeanor</u></a>
Ed. Code 48980	<a href="#"><u>Parent/Guardian notifications</u></a>
Pen. Code 29805	<a href="#"><u>Misdemeanors involving firearms</u></a>
Pen. Code 667.5	<a href="#"><u>Definition of violent felony</u></a>
W&I Code 300	<a href="#"><u>Minors subject to jurisdiction</u></a>
<b>Management Resources</b>	<b>Description</b>
Website	<a href="#"><u>CSBA District and County Office of Education Legal Services</u></a>
Website	<a href="#"><u>California Department of Education</u></a>
Website	<a href="#"><u>CSBA</u></a>

**Cross References**

<b>Code</b>	<b>Description</b>
3515	<a href="#"><u>Campus Security</u></a>

3515	<u>Campus Security</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5116.1	<u>Intradistrict Open Enrollment</u>
5116.1	<u>Intradistrict Open Enrollment</u>
5131.2	<u>Bullying</u>
5131.2	<u>Bullying</u>
5138	<u>Conflict Resolution/Peer Mediation</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.2	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E(1)	<u>Parent/Guardian Notifications</u>

**Policy 5020: Parent Rights And Responsibilities**

The Governing Board recognizes that parents/guardians of district students have certain rights as well as responsibilities related to the education of their children.

The Board believes that the education of the district's students is a shared responsibility. The Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians, school staff and students for continuing the intellectual, physical, emotional and social development and well-being of students at each school site, including the means by which the schools and parents/guardians can help students achieve academic and other standards of the school.

Within this framework, the school's primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the academic expectations of the school.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school. (Education Code 51100)

The Superintendent or designee shall ensure that district staff understand the rights of parents/guardians afforded by law and Board policy and follow acceptable practices that respect those rights.

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights in accordance with law.

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

---

**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
Ed. Code 33126	School accountability report card
Ed. Code 35291	Rules
Ed. Code 48070.5	Promotion and retention of students
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 49091.10-49091.19	Parental review of curriculum and instruction
Ed. Code 49602	Counseling and confidentiality of student information

Ed. Code 51100-51102

Parent/guardian rights

Ed. Code 51513

Personal beliefs

Ed. Code 60510

Disposal of surplus instructional materials

**Federal**

**Description**

20 USC 1232g

Family Educational Rights and Privacy Act (FERPA) of 1974

20 USC 1232h

Privacy rights

**Management Resources**

**Description**

Website

CSBA District and County Office of Education Legal Services

Website

[California Department of Education](#)

Website

[CSBA](#)

**Cross References**

**Code**

**Description**

0450

[Comprehensive Safety Plan](#)

0450

[Comprehensive Safety Plan](#)

1100

[Communication With The Public](#)

1240

[Volunteer Assistance](#)

1240

[Volunteer Assistance](#)

1250

[Visitors/Outsiders](#)

1250

[Visitors/Outsiders](#)

1340

[Access To District Records](#)

1340

[Access To District Records](#)

1700

[Relations Between Private Industry And The Schools](#)

3260

[Fees And Charges](#)

3260

[Fees And Charges](#)

4131

[Staff Development](#)

5021

[Noncustodial Parents](#)

5022

[Student And Family Privacy Rights](#)

5022

[Student And Family Privacy Rights](#)

5113

[Absences And Excuses](#)

5113

[Absences And Excuses](#)

5116.1

[Intradistrict Open Enrollment](#)

5116.1

[Intradistrict Open Enrollment](#)

5117

[Interdistrict Attendance](#)

5117	<a href="#"><u>Interdistrict Attendance</u></a>
5121	<a href="#"><u>Grades/Evaluation Of Student Achievement</u></a>
5121	<a href="#"><u>Grades/Evaluation Of Student Achievement</u></a>
5123	<a href="#"><u>Promotion/Acceleration/Retention</u></a>
5123	<a href="#"><u>Promotion/Acceleration/Retention</u></a>
5125	<a href="#"><u>Student Records</u></a>
5125	<a href="#"><u>Student Records</u></a>
5125.1	<a href="#"><u>Release Of Directory Information</u></a>
5125.1	<a href="#"><u>Release Of Directory Information</u></a>
5125.1-E(1)	<a href="#"><u>Release Of Directory Information</u></a>
5125.3	<a href="#"><u>Challenging Student Records</u></a>
5131	<a href="#"><u>Conduct</u></a>
5131.6	<a href="#"><u>Alcohol And Other Drugs</u></a>
5131.6	<a href="#"><u>Alcohol And Other Drugs</u></a>
5132	<a href="#"><u>Dress And Grooming</u></a>
5132	<a href="#"><u>Dress And Grooming</u></a>
5141.3	<a href="#"><u>Health Examinations</u></a>
5141.3	<a href="#"><u>Health Examinations</u></a>
5142	<a href="#"><u>Safety</u></a>
5142	<a href="#"><u>Safety</u></a>
5144	<a href="#"><u>Discipline</u></a>
5144	<a href="#"><u>Discipline</u></a>
5145.6	<a href="#"><u>Parent/Guardian Notifications</u></a>
5145.6-E(1)	<a href="#"><u>Parent/Guardian Notifications</u></a>
5148.3	<a href="#"><u>Preschool/Early Childhood Education</u></a>
5148.3	<a href="#"><u>Preschool/Early Childhood Education</u></a>
6000	<a href="#"><u>Concepts And Roles</u></a>
6020	<a href="#"><u>Parent Involvement</u></a>
6020	<a href="#"><u>Parent Involvement</u></a>
6120	<a href="#"><u>Response To Instruction And Intervention</u></a>
6142.8	<a href="#"><u>Comprehensive Health Education</u></a>
6142.8	<a href="#"><u>Comprehensive Health Education</u></a>
6154	<a href="#"><u>Homework/Makeup Work</u></a>

6161.1	<a href="#"><u>Selection And Evaluation Of Instructional Materials</u></a>
6161.1	<a href="#"><u>Selection And Evaluation Of Instructional Materials</u></a>
6161.1-E(1)	<a href="#"><u>Selection And Evaluation Of Instructional Materials</u></a>
6173.2	<a href="#"><u>Education Of Children Of Military Families</u></a>
6173.2	<a href="#"><u>Education Of Children Of Military Families</u></a>
6174	<a href="#"><u>Education For English Learners</u></a>
6174	<a href="#"><u>Education For English Learners</u></a>
9200	<a href="#"><u>Limits Of Board Member Authority</u></a>

**Regulation 5020: Parent Rights And Responsibilities**

**Parent/Guardian Rights**

The rights of parents/guardians of district students include, but are not limited to, the following:

1. To observe, within a reasonable period of time after making the request, the classroom(s) in which their child is enrolled or for the purpose of selecting the school in which their child will be enrolled (Education Code 51101)

Parents/guardians may observe instructional and other school activities that involve their child in accordance with Board policy and administrative regulations adopted to ensure the safety of students and staff, prevent undue interference with instruction or harassment of school staff, and provide reasonable accommodation to parents/guardians. Upon written request by a parent/guardian, the Superintendent or designee shall arrange for parental observation of a class or activity in a reasonable time frame and in accordance with Board policy and administrative regulations. (Education Code 49091.10)

2. To meet, within a reasonable time of their request, with their child's teacher(s) and the principal (Education Code 51101)
3. Under the supervision of district employees, to volunteer their time and resources for the improvement of school facilities and school programs, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher (Education Code 51101)
4. To be notified on a timely basis if their child is absent from school without permission (Education Code 51101)
5. To receive the results of their child's performance and the school's performance on standardized tests and statewide tests (Education Code 51101)

For parents/guardians of English learners, this right shall include the right to receive the results of their child's performance on the English language development test. (Education Code 51101.1)

6. To request a particular school for their child and to receive a response from the district (Education Code 51101)
7. To have a school environment for their child that is safe and supportive of learning (Education Code 51101)
8. To examine the curriculum materials of the class(es) in which their child is enrolled (Education Code 51101; 20 USC 1232h)

Parents/guardians may inspect, in a reasonable time frame, all primary supplemental instructional materials and assessments stored by the classroom teacher, including textbooks, teacher's manuals, films, audio and video recordings, and software. (Education Code 49091.10)

Each school site shall make available to parents/guardians and others, upon request, a copy of the prospectus for each course, including the titles, descriptions and instructional aims of

the course. (Education Code 49091.14)

The school may charge an amount not to exceed the cost of duplication. (Education Code 49091.14)

9. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child (Education Code 51101)
10. For parents/guardians of English learners, to support their child's advancement toward literacy (Education Code 51101.1)

The Superintendent or designee may make available, to the extent possible, surplus or undistributed instructional materials to parents/guardians pursuant to Education Code 60510. (Education Code 51101.1)

11. For parents/guardians of English learners, to be informed, through the school accountability report card, about statewide and local academic standards, testing programs, accountability measures and school improvement efforts (Education Code 51101.1)
12. To have access to the school records of their child (Education Code 51101)
13. To receive information concerning the academic performance standards, proficiencies or skills their child is expected to accomplish (Education Code 51101)
14. To be informed in advance about school rules, including disciplinary rules and procedures in accordance with Education Code 48980, attendance policies, dress codes and procedures for visiting the school (Education Code 51101)
15. To be notified, as early in the school year as practicable pursuant to Education Code 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal such a decision (Education Code 51101)
16. To receive information about any psychological testing the school does involving their child and to deny permission to give the test (Education Code 51101)
17. To refuse to submit or to participate in any assessment, analysis, evaluation or monitoring of the quality or character of the student's home life, any form of parental screening or testing, any nonacademic home-based counseling program, parent training, or any prescribed family education service plan and to inspect any survey collecting personal information (Education Code 49091.18; 20 USC 1232h)
18. To participate as a member of a parent advisory committee, school site council or site-based management leadership team in accordance with any rules and regulations governing membership in these organizations (Education Code 51101)

For parents/guardians of English learners, this right shall include the right to participate in school and district advisory bodies in accordance with federal and state law and regulations. (Education Code 51101.1)

19. To question anything in their child's record that the parent/guardian feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school (Education Code 51101)
20. To provide informed, written parental consent before their child is tested for a behavioral, mental or emotional evaluation. A general consent, including medical consent used to



approve admission to or involvement in a special education or remedial program or regular school activity, shall not constitute written consent for these purposes. (Education Code 49091.12)

## Parent Responsibilities

Parents/guardians may support the learning environment of their child by: (Education Code 51101)

1. Monitoring attendance of their child
2. Ensuring that homework is completed and turned in on time
3. Encouraging their child to participate in extracurricular and cocurricular activities
4. Monitoring and regulating the television viewed by their child
5. Working with their child at home in learning activities that extend the classroom learning
6. Volunteering in their child's classroom(s) or for other school activities
7. Participating in decisions related to the education of their own child or the total school program as appropriate

---

### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
Ed. Code 33126	School accountability report card
Ed. Code 35291	Rules
Ed. Code 48070.5	Promotion and retention of students
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 49091.10-49091.19	Parental review of curriculum and instruction
Ed. Code 49602	Counseling and confidentiality of student information
Ed. Code 51100-51102	Parent/guardian rights
Ed. Code 51513	Personal beliefs
Ed. Code 60510	Disposal of surplus instructional materials
<b>Federal</b>	<b>Description</b>
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1232h	Privacy rights
<b>Management Resources</b>	<b>Description</b>
Website	CSBA District and County Office of Education Legal Services
Website	<a href="#">California Department of Education</a>

**Cross References**

<b>Code</b>	<b>Description</b>
0450	<a href="#">Comprehensive Safety Plan</a>
0450	<a href="#">Comprehensive Safety Plan</a>
1100	<a href="#">Communication With The Public</a>
1240	<a href="#">Volunteer Assistance</a>
1240	<a href="#">Volunteer Assistance</a>
1250	<a href="#">Visitors/Outsiders</a>
1250	<a href="#">Visitors/Outsiders</a>
1340	<a href="#">Access To District Records</a>
1340	<a href="#">Access To District Records</a>
1700	<a href="#">Relations Between Private Industry And The Schools</a>
3260	<a href="#">Fees And Charges</a>
3260	<a href="#">Fees And Charges</a>
4131	<a href="#">Staff Development</a>
5021	<a href="#">Noncustodial Parents</a>
5022	<a href="#">Student And Family Privacy Rights</a>
5022	<a href="#">Student And Family Privacy Rights</a>
5113	<a href="#">Absences And Excuses</a>
5113	<a href="#">Absences And Excuses</a>
5116.1	<a href="#">Intradistrict Open Enrollment</a>
5116.1	<a href="#">Intradistrict Open Enrollment</a>
5117	<a href="#">Interdistrict Attendance</a>
5117	<a href="#">Interdistrict Attendance</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5123	<a href="#">Promotion/Acceleration/Retention</a>
5123	<a href="#">Promotion/Acceleration/Retention</a>
5125	<a href="#">Student Records</a>
5125	<a href="#">Student Records</a>
5125.1	<a href="#">Release Of Directory Information</a>

5125.1	<a href="#">Release Of Directory Information</a>
5125.1-E(1)	<a href="#">Release Of Directory Information</a>
5125.3	<a href="#">Challenging Student Records</a>
5131	<a href="#">Conduct</a>
5131.6	<a href="#">Alcohol And Other Drugs</a>
5131.6	<a href="#">Alcohol And Other Drugs</a>
5132	<a href="#">Dress And Grooming</a>
5132	<a href="#">Dress And Grooming</a>
5141.3	<a href="#">Health Examinations</a>
5141.3	<a href="#">Health Examinations</a>
5142	<a href="#">Safety</a>
5142	<a href="#">Safety</a>
5144	<a href="#">Discipline</a>
5144	<a href="#">Discipline</a>
5145.6	<a href="#">Parent/Guardian Notifications</a>
5145.6-E(1)	<a href="#">Parent/Guardian Notifications</a>
5148.3	<a href="#">Preschool/Early Childhood Education</a>
5148.3	<a href="#">Preschool/Early Childhood Education</a>
6000	<a href="#">Concepts And Roles</a>
6020	<a href="#">Parent Involvement</a>
6020	<a href="#">Parent Involvement</a>
6120	<a href="#">Response To Instruction And Intervention</a>
6142.8	<a href="#">Comprehensive Health Education</a>
6142.8	<a href="#">Comprehensive Health Education</a>
6154	<a href="#">Homework/Makeup Work</a>
6161.1	<a href="#">Selection And Evaluation Of Instructional Materials</a>
6161.1	<a href="#">Selection And Evaluation Of Instructional Materials</a>
6161.1-E(1)	<a href="#">Selection And Evaluation Of Instructional Materials</a>
6173.2	<a href="#">Education Of Children Of Military Families</a>
6173.2	<a href="#">Education Of Children Of Military Families</a>
6174	<a href="#">Education For English Learners</a>
6174	<a href="#">Education For English Learners</a>
9200	<a href="#">Limits Of Board Member Authority</a>

**Policy 6184: Continuation Education**

The Governing Board shall provide a continuation education program as an option for at-risk students who may need a flexible educational environment. The continuation education program shall be designed to meet the educational needs of each student, provide an opportunity for participating students to complete the required course of instruction necessary to graduate from high school, emphasize occupational orientation or a work study schedule, and offer intensive guidance services.

The continuation education program shall be aligned with the goals identified in the district's local control and accountability plan, designed and implemented in collaboration with other high schools within the district, and coordinated with other educational options available to district students.

The Superintendent or designee shall appoint a director of continuation education who shall be responsible for the organization and administration of the district's continuation education program and guidance, placement, and follow-up services for participating students. (5 CCR 11000, 11003)

The continuation high school shall be conducted for not less than 175 days during a school year. The Board may maintain continuation classes during the district's regular school hours, during special school hours for these classes established by the Board, or during such hours and for such length of time during the day or evening that adult education classes are maintained. (Education Code 48434; 5 CCR 11004)

Students eligible for continuation education classes shall be age 16 or 17 years at the time of their enrollment and shall not have graduated from high school. (Education Code 48400, 48413)

A student may be involuntarily transferred into a continuation education program in accordance with law and administrative regulation. (Education Code 48432.5)

With the consent of the Superintendent or designee, a student may voluntarily enroll in continuation classes in order to receive special attention such as individualized instruction. (Education Code 48432, 48432.3, 48432.5)

Priority for voluntary enrollment in continuation classes shall be given to students who need credit recovery in order to graduate with their peers and to students who, due to employment, pregnancy, parenting responsibilities, or other circumstances, are unable to attend a comprehensive high school. A student with a disability shall be admitted only if his/her individualized education program specifically states that a continuation high school setting meets his/her needs.

Enrollment criteria shall be applied consistently throughout the district. (Education Code 48432.3)

Students may be enrolled in a regional occupational center or program within the county in lieu of, or in combination with, continuation education. (Education Code 48432)

Students otherwise subject to compulsory attendance in continuation education classes may be exempted if they meet any of the conditions specified in Education Code 48410 and AR 5112.1 - Exemptions from Attendance.

The Superintendent or designee shall regularly evaluate the effectiveness of district continuation

education programs and report these evaluation results to the Board. Indicators may include, but not be limited to, disaggregated data on student enrollment, student assessment results, and graduation rates.

---

**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 11000-11010	Continuation education
Ed. Code 46170	<a href="#">Continuation schools; minimum day</a>
Ed. Code 48400	<a href="#">Weekly minimum attendance requirement</a>
Ed. Code 48400-48454	<a href="#">Compulsory continuation education</a>
Ed. Code 48402	<a href="#">Enrollment in continuation education; minors not regularly employed</a>
Ed. Code 48410-48416	<a href="#">Compulsory continuation education; exempt students</a>
Ed. Code 48430-48438	<a href="#">Continuation classes</a>
Ed. Code 48450-48454	<a href="#">Violations</a>
Ed. Code 48900	<a href="#">Grounds for suspension or expulsion</a>
Ed. Code 48900.5	<a href="#">Suspension, limitation on imposition; exception</a>
Ed. Code 48903	<a href="#">Limitations on days of suspension</a>
Ed. Code 51220-51230	<a href="#">Courses of study; graduation requirements</a>
Fam. Code 7000-7002	<a href="#">Emancipation of minors law</a>
Fam. Code 7050	<a href="#">Purposes for which emancipated minor considered an adult</a>
<b>Management Resources</b>	
Court Decision	Nathan G. v. Clovis Unified School District (2014) 224 Cal.App.5th 1393
John W. Gardner Center Publication	Raising the Bar, Building Capacity: Driving Improvement in California's Continuation High Schools, May 2012
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">California Continuation Education Association</a>
Website	<a href="#">John W. Gardner Center for Youth and Their Communities, Stanford School of Education</a>
Website	<a href="#">California Department of Education</a>

**Cross References**

<b>Code</b>	<b>Description</b>
-------------	--------------------

0410	<a href="#"><u>Nondiscrimination In District Programs And Activities</u></a>
0420.4	<a href="#"><u>Charter School Authorization</u></a>
0420.4	<a href="#"><u>Charter School Authorization</u></a>
0450	<a href="#"><u>Comprehensive Safety Plan</u></a>
0450	<a href="#"><u>Comprehensive Safety Plan</u></a>
0460	<a href="#"><u>Local Control And Accountability Plan</u></a>
0460	<a href="#"><u>Local Control And Accountability Plan</u></a>
0470	<a href="#"><u>COVID-19 Mitigation Plan</u></a>
0500	<a href="#"><u>Accountability</u></a>
1240	<a href="#"><u>Volunteer Assistance</u></a>
1240	<a href="#"><u>Volunteer Assistance</u></a>
1400	<a href="#"><u>Relations Between Other Governmental Agencies And The Schools</u></a>
3515	<a href="#"><u>Campus Security</u></a>
3515	<a href="#"><u>Campus Security</u></a>
3515.3	<a href="#"><u>District Police/Security Department</u></a>
3515.3	<a href="#"><u>District Police/Security Department</u></a>
4131	<a href="#"><u>Staff Development</u></a>
5030	<a href="#"><u>Student Wellness</u></a>
5112.1	<a href="#"><u>Exemptions From Attendance</u></a>
5112.1	<a href="#"><u>Exemptions From Attendance</u></a>
5112.3	<a href="#"><u>Student Leave Of Absence</u></a>
5112.3	<a href="#"><u>Student Leave Of Absence</u></a>
5113	<a href="#"><u>Absences And Excuses</u></a>
5113	<a href="#"><u>Absences And Excuses</u></a>
5113.1	<a href="#"><u>Chronic Absence And Truancy</u></a>
5113.1	<a href="#"><u>Chronic Absence And Truancy</u></a>
5113.11	<a href="#"><u>Attendance Supervision</u></a>
5113.2	<a href="#"><u>Work Permits</u></a>
5113.2	<a href="#"><u>Work Permits</u></a>
5121	<a href="#"><u>Grades/Evaluation Of Student Achievement</u></a>
5121	<a href="#"><u>Grades/Evaluation Of Student Achievement</u></a>
5126	<a href="#"><u>Awards For Achievement</u></a>

5126	<a href="#">Awards For Achievement</a>
5131	<a href="#">Conduct</a>
5131.2	<a href="#">Bullying</a>
5131.2	<a href="#">Bullying</a>
5131.4	<a href="#">Student Disturbances</a>
5131.4	<a href="#">Student Disturbances</a>
5131.6	<a href="#">Alcohol And Other Drugs</a>
5131.6	<a href="#">Alcohol And Other Drugs</a>
5131.7	<a href="#">Weapons And Dangerous Instruments</a>
5131.7	<a href="#">Weapons And Dangerous Instruments</a>
5136	<a href="#">Gangs</a>
5136	<a href="#">Gangs</a>
5137	<a href="#">Positive School Climate</a>
5138	<a href="#">Conflict Resolution/Peer Mediation</a>
5141.6	<a href="#">School Health Services</a>
5141.6	<a href="#">School Health Services</a>
5144	<a href="#">Discipline</a>
5144	<a href="#">Discipline</a>
5144.1	<a href="#">Suspension And Expulsion/Due Process</a>
5144.1	<a href="#">Suspension And Expulsion/Due Process</a>
5144.2	<a href="#">Suspension And Expulsion/Due Process (Students With Disabilities)</a>
5145.6	<a href="#">Parent/Guardian Notifications</a>
5145.6-E(1)	<a href="#">Parent/Guardian Notifications</a>
5146	<a href="#">Married/Pregnant/Parenting Students</a>
5147	<a href="#">Dropout Prevention</a>
5148	<a href="#">Child Care And Development</a>
5148	<a href="#">Child Care And Development</a>
6000	<a href="#">Concepts And Roles</a>
6011	<a href="#">Academic Standards</a>
6020	<a href="#">Parent Involvement</a>
6020	<a href="#">Parent Involvement</a>
6111	<a href="#">School Calendar</a>

6112	<a href="#"><u>School Day</u></a>
6112	<a href="#"><u>School Day</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6146.1	<a href="#"><u>High School Graduation Requirements</u></a>
6146.11	<a href="#"><u>Alternative Credits Toward Graduation</u></a>
6146.11	<a href="#"><u>Alternative Credits Toward Graduation</u></a>
6146.2	<a href="#"><u>Certificate Of Proficiency/High School Equivalency</u></a>
6146.2	<a href="#"><u>Certificate Of Proficiency/High School Equivalency</u></a>
6146.2-E(1)	<a href="#"><u>Certificate Of Proficiency/High School Equivalency</u></a>
6152	<a href="#"><u>Class Assignment</u></a>
6158	<a href="#"><u>Independent Study</u></a>
6158	<a href="#"><u>Independent Study</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6162.5	<a href="#"><u>Student Assessment</u></a>
6162.51	<a href="#"><u>State Academic Achievement Tests</u></a>
6162.51	<a href="#"><u>State Academic Achievement Tests</u></a>
6164.2	<a href="#"><u>Guidance/Counseling Services</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>
6172	<a href="#"><u>Gifted And Talented Student Program</u></a>
6172	<a href="#"><u>Gifted And Talented Student Program</u></a>
6173.1	<a href="#"><u>Education For Foster Youth</u></a>
6173.1	<a href="#"><u>Education For Foster Youth</u></a>
6173.4	<a href="#"><u>Education For American Indian Students</u></a>
6176	<a href="#"><u>Weekend/Saturday Classes</u></a>
6178	<a href="#"><u>Career Technical Education</u></a>
6178	<a href="#"><u>Career Technical Education</u></a>
6178.1	<a href="#"><u>Work-Based Learning</u></a>
6178.1	<a href="#"><u>Work-Based Learning</u></a>
6178.2	<a href="#"><u>Regional Occupational Center/Program</u></a>
6179	<a href="#"><u>Supplemental Instruction</u></a>



6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6183	<a href="#"><u>Home And Hospital Instruction</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6190	<a href="#"><u>Evaluation Of The Instructional Program</u></a>
6200	<a href="#"><u>Adult Education</u></a>
6200	<a href="#"><u>Adult Education</u></a>

**Regulation 6184: Continuation Education**

**Program Components**

The district's continuation education program shall include the following components:

1. Curriculum that prepares students to meet the course requirements for graduation prescribed in Education Code 51224-51225.3 (5 CCR 11004)
2. A plan to coordinate instruction and training in the continuation education program with the student's home, employment, and other agencies (5 CCR 11003)
3. Instruction based on individual student needs as determined by counseling and coordination services (5 CCR 11002)
4. Personal guidance in matters affecting students' personal, social, and educational adjustment (5 CCR 11001)
5. Occupational guidance to prepare students for future employment opportunities (5 CCR 11001)
6. Placement in suitable employment whenever students can benefit from such employment, and follow-up visitations at places of employment to determine the effectiveness of the guidance and placement services (5 CCR 11001)
7. Regular home contacts and parent conferences when students are not succeeding in the continuation program (5 CCR 11001)
8. Regular contacts with students enrolled for only four hours per week and all students suspended from continuation education, with the intent of eventually returning them to the full-time continuation education program (5 CCR 11001)
9. Regular communication with all parents/guardians regarding their child's progress in the educational program
10. Opportunities for parent/guardian and community involvement in school activities and program planning
11. Student support services that may include, but are not limited to, academic support services, health services or referrals, child care and development services for the children of enrolled students, and/or prevention and intervention services for alcohol or substance abuse
12. Professional development that includes opportunities for teachers to continually improve their instructional and classroom management skills
13. Efforts to ensure school safety and promote a positive school climate

**Involuntary Transfer**

A decision to transfer a student involuntarily into continuation education classes shall be based on a finding that the student: (Education Code 48432.5)

1. Committed an act enumerated in Education Code 48900
2. Has been habitually truant or irregular in attendance from instruction the student is lawfully required to attend.

Involuntary transfer to a continuation school shall be made only when other means fail to bring about student improvement. However, a student may be involuntarily transferred the first time an act enumerated in Education Code 48900 is committed if the principal determines that the student's presence causes a danger to persons or property or threatens to disrupt the instructional process. (Education Code 48432.5)

Prior to an involuntary transfer, the student and the student's parent/guardian, or a foster youth's educational rights holder, attorney and social worker, or an Indian child's tribal social worker, and if applicable, county social worker, shall be given written notice that a meeting may be requested with the Superintendent or designee. (Education Code 48432.5)

At the meeting, the student and the student's parent/guardian, or, if the student is a foster youth, the foster youth's educational rights holder, attorney, and county social worker, or, if the student is an Indian child, the Indian child's tribal social worker, or, if applicable, county social worker, shall be informed of the specific facts and reasons for the proposed transfer, and have the opportunity to inspect all documents relied upon, question any evidence and witnesses presented, and present evidence on the student's behalf. The student may designate one or more representatives and witnesses to be present with the student at the meeting. (Education Code 48432.5)

A written decision to transfer, stating the facts and reasons for the decision, shall be sent to the student and the student's parent/guardian or, if the student is a foster youth, the foster youth's educational rights holder, attorney, and county social worker, or, if the student is an Indian child, the Indian child's tribal social worker, or, if applicable, county social worker. It shall indicate whether the decision is subject to periodic review and the procedure for such review. (Education Code 48432.5)

The persons making the final decision for involuntary transfer shall not be members of the staff of the school in which the student is enrolled at the time. (Education Code 48432.5)

No involuntary transfer to a continuation school shall extend beyond the end of the semester following the semester when the acts leading to the involuntary transfer occurred. (Education Code 48432.5)

### **Voluntary Enrollment**

As space permits, students who meet the eligibility criteria specified in Board policy may voluntarily enroll in a continuation school. A student may be considered for placement in the continuation school whenever the student's parent/guardian submits a written request to the Superintendent or designee or the student is referred by a counselor or school administrator.

Approval of a student's voluntary transfer shall be based on a finding that the placement will promote the educational interests of the student. (Education Code 48432.3)

Voluntary enrollment shall be subject to the following conditions: (Education Code 48432.3, 48432.5)

1. A student's voluntary placement in continuation education shall not be used as an alternative to expulsion unless alternative means of correction have been attempted pursuant to Education Code 48900.5.
2. The district shall strive to ensure that no specific group of students, including a group based on race, ethnicity, language status, or special needs, is disproportionately enrolled in continuation education within the district.
3. The Superintendent or designee shall annually review disaggregated student enrollment data and report such data to the Governing Board. If it is determined that one or more student groups are enrolled in continuation education at a significantly higher level than their proportional enrollment in the district, the Superintendent or designee shall conduct a review of enrollment criteria and procedures to determine the reason for the disproportionate enrollment.
4. A copy of this administrative regulation and accompanying Board policy shall be provided to a student whose voluntary transfer to a continuation school is under consideration and to the student's parent/guardian.
5. Before a student is transferred and upon request by the student's parent/guardian, the parent/guardian may meet with a counselor, principal, or administrator from both the school that the student is currently attending and the continuation school to determine if transferring is the best option for the student.
6. To the extent possible, voluntary transfer to a continuation school shall occur within the first four weeks of each semester.
7. The transfer is voluntary, and the student has a right to return to the student's previous school.
8. A student who is voluntarily enrolled in continuation education may return to the regular high school at the beginning of the following school year, or at any other time with the consent of the Superintendent or designee.

## **Intake and Orientation**

Upon voluntary or involuntary transfer to a continuation education program, an intake meeting shall be conducted with each student and the student's parent/guardian. At this meeting, the principal or counselor shall provide information about each course and the number of credits that the student needs to complete in order to graduate and shall develop an individualized academic plan for the student. The student, and the student's parent/guardian as appropriate, shall sign a contract indicating their commitment to these objectives.

In addition, at the beginning of each school year, the district coordinator for continuation education, school counselor(s), or other designee(s) shall provide an orientation session for all incoming students and their parents/guardians in order to explain the credit recovery process and establish expectations for student conduct and participation. As appropriate, extended orientation sessions may be provided to assist students in developing academic, social, communication, anger management, or other skills necessary to success in school.

## Minimum Attendance Requirement

In continuation high schools and classes, a day of attendance shall be at least 180 minutes. (Education Code 46170)

Each student shall attend classes for not less than 15 hours per week. However, if a student gives satisfactory proof of regular employment, the student may attend classes for not less than four hours per week for the regular school term. These requirements may be met by any combination of attendance in a continuation education class and/or regional occupational center or program. (Education Code 46170, 48402, 48400)

## Leaves of Absence

A student enrolled in compulsory continuation education classes may take a leave of absence for up to two semesters for the purpose of supervised travel, study, training, or work in accordance with law, Board policy, and administrative regulation. (Education Code 48416)

## Reenrollment

Any person age 16 or 17 years who terminated enrollment in continuation school after obtaining a certificate of proficiency may reenroll in the district once without prejudice. If the student leaves a second time, the Superintendent or designee may deny reenrollment until the beginning of the next semester. (Education Code 48414)

---

### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 11000-11010	Continuation education
Ed. Code 46170	<a href="#">Continuation schools; minimum day</a>
Ed. Code 48400	<a href="#">Weekly minimum attendance requirement</a>
Ed. Code 48400-48454	<a href="#">Compulsory continuation education</a>
Ed. Code 48402	<a href="#">Enrollment in continuation education; minors not regularly employed</a>
Ed. Code 48410-48416	<a href="#">Compulsory continuation education; exempt students</a>
Ed. Code 48430-48438	<a href="#">Continuation classes</a>
Ed. Code 48450-48454	<a href="#">Violations</a>
Ed. Code 48900	<a href="#">Grounds for suspension or expulsion</a>
Ed. Code 48900.5	<a href="#">Suspension, limitation on imposition; exception</a>
Ed. Code 48903	<a href="#">Limitations on days of suspension</a>
Ed. Code 51220-51230	<a href="#">Courses of study; graduation requirements</a>

Fam. Code 7000-7002	<a href="#">Emancipation of minors law</a>
Fam. Code 7050	<a href="#">Purposes for which emancipated minor considered an adult</a>
<b>Management Resources</b>	<b>Description</b>
Court Decision	Nathan G. v. Clovis Unified School District (2014) 224 Cal.App.5th 1393
John W. Gardner Center Publication	Raising the Bar, Building Capacity: Driving Improvement in California's Continuation High Schools, May 2012
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">California Continuation Education Association</a>
Website	<a href="#">John W. Gardner Center for Youth and Their Communities, Stanford School of Education</a>
Website	<a href="#">California Department of Education</a>

### Cross References

<b>Code</b>	<b>Description</b>
0410	<a href="#">Nondiscrimination In District Programs And Activities</a>
0420.4	<a href="#">Charter School Authorization</a>
0420.4	<a href="#">Charter School Authorization</a>
0450	<a href="#">Comprehensive Safety Plan</a>
0450	<a href="#">Comprehensive Safety Plan</a>
0460	<a href="#">Local Control And Accountability Plan</a>
0460	<a href="#">Local Control And Accountability Plan</a>
0470	<a href="#">COVID-19 Mitigation Plan</a>
0500	<a href="#">Accountability</a>
1240	<a href="#">Volunteer Assistance</a>
1240	<a href="#">Volunteer Assistance</a>
1400	<a href="#">Relations Between Other Governmental Agencies And The Schools</a>
3515	<a href="#">Campus Security</a>
3515	<a href="#">Campus Security</a>
3515.3	<a href="#">District Police/Security Department</a>
3515.3	<a href="#">District Police/Security Department</a>
4131	<a href="#">Staff Development</a>
5030	<a href="#">Student Wellness</a>
5112.1	<a href="#">Exemptions From Attendance</a>

5112.1	<a href="#">Exemptions From Attendance</a>
5112.3	<a href="#">Student Leave Of Absence</a>
5112.3	<a href="#">Student Leave Of Absence</a>
5113	<a href="#">Absences And Excuses</a>
5113	<a href="#">Absences And Excuses</a>
5113.1	<a href="#">Chronic Absence And Truancy</a>
5113.1	<a href="#">Chronic Absence And Truancy</a>
5113.11	<a href="#">Attendance Supervision</a>
5113.2	<a href="#">Work Permits</a>
5113.2	<a href="#">Work Permits</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5126	<a href="#">Awards For Achievement</a>
5126	<a href="#">Awards For Achievement</a>
5131	<a href="#">Conduct</a>
5131.2	<a href="#">Bullying</a>
5131.2	<a href="#">Bullying</a>
5131.4	<a href="#">Student Disturbances</a>
5131.4	<a href="#">Student Disturbances</a>
5131.6	<a href="#">Alcohol And Other Drugs</a>
5131.6	<a href="#">Alcohol And Other Drugs</a>
5131.7	<a href="#">Weapons And Dangerous Instruments</a>
5131.7	<a href="#">Weapons And Dangerous Instruments</a>
5136	<a href="#">Gangs</a>
5136	<a href="#">Gangs</a>
5137	<a href="#">Positive School Climate</a>
5138	<a href="#">Conflict Resolution/Peer Mediation</a>
5141.6	<a href="#">School Health Services</a>
5141.6	<a href="#">School Health Services</a>
5144	<a href="#">Discipline</a>
5144	<a href="#">Discipline</a>
5144.1	<a href="#">Suspension And Expulsion/Due Process</a>
5144.1	<a href="#">Suspension And Expulsion/Due Process</a>

5144.2	<a href="#"><u>Suspension And Expulsion/Due Process (Students With Disabilities)</u></a>
5145.6	<a href="#"><u>Parent/Guardian Notifications</u></a>
5145.6-E(1)	<a href="#"><u>Parent/Guardian Notifications</u></a>
5146	<a href="#"><u>Married/Pregnant/Parenting Students</u></a>
5147	<a href="#"><u>Dropout Prevention</u></a>
5148	<a href="#"><u>Child Care And Development</u></a>
5148	<a href="#"><u>Child Care And Development</u></a>
6000	<a href="#"><u>Concepts And Roles</u></a>
6011	<a href="#"><u>Academic Standards</u></a>
6020	<a href="#"><u>Parent Involvement</u></a>
6020	<a href="#"><u>Parent Involvement</u></a>
6111	<a href="#"><u>School Calendar</u></a>
6112	<a href="#"><u>School Day</u></a>
6112	<a href="#"><u>School Day</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6146.1	<a href="#"><u>High School Graduation Requirements</u></a>
6146.11	<a href="#"><u>Alternative Credits Toward Graduation</u></a>
6146.11	<a href="#"><u>Alternative Credits Toward Graduation</u></a>
6146.2	<a href="#"><u>Certificate Of Proficiency/High School Equivalency</u></a>
6146.2	<a href="#"><u>Certificate Of Proficiency/High School Equivalency</u></a>
6146.2-E(1)	<a href="#"><u>Certificate Of Proficiency/High School Equivalency</u></a>
6152	<a href="#"><u>Class Assignment</u></a>
6158	<a href="#"><u>Independent Study</u></a>
6158	<a href="#"><u>Independent Study</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6162.5	<a href="#"><u>Student Assessment</u></a>
6162.51	<a href="#"><u>State Academic Achievement Tests</u></a>
6162.51	<a href="#"><u>State Academic Achievement Tests</u></a>
6164.2	<a href="#"><u>Guidance/Counseling Services</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>



6164.5	<a href="#"><u>Student Success Teams</u></a>
6172	<a href="#"><u>Gifted And Talented Student Program</u></a>
6172	<a href="#"><u>Gifted And Talented Student Program</u></a>
6173.1	<a href="#"><u>Education For Foster Youth</u></a>
6173.1	<a href="#"><u>Education For Foster Youth</u></a>
6173.4	<a href="#"><u>Education For American Indian Students</u></a>
6176	<a href="#"><u>Weekend/Saturday Classes</u></a>
6178	<a href="#"><u>Career Technical Education</u></a>
6178	<a href="#"><u>Career Technical Education</u></a>
6178.1	<a href="#"><u>Work-Based Learning</u></a>
6178.1	<a href="#"><u>Work-Based Learning</u></a>
6178.2	<a href="#"><u>Regional Occupational Center/Program</u></a>
6179	<a href="#"><u>Supplemental Instruction</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6183	<a href="#"><u>Home And Hospital Instruction</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6190	<a href="#"><u>Evaluation Of The Instructional Program</u></a>
6200	<a href="#"><u>Adult Education</u></a>
6200	<a href="#"><u>Adult Education</u></a>

## Regulation 6146.1: High School Graduation Requirements

Requirements for graduation and specified alternative means for completing the prescribed course of study shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

(cf. 5126 - Awards for Achievement)

(cf. 6146.11 - Alternative Credits Toward Graduation) (cf. 6145.6 - International Exchange) (cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

Students shall not be required to have resided within the district for any minimum length of time as a condition of high school graduation. (Education Code 51411)

If a student successfully completes the district's graduation requirements while attending a juvenile court school or nonpublic, nonsectarian school or agency, the district shall issue the student a diploma from the school the student last attended. (Education Code 48645.5)

### Comprehensive High School Graduation Course Requirements

Beginning with the 2012-13 school year, students who have not completed the Foreign Language or Visual and Performing Arts requirement of 10 credits for graduation, will have the option of fulfilling this requirement by taking an approved Career-Technical Education course.

#### 1. English (Four Years) - 40 Credits\*

- English 4 or other senior English course must be taken in the senior year.
- English Requirement for English Learners: Effective with the Class of 2009, English Learners may earn a maximum of 30 English credits from English Language Development (ELD) and remediation courses. The remaining
- English credits must be earned from L2 or mainstream English courses.
- Students taking intervention classes may earn a maximum of 20 credits in district approved intervention courses and must earn an additional 20 credits in Regular English classes.

#### 2. Math (Two years) - 20 Credits\*\*

- Must include 10 credits of Algebra or 20 credits of 2-year Algebra
- At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. Students may satisfy the Algebra I course requirement prior to grade 9.

#### 3. Science (Two Years) - 20 Credits

- 10 Credits of Physical Science and 10 Credits Biological Science

#### 4. Social Studies (Three years) 30 Credits

- 10 Credits Modern World
- History 10 Credits US History
- 5 Credits Government and 5 Credits Economics

#### 5. Visual and Performing Arts, World Language, CTE, or American Sign Language (one year) - 10 Credits

#### 6. Physical Education (Two years in grades 9-10) - 20 Credits

- 5 credits of PE 2 may be waived for any student athlete who participates in a full season of extracurricular athletics during the 9th grade year. A student athlete who participates in an additional full season of extracurricular athletics during their 10th grade year may waive the remaining 5 credits towards PE 2. This waiver process also includes students who participate in Marching Band during the 9th and 10th grade year. No more than 10 credits may be earned in non-physical education classes and applied toward the 20-unit physical education requirement. Non-physical education courses approved by the site in excess of the five credits will earn elective credit.

## 7. Ethnic/Gender Studies

- Beginning with the graduating class of 2025, all students will be required to complete an approved course in Ethnic/Gender Studies for graduation.

## 8. Electives - 75 Credits

- Beginning in the 2023-24 school year, Health will no longer be a graduation requirement. Mandated units of Health instruction ( Comprehensive Sexual Health, HIV Prevention and LGBTQ Inclusiveness) will be provided in the 9th grade Physical Education course.
- Starting with the Class of 2012, a maximum of 10 credits of any combination of teacher aide/student clerk may be applied towards completion of graduation requirements.

## 9. Total Minimum Credits Required - 220 Credits

Ninth, 10th, and 11th grade comprehensive high school students must be enrolled in a minimum of 60 credits (Six periods). Twelfth grade students in good academic standing and not credit deficient may be approved to take a reduced class schedule of a minimum of 40 credits (four periods) per school year.

## Continuation High School and Alternative Education Differential Graduation Course Requirements

Beginning with the Class of 2011, students attending the continuation high school or other district alternative education programs must earn a minimum of 205 credits in the subjects listed below. Students earn five credits for each semester class passed with a grade "D" or better.

### 1. English (Four years) - 40 Credits

- English 4 or other senior English course must be taken in the senior year.
- English Requirement for English Learners: Effective with the Class of 2009, English Learners may earn a maximum of 30 English credits from English Language Development (ELD) and remediation courses. The remaining English credits must be earned from L2 or mainstream English courses.
- Students taking intervention classes may earn a maximum of 20 credits in district approved intervention courses and must earn an additional 20 credits in Regular English classes.

### 2. Math (Two years) - 20 Credits

- Must include 10 credits of Algebra or 20 credits of 2-year Algebra
- At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. Students may satisfy the Algebra I course requirement prior to grade 9.

### 3. Science (Two years) - 20 Credits

- 10 credits of Physical Science and 10 Credits Biological Science

### 4. Social Studies (Three years) - 30 Credits

- 10 Credits Modern World
- History 10 Credits US History
- 5 Credits Government and 5 Credits Economics

### 5. Visual and Performing Arts, World Language, CTE, or American Sign Language (One year) - 10 Credits

### 6. Physical Education (2 years in grades 9-10) - 20 Credits

- 5 credits of PE 2 may be waived for any student athlete who participates in a full season of extracurricular athletics during the 9th grade year. A student athlete who participates in an additional full season of extracurricular athletics during their 10th grade year may waive the remaining 5 credits towards PE 2. This waiver process also includes students who participate in Marching Band during the 9th and 10th grade year. No more than 10 credits may be earned in non-physical education classes and applied toward the 20-unit physical education requirement.

Non-physical education courses approved by the site in excess of the five credits will earn elective credit.

#### 7. Ethnic/Gender Studies

- Beginning with the graduating class of 2025, all students will be required to complete an approved course in Ethnic/Gender Studies for graduation.

#### 8. Electives - 60 Credits

- Beginning in the 2023-24 school year, Health will no longer be a graduation requirement. Mandated units of Health instruction ( Comprehensive Sexual Health, HIV Prevention and LGBTQ Inclusiveness) will be provided in the 9th grade Physical Education course.
- Starting with the Class of 2012, a maximum of 10 credits of any combination of teacher aide/student clerk may be applied towards completion of graduation requirement.

Total Minimum Credits Required - 205

#### Credits Senior English Approved Courses

The following courses have been approved to fulfill the Senior English requirement in lieu of the student taking English 4. These courses must be taken in the student's senior year:

1. Agriculture Leadership & Communication
2. Communication Technology
3. Developmental Psychology of Children
4. Fashion Design
5. Introduction to Education
6. Music History
7. Theatre History
8. Technology Concepts for Communication
9. Professional Business Communication cd

#### 2023-24 and 2024-25 Graduation Requirement Amendment

The following amendment applies to the Continuation High School and Alternative Education Differential Graduation Course Requirements for the 2023-24 and 2024-25 school year for certain students experiencing personal hardship:

- 12th-grade students enrolled in alternative education at continuation high school who have met State graduation requirements, but who are unable to complete the full number of elective credits required by Board Policy 6146.1 as a result of personal hardship as specifically determined by the Superintendent or designee, shall be deemed to have satisfied graduation requirements of the District if they have completed the minimum standards required by the Education Code.

The Board hereby authorizes the Superintendent or designee to determine, on a case-by-case basis, and on the recommendation of school site administration, which continuation high school students satisfy the specific conditions set forth and therefore qualify for graduation in 2024 or 2025 based on a reduced elective credit requirement.

REGULAR MEETING  
OCTOBER 10, 2023

## **APPENDIX E**

**Board Policy Revision:**

**BP/AR 1130: Use of School Facilities**

This page is intentionally blank.

**Policy 1330: Use Of School Facilities**

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, including the designation of a person to supervise this task, if necessary
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of schoolwork

There shall be no advertising on school facilities and grounds except as specified in Board Policy 1325 - Advertising and Promotion.

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

**Fees**

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

The Board authorizes the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not to exceed direct costs determined in accordance with 5 CCR 14037-14041.

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

## **Calculating Direct Costs**

Direct costs to be charged for community use of each, or each type of, school facility or grounds shall be calculated in accordance with 5 CCR 14038 and may reflect the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds
2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services performed by district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

## **Expending Funds Collected as Capital Direct Costs**

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

## **Use of School Facility as Polling Place**

The Board may authorize the use of school buildings as polling places, or vote centers for election day. The Board may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, or vote center on election day and/or during the 10 days preceding election day, as well as during key dates necessary for drop-off, set-up, and pick-up of election materials, as determined by the elections official, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as a polling place or vote center. (Elections Code 12283)

When a school is used as a polling place or vote center, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. The Superintendent or designee shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place or vote center.



These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 14037-14042	Proportionate direct costs for use of school facilities and grounds
Bus. Code 25608	<a href="#">Alcohol on school property; use in connection with instruction</a>
Ed. Code 10900-10914.5	<a href="#">Community recreation programs</a>
Ed. Code 32280-32289.5	School safety plans
Ed. Code 37220	School holidays
Ed. Code 38130-38138	Civic Center Act; use of school property for public purposes
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Elec. Code 12283	Polling places: schools
Gov. Code 54950-54963	The Ralph M. Brown Act
M&V Code 1800	Definitions
<b>Federal</b>	<b>Description</b>
20 USC 7905	Equal access to public school facilities
40 CFR 141.1-141.723	Drinking water standards
<b>Management Resources</b>	<b>Description</b>
Attorney General Opinion	79 Ops.Cal.Atty.Gen. 248 (1996)
Attorney General Opinion	82 Ops.Cal.Atty.Gen. 90 (1999)
Court Decision	Ellis v. Board of Education, (1945) 27 Cal.2d 322
Court Decision	Good News Club v. Milford Central School, (2001) 533 U.S. 98
Court Decision	Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384
Court Decision	ACLU v. Board of Education of Los Angeles, (1961) 55 Cal .2d 167
Court Decision	Cole v. Richardson, (1972) 405 U.S. 676
Court Decision	Connell v. Higgenbotham, (1971) 403 U.S. 207
CSBA Publication	Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
CSBA Publication	Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010
Website	CSBA District and County Office of Education Legal Services
Website	<a href="#">California Department of Education</a>

**Cross References**

<b>Code</b>	<b>Description</b>
0410	Nondiscrimination In District Programs And Activities
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0470	COVID-19 Mitigation Plan
1000	Concepts And Roles
1160	Political Processes
1230	School-Connected Organizations
1230	School-Connected Organizations
1325	Advertising And Promotion
1330.1	Joint Use Agreements
1400	Relations Between Other Governmental Agencies And The Schools
3280	Sale Or Lease Of District-Owned Real Property
3280	Sale Or Lease Of District-Owned Real Property
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.21	Unmanned Aircraft Systems (Drones)
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees

5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6111	School Calendar
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.5	Student Organizations And Equal Access
6145.5	Student Organizations And Equal Access
7160	Charter School Facilities
7160	Charter School Facilities
9320	Meetings And Notices

## Regulation 1330: Use Of School Facilities

### Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Anyone applying to use school facilities shall do so as specified in district procedures and in accordance with law.

### Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131, 51860)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Childcare programs to provide supervision and activities for children of preschool and elementary school age
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies
6. Supervised recreational activities, including, but not limited to, sports league activities for youth that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination
7. A community youth center
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

*A veterans' organization* means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

10. Bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for district students by local law enforcement, public agencies, nonprofit associations, or organizations specified in Education Code 38134
11. Other purposes deemed appropriate by the Governing Board

## Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work
3. Any use which involves the possession, consumption, or sale of drugs or any restricted substances, including tobacco
4. Any use which involves the possession, consumption, or sale of alcoholic beverages, except for special events approved by the Superintendent or designee pursuant to Business and Professions Code 25608 which are covered by a special events permit pursuant to Division 9 of the Business and Professions Code and which will occur at a time when students are not on the grounds. Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

The district may exclude certain school facilities from non-school use for safety or security reasons.

## Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

When permitted by law, the Superintendent or designee shall require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

---

### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### State

5 CCR 14037-14042

#### Description

Proportionate direct costs for use of school facilities and grounds

Bus. Code 25608

[Alcohol on school property; use in connection with instruction](#)

Ed. Code 10900-10914.5	<a href="#">Community recreation programs</a>
Ed. Code 32280-32289.5	School safety plans
Ed. Code 37220	School holidays
Ed. Code 38130-38138	Civic Center Act; use of school property for public purposes
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Elec. Code 12283	Polling places: schools
Gov. Code 54950-54963	The Ralph M. Brown Act
M&V Code 1800	Definitions
<b>Federal</b>	<b>Description</b>
20 USC 7905	Equal access to public school facilities
40 CFR 141.1-141.723	Drinking water standards
<b>Management Resources</b>	<b>Description</b>
Attorney General Opinion	79 Ops.Cal.Atty.Gen. 248 (1996)
Attorney General Opinion	82 Ops.Cal.Atty.Gen. 90 (1999)
Court Decision	Ellis v. Board of Education, (1945) 27 Cal.2d 322
Court Decision	Good News Club v. Milford Central School, (2001) 533 U.S. 98
Court Decision	Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384
Court Decision	ACLU v. Board of Education of Los Angeles, (1961) 55 Cal .2d 167
Court Decision	Cole v. Richardson, (1972) 405 U.S. 676
Court Decision	Connell v. Higgenbotham, (1971) 403 U.S. 207
CSBA Publication	Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
CSBA Publication	Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010
Website	CSBA District and County Office of Education Legal Services
Website	<a href="#">California Department of Education</a>
Website	<a href="#">CSBA</a>

## Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan

0470	COVID-19 Mitigation Plan
1000	Concepts And Roles
1160	Political Processes
1230	School-Connected Organizations
1230	School-Connected Organizations
1325	Advertising And Promotion
1330.1	Joint Use Agreements
1400	Relations Between Other Governmental Agencies And The Schools
3280	Sale Or Lease Of District-Owned Real Property
3280	Sale Or Lease Of District-Owned Real Property
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.21	Unmanned Aircraft Systems (Drones)
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education

6111	School Calendar
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.5	Student Organizations And Equal Access
6145.5	Student Organizations And Equal Access
7160	Charter School Facilities
7160	Charter School Facilities
9320	Meetings And Notices



**REGULAR MEETING**  
**October 10, 2023**

**APPENDIX F**

**Draft of Minutes**

**Regular Board Meeting: September 12, 2023**

**REGULAR MEETING OF THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
September 12, 2023**

A regular meeting of the Santa Maria Joint Union High School District Board of Education was held at the Support Services Center on September 12, 2023, with a closed session scheduled at 5:15 p.m. and an open session immediately following.

Members present: Perez, Garvin, Aguilar, Baskett

---

**OPEN SESSION**

**Call to Order**

Ms. Perez called the meeting to order at 5:15 p.m.

**CLOSED SESSION PUBLIC COMMENTS**

No public comment was submitted.

The meeting was adjourned to a closed session.

**RECONVENE IN OPEN SESSION/ANNOUNCE CLOSED SESSION ACTIONS**

Ms. Perez called the meeting to order at 6:33 p.m. Mr. Aguilar led the Flag Salute.

Mr. Garcia announced the closed session actions. The Board unanimously approved Personnel Actions for both Certificated and Classified staff as presented.

**REPORTS**

**Student Reports**

Camila Uribe-Quezada/PVHS: Camila is involved in athletics and would like to major in mechanical engineering. Fundraising and PV's sports teams are off to a great start this school year. ASB organized rallies and spirit days for the students. Homecoming tickets are currently on sale and the candidates have been selected. The Wellness Center seems to be a success amongst students.

Perla Delgado-Paniagua/SMHS: Perla would like to be an Activities Director and is currently involved in FFA and is ASB's Student Council President. Spirit Week and the Welcome Back Rally were fun. Money was raised for the Day of Hope event and Homecoming Dance planning is underway. Back-to-School Night was last month, and the first Senate meeting of the year was held on September 5<sup>th</sup>. Various activities such as Senior Sunrise, Fall Fair, and the Green Hand Leadership Conference are coming up.

Leilanni-GaoShoua Mendoza/DHS: Leilanni would like to transfer to UC Davis or UCLA to become a veterinarian. The Santa Barbara organization, Operation Green Belt, recently helped sixteen students with a back-to-school shopping spree at Target. A blood drive is

being held on September 25. The Lions Club provided vision screenings to students, Dragon Battles are back, and students are practicing for a basketball game against Maple High. The Robotics Team will be competing in Bakersfield next month and students will attend the Heirloom Festival tomorrow.

Teya Nastaskin/ERHS: Teya is interested in attending UCLA or USC to study biology or chemistry. FFA is busy this month with events such as the Green Hand Bootcamp and the Los Alamos Day Parade. The Guidance teams have visited classrooms to offer workshops and information on the Reach Higher Academy. The Wellness Center is open and ready to offer a comforting space for students. The VPA Department and ASB have been busy with various events.

### **Superintendent's Report**

Mr. Garcia commended Righetti High School for providing transportation to Guadalupe after a football game. He thanked staff for the opening of the Wellness Centers at the school sites and the Human Resources Department for offering staff workshops and resources geared towards staff wellness. The start of the school year kicked off with a district symposium and professional development. He thanked Gary Wuitschick, Director of Facilities, for addressing the Santa Maria Planning Commission on the District's behalf as the city looks at their General Plan. Mr. Garcia attended several events that included a Sports Hall of Fame induction for a few Righetti staff members, the Battle of the Helmet football game, Santa Maria High School's FFA breakfast, and the Migrant Parent Advisory Council meeting. The new Santa Maria High School building grand opening date will be forthcoming.

### **Board Member Reports**

Ms. Perez: She attended the Wellness Center openings and hopes Ms. Lopez will come back at a future meeting to thank and inform her of the centers she championed for. The student representatives were thanked for meeting with her and Mr. Garcia ahead of the board meeting. She looks forward to the grand opening of the new SMHS building.

Dr. Garvin: He visited Delta High School recently and thanked Mr. Molina for the district threat assessment training he attended. He also thanked the Principals for hosting the site visitations that include classroom visits and campus tours. Dr. Garvin appreciates the board packet pictures detailing current facility projects districtwide.

Mr. Aguilar: He also attended the district's threat assessment training and Delta's Back-to-School Night. It was great to hear from the students about the Wellness Centers.

Mr. Baskett: The Civil Air Patrol shows you how to learn to fly, amongst other things. If anyone is interested in the Civil Air Patrol, contact Mr. Baskett.

### **REPORTS FROM EMPLOYEE ORGANIZATIONS**

Stacy Newby: She thanked the district as the CSEA contract is now finished. Health insurance went up a bit and three new positions have been introduced.

**OPEN SESSION PUBLIC COMMENTS**

Name	Topic
Kathy Grimes	Leave Process

**PRESENTATIONS**

**Facilities Project Update**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Reese Thompson, Director of Maintenance, Operations, and Transportation; Gary Wuitschick, Director of Facilities and Logistics

Reese Thompson and Gary Wuitschick updated the board on various district wide facilities projects.

**ITEMS SCHEDULED FOR ACTION**

**GENERAL**

**Approval of Board Clerk**

Resource Person: Diana Perez, Board President

Former Clerk, Amy Lopez, submitted her resignation from the Board effective July 31, 2023. As such, the vacancy was created on the Santa Maria Joint Union High School District Board of Education.

The Board of Education has a general practice of rotating Board Members through the offices of Clerk and President. Pursuant to BB 9100, the elected Clerk will serve one year and then will serve one year as Board President. Based on this rotational practice, it was recommended to approve Dr. Jack Garvin as the Clerk of the Board of Education.

A motion was made by Mr. Baskett and seconded by Mr. Aguilar to approve Dr. Jack Garvin as the Clerk of the Board of Education. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Provisional Internship Permit Request**

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Sal Reynoso, Director of Certificated Human Resources

The California Commission on Teacher Credentialing requires public notice when the district intends to employ a teacher based on a Provisional Intern Permit. The district has made a diligent search for fully qualified and/or competent teachers.

Amber Barnard and Cristian Cardenas are applying for Provisional Internship Permits in the subject area of Education Specialist Mild-Moderate Support Needs and Physical Education respectively in grades 9 through 12.

Both, Ms. Barnard and Mr. Cardenas, are currently enrolled in credential program and intend to become intern eligible during the 2023-24 school year and continue employment with the Santa Maria Joint Union High School District.

The permit(s) will be applicable for the 2023-24 school year.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve the Provisional Internship Permit request for the 2023-24 school year. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Subsequent Variable-Term Waiver Request**

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Sal Reynoso, Director of Certificated Human Resources

The California Commission on Teacher Credentialing requires public notice when the district intends to employ a certificated staff member based on a Subsequent Variable-Term Waiver. The district has made a diligent search for fully qualified and competent English Teachers.

Geraldo Canongo is applying for a Subsequent Variable-Term Waiver to teach English at Pioneer Valley High School, in grades 9 through 12. Mr. Canongo will enroll in CSET exams to meet the requirement for a Single Subject Teaching Intern Credential. He intends to continue his employment with the Santa Maria Joint Union High School District for the 2023-24 school year.

This permit will be applicable for the 2023-24 school year.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve the request as presented. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Ed Code Sections used for Assignment Options – Resolution Number 3-2023-2024**

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Sal Reynoso, Director of Certificated Human Resources

The District is required by state law to have all teachers properly assigned within their credentialed subject areas according to the California Commission on Teacher Credentialing. However, there are several Education Code options to assign teachers in areas in which they have a requisite number of units and/or expertise. The attached resolution outlines specific names, subject areas, and Education Codes to meet this annual criterion.

A motion was made by Dr. Garvin and seconded by Mr. Baskett to approve Resolution Number 3-2023-2024 to certify the Teacher Assignment Options for the 2023-24 school year. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Approval of Tentative Agreement with Classified Bargaining Unit, Reopener Negotiations with CSEA 2023-24 – Appendix D**

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Joni McDonald, Director of Classified Human Resources

The District and the California School Employees Association (CSEA) have reached a tentative agreement as a result of the 2023-24 Reopener Negotiations.

The parties agree on changes to the articles and Appendices listed below, which are attached to the agreement.

- Article 3, Pay and Allowances
- Appendix C, 2023-24 Classified Salary Schedule (This will result in Appendix C1 being replaced by Appendix C)
- Appendix D, Classified Employee Health Benefit Health Plan District Contribution

Provisions of the Agreements shall become effective on July 1, 2023, pending approval by both parties. For specific details please refer to Appendix D.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve the Tentative Agreement with the Classified Bargaining Unit as presented as a result of the 2023-24 Reopener Negotiations. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Approval of Tentative Agreement for Classified Bargaining Unit regarding the negotiation of three (3) new bargaining unit job descriptions – Appendix E**

Resource Person: Kevin Platt, Assistant Superintendent of Human Resources; Joni McDonald, Director of Classified Human Resources

The District and the California School Employees Association (CSEA) have reached a tentative agreement regarding the negotiation of three (3) new bargaining unit job descriptions.

The Tentative Agreement dated August 2, 2023, will take effect upon approval by both parties (see Appendix E).

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve the Agreement with the Classified Bargaining Unit as presented. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**INSTRUCTION**

**Instructional Materials Certifications 2023-24 - Resolution Number 1-2023-2024**

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction

Pursuant to Education Code Section 60119, the governing board of a school district must conduct a public hearing to discuss “whether each pupil in each school in the district has or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials, or

both, in each subject that are consistent with the content and cycles of curriculum framework adopted by the state board.”

District Resolution Number 1-2023-2024 indicates that the District has certified Education Code Section 60119 as being followed for 2023-24 school year.

A public hearing was required. The public hearing was opened. No public comments were submitted. The public hearing was closed.

A motion was made by Mr. Aguilar and seconded by Mr. Baskett to adopt Resolution Number 1-2023-2024, which indicates that the district has fulfilled Education Code Section 60119. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Approval of Consolidated Application 2023-2024**

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Steve Molina, Director of Student Services

The Santa Maria Joint Union High School District is requesting that the Board of Education approve the 2023-24 Consolidated Application for Funding Categorical Aid Programs.

The 2023-24 Consolidated Application includes the following categories and the focus of their funding:

- Title I: Improving Academic Achievement
- Title II–A: Professional Learning
- Title III: English Learners
- Title IV-A: Student Support & Academic Achievement

These funds provide a wide array of instructional and supportive services to support student success in our district.

A motion was made by Mr. Baskett and seconded by Dr. Garvin to approve the 2023-2024 Consolidated Application as presented. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes



**Approval of Board Policy – Appendix F**

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Steve Molina, Director of Student Services

Board Bylaw 9310 provides for a first and second reading of a proposed or revised policy. The Board is asked to waive the second reading and adopt the revised policies, Board Policy/Administrative Regulation 5132: Dress and Grooming. For the full description, please see Appendix F.

Board Policy	Description
BP/AR 5132	<p><b>Dress and Grooming</b></p> <p>BP/AR has been updated to reflect the following changes: Updated language on student attire, gender identity, gender expression, religious and cultural observance, and the enforcement of the policy. There is an addition to the policy addressing gang-related apparel.</p>

A motion was made by Mr. Aguilar and seconded by Dr. Garvin to approve Board Policy/Administrative Regulation 5132: Dress and Grooming, as presented. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Board Policy Revision – First Reading. INFORMATION ONLY. Appendix F**

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Steve Molina, Director of Student Services

The administration is presenting revisions for various policies listed below. The policy updates will be on the next board agenda for approval. For a full description, please see Appendix F.

Board Policy	Description
BP/AR 5144.1	<b>Suspension &amp; Expulsion/Due Process</b>

	BP/AR has been updated to reflect the following changes: Updated language that includes the list for mandatory recommendations and mandatory expulsion. The Administrative Regulation expands the definition of bullying to include bullying, cyber sexual acts, and social internet posts. New language and an additional Due Process for homeless students.
<b>BP 5145.12</b>	<b>Search &amp; Seizure</b>  BP reflects updated language, including new search procedures based on individualized suspicion, use of metal detectors, and contraband detection dogs.
<b>AR 5144.2</b>	<b>Suspension And Expulsion/Due Process (Students With Disabilities)</b>  AR has been updated to reflect the following changes: Updated language and the importance of the IEP team considering positive behavior interventions and supports to address behavior.

**NO ACTION WAS REQUIRED.**

Dress code is enforced by various staff. For example, if campus security or an assistant principal notice a student that is dressed inappropriately, they will either provide replacement clothing or call the parent/guardian.

**BUSINESS**

**2022-23 Unaudited Actuals – Appendix G**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Michelle Coffin, Director of Fiscal Services

Pursuant to Education Code Section 42100, the school district must file an annual statement with the County Superintendent of Schools regarding prior year actual income and expenditures no later than September 15. This District closed its books for 2022-2023, and these figures are shown on the appropriate state forms which are posted on the District website at [www.smjuhsd.org](http://www.smjuhsd.org) under Business Services, Financial Reports, Financial Reports 2022-2023.

Ms. Coffin shared the year-end actuals, including the change in the 2022-2023 Ending Balance and its corresponding effect on the 2023-2024 Beginning Balances. A summary of the changes is shown in Appendix G.

A motion was made by Dr. Garvin and seconded by Mr. Baskett to authorize the District to file the 2022-2023 Annual Statement with the County Superintendent of Schools. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Adoption of 2023-2024 Gann Limit – Resolution Number 2-2023-2024**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

Education Code Section 42132 requires that by September 30<sup>th</sup> of each year school district governing boards adopt a resolution identifying their estimated appropriations limit for the current year and their actual appropriations limit for the preceding year. Resolution Number 2-2023-2024 reflects the calculation of the estimated appropriation limit for the 2023-2024 school year.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve Resolution Number 2-2023-2024, Adoption of 2023-2024 Gann Limit, as presented. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**Public Disclosure of Collective Bargaining Agreement with the California School Employees Association Chapter 455 (CSEA #455) – Appendix H**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District’s financial status. The District has reached a tentative agreement (TA) with the California School Employees Association Chapter 455. The TA dated August 2, 2023 includes an additional 3.13% increase for a total of 6.13% retro-active to July 1, 2023. In addition, the TA increases district contributions to health benefits in Article 4.1.4.1 beginning with the January 1, 2024 plan year.

The total cost of the Tentative Agreement is projected to be \$1,057,679 beginning in 2023-24. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix H.

A motion was made by Dr. Garvin and seconded by Mr. Aguilar to approve the AB 1200 Public Disclosure of Collective Bargaining Agreement with the Classified School Employees

Association Chapter 455. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

**CONSENT ITEMS**

A motion was made by Mr. Aguilar and seconded by Dr. Garvin to approve the consent items as presented. The motion passed with a roll call vote 4-0.

**Roll Call Vote:**

Ms. Perez	Yes
Dr. Garvin	Yes
Mr. Aguilar	Yes
Mr. Baskett	Yes

A. Approval of Minutes – ***Appendix I***

Regular Board Meeting – August 1, 2023

B. Approval of Warrants for the Month of July 2023

Payroll	\$ 3,735,872.28
Warrants	\$ 4,329,019.76
<b>Total</b>	<b>\$ 8,064,892.04</b>

C. Approval of Warrants for the Month of August 2023

Payroll	\$ 3,839,344.16
Warrants	\$ 8,055,379.94
<b>Total</b>	<b>\$ 11,894,724.10</b>

D. Approval of Contracts

Company/Vendor	Description of Services	Amount/ Funding	Resource Per- son
Andrew Rodriguez, DPT	Licensed Physical Therapist services from August 10, 2023 to December 15, 2023.	NTE \$12,600/ Special Education Funds	Krista Herrera

**REGULAR MEETING**  
**September 12, 2023**

Broadway Plus VIP Services LLC	2.5 hour Acting Through Song Masterclass with Garrett Clayton workshop on September 7, 2023.	\$3,500/PVHS ASB	Yolanda Ortiz
Central Coast Safety	CPR/1st Aid renewal course will be provided on September 16, 2023.	\$50/person/NTE \$3,000/ General Fund	Kevin Platt
City of Santa Maria	Agreement to provide supplemental law enforcement services as needed through June 30, 2023.	NTE \$50,000/ LCAP 6.4	Krista Herrera
CPM	District-wide Math eBooks for the 2023-2024 school year.	\$54,520/ Lottery Funds	Krista Herrera
First Christian Church	Facility rental for Staff Professional Development on August 9, 2023.	\$2,598/General	Yolanda Ortiz
Jack Able Consulting	Security staff SB1626 mandated training from October 16, 2023 to October 18, 2023.	\$2,400/LCAP 6.3	Kevin Platt
OneDigital	Leave of Absence Administration Services will be provided for the 2023-2024 school year.	NTE \$34,650/ General Fund	Kevin Platt
ProCare Therapy	Licensed Vocational Nurse (LVN) services for the 2023-2024 school year.	\$82.50 per hour; 35 minimum hours; 1.5 times bill rate for OT/Not to exceed \$105,000/ General Funds	Kevin Platt
That One Photobooth LLC	Photography services for SMHS Homecoming Dance on September 23, 2023.	\$1,001.25/ SMHS ASB	Yolanda Ortiz
United We Lead Foundation	UWLF shall provide a 7-week Young Writers Academy for 9th and 10th grade Migrant students with 35 hours of supplemental instruction in a virtual setting from October 1, 2023 to December 15, 2023.	\$38,850/ Migrant Funds	Krista Herrera
United We Lead Foundation	UWLF shall provide a 7-week Spring Math & Stem Innovation Academy for Migrant students with 35 hours of supplemental instruction	\$38,850/LCAP 7.7	Krista Herrera

	in a virtual setting from February 1, 2024 to April 6, 2024.		
--	--	--	--

E. Facility Report – **Appendix B**

F. Obsolete Equipment - **Appendix C**

Education Code §17545 and 17546 allows the district to dispose of personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration requested authorization to dispose of obsolete items listed in Appendix C in compliance with government regulations. If an auction is warranted, the district will conduct an auction via the internet by and through its representative RT Auctions. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District’s website at [www.smjuhsd.org](http://www.smjuhsd.org)

G. Discard or Sell Obsolete Textbooks

The following textbooks were submitted for discard by various sites. The administration requested that the Board of Trustees approve the discard of the textbooks as listed below.

Textbook Title	ISBN #	# of Copies
American Government (AP Edition)	1-11183003-7	138
Magruder's American Government	0-13-133579-0	334
Psychology and You, 3 <sup>rd</sup> Edition	0-314-140905	130

H. Out of State Travel

Person/Reason	Location/Date	Description	Funding Source
Gabriel Ponce (PVHS) + 3 students  National FFA Convention & Expo	Indianapolis, IN October 31, 2023- November 5, 2023	Pioneer Valley has the 1 <sup>st</sup> ever Spanish FFA Public Speaking State Champion that will be competing in the National El Credo Contest. Group is traveling to compete for National Title and attend the National FFA Leadership Conference and Career Show.	Booster, Carl Perkins

I. Notice of Completion

The following projects are substantially complete. To file the necessary Notice

of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) SANTA MARIA HIGH SCHOOL ADMINISTRATION BUILDING COVERED WALKWAY/BREEZEWAY CANOPY REMOVAL, #22-425 with MEC Environmental, Inc., Contractor. Substantial Completion on July 12, 2023.
  - 2) ERNEST RIGHETTI HIGH SCHOOL (ERHS) AND SANTA MARIA HIGH SCHOOL (SMHS) 2023 PAVEMENT MAINTENANCE, #23-469 with R. Burke Corporation, Contractor. Substantial Completion on August 14, 2023.
  - 3) MARK RICHARDSON CAREER TECHNICAL EDUCATION AND AGRICULTURAL FARM WELL INSTALLATION, #21-375 with WILD HERON DRILLING, Contractor. Substantial Completion on August 6, 2023.  
*(Correction: Number is #21-397)*
  - 4) PIONEER VALLEY HIGH SCHOOL 3 MODULAR CLASSROOMS AND 1 RESTROOM BUILDING INSTALLATION, #20-342 with RDZ Contractors, Inc., Contractor. Substantial Completion on August 10, 2023.
  - 5) PIONEER VALLEY HIGH SCHOOL 10 PORTABLE INSTALLATION, #22-454 with RDZ Contractors, Inc., Contractor. Substantial Completion on August 10, 2023.
  - 6) SUPPORT SERVICES CENTER (SSC) SECOND STORY OFFICE & TIRE ROOM CONVERSION, #19-317 & 19-326 with Alan Roinestad Construction & Management Inc., Contractor. Substantial Completion on July 7, 2023.
- J. Approval of Four (4) Change Orders (CO) to Project 17-267 Rachlin Partners (Huckabee Architects) Architectural and Engineering (A&E) Services Contract Including CO No. 11 for A&E Design Services for Project Increment No. 17-267.2 Thirty Seven (37) Classrooms Modernization; and CO No. 12 Extended Construction Administration, CO No. 13 Multiple Scope Revisions, and CO No. 14 Landscaping at Bus Drop-off for Project Increment No. 17-267.1, 50 Classrooms and Administration Building.

17-267.2 CO No. 11, \$1,303,796.56, includes A&E evaluations, design, plan development, oversight, and closeout activities focused on 21<sup>st</sup> century improvements to thirty-seven (37) classrooms in buildings 230, 240, 330, 350, and 360 including new teaching stations, marker and tack boards, air conditioning systems, interior finishes, ceiling and lighting fixtures, flooring, doors and hardware, technology upgrades, security, and fire alarm.

17-267.1 CO No. 12, Extended Construction Management, \$105,358.68, includes continuation of daily on-site oversight of the 50-classroom building closeout and construction of the softball field. CO No. 13, Multiple Scope Revisions,

\$59,155.00, includes extended A&E services for planting surveys, culinary arts and sewing room power and water additions, mailbox revisions, bus drop revisions, administration data additions, and 3<sup>rd</sup> floor bridge guard rail enhancements. CO No. 14, Landscaping at Bus Drop-off, \$9,995.00, includes A&E services for irrigation and layout design of areas adjacent to the proposed Morrison Street bus drop-off.

Combined, the increase to the Rachlin Partners (Huckabee Architects) A&E Services Contract is \$1,478,305.24 for a Contract total of \$7,475,699.14.

- K. Pioneer Valley High School (PVHS) Relocation of 10 Portables, Project 22-454: Approval of Change Order No. 1 for Additional Construction Costs.

RDZ Contractors of Nipomo, Ca was awarded the PVHS Relocation of 10 Portables, Project 22-454 in the amount of \$1,085,449.00 at the May 9, 2023 Board meeting. Additional funds are requested in the amount of \$103,265.26 for CO No. 1 for construction costs provided by RDZ Contractors. Additional and unforeseen work identified during course of construction includes use of concrete in lieu of asphalt to fill grass area by courts, installation of fiber optic cabling from the media center to each portable, added asphalt between portables to allow for ADA access elevation, added classroom data drops, and removal of concrete curb to allow for new gate. The additional funds allocated by Change Order No. 1 increases the contract amount to \$1,188,714.26.

- L. Authorization to Piggyback on San Bernardino County Superintendent of Schools for Furniture: Systems and Stand Alone for the Length of the Contract through June 30, 2024

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

San Bernardino County Superintendent of Schools has awarded their furnishings bid to Culver-Newlin Piggyback Bid #23/24-0005 through June 30, 2024 and may be extended for up to two (2) additional one-year renewals. The district recommends that the board find and determines that it is in the best interest of the district to authorize purchasing of Furniture: Systems and Stand Alone under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

- M. Authorization to Utilize Sourcewell for the Purchase of Scoreboards, Digital Displays, and Video Boards for the length of the Contract through May 25, 2027



Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information, technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of scoreboards, digital displays, and video boards be made utilizing the provisions of the PCC through Nevco Sports, LLC Sourcewell Contract #030223-NVC through May 25, 2027 with the option to renew one (1) additional year.

- N. Authorization to Utilize Ocean Cities Pizza, Inc., DBA Dominos for the Purchase of Fresh Baked Pizza and Delivery for the length of the Contract through June 30, 2024

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information, technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of fresh baked pizza and delivery be made utilizing the provisions of the PCC through Ocean Cities Pizza, Inc. DBA Dominos and Santa Maria Bonita School District Contract #5232 Amendment No. 2 for the length of the contract through June 30, 2024 with the option to renew one (1) additional year.

- O. Authorization to Utilize Producers Dairy Foods, Inc., for the Purchase of Dairy Products for the length of the Contract through July 30, 2024

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information, technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of dairy products be made utilizing the provisions of the PCC through Producers Dairy Foods, Inc., and Santa Maria Bonita School District Contract #5195 Amendment No. 2 for the length of the contract through July 30, 2024.

- P. Supervised Fieldwork & Internship Agreements for 2023/24 School Year

<b>REGULAR MEETING</b> <b>September 12, 2023</b>
---

California Polytechnic University/San Luis Obispo, UMass University, National University, University of Phoenix, Western Governors University, University of Laverne, University of Southern California Rossier, Alliant International University, California State University, East Bay, University of San Francisco, United States University, Concordia University, University of Wisconsin Eau Claire, Long Beach State, CS Chico, Humboldt State University, Grand Canyon University & New York University have requested the District's participation in their teacher, counselor, School Psychologist and Speech Pathology training programs for the 2023/24 school year, whereby the District would provide experience through practice with their students. The District's participation in these programs benefit both the new educators that are training for their credentialing programs and allows the District firsthand experience with prospective candidates for future teaching, counselor, and School Psychologist vacancies.

**Q. Purchase Orders**

PO #	Vendor	Amount	Description/Funding
R24-01301	Panorama Education Inc.	\$66,000.00	Education surveys SY 23-24 / General Fund LCAP 2.3
PO24-00146 PO24-00162 PO24-00349	Academic Innovations, LLC	\$37,095.50 \$44,369.00 \$46,893.00 \$128,357.50	Career choices & changes online access & support RHS, PVHS & SMHS / General Fund AHC Concurrent Enrollment
BPO24-00230	Ocean Cities Pizza, Inc.	\$250,000.00	Food service product & supplies SY 23-24 / Cafeteria Fund 13
BPO24-00231	Producers Dairy Foods Inc.	\$200,000.00	Food service products & supplies SY 23-24 / Cafeteria Fund 13
BPO24-00232	Sysco Food Services of Ventura	\$2,500,000.00	Food services products SY 23-24 / Cafeteria Fund 13
PO24-00296 PO24-00298 PO24-00299 PO24-00300	Pearson Education	\$32,296.18 \$14,191.39 \$30,193.14 \$26,977.50 \$103,658.21	Various books & online licenses SY 23-24 / General Fund LCAP 4.7

**R. Acceptance of Gifts**

<b>Pioneer Valley High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Snap Mobile, Inc.	Cheer	\$9,321.50
Alex Ferrel Painting, Inc.	Ballet Folklorico	\$100.00
Smith Family Trust (Bryn & Patricia Smith)	Ballet Folklorico	\$200.00
<b>Total Pioneer Valley High School</b>		<b><u>\$9,621.50</u></b>
<b>Righetti High School</b>		

<b>REGULAR MEETING</b> <b>September 12, 2023</b>
---

<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Alonzo Talamantes	Marimba/Ballet Folklorico	\$250.00
The Santa Maria Breakfast Rotary	ERHS 2023 Scholarships	\$11,500.00
Roland N Miller D.C.	Pam & Sally Miller Scholarship	\$2,000.00
City of Santa Maria	Marimba/Ballet Folklorico	\$200.00
Fellowship of Christian Athletes	Athletics-Football	\$9,460.00
Fellowship of Christian Athletes	Cheer Club	\$6,300.00
Granite Construction	Warrior Goats	\$500.00
Santa Maria Elks Lodge 1538	BSU	\$150.00
Miguel Guerra	Welding Shop	Stainless Steel Filler Rod valued at \$8,350.00
<b>Total Righetti High School</b>		<b><u>\$38,710.00</u></b>

**FUTURE BOARD MEETINGS FOR 2023**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on October 10, 2023. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. There will also be a Special Board Meeting on September 25 at 5:30 p.m. to appoint a new board member.

Regular Board Meetings for 2023:

November 14, 2023

December 12, 2023

**ADJOURN**

The meeting was adjourned at 7:41 p.m.