

JUNE 23, 2025

**\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING**

**MONDAY, JUNE 23, 2025  
6:00 P.M.**

**AGENDA**

**1. CALL TO ORDER**

**2. OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

**3. ROLL CALL**

James Burke	_____
James Farrell	_____
Gerald Flanagan	_____
Ronald Golden	_____
Michele Devine-Hartnett	_____
April Howard	_____
David C. MacDonald	_____
Scott McCracken	_____
Haroula Rotondi	_____
Laura Stefankiewicz	_____

**4. ATTENDANCE**

Philip Schaffer, Superintendent	_____
Dawn Cottrell, Board Secretary/SBA	_____
Patricia Donlan, Vice-Principal	_____
Carolyn Morey, Supervisor of Pupil Personnel	_____
Robert Belasco, Solicitor	_____

**5. FLAG SALUTE**

**6. BOARD PRESENTATION**

JUNE 23, 2025

Recognition of the 2024-2025 Retirees.

7. EXECUTIVE SESSION

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Carried: \_\_\_\_\_

James Burke \_\_\_\_\_  
James Farrell \_\_\_\_\_  
Gerald Flanagan \_\_\_\_\_  
Ronald Golden \_\_\_\_\_  
Michele Devine-Hartnett \_\_\_\_\_  
April Howard \_\_\_\_\_  
David C. MacDonald \_\_\_\_\_  
Scott McCracken \_\_\_\_\_  
Haroula Rotondi \_\_\_\_\_  
Laura Stefankiewicz \_\_\_\_\_

RESUME PUBLIC SESSION, MOTION TO RESUME

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Carried: \_\_\_\_\_

James Burke \_\_\_\_\_  
James Farrell \_\_\_\_\_  
Gerald Flanagan \_\_\_\_\_  
Ronald Golden \_\_\_\_\_  
Michele Devine-Hartnett \_\_\_\_\_  
April Howard \_\_\_\_\_  
David C. MacDonald \_\_\_\_\_  
Scott McCracken \_\_\_\_\_  
Haroula Rotondi \_\_\_\_\_  
Laura Stefankiewicz \_\_\_\_\_

8. PUBLIC COMMENT- AGENDA ITEMS ONLY

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

JUNE 23, 2025

9. APPROVAL OF MINUTES: May 19, 2025 Regular & Closed

10. APPROVAL OF TRANSFER OF FUNDS: N/A

11. APPROVAL OF FINANCIAL STATEMENTS for the 2024-2025 school year through April 30, 2025, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF April 30, 2025, On a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_, the board unanimously approved the Secretary and Treasurer's Report for April 30, 2025, as per the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)4 the Board of Education certifies that as of April 30, 2025, and after review of the Secretary's monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President \_\_\_\_\_

Pursuant to N.J.A.C. 6A:23-2.11(c)4, I certify that as of April 30, 2025, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of April 30, 2025.

Dawn Cottrell, Secretary \_\_\_\_\_

12. APPROVAL OF BILL LIST: June 2025

MOTION TO APPROVE MINUTES, TRANSFERS, FINANCIAL STATEMENTS & BILL LIST

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Carried: \_\_\_\_\_

James Burke	_____
James Farrell	_____
Gerald Flanagan	_____
Ronald Golden	_____
Michele Devine-Hartnett	_____
April Howard	_____
David C. MacDonald	_____
Scott McCracken	_____
Haroula Rotondi	_____

JUNE 23, 2025

Laura Stefankiewicz

13. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

14. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Board President, to accept and approve the Superintendent Evaluation Summary Report.
- B. On the recommendation of the Superintendent, to approve the submission of the 2024-2025 Testing for Lead in School Drinking Water Statement of Assurance (SOA) to the New Jersey Department of Education (see board info).
- C. On the recommendation of the Superintendent, to approve the submission of the School Security Statement of Assurance (SOA).
- D. On the recommendation of the Superintendent, to approve submission of the NWSD CCEIS Plan.
- E. On the recommendation of the Superintendent, to approve the Lions Club Kidsight Program to perform vision screenings for Grades Pre-K through 8 September 2, 2026.
- F. On the recommendation of the Superintendent, to approve the following field trip

GRADE / GROUP	PLACE / SPEAKER	DATES
Grade 8	Graduation Celebration Boardwalk Trip	June 2025
Summer Enrichment Program	Field trips that are included in summer enrichment activities	July 7, 2025-August 1, 2025
8th Grade	Beach Clean up	June 2025

G. Report of Drills Fire 5/7/2025 Lock Down 5/6/2025.

FINANCE

- A. On the recommendation of the Superintendent and School Business Administrator, to approve the transfer of Current Year Surplus to Capital Reserve per the N.J.A.C. 6A:23A-14.3 guidelines which permits a Board of Education to establish and/or deposit into certain reserve accounts at year end. The North Wildwood Board of Education then approves the transfer of unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve account in an amount not to exceed \$500,000 (upon audit review).
- B. On the recommendation of the Superintendent and School Business Administrator, to approve the transfer of Current Year Surplus to Tuition Reserve per the N.J.A.C.

6A:23A-14.4(a)(3) guidelines which permits a Board of Education to establish and/or deposit into tuition reserve accounts at year end. The North Wildwood Board of Education then approves the transfer of unanticipated excess current year revenue or unexpended appropriations from the general fund into the Tuition Reserve account in an amount not to exceed \$125,000 (upon audit review).

- C. On the recommendation of the Superintendent and School Business Administrator, to authorize any and all necessary transfers by June 30, 2025, collect the 2024-2025 Petty Cash Fund, and reissue said 2025-2026 Petty Cash Fund on July 1, 2025.
- D. On the recommendation of the Superintendent and School Business Administrator, to approve the 2025-2026 tuition contract with Cape May County Technical School District in the amount of \$215,653.
- E. On the recommendation of the Superintendent and School Business Administrator, to approve the 2025-2026 Tuition Contract with Wildwood Board of Education in the amount of \$634,283.
- F. On the recommendation of the Superintendent and School Business Administrator, to approve the Cape May County Special Services School District Agreement for Itinerant Services for the 2025-2026 school year on an as needed basis.
- G. On the recommendation of the Superintendent and School Business Administrator, to approve the payment of \$53,518 to the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund due on July 15, 2025 for the 2025-2026 School Year and to apply the full amount to the Board's share of the fund's Aggregate Excess Loss Contingency Fund.
- H. On the recommendation of the Superintendent and School Business Administrator, to approve the School Nutrition Program pricing for the 2025-2026 School Year:

	Regular	Reduced	Staff
Breakfast	\$1.75	\$0.50	\$2.25
Milk	\$0.75	\$0.75	\$0.75
Lunch	\$3.50	\$0.50	\$4.00
Extra Slice of Pizza	\$1.50	\$0.75	\$2.00

- I. On the recommendation of the Superintendent and School Business Administrator, to approve Johnson Controls Fire Protection for Fire Alarm, Sprinkler and Monitoring Services in the amount of \$18,781.65 for the 2025-2026 school year under the Sourcewell Contract #030421-JHN.
- J. On the recommendation of the Superintendent and School Business Administrator, pursuant to PL 2015, Chapter 47, the North Wildwood Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Procurement Regulations 2 CFR Part 200.317 et. Seq. as follows:

360FP BUSINESS SOLUTIONS  
ACCASBO JIF  
ALL COVERED (Konica Minolta)  
AMAZON  
APPLE  
CAPE ASSIST

JUNE 23, 2025

CAPE REGIONAL URGENT CARE  
CASA PAYROLL  
CASA REPORTING SERVICES  
CDK SYSTEMS  
CM3  
COMCAST  
CONTINUUM BEHAVIORAL HEALTH  
DELTA DENTAL  
FORD, SCOTT & ASSOCIATES  
FP MAILING SOLUTIONS  
FRONTLINE  
GARRISON ARCHITECTS  
GENTE  
GO TEACH CONSULTANTS  
HOME DEPOT  
J BYRNE AGENCY  
JOHNSON CONTROLS  
MARSH MCLENNAN  
NJ SEHBP  
ON TECH  
REALTIME  
RICOH USA, INC.  
STAPLES BUSINESS ADVANTAGE  
TERESA MCGRATH, M.D., SCHOOL PHYSICIAN  
TELESYSTEM  
THE BELASCO LAW FIRM, INC.  
VERIZON WIRELESS  
WB MASON

- K. On the recommendation of the Superintendent and School Business Administrator, to approve and accept the non-resident regular student tuition rate in the amount of \$4,500 for one student, \$7,000 for a family with two students, and \$2,000 for each additional student for the 2025-2026 school year.
- L. On the recommendation of the Superintendent and School Business Administrator, to approve and accept the non-resident self-contained student tuition rate in the amount of \$30,415 for the 2025-2026 school year.
- M. On the recommendation of the Superintendent and School Business Administrator, to approve the 2025-2026 student tuition contract with Ms. Rulon in the amount of \$7,000.
- N. On the recommendation of the Superintendent and School Business Administrator, to approve the 2025-2026 student tuition contract with Mr. and Mrs. Dubens in the amount of \$4,500.
- O. On the recommendation of the Superintendent and School Business Administrator, to approve the 2025-2026 student tuition contract with Mrs. Patel in the amount of \$7,000.

JUNE 23, 2025

- P. On the recommendation of the Superintendent and School Business Administrator, to approve Freda Glick, Bilingual Speech Language Service LLC, for student bilingual evaluations for the 2025-2026 School Year.
- Q. On the recommendation of the Superintendent and School Business Administrator, to approve Neurabilities (The Center for Neurological and Neurodevelopmental Health, LLC) for student neurological, neuropsychological and other developmental pediatric evaluations for the 2025-2026 School Year.
- R. On the recommendation of the Superintendent and School Business Administrator, to approve Continuum Autism Spectrum Alliance for behavior analyst consultant services for the 2025-2026 School Year.
- S. On the recommendation of the Superintendent and School Business Administrator, to approve REM Audiology for student audiology services for the 2025-2026 School Year.
- T. On the recommendation of the Superintendent and School Business Administrator, to approve Thomas O'Reilly, MD/Medford Family Psychiatry L.L.C. for student psychiatric evaluations for the 2025-2026 School Year.
- U. On the recommendation of the Superintendent and School Business Administrator, to approve Cooper Medical Center for student neurological evaluations for the 2025-2026 School Year.
- V. On the recommendation of the Superintendent and School Business Administrator, to approve Allan Jauregui, Educational Consultants of NJ, LLC, for completion of the following: student bilingual evaluations; student monolingual evaluations; IEP Meeting 1 Hour Zoom, and each Translated Report in Spanish for the 2025-2026 School Year.
- W. On the recommendation of the Superintendent and School Business Administrator, to approve Martina Villarson, Multilingual Assessment Services, for student speech and/or language evaluations for the 2025-2026 School Year.

#### PERSONNEL

- A. On the recommendation of the Board President, to approve the contract of Jonathan Price as Superintendent of Schools effective August 25, 2025 through June 30, 2029.
- B. On the recommendation of the Board President, to approve the contract of Barbara Behnke as Interim Superintendent of Schools effective July 1, 2025 through December 31, 2025.
- C. On the recommendation of the Superintendent, to approve Allen Swanson as substitute custodian for the 2025-2026 school year.
- D. On the recommendation of the Superintendent, to regretfully accept the resignation of Facility Manager, Juan (Pete) Gutierrez, effective July 20, 2025.
- E. On the recommendation of the Superintendent, to approve Matthew Steere, Jr. as Part-Time Custodian, Step 2 prorated in the amount of \$26,063 for the 2025-2026 school year.
- E. On the recommendation of the Superintendent, to affirm the suspension of Employee #93027, with pay, effect May 20, 2025, pending the outcome of an investigation into alleged misconduct.
- F. On the recommendation of the Superintendent, to approve Alison Dardine for CST Summer Services not to exceed 40 hours from July through August 2025 at the

JUNE 23, 2025

contracted hourly rate.

G. On the recommendation of the Superintendent, to approve Cynthia Dykhous for CST Summer Services not to exceed 40 hours from July through August 2025 at the contracted hourly rate.

H. On the recommendation of the Superintendent, to approve Tonilynn Donzola for CST Summer Services not to exceed 40 hours from July through August 2025 at the contracted hourly rate.

POLICIES

A. None.

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Dawn Cottrell	Mt. Laurel, NJ	SPELL JIF Safety 360 Seminar	07/16/2025	\$0.00 Fee \$77.55 Mileage
Janet Neill	Mt. Laurel, NJ	SPELL JIF Safety 360 Seminar	07/16/2025	\$0.00 Fee \$81.77 Mileage

MOTION TO APPROVE CONSENT AGENDA

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Carried: \_\_\_\_\_

James Burke \_\_\_\_\_  
James Farrell \_\_\_\_\_  
Gerald Flanagan \_\_\_\_\_  
Ronald Golden \_\_\_\_\_  
Michele Devine-Hartnett \_\_\_\_\_  
April Howard \_\_\_\_\_  
David C. MacDonald \_\_\_\_\_  
Scott McCracken \_\_\_\_\_  
Haroula Rotondi \_\_\_\_\_  
Laura Stefankiewicz \_\_\_\_\_

15. PUBLIC COMMENTS

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

16. BOARD COMMENTS



JUNE 23, 2025

17. ADMIN COMMENTS

18. HARASSMENT, INTIMIDATION, BULLYING REPORTS

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Vote: \_\_\_\_\_ Carried: \_\_\_\_\_

James Burke \_\_\_\_\_  
James Farrell \_\_\_\_\_  
Gerald Flanagan \_\_\_\_\_  
Ronald Golden \_\_\_\_\_  
Michele Devine-Hartnett \_\_\_\_\_  
April Howard \_\_\_\_\_  
David C. MacDonald \_\_\_\_\_  
Scott McCracken \_\_\_\_\_  
Haroula Rotondi \_\_\_\_\_  
Laura Stefankiewicz \_\_\_\_\_

19. SUPERINTENDENT'S REPORT

20. ADJOURNMENT

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

21. BOARD INFORMATION

- A. The following Board Members must complete the NJSBA Mandated Training for 2025: James Burke, James Farrell, Michelle Devine-Hartnett, Haroula Rotondi, and Laura Stefankiewicz
- B. Nominating petitions for the Annual School Election for Board Members terms expiring in 2025 are due to the Board of Elections at the Cape May County Clerk's Office by ***Monday, July 28, 2025***
- C. Lead in Water Testing Letter

22. NEXT MEETING

July 28, 2025     Regular meeting at 6:00 pm