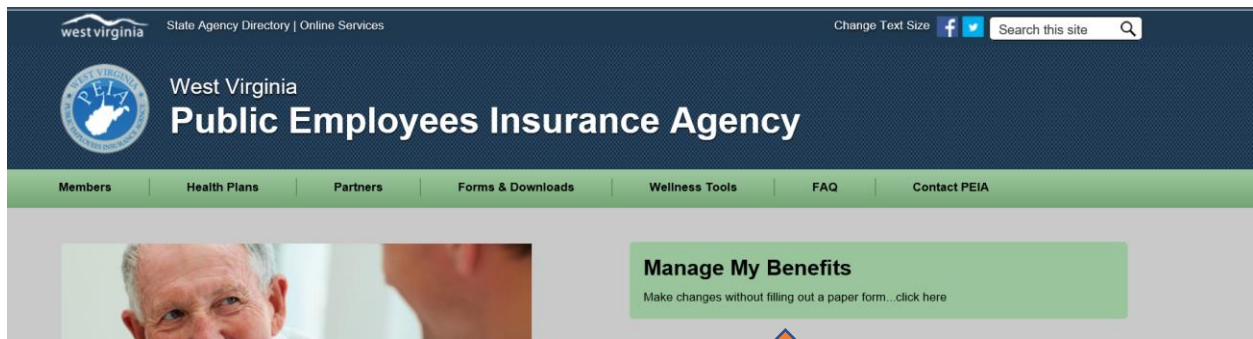
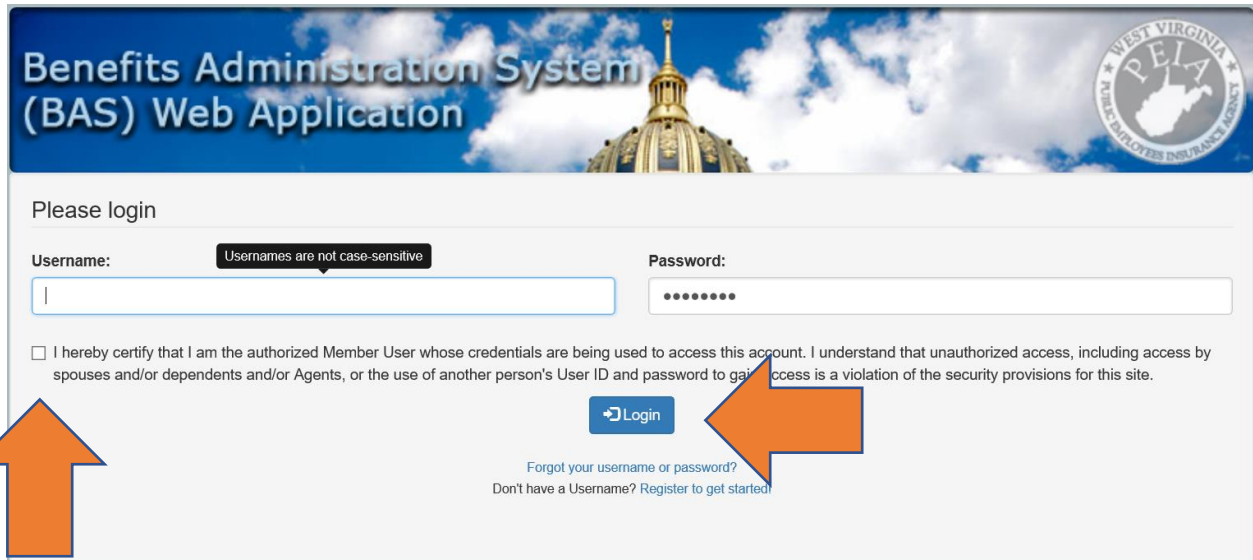


How to Update Your Name in Manage My Benefits

Go to PEIA.wv.gov on your internet browser.



Click on the green Manage My Benefits button.



Enter your Username and password and click on the box to certify that you are the authorized user. Then click on the Login button.

- Policyholder Information

Policyholder: Susan [REDACTED] Charleston, WV 25302 Physician: [REDACTED]

[✎ Edit My Contact / Physician Information](#) [📄 Upload Required Documents](#)

[✉ Creditable Coverage](#)

- + Premiums for October 2018
- + Premium Discounts
- + Living Will
- + Dependents
- + Health Coverage
- + Basic Life Coverage
- + Optional Life Coverage
- + Dependent Life Coverage

Click on Edit my Contact/Physician Information.

Policyholder Information

Social Security Number: [REDACTED] Date of Birth: MM/DD/YYYY [REDACTED]

First Name: * SUSAN Middle Initial: J Last Name: *

Generation: [Dropdown] Gender: * Female [Dropdown]

Home Phone: * [] Work Phone (999)999-9999: [] Cell: []

I would like to receive text messages.

All Changes to your PCP Designation will be effective on the first of the following mo

[✕ Cancel](#) [✔ Finalize](#)

Enter your new last name in the box marked Last Name and then click Finalize at the bottom of the screen. This completes changing your name in Manage My Benefits. Please then follow the instructions to upload a document to show the reason for the name change. I.e. Marriage certificate or divorce decree.