

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION COMMITTEE/REGULAR MEETING/BUDGET WORKSHOP



February 24, 2020

STUART M. TOWNSEND ES LGI 6:30 pm

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI  
Members Present: Mr. Moulton, Mrs. Hoffman, Mr. Novotarski, Mrs. Braico  
Members Absent: Mrs. Visscher  
Others in Attendance: Superintendent – Beecher Baker, Jr./Sr. HS Principal-Burgess Ovitt, ES Principal-Jonathan Baker, Director of Special Education – Robert Mark, School Business Manager – Michelle Taylor, SRO Officer-Jim Trottier and 14+ others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

None

PUBLIC COMMENT

Jeffery and Shannon Gray were invited to give the board an update on the snowmobile fundraisers for the Forestry BOCES students at HL HS. They presented a check for \$6,000 in memory of Martin Baylies Jr. They exceeded their expectation of raising five grand. There were 189 riders who participated. They reported that Martin's seven year old daughter's trust fund also received \$7,000 as well. They were applauded and thanked by the board and Superintendent Baker.

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

School Business Manager, Michelle Taylor gave a PowerPoint presentation (attached) of the preliminary department budgets for the 2020-2021 school year. The presentation is a proposed budget compared to last years with an emphasis on line items and proposed purchases. They tax levy presented does not allocate any fund balance which we will do. This is the tax levy calculation based on the NYS Formula due to the capital project funding back in the budget.

DEPARTMENT REPORTS AND BOE COMMITTEE REPRESENTATIVES

Cafeteria –Jaclyn Adler (report attached) Agreed with the percent increase Mrs. Taylor presented.

Buildings & Grounds – Brian Gereau (report attached) Agreed with the presentation by Mrs. Taylor. He emphasized the vehicle trade-in program both he and Ricky McFarlane would like to implement. Discussed the details of the company who would perform regular maintenance on the gym area equipment and folding doors. Discussed the current storage and the need to have permanent storage. Finally he discussed the use of the school for Warren County Emergency Services as a public shelter. After meeting with Amy Drexel of Warren County the plan will be to have protocol for moving forward.

(Buildings and Grounds Committee Board Representatives – Gregory Novotarski and Eddie Joe Moulton)

Athletics – Gary Wilson (report attached) Agreed with the presentation by Mrs. Taylor. He has received quotes for the scoreboards and the costs will determine the year invoiced. Started a storage room in the high school for equipment but he would like to improve moving forward.

(Athletic Committee Board Representatives) – Susan Hoffman and Eddie Joe Moulton

Technology – Lenny Locke – noted that the e-rate will cover the \$103,000 as noted in the presentation. The Smart Bond can be utilized to pay for Educational Technologies. Prometheans need to be replaced in the high school.

(Technology Committee Board Representative)– Lia Braico

Transportation – Ricky McFarlane- Agreed with the presentation by Mrs. Taylor. The vehicle trade in program will save the district substantial funds.

Special Education – Robert Mark, projected the student population in both schools. This is the same number at each building yet the elementary has 3 special education teachers for support classes and the high school has only 2 special education teachers for support. Therefore, he is proposing to hire one additional special education teacher at the high school level to stay in compliance. Superintendent Baker noted that we have a need of special education teachers but we plan on attrition at the elementary regular education level.

(Committee on Special Education; Whole Board)

#### ADDITIONAL BOE COMMITTEES

Negotiations – Susan Hoffman and Eddie Joe Moulton noted they have just started and met with CSEA and are meeting with HLTA on Wednesday.

Finance/Audit – Susan Hoffman and Lia Braico noted they met and covered the internal audit and covered the previous NYS audit.

Scholarship – Susan Hoffman noted the committee has not yet met but is scheduled to meet in April

Policy – Mary Visscher and Lia Braico noted we have met and covered the policies on the agenda and will meet again in the spring.

#### OLD BUSINESS

##### POLICY - SECOND/FINAL READINGS

Motion by Mrs. Hoffman

Resolution #135

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Beecher Baker Sr. to accept the Second and Final Reading of the following policies and implement immediately:

- |      |  |
|------|--|
| 1631 | Voter Registration for Students (New)        |
| 5682 | Extreme Risk Protection Orders (New)         |
| 6181 | Child Abuse in and Educational Setting (New) |
| 7132 | Admission of Non-Resident Students (Update)  |
| 7513 | Student Health Services (Update)             |
| 8470 | Home-Schooled Students (Update)              |

Seconded by Mr. Novotarski

Yes: 4          No: 0          Abstain: 0

Motion Carried

Board Meeting Minutes

Motion by Mrs. Braico

Resolution #136

Recommended by the Superintendent, to approve the January 27, 2020 regular meeting minutes.

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

Motion Carried

#### NEW BUSINESS

Agreement with Saratoga County – *Revenue*

Motion by Mrs. Braico

Resolution #137

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Beecher Baker Sr. to approve the revenue agreement between the District and Saratoga County for the purpose of providing services contained in IEP's of eligible

district children in the amount established by Resolution 181-2014 of the Saratoga County Board of Supervisors and any successor resolutions, effective February 3, 2020 through June 30, 2020 and directs the superintendent to execute the agreement.

Seconded by Mr. Novotarski

Yes: 4          No: 0          Abstain: 0

Motion Carried

Contract for Health Services with Corinth CSD

Motion by Mrs. Hoffman

Resolution #138

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School to approve the agreement dated January 14, 2020 between the district and Corinth Central School District for the purpose of providing health and welfare services for approximately thirty three (33) children residing in said school district and attending non-public schools in the Corinth Central School District, Town of Corinth, County of Saratoga, New York, to begin on September 5, 2019 and to end on June 26, 2020 as required by the provisions of Section 912 of the Education Law, in the amount of \$9,591.78 and directs the board president and district clerk to execute the agreement.

Seconded by Mrs. Braico followed by a brief discussion for clarity.

Yes: 4          No: 0          Abstain: 0

Motion Carried

PERSONNEL

APPOINTMENTS - HLTA

Extra-Curricular

Motion by Mr. Novotarski

Resolution #139

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below according to the HLTA Agreement; such appointment(s) and the employment of the following individuals are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Karen Love	SAT/ACT Prep	February 25 to June 10, 2020	\$30 per hour
Janice Waterhouse	SAT/ACT Prep	February 25 to June 10, 2020	\$30 per hour
Joseph Winters	SAT/ACT Prep	February 25 to June 10, 2020	\$30 per hour
Jim Trottier	Chaperone	2019-2020 school year	\$60 per event

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

Motion Carried

APPOINTMENTS - CSEA

Motion by Mr. Novotarski to approved resolutions 140, 141, 142:

School Monitor (PT 10 mo.) — Vincent Kloss

Resolution #140

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Vincent be appointed to a six month probationary period as a part time School Monitor, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective February 11, 2020. Vincent's probationary period shall begin on February 11, 2020 and end on June 25, 2020, at

which time the board authorizes he be granted permanent appointment with written approval from the immediate supervisor, Jonathan Baker.

Teacher Aide (PT 10 mo.) — Lauren Eckard

Resolution #141

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Lauren Eckard be appointed to a six month probationary period as a part time Teacher Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective February 3, 2020. Lauren's probationary period shall begin on February 3, 2020 and end on June 25, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jonathan Baker.

Cleaner/Bus Monitor (FT 12 Mo.) – Kevin McFarlane

Resolution #142

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Kevin McFarlane be appointed to a six month probationary period according to Warren County Civil Service requirements, as a full time Cleaner/Bus Monitor, due to a retirement, for the hourly wage (\$12.03) as stated in the CSEA agreement, and is reportable to and follows Warren County Civil Service requirements, effective January 31, 2020. Kevin's probationary period shall begin on January 31, 2020 and end on July 30, 2020, at which time the board authorizes he/she be granted permanent appointment with written approval from the immediate supervisor, Brian Gereau and/or Ricky McFarlane.

Seconded by Mrs. Hoffman

Yes: 4      No: 0      Abstain: 0

Motion Carried

#### APPOINTMENTS - OTHER

Substitutes/Election Workers

Motion by Mrs. Braico

Resolution #143

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
David Duffney	Sub Cleaner	January 29, 2020	\$11.80 per hour
Wayne Waite	Chief Election Inspector	May 19, 2020	\$300 per diem
Wayne Waite	Machine Set Up/Inspection	May 19, 2020	\$110 per diem
Forest Hartley	Chief Election Inspector	May 19, 2020	\$300 per diem
Forest Hartley	Machine Set Up/Inspection	May 19, 2020	\$110 per diem
Darcey Hastings	Election Inspector/Registration	May 19, 2020	Reg. Hrly. Wage
Patricia Olsen	Election Inspector/Registration	May 19, 2020	Reg. Hrly. Wage
Mara Spotswood	Election Worker	May 19, 2020	Reg. Hrly. Wage
Tracy Ziegler	Election Worker	May 19, 2020	Reg. Hrly. Wage
Gina Pidgeon	Election Worker	May 19, 2020	Reg. Hrly. Wage
Karen Lionarons	Sub Election Worker	May 19, 2020	Reg. Hrly. Wage

Seconded by Mrs. Hoffman

Yes: 4      No: 0      Abstain: 0

Motion Carried

Alternate CSE Chair

Motion by Mr. Novotarski

Resolution #144

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that School Psychologist, Angela Petrino, be appointed to the

position of Alternate CSE Chair in lieu of the absence of the current CSE Chair (Director of Special Education), effective February 24, 2020 for no additional salary.

Seconded by Mrs. Hoffman

Yes: 4          No: 0          Abstain: 0

Motion Carried

Long Duration Substitute Guidance Counselor - Samantha Godfrey

Motion by Mrs. Braico

Resolution #145

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Samantha Godfrey be granted appointment as a long duration substitute Guidance Counselor for Grades 7-9 effective approximately May 1, 2020 for the per diem rate of 1/180 of step 1C (\$250.10) with partial benefits, effective approximately May 1, 2020 in accordance with the agreement between the District and the Southern Adirondack Substitute Teacher Alliance. Ms. Godfrey holds a NYS Certification as a School Counselor. (In addition to 10 summer days.)

Seconded by Mrs. Hoffman followed by a brief discussion for clarity.

Yes: 4          No: 0          Abstain: 0

Motion Carried

#### CSEA LEAVE OF ABSENCE

Cleaner/Bus Monitor – Kevin McFarlane, Unpaid Leave of Absence

Motion by Mr. Novotarski

Resolution #146

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an unpaid leave of absence for a family vacation as requested when hired by, Cleaner/Bus Monitor, Kevin McFarlane, for ten (10) days, March 23 through April 3, 2020 as an unpaid leave;

Pursuant to the CSEA Agreement Article XVII – Other Leave, Section 2.

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

Motion Carried

#### SCHEDULE OF BILLS

Motion by Mrs. Braico

Resolution #147

As recommended by the Superintendent - accept warrants #33 (\$127,222.68), #34 (\$316,463.51), #35 (\$142,239.35), #36 (\$584,727.18),

Seconded by Mr. Novotarski

Yes: 4          No: 0          Abstain: 0

Motion Carried

#### DISTRICT TREASURER'S REPORT

Motion by Mrs. Hoffman

Resolution #148

As recommended by the Superintendent, for the board of education to accept the January 2020 Treasurer's Report.

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

Motion Carried

CSE/CPSE RECOMMENDATIONS

Motion by Mrs. Hoffman

Resolution #149

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated February 24, 2020.

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

Motion Carried

PUBLIC/STUDENT COMMENTS

None

ADMINISTRATIVE/BOARD COMMENTS

The Mini-marathon dance raised more than expected. South Glens Falls students were invited and attended. They were greatly appreciative to be invited.

Katrin Schreiner placed 6<sup>th</sup> today at the NYS Nordic Skiing Championships in Bristol NY and was congratulated by all.

Justin Hoffman qualified to compete in the NYS Wrestling Championship starting this Friday at the Albany Times Union Center and was congratulated by all.

The Boys Basketball team will be playing a sectional game here tomorrow night.

Jim Trottier was thanked for his presence.

ADJOURNMENT

Motion by Mrs. Hoffman to adjourn the meeting at 7:07 PM

Seconded by Mrs. Braico

Yes: 4          No: 0          Abstain: 0

Motion Carried

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Respectfully Submitted by Regina York – District Clerk