AVOYELLES PARISH SCHOOL BOARD
GUIDELINES FOR USING THE INTERNET

Internet use is to be used in a responsible, efficient, ethical and legal manner and in accordance with the mission of the Avoyelles Parish School Board. Users must agree to these guidelines prior to using the Internet. Failure to adhere to these guidelines may likely result in the suspension or revocation of the privilege of network access.

1.   The following individuals are authorized Internet access:

- All Employees and school board members may be issued an individual e-mail account.
- Secondary students, with the written consent of their parent or guardian, may be issued an individual e-mail account.
- Elementary students have access to the Internet only under their teacher's direct supervision using a school account. Individual elementary students are not generally issued e-mail accounts.
- Others who request Guest Accounts from the central office may be issued e-mail accounts based on their need and the availability of space.

2.   Internet access is intended to extend learning and teaching. Network users are encouraged to develop uses which meet their individual learning and teaching needs and to take advantage of the network's many useful functions, including World Wide Web, electronic mail, news groups, bulletin boards, and access to Gopher, Telnet and FTP resources.

3.   The following uses of the Internet are unacceptable and may result in suspension or revocation of network privileges:

- Violation of School Board Policy, District Administrative Rules, or any provision in the district **Student Handbook**.
- The use of profanity, obscenity or other language that may be offensive to another user.
- Copying commercial software or other material in violation of federal copyright laws.
- Use of network for financial gain, commercial activity, or illegal activity.
- Accessing another person's individual account without prior consent or accessing a restricted account without the prior consent of the responsible administrator or teacher.

4.   The school system will limit the news groups that are available to elementary and secondary students so that they will only have access to those news groups that are appropriate to their instructional level and age.

5.   Users must avoid spreading computer viruses, and all downloaded files must be virus checked. Deliberate attempts to degrade or disrupt system performance is a violation of the law.

6.   Teachers are expected to provide guidance and supervision of students who use the Internet in the following ways:

- Teachers and other supervising adults should discuss the appropriate use of the Internet with their students, monitor their use, and intervene if the resource is not being used appropriately.

- Computers that allow access to Internet should be placed in areas supervised by adults.

7.   Students should report any inappropriate material they access to a teacher, other staff persons, or their parents. Students are not to share inappropriate materials or their sources with other students.

8.   The person in whose name an account is issued is responsible at all times for its proper use. Passwords should never be shared with another person and should be changed frequently.

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The following personnel met on January 3, 2000 to propose disciplinary actions to be taken by administrators for intentional student violation of the Avoyelles Parish School Board guidelines for using the Internet (adopted 9/2/97). Members present were Gerard Jeansonne, Principal of Lafargue Elementary School; Jerome St.Romain, Principal of Marksville High School; Rufus Johnson, Principal of Marksville Middle School; Thad Roy, Supervisor of Secondary Education; and Maxwell J. Desselle, Supervisor of Child Welfare and Attendance.

The following actions were recommended:

First Violation: 1 day suspension
Second Violation   3 day suspension
Third Violation   5 day suspension
Fourth Violation   Recommendation for expulsion

Note 1: Internet access can be denied at any time after the first suspension.

Note 2: Any student who accesses and/or tampers with a school's administrative database will be automatically recommended for expulsion.

It was also recommended that upon adoption of this policy, that each student be given a copy and documentation of same maintained by each school's administrator.