

Parent Association Board Meeting Minutes
Thursday Mar 24, 2022
5:30 pm ZOOM meeting

Zoom Attendees (11): Pam Bourque, Janet Pellegrino, Liz Butler, Jennifer Geist, Diane Olszewski, Melanie Sturgis, Sharon Patterson, Jen Marx, Stephanie Good, Colleen Caruso, Michelle Goebel

1. Call to order: 5:30 pm
2. Welcome and Opening Prayer - Pam Bourque
3. Review of Past Minutes – Liz Butler
 - a. February 24 Meeting Minutes sent out for review. No changes needed.
4. Treasurer’s Report – Jennifer Geist
 - a. No changes since last meeting
5. JPPII Administration - Diane Olszewski
 - a. Discussed past and upcoming events.
 - i. Mar 14-18 - Spring Break occurred
 - ii. Dr. Russell addressed the upcoming drug testing policy with the students.
 - iii. Apr 5-6: School undergoing accreditation. Will be good for 5 years.
 - iv. Apr 5: Visit Day is canceled. Will combine the visit day with the Spring Musical school performance. No refreshments needed.
 - v. Apr 20: New Student evening and club fair. The student Houses are funding the “Welcome Falcons” event. Discussed PA participation for future - ie picnic event.
 - vi. May 4 - combine PA Wine&Cheese event with State of School meeting. Discussed details regarding number of participants, snacks and drinks needed.
 - vii. May 20: Senior Awards. Will combine the Senior Awards with a (senior) family picnic. Discussed having the Junior Class sponsor the picnic for the Seniors.
 - viii. May 25: End-of-year luncheon for faculty/staff. Can be family style.
 - b. Reminded that revised PA by-laws are due April 14 for the April 28 School Board meeting.
6. PA Committee Reports
 - a. Hospitality Update- Melanie Sturgis
 - i. Upcoming events:
 1. 5th grade visit day canceled
 2. Mar 29: Faculty bagel breakfast. \$300 budget.
 3. Apr 6: National Honor Society Induction Ceremony. Request help with serving at reception.
 4. Senior Cap & Gown Ceremony/Senior Awards/Picnic - Unknown for what is needed.
 5. May 25: EOY Luncheon.
 - b. Parent Ambassador - Pam for Kim Murdzek
 - i. Kim Murdzek had to step down. No report.
 - c. 25th Anniversary Update - Sharon Patterson
 - i. Results
 1. After-event action meeting held to discuss what worked and what needed work.
 2. Discussed having guest speaker versus Gala for future events.
 3. Did purchase new Smart Boards for every classroom with the raised funds.
 - ii. Upcoming events

1. Veneration event scheduled - a Sister will be bringing a St. John Paul II relic to school.
 2. Picnic lunch to be schedule to close out the 25th Anniversary
 - iii. Thoughts for next year
 1. Discussed Fun Run/5K. Stephanie Good agreed to chair the run for the fall.
7. Class Liaison Reports - For all classes - Requested parents to submit testimonials to be used on the school website.
 - a. 9th Grade – Jennifer Marx: None.
 - b. 10th Grade – Stephanie Good: None.
 - c. 11th Grade – Colleen Caruso: None. Note to send an email reminder to Junior parents about Junior Retreat.
 - d. 12th Grade – Michelle Goebel: Gave feedback regarding the Senior trip to Memphis and the Intersession Week.
8. PA Calendar (X indicates hospitality needed)

March

- | | | |
|----|--------------------------------|---|
| 24 | PA Board Meeting | |
| 29 | Faculty Appreciation Breakfast | X |

April

- | | | |
|----|-------------------------|---|
| 5 | Middle School Visit Day | X |
| 6 | NHS Induction Ceremony | X |
| 21 | PA Board Meeting | |

May

- | | | |
|----|--|---|
| 4 | Wine and Cheese/State of School Meeting/PA Meeting | X |
| 20 | Senior Picnic | |
| ? | Senior Cap and Gown Ceremony | X |
| 25 | End of Year Faculty Luncheon | X |

9. New Topics/Question

- a. FBC Golf Tournament/Silent Auction - request made for PA to sponsor a basket for the silent auction.
- b. May 4 - PA Wine & Cheese event with State of School meeting. Should be a short PA meeting. Will present the budget and announce next year's officers.
 - i. President: Janet Pellegrino
 - ii. Vice-president: Sharon Patterson
 - iii. Treasurer: **OPEN**
 - iv. Secretary: Liz Butler
 - v. The following positions are appointed:
 1. Hospitality: Melanie Sturgis ?
 2. Parent Ambassador: **OPEN**
 3. Fundraiser: Stephanie Good to head up fall 5K fundraising run
 4. 9th Grade Liaison: **OPEN**
 5. 10th Grade Liaison: **OPEN**
 6. 11th Grade Liaison: Stephanie Good?
 7. 12th Grade Liaison: Colleen Caruso?
- c. Next meeting: Thursday, April 21, 2022

10. Meeting Adjourned 6:42 pm