**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**February 6, 2025**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held February 6, 2025, 5:30 p.m. in the auditorium at Zion Chapel High School, Jack, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Rodrick Caldwell, Mike Bailey, Rhonda Strickland, Eric Payne, Sherry Eddins, and Superintendent: Kelly Cobb

# ABSENT

None

**CALL TO ORDER**

Mr. McWaters called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mrs. Eddins, and it passed unanimously.

**APPROVAL OF MINUTES OF DECEMBER 12, 2024, AND JANUARY 14, 2025**

The minutes of the December 12, 2024, and January 14, 2025, were approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR NOVEMBER 2024 AND DECEMBER 2024**

The November and December financial statements and cash/bank reconciliation reports were provided.

**APPROVAL OF TEXTBOOK ADOPTION**

Mrs. Cobb recommended that the board approve the textbook recommendation of the entire list of Science and Career Tech – Arts, A/V Technology and Communications, Human Services, Health Science, Counseling, and Guidance materials adopted by the Alabama Board of Education. A motion was made by Mr. Caldwell with a second by Mrs. Strickland, and it passed unanimously.

**APPROVAL OF JOB DESCRIPTION**

Mrs. Cobb asked the Board to approve the job description for Student Services Coordinator that was previously discussed. Mr. McLeod made a motion to accept Mrs. Cobb’s recommendation with a second by Mr. Bailey, and it passed unanimously.

**RECOGNITION OF ELEMENTARY AND SECONDARY TEACHERS OF THE YEAR**

Mrs. Cobb recognized Mallory Carpenter, a teacher at Zion Chapel Elementary, for being named Elementary Teacher of the Year. Mrs. Cobb recognized Kim Smith, a teacher at New Brockton Middle School, for being named Secondary Teacher of the Year. Board members congratulated both teachers on this accomplishment and wished them well at the next level of competition.

**SCHOOL BOARD APPRECIATION**

Mrs. Cobb thanked Board members for their hard work and dedication to Coffee County Schools. They were presented with a certificate and a Coffee County Schools umbrella.

**EXECUTIVE SESSION (IF NEEDED)**

None

**PERSONNEL**

Mrs. Cobb recommended the following personnel actions be approved as presented in writing:

**CLASSIFIED PERSONNEL**

**The following employment is recommended to be approved:**

**1. Brandy Cotton –** Instructional Aide at New Brockton Elementary School.

**The following resignation is recommended to be approved:**

 **1. Landra Free –** Bus Driver for Coffee County Schools effective January 13, 2025.

Mr. Payne made a motion to accept Mrs. Cobb’s recommendation with a second by Mr. McLeod, and it passed unanimously.

**ACKNOWLEDGEMENTS**

Board members congratulated the Teachers of the Year, who were recognized earlier in the night. Several board members offered condolences to the family of Rubin McKinnon, who passed away earlier that day.

**SUPERINTENDENT’S COMMENTS**

Mrs. Cobb began her comments by informing the board that Coffee County Schools is fully accredited through the Cognia process. The district scored 17 points above the national average for school districts. Secondly, she stated that James Span spoke to the students at Zion Chapel School today. They were excited to have him visit our campus. Mrs. Cobb informed board members that the Kinston girls’ basketball team is area champs and will play Friday night in Kinston against Brantley, and the New Brockton girls’ basketball is area runner-up and will play against Geneva Friday night at 6. Lastly, she stated that the Kinston Multipurpose building, classrooms, and storm shelter had broken ground this month and are well on its way to being built.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held March 6, 2025, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.