BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

BVEC Board Meeting
October 27, 2026

10:00AM

Join Zoom Meeting
https://us02web.zoom.us/j/89214910643?pwd=rOMbYY7JLF5cE2RpMF6SMb0hNwHTWX.1

Meeting ID: 892 1491 0643
Passcode: 070215

AGENDA

1. Call to Order

2. Staff Representative-Cami Hildebrand, School Psychologist-Florence, BVEC CPI Instructor

3. Consent Agenda

   A. Approval of Minutes
   B. Approval of Warrants
   C. Financial Report
   D. Resignations: None
   E. New Hires: None
   F. Next Meeting Date: November 24, 2026

4. Public Comment

5. Correspondence and Communications

6. Board Action

7. Information and Discussion

   A. Maintenance of Effort
   B. Director's Report

8. Adjournment

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, September 22, 2026
08:30 AM – Victor School District

MINUTES - FINAL

1. Call to Order - Mr. Biesiot called the meeting to order at 8:30 a.m. Board members present: Mr. Biesiot, Mr. Fiske, Mr. Jamison, Mr. Konen, Ms. Weems. BVEC Admin present: Ms. Rammell, Ms. Gillespie. Board Clerk: Jill Reynolds, Kimberly Waggener. Marc Doussett, Axiom IT Solutions.

2. Consent Agenda - Motion from Mr. Fiske to accept consent agenda. Mr. Konen seconded motion. Motion carries 5-0

   A. Approval of Minutes
   B. Approval of Warrants
   C. Resignations: None
   D. New Hires: None
   E. Next Meeting Date: October 27, 2026

3. Public Comment - None

4. Correspondence and Communications - None

5. Board Action

   A. BVEC ER System Maintenance (Information Provided: Marc Doussett, Axiom IT Solutions, Inc.)
   Ms. Rammell recommended that BVEC contract with Axiom IT Solutions to maintain the functionality of the current BVEC Billing and EMR system. Discussion included cost of the discovery phase plus annual system maintenance and monitoring cost, contract terms, and the importance of having access to records. Mr. Doussett communicated that the discovery phase will give BVEC a blueprint of operational needs for the EMR system to keep it effectively functioning. He also pointed out that it has not been updated in a while and it's necessary to protect the data that is currently stored in it. Mr. Fiske made a motion to hire Axiom IT Solutions to initiate the discovery phase and then continue with Axiom for annual maintenance and monitoring of the BVEC Billing and EMR system. Mr. Biesiot seconded the motion. Motion carried 5-0.

6. Information and Discussion – Maintenance of Effort discussion.

7. Adjournment – Mr. Biesot adjourned the meeting at 9:05 a.m.

_____ _____

Board Chair Signature Date

_____ _____

Board Clerk Signature Date

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12500		134 FLORENCE-CARLTON SCHOOL	2,548.82						
Match Reimbursement 2026 September									
1		10/01/26 Match Reimbursement 9/26	2,548.82		115	8	160-2144	800	3
12501		404 VICTOR PUBLIC SCHOOLS	525.84						
Match Reimbursement 2026 September									
1		10/01/26 Match Reimbursement 9/26	525.84		115	8	160-2144	800	3
12502		101394 KIRK L. CREWS, M.D.	639.00						
CSCT Medical Director 26-27									
1		10/01/26 Medical Director Sep 2026	639.00*		115	8	160-2144	330	3
12503		101541 BITTERROOT LAUNDRY & CLEANERS	88.02						
MAT RENTAL Oct 2026									
1		187776 09/28/26 PS MAT RENTAL Oct 26	55.42		115	1	456-2600	430	777
2		187775 09/28/26 Office mat rental Oct 26	32.60		115	12	456-2600	430	777
12504		101588 GRANITE TECHNOLOGY SOLUTIONS	1,900.00						
Labor Portion to set up new laptops for PG, KM, KB, EB, WW									
2		55218 09/23/26 Labor Portion for New Laptops	1,900.00*		115	12	456-2500	431	777
12505		101607 MARSH AGENCY, LLC	624.20						
Employee Navigator Annual Fee 2026/27									
1		444763 09/30/26 Employee Navigator Annual Fee	624.20*		115		456-2500	535	777
12506		101398 MAJESTIC BUS SERVICE, INC	6,358.47						
ROUTE TRANSPORTATION COSTS OCT 2026									
1		11090 10/01/26 PS Transportation Oct 26	6,061.86		110	1	280-2700	513	
2		11091 10/01/26 Fuel Surcharge	296.61		110	1	280-2700	513	
12507		101605 Nick Boissoneault	123.73						
Mileage Reimbursement September 2026									
1		09/30/26 Mileage Reim September 2026	123.73*		115	4	456-2160	581	777
12508		101606 AXIOM IT SOLUTIONS	5,000.00						
1		10778 10/01/26 Down Payment for EMR Discovery	5,000.00*		115	12	160-2500	300	57

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12509		100842 BLACK MOUNTAIN SOFTWARE	10,383.21						
CLOUD HOSTING ANNUAL FEE, MAINTANCE FOR ACCOUNTING & PAYROLL, ACH DIRECT DEPSOIT MAINTENANCE, CHECK SIGNER MAINTENANCE									
1		22891 10/01/26 CLOUD HOSTING ANNUAL FEE SPeD	3,086.12*		115	12	456-2500	330	777
3		ACCOUNTING ANNUAL MAINT SPED	4,045.13*		115	12	456-2500	330	777
5		PAYROLL ANNUAL MAINT SPED	2,963.54*		115	12	456-2500	330	777
7		ACH DIRECT DEPOSIT ANNUAL SPED	187.48*		115	12	456-2500	330	777
9		CHECK SIGNER MAINT.	100.94*		115	12	456-2500	330	777
12510		101557 MADISON YERIAN	227.64						
PD reimbursement for Mileage for MASP fall conference Meals reimbursement for MASP fall conference									
1		10/17/25 Mileage	191.64*		115	2	456-2140	582	777
2		Meals per diem	36.00*		115	2	456-2140	582	777
12511		101347 BMO FINANCIAL GROUP	8,448.76						
PCard transactions September 2026 035976									
84		Speech Therapy Materials	279.25*		115	3	456-2150	610	777
96		Florence CSCT Open House	5.97		115	33	160-2144	610	3
101		AG Office Supplies	44.27*		115	18	160-2144	610	3
102		AG Florence Snacks OP	24.97		115	34	160-2144	610	3
103		AG Victor Snacks OP	24.97		115	46	160-2144	610	3
104		Amazon Web Svcs-Big Sistah	265.73		115	8	160-2144	535	3
105		PS Supplies	256.14*		115	1	456-1000	610	777
106		Child Find Supplies	47.95*		115	17	456-2500	616	777
107		School Psych PK Protocols	1,607.54*		115	2	456-2140	610	777
108		School Psych Supplies	40.82*		115	2	456-2140	610	777
109		All Staff Meeting	45.90*		115	12	456-2316	610	777
110		JR Hotel Booking Fee	17.99		115	9	456-2490	582	777
111		All Staff Lunch	206.04*		115	12	456-2316	610	777
112		KM Gift Basket	32.47*		115	12	456-2316	610	777
113		Dodge Van Car Wash	10.00*		115	12	456-2600	624	777
122		Zoom Subscription	35.25		115	12	456-2500	650	777
123		Office Supplies	394.02		115	12	456-2500	610	777
130		Copier	43.88		115	12	456-2500	550	777
131		PS Office Chair	365.00*		115	1	456-2500	604	777
132		Ink for Stevensville	160.99*		115	2	456-2140	610	777
133		Ink for PS	49.99*		115	1	456-1000	610	777
134		PO Box Renewal	274.00		115	12	456-2500	532	777
135		Speech Apps-Proloquo2Go	1,999.92*		115	3	456-2150	682	777
136		3 iPads for PS	1,287.00*		115	12	456-2500	660	777
137		offsiite storage BVEC	75.00		115	12	456-2600	451	777

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
200		Town of Stevi Water/Sewage	68.49		115	12	456-2600	421	777
203		Town of Stevi Water/Sewage	68.50		115	1	456-2600	421	777
236		NW Energy Gas/Electric	62.08		115	1	456-2600	412	777
237		NW Energy Gas/Electric	62.08		115	12	456-2600	412	777
239		Internet	240.00		115	12	456-2500	531	777
275		All Staff Meeting	41.15*		115	12	456-2316	610	777
276		Postage PS Records	12.40		115	12	456-2500	532	777
277		KW BMS Conference Reg.	299.00*		115	12	456-2500	582	777
12512	101537	ROCK CREEK TELETHERAPY	1,278.15						
OT Services September 2026									
1		2591 10/01/26 OT Services September 2026	1,278.15*		115	4	280-2160	320	20

# of Claims 13 Total: 38,145.84 # of Vendors 13

BITTERROOT VALLEY SPECIAL ED COOP
Fund Summary for Claims
For the Accounting Period: 10/26

Fund/Account		Amount
110 TRANSPORTATION		
101		6,358.47
115 MISCELLANEOUS FUNDS		
101		31,787.37
	Total:	38,145.84

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12513		101529 JENNY RAMMELL	125.23						
Mileage Reimbursement for MCASE meeting Sep 2026 in Bozeman									
2		10/19/26 Mileage Reimbursement	125.23*		115	9	456-2400	582	777
12514		101588 GRANITE TECHNOLOGY SOLUTIONS	1,599.84						
Office Preschool Phones									
Monthly IT Managed Services									
Remote Support									
2		55834 09/30/26 monthly phone office/PS	173.94		115	12	456-2500	531	777
3		55834 09/30/26 monthly IT management	1,163.40*		115	12	456-2500	300	777
4		55622 10/12/26 remote support	262.50*		115	12	456-2500	300	777
12515		101164 KALEVA LAW OFFICE	168.75						
Legal Fees September									
communications re: PS student issue									
Director 504 Workshop 09/28/26									
1		10658 10/08/26 Legal Fees Sep 2026	68.75*		115	12	456-2500	330	777
2		10658 10/08/26 Director 504 Workshop	100.00*		115	9	456-2490	581	777
12516		101457 CB MOBILE DETAIL & SUPPLY, LLC	735.00						
Preschool & Office Cleaning for November 2026									
1		3117 10/13/26 PS Cleaning October	660.00*		115	1	456-1000	430	777
2		3117 10/13/26 Office Cleaning October	75.00		115	12	456-2600	430	777

# of Claims 4 Total: 2,628.82 # of Vendors 4

Fund/Account		Amount
115 MISCELLANEOUS FUNDS		
101		2,628.82
	Total:	2,628.82

BVEC Monthly Finance Review

2026-27

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 110 **Transportation**	**Beginning Reserve**	**$ (21,866)**					*accrual for 25-26 not paid until 26-27*
	Revenue		$ 29,521	$ 62,619	(33,098)		*payment for S2 25-26 received July/Aut 26-27; timing, billing to districts done in January and June*
	Expenditures		$ 12,419	$ 62,619	50,199	20%	
	Gain/Loss		**$ 17,101**	**$ -**	**$ 17,101**		
	Ending Reserve	**$ (4,765)**					

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 114 **Retirement**	**Beginning Reserve**	**$ 378,766**					
	Revenue		$ -	$ -	-		*excess reserves due to reduction in headcount*
	Expenditures		$ 27,829	$ 192,695	164,866	14%	
	Gain/Loss		**$ (27,829)**	**$ (192,695)**	**$ 164,866**		
	Ending Reserve	**$ 350,937**					

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115 **Mental Health**	**Beginning Reserve**	**$ 363,861**					
	Revenue		$ 133,037	$ 432,475	(299,438)		
	District Contributions			$ 121,758	(121,758)		*districts aren't billed until January*
	Match Reimbursements		$ 41,398	$ 143,252	101,854	29%	
	Expenditures		$ 118,668	$ 410,981	292,313	29%	
	Gain/Loss		**$ (27,029)**	**$ -**	**$ 94,729**		
	Ending Reserve	**$ 336,832**					

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115 **Special Education**	**Beginning Reserve**	**$ 375,055**			-		
	Carry Over	**$ 100,000**			-		
	Revenue		$ 4,433	851,051	(846,619)		
	IDEA Allocations to Districts		$ -	-	-		*pending IDEA application approvals, then budget approval*
	Expenditures		$ 169,801	$ 495,360	325,559	34%	
	Gain/Loss		**$ (165,368)**	**$ 355,691**	**$ (521,060)**		
	Ending Reserve	**$ 199,525**					

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115 **Preschool**	**Beginning Reserve**	**$ -**		$ -			
	Carry Over	**$ -**		$ -			
	Revenue		$ -	$ 30,891	(30,891)		
	IDEA Allocation to Darby		$ -	$ 6,925	6,925		
	Expenditures		$ 10,162	$ 23,966	13,804	42%	
	Gain/Loss		**$ (10,162)**	**$ -**	**$ (10,162)**		
	Ending Reserve	**$ -**					

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 182 **Special Education**	**Beginning Reserve**	**$ 150,493**					
	Revenue		$ 48,111	$ 428,931	(380,820)		
	District Contributions			$ 560,845	(560,845)		*districts aren't billed until January*
	Expenditures		$ 158,220	$ 889,048	730,828	18%	
	Gain/Loss		**$ (110,109)**	**$ 100,728**	**$ 350,007**		
	Ending Reserve	**$ 40,384**					

SBMH Financial Analysis
September, 2026

	REIMBURSED				
District	**Medicaid**	**HMK**	**Private Insurance**	**Self-Pay**	**Total Reimbursed**
Florence	$ 25,000	$ 2,586	$ -	$ -	**$ 27,585**
Victor	$ 39,851	$ 8,631	$ -	$ -	**$ 48,482**
Total CSCT	**$ 64,850**	**$ 11,216**	**$ -**	**$ -**	**$ 76,067**
Florence Outpatient	$ 1,099	$ 252	$ -	$ -	**$ 1,351**
Lone Rock Outpatient	$ 1,774	$ -	$ -	$ -	**$ 1,774**
Victor Outpatient	$ 562	$ -	$ -	$ -	**$ 562**
Total Outpatient	**$ 3,436**	**$ 252**	**$ -**	**$ -**	**$ 3,688**
Total SBMH	**$ 68,286**	**$ 11,468**	**$ -**	**$ -**	**$ 79,754**
Percent of reimbursements	*86%*	*14%*	*0%*	*0%*	

Due to time lag of reimbursements, these dollars include forecasts dollars

	EXPENDITURES YTD				
District	**PR/Benefits**	**Admin/OH/ Other**	**District Match**	**Total Exp**	**Gain/(Loss)**
Florence	$ 13,936	$ 6,374	$ 4,292	**$ 24,601**	**$ 2,984**
Victor	$ 12,517	$ 6,374	$ 12,851	**$ 31,742**	**$ 9,350**
Total CSCT	**$ 26,453**	**$ 12,747**	**$ 17,143**	**$ 56,343**	**$ 12,334**
Florence Outpatient	$ 5,259	$ 6,374		**$ 11,632**	*$ (10,281)*
Lone Rock Outpatient	$ 2,219	$ 6,374		**$ 8,593**	*$ (6,818)*
Victor Outpatient	$ 5,259	$ 6,374		**$ 11,632**	*$ (11,070)*
Total Outpatient	**$ 12,737**	**$ 19,121**	**$ -**	**$ 31,857**	*$ (28,170)*
Total SBMH	**$ 39,189**	**$ 31,868**	**$ 17,143**	**$ 88,200**	*$ (15,836)*
Percent of Expenditures	*44%*	*36%*	*19%*		

District	**District Contributions ***	**YTD CSCT Grant**	**Total Other Funding**	**TOTAL Gain/Loss**
Florence	$ 60,496		$ 60,496	$ 53,199
Victor	$ 50,449		$ 50,449	$ 48,729
Total CSCT	**$ 110,945**	**$ -**	**$ 110,945**	**$ 101,927**
Lone Rock	$ 10,812		$ 10,812	$ 3,994
Total SBMH	**$ 121,757**	**$ -**	**$ 121,757**	**$ 105,921**

BEGINNING RESERVE	**$ 363,861**
CHANGE	$ 105,921
ENDING RESERVE	**$ 469,782**

INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)

****PRELIMINARY Maintenance of Effort Report****

(MOE for State FY 2028 IDEA Part B Applications)

FY 2026 SUMMARY

	FY 2025	FY 2026	Difference	Maintain MOE	Reason
Child Count	438	458			
Expenditures	3,978,955.00	4,336,557.00	357,602.00	YES	expenditure difference is greater than 0
Per-Student Amount	9,084.37	9,468.47	384.09	YES	per-student amount for 2026 is greater than the per-student amount for 2025

**Overall BVEC Maintained Effort for FY 2026*

FY 2026 BREAKDOWN BY DISTRICT

District	FY 2025	FY 2026	Difference	Maintain MOE	Reason
Stevensville Elem.	667,576.10	804,685.05	137,108.95	YES	increase due to contracted bussing services for sped bus
Stevensville HS	363,733.65	394,670.82	30,937.17	YES	
Victor	313,650.48	417,342.01	103,691.53	YES	increase due to portion of CSCT services that were delivered to sped students eligible for tuition
Darby	328,005.32	397,945.60	69,940.28	YES	increase due to salaries and benefits
Lone Rock	418,666.30	384,596.60	(34,069.70)	NO	*following up with Ms. Weems
Florence	790,420.30	878,873.15	88,452.85	YES	*following up with Debra
BVEC	1,096,902.49	1,058,443.80	(38,458.69)	NO	decrease in expenditures due to open position
	3,978,954.64	4,336,557.03	357,602.39		