

**The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**NORTH WILDWOOD BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING MINUTES
MONDAY, JANUARY 3, 2022 (Zoom)**

ORGANIZATION OF NEW BOARD

A. Call to Order: Mrs. Millar called the meeting to order at 5:00 PM

B. Roll Call

PRESENT

Michael Brown, Sr.
Charles Burns
Gerald Flanagan
David MacDonald
Victoria Rozanski
Laura Stefankiewicz
James Farrell
Ronald Golden

ABSENT

Lori Perloff
Scott McCracken

Also in Attendance

Christopher Armstrong, Superintendent
Rose Millar, School Business Administrator
Patricia Donlan, Vice-Principal
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

1. Board Solicitor administered the Oath of Office to the following Board Members:

Three Year Term

James Farrell
Victoria Rozanski
Laura Stefankiewicz

2. Motion by Mr. MacDonald and seconded by Mrs. Rozanski, all voted in the affirmative to appoint the Board Secretary as temporary chair to conduct the election of the president.

Board Secretary received nominations for President of the North Wildwood Board of Education commencing January 3rd, 2022 until the next re-organization in 2023.

Mr. Burns was recommended to be Board President by Mr. MacDonald and seconded by Mr. Brown for the term of January 3rd, 2022 until the next re-organization in 2023. There were no other nominations.

Board Secretary turned the meeting over to the president to conduct the election of the Vice President.

3. Election of the Vice President.

Mr. Flanagan was recommended to be Board Vice President by Mr. MacDonald and seconded by Mrs. Rozanski for the term of January 3rd, 2022 until the next re-organization in 2023. There were no other nominations.

REORGANIZATION ACTIONS:

- A. Approval of the North Wildwood Board of Education Code of Ethics:

- That the School Ethics Act and code of Ethics for School Board Members has been received and discussed.
- That Policies and Procedures regarding training of district Board of Education members has been adopted, and
- That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with code of ethics.

Each Board Member signed the required affidavit.

- B. On the recommendation of the Board of Education, reaffirmed Rose Millar as Board Secretary until June 30, 2022.

- C. Approval of the Qualified Purchasing Agent to award contracts up to the bid threshold, and set quotes at 15% of bid threshold amount (18A:18A-3/current Bid Threshold is \$44,000 and 15% quote is \$6,600).

- D. Approval of Colonial Life as the Board of Education Section 125 Plan Provider (FSA Plan Year ~Calendar Year) and 403 {B} provider {AXA Equitable 403 (b) EE, Lincoln Investment Planning 403 (b) EE, Metropolitan Life Insurance Company 403 (b) EE, Putnam 403 (b) EE, SBP Commerce Bank Dep 403 (b) EE}.

E. On the recommendation of the Superintendent:

Right to Know Coordinator	Renee Forrest
Anti Bullying Specialist	Amy Winters
Anti Bullying Coordinator	Carolyn Morey
Custodian of Public Records	Rose Millar
Public Agency Compliance Officer	Rose Millar
Qualified Purchasing Agent	Rose Millar

F. On the recommendation of the Superintendent:

- Reaffirm By-Laws, Regulations and Policies
- Reaffirm Curricula and related texts
- Reaffirm ADA grievance procedures
- Reaffirm Section 504 grievance procedures
- Reaffirm Permitted Pupil Records
- Reaffirm NJ Minimum Chart of Accounts
- Reaffirm H&SA and 8th Grade Parents Groups
- Reaffirm the OPRA form and procedure
- Reaffirm Standard Operating Procedures to include EWEG billing procedures

G. On the recommendation of the Board of Education appointed Victoria Rozanski as the NJSBA Legislative Delegate and Jerry Flannagan as the alternate delegate and Jerry Flanagan as the County Representative to the Executive Committee.

H. On the recommendation of the Board of Education appointed David MacDonald as its representative to the Wildwood Board of Education.

I. On the recommendation of the Board of Education approved the 2022 meeting dates (*see attachments*).

J. On the recommendation of the Superintendent and School Business Administrator, approved the following Crest Savings Bank account signors:

Name	Account Number	Type	Allowable Signors / Authorized Person	Number Signatures Required
Capital Reserve	360026112	Savings	Pres, CSA, SBA, Treas	1
Tuition Reserve	360003939	Savings	Pres, CSA, SBA, Treas	1
Unemployment Trust	549032889	Checking	Pres, CSA, SBA, Treas	1
Agency	549015314	Checking	Pres, CSA, SBA, Treas	2
Payroll	549015322	Checking	Pres, CSA, SBA, Treas	1
Maintenance Reserve	360003921	Savings	Pres, CSA, SBA, Treas	1
Warrant	549015306	Checking	Pres, CSA, SBA, Treas	3
FSA	549045188	Checking	Pres, CSA, SBA, Treas	1
Food Service	990035479	Checking	Pres, CSA, SBA, Treas	2
Student Activity	990035487	Checking	Pres, CSA, SBA, Treas	2
Capital Projects	990071169	Checking	Pres, CSA, SBA, Treas	1

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

CONSENT~ NONE

BUSINESS~ On the recommendation of the Superintendent approved the Safe Return Plan update.

CLOSED SESSION~ NONE

Authorization of Closed Session: to discuss a current and an ongoing personnel matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

APPROVALS REORGANIZATION ACTIONS & Consent & Business

Motion: Mr. MacDonald

Second: Mrs. Rozanski

Voting yes:

Michael Brown, Sr.

Charles Burns

Gerald Flanagan

David MacDonald

Victoria Rozanski

Laura Stefankiewicz

James Farrell

Ronald Golden

ATTACHMENTS FOR REORGANIZATION MEETING:

- 1. Code of Ethics**
- 2. Acknowledgement of Receipt of Code of Ethics**
- 3. Board Meeting Dates: 2022**
- 4. Letter to Via Zampirri**
- 5. 2022 Safe Return Plan**

IX. PUBLIC COMMENT

Open to public

X. ADJOURNMENT at 5:22 PM

Respectfully submitted,

Rose Millar
School Business Administrator/Board Secretary

Motion: Mr. MacDonald

Second: Mrs. Rozanski

Voting yes:

Michael Brown, Sr.

Charles Burns

Gerald Flanagan

David MacDonald

Victoria Rozanski

Laura Stefankiewicz

James Farrell

Ronald Golden