

**GREENVILLE PUBLIC SCHOOL DISTRICT
PAYROLL OFFICE
TEL: (662) 334-7009 / (662) 334-7014
P.O. Box 1619 Greenville, MS 38702-1619
FAX: (662) 334-3480**

2024 - 2025

**SCHEDULES FOR SUBS' PAYROLL, ABSENCE REPORTING,
TIMESHEET CUTOFFS & PAYDAYS**

<u>PERIOD COVERED</u>	<u>TIMESHEETS DUE</u>	<u>PAYDAYS</u>
06/30/24 - 07/27/24	07/31/24	08/30/24
07/28/24 - 08/24/24	08/28/24	09/30/24
08/25/24 - 09/21/24	09/25/24	10/31/24
09/22/24 - 10/19/24	10/23/24	11/22/24
10/20/24 - 11/16/24	11/20/24	12/20/24
11/17/24 - 12/21/24	01/07/25	01/31/25
12/22/24 - 01/25/25	01/29/25	02/28/25
01/26/25 - 02/22/25	02/26/25	03/30/25
02/23/25 - 03/29/25	04/02/25	04/30/25
03/30/25 - 04/26/25	04/30/25	05/23/25
04/27/25 - 05/31/25	06/04/25	06/30/25
06/01/25 - 06/28/25	07/02/25	07/31/25
06/29/25 - 07/26/25	07/30/25	08/29/25
07/27/25 - 08/23/25	08/27/25	09/30/25