



**Grand Canyon Unified School District #4
Wednesday, January 20, 2021
6:00 p.m.
Regular Meeting**

Meeting Minutes

Minutes are recorded as annotations of the agenda, as indicated in gray background and left paragraph bars (bars have been added because the gray background may not copy).

Due to the pandemic, this meeting will be conducted online and telephonically

Pursuant to A.R.S. 38-431.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Regular Meeting. The Meeting will be held Wednesday, January 20, 2021, at 6:00 p.m.

Please click the link below to join the meeting

<https://zoom.us/j/93128795898>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656

Webinar ID: 931 2879 5898

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1) or (A) (3).

All items on the agenda may be discussed or considered at this meeting.

AGENDA

1. OPENING ITEMS

A. CALL TO ORDER

Motion by: Mr. Kevin Hartigan

At: 6:00 PM

Motion: Call to Order

Second: Ms. SuZan Pearce

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

B. ROLL CALL

In compliance with social distancing and stay-at-home recommendations issued by the Center for Disease Control and directions from Federal and State governments in response to the COVID-19 pandemic, this Board meeting was held virtually by phone/web conference.

Designation of “present” in the roll call indicates these members were identified as active members in the conference call.

The Board Meeting phone/web conference information was provided for the public in the meeting posting. As a result not all individuals who called into the meeting were identified. Only Board Members and district staff who actually reported to the Board are identified in the roll call.

Board members present:

- Mr. Kevin Hartigan
- Ms. Lauren Griffioen
- Mr. Kevin Hartigan
- Ms. Kathryn Morris
- Ms. SuZan Pearce
- Ms. Jessica Warren

District staff members present:

- Tosca Henry, JD, Legal Counsel
- Shonny Bria, Ph. D., Superintendent
- Mr. Matt Yost, Principal
- Mr. Thomas O’Connor, Program Director, Acting Board Secretary
- Mr. Ivan Landry, Director of Maintenance and Transportation
- Mr. Forrest Radarian, Science Teacher
- Ms. Julianna Fontenot, Kindergarten Teacher

C. APPROVAL OF THE AGENDA

Motion by: Mr. Kevin Hartigan
 At: 8:02 PM
 Motion: Approval of the agenda modified as: postponing items 10.A and 11.A until a future Board meeting.
 Second: Ms. Jessica Warren
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes.

D. BOARD ORGANIZATIONAL RESPONSIBILITIES

The Board approves suspension of Policy BDA – Board Organization Meeting - using Policy BGF to suspend Policy BDA - in order to delay the election of officers by five days (from January 13, 2021 to January 20, 2021) so the election can be held at a published, Regular Board Meeting.

- The Board invoked Policy BGF, delaying the election of officers until this meeting.

1. Election of Board Officers, President and Vice President/Clerk

- Mr. Hartigan called for the nomination of candidates for Board President.
- Ms. Kathryn Morris self nominated for the position of president.
- Ms. SuZan Pearce nominated Mr. Hartigan for position of president.
- Mr. Hartigan respectfully declined the nomination.

Motion by: Mr. Kevin Hartigan
 At: 8:05 PM
 Motion: Approval of Ms. Kathryn Morris as Board President.
 Second: Ms. Lauren Griffioen
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes.
 Ms. Morris assumed the role of meeting chair.

- Ms. Morris called for the nomination of candidates for Board Clerk.
- Mr. Hartigan nominated Ms. Pearce as a candidate for Board Clerk.
- No further nominations were made for Board Clerk.

Motion by: Ms. Kathryn Morris
 At: 8:08 PM
 Motion: Approval of Ms. SuZan Pearce as Board President.
 Second: Ms. Jessica Warren
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes.

2. Conflict of Interest Form

Ms. Morris reminded Board members that they needed to complete and submit their conflict of interest forms to the Superintendent.

2. COMMUNICATIONS

A. CALL TO THE COMMUNITY

We value input from our community. Members of the public may speak to the Board regarding items that are not on this Agenda. To do so, a Public Participation at Board Meetings form must be completed and emailed to Board Secretary, Susan Kerley, at skerley@grandcanyonschool.org. before 4:00 p.m., Wednesday, January 20, 2021, The form may be found on the School’s website at www.grandcanyonschool.org,> Governing Board>Public Participation Form. When you join the meeting by phone or computer, notify the host that you have submitted a form and wish to speak during the Call to the Community. When the President of the Board calls upon you, please limit your comments to three minutes.

Members of the Board may not discuss items that are not specifically identified on the agenda.

Therefore,

pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Please remember, this is not an appropriate place to evaluate, discuss, or criticize District personnel.

|| No requests received requesting to address the Board.

3. CONVENE TO EXECUTIVE SESSION

A. Pursuant to A.R.S. Section 38-431.03 (A) (3) The Governing Board may vote to convene in executive session pursuant to A.R.S. Section 38-431.03(A)(3) for consultation with the attorney of the Governing Board for legal advice, discussion or consultation regarding questions of liability concerns and the District mitigation plan.

Motion by: Ms. Kathryn Morris
 At: 8:10 PM
 Motion: Enter into executive session pursuant to A.R.S. Section 38-431.03(A)(3) for consultation with the attorney of the Governing Board regarding consultation regarding questions of liability concerns and the District mitigation plan.
 Second: Ms. SuZan Pearce
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

|| Motion passes.
 || The Board entered executive session at 8:10 PM

4. RECONVENE TO REGULAR SESSION

The Board exited Executive Session at 7:15 PM.

Motion by: Ms. Kathryn Morris

At: 7:17 PM

Motion: Resume regular session

Second: Mr. Kevin Hartigan

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes, the Board resumed regular session at 7: 17 PM.

A. Board may take possible action on items discussed in Executive Session 3.A

Directions to staff:

- Develop a strategic communication plan that includes district as a whole, including teachers, staff, board, parents, students, and administration.
 - Text blast that information is up on the web site.
 - Place proclamation front and center on the web site.
 - Update the Board on progress next meeting.
- Review the School Mitigation plan to include any needed updates or changes.
- Start planning and training district wide regarding mitigation plan.

5. PRESENTATIONS/CORRESPONDENCE/DISCUSSION

- A.** Discussion of agenda posting locations (Physical: School, Post Office, Tusayan General Store
 Electronic: School’s Website, BoardDocs – accessed through website or through browser

The Board discussed the school’s website, specifically where board items are found.

Directions to Staff:

- Provide a link to Board Meeting Zoom sessions on the web site
- Rename the top level link, “Governing Board” to “School Board”
- Investigate the Google Calendar on the web site, and the ability to add a link to the Zoom meeting from there
- Change the drop-down link “Board Docs Website” to “Meetings and Agendas”
- Email/text blast to parents the day before Board meetings informing them of Board meetings

B. Update on COVID-19 metrics– Mr. Thomas O’Connor

Mr. O’Connor provided a short presentation on current COVID-19 metrics. See attachment 1.

C. Plans for Re-Opening Grand Canyon Schools– Mr. Matt Yost

As directed at the January 13 Board meeting, Mr. Yost presented additional information on what school is expected to look like when community spread metrics decline to the point where we can open in a hybrid model of instruction.

Mr. Yost introduced Mr. Forrest Radarian, our high school science teacher, who provided a virtual tour of his classroom configured for a hybrid model.

Mr. Yost then introduced Ms. Juliana Fontenot through a Youtube video she produced, providing a virtual tour of her kindergarten classroom.

D. Update on 400 Building – Mr, Ivan Landry

Mr. Ivan Landry provided the Board with an update on the current status of the 400 building, summarized as follows:

- The trusses supporting the gymnasium roof have stress cracks.
- Over the summer, the Trust (the school’s insurance company) paid for temporary shoring supports to stabilize the room. These can be seen in the 400 building hallway along the gymnasium long wall and in the weight room.
- We have an engineering assessment indicating the building is safe to use so long as there is less than 10 inches of snow on the roof. Dr. Bria has made the determination that we will shut down the affected areas anytime there is snow on the roof.
- The School Facilities Board is expected to include this item on their February docket.
- Most of the high school classrooms (with the exception of the computer lab) should be available when we return to in-person instruction, however if we have construction underway at that time, we may consider moving high school to other locations on campus.

Directions to the Staff:

- Provide updates on the 400 Bldg in all future Regular Board meetings. (See also item 9, Considerations for Future Board Meetings.)

6. CONSENT AGENDA

- A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)
 - December 9, 2020 – Public Hearing – 301 Plan
 - December 9, 2020 – Public Hearing – Budget Revision #1
 - December 9, 2020 – Regular Meeting
 - January 9, 2021 - Special Meeting (Board Retreat)
 - January 13, 2021 – Special Meeting
- B. Approval of Payroll Vouchers:
 - FY 20-21 # 12 \$ 25,086.83
 - FY 20-21 # 13 \$ 175,687.30
 - FY 20-21 # 14 \$ 129,287.19
 - FY 20-21 # 15 \$ 127,676.81
- C. Approval of Expense Vouchers:
 - FY 20-21 # 4018 \$ 24,797.56
 - FY 20-21 # 4019 \$ 22,921.42
 - FY 20-21 # 4020 \$ 48,675.87
 - FY 20-21 # 4021 \$ 49,842.05
- D. Approval of Fiduciary Disbursements:
 - Student Activity – December 2020
 - Revolving – December 2020
 - Auxiliary – December 2020
 - Food Services – December 2020
- E. Approval of Donations:
 - Thanksgiving Food for Families: Kevin Hartigan \$250; Shonny Bria \$1,000; Barb Shields \$500; Karen Lehman \$50
 - Grand Canyon Food Pantry \$500
 - 2020 Tax Credit Donations: Carl/Lori Bowman – Area of Need - \$200
 - David Lewis – Girls’ HS Athletics - \$400
 - SuZan and Andy Pearce - \$400 - Odyssey of the Mind - \$200, Art - \$200
 - Richard Quartaroli – GC Youth River Trip - \$200
- F. Human Resources:
 - 1. Approval of appointments to required Title IX positions: Coordinator – Jonathan Triggs; Investigator – Cyndi Moreno; Decision Maker – Matt Yost
- G. Approval to reschedule March Regular Meeting date from March 17th to March 24th as March 15th-18th is Spring Break

Motion by: Ms. Kathryn Morris

At: 8:52 PM

Motion: Approve the consent agenda as presented.

Second: Ms. Jessica Warren

Motion to Amend by: Ms. Lauren Griffioen at 5:52 PM;

Proposed amendment: Approval of the consent agenda as presented, withholding item G for separate approval.

Discussion: Ms. Griffioen asked for clarification on item G, which was provided by Dr. Bria. Based on this clarification, Ms. Griffioen made the original motion as:

Motion: Approval of the consent agenda as presented.

Second: Ms. SuZan Pearce

At: 8:55 PM.

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passed.

7. OLD BUSINESS - NONE

8. NEW BUSINESS

- A. Approval to invoke Policy BGF to approve the change to Policy BE School Board Meetings so that it may be approved after one reading

Motion by: Ms. Kathryn Morris

At: 9:00 PM

Motion: Invoke Policy BGF to approve the change to Policy BE School Board Meetings so that it may be approved after one reading

Second: Mr. Lauren Griffioen

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes.

- B. Approval of Policy BE School Board Meetings - Change the regular Board meeting date from the second Tuesday of the month to the third Wednesday.

Motion by: Ms. Kathryn Morris
 At: 9:03 PM
 Motion: Approval of Policy BE School Board Meetings to change the regular Board meeting date from the second Tuesday of the month to the third Wednesday.
 Second: Ms. Jessica Warren

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes.

C. Approval to invoke Policy BGF to approve the following legal reference additions/deletions to policies with one reading only as the content of the policies remains unchanged

Motion by: Ms. Kathryn Morris
 At: 9:05 PM
 Motion: Approval to invoke Policy BGF to approve legal reference additions/deletions to policies with one reading as the content of the policies remains unchanged.
 Second: Ms. SuZan Pearce

Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes.

- D. Approval of additions/deletions to legal references contained in the following policies as specified in the attached background sheet: DJE – Bidding/Purchasing Procedures; GBEAA – Staff Conflict of Interest; GCMF – Professional Staff Duties & Responsibilities; IHA – Basic Instructional Program; IIB – Class Size; JIH – Student Interrogations, Searches and Arrests; JLIB – Student Dismissal Precautions

Motion by: Ms. Kathryn Morris
 At: 7:09 PM.
 Motion: Approval of additions/deletions to legal references contained in the following policies:
 DJE – Bidding/Purchasing Procedures;
 GBEAA – Staff Conflict of Interest;
 GCMF – Professional Staff Duties & Responsibilities;
 IHA – Basic Instructional Program;
 IIB – Class Size;
 JIH – Student Interrogations, Searches and Arrests;
 JLIB – Student Dismissal Precautions
 Second: Ms. Lauren Griffioen
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes

9. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Include Directors’ reports in future regular board meetings
- Consideration of the COVID-19 school opening proclamation

10. CONVENE TO EXECUTIVE SESSION

- A. Pursuant to A.R.S. Section 38-431.03 (A) (3) for the purpose of discussion and/or consultation for legal advice with the attorney of the public body for analysis of statutes and/or policies relevant for a superintendent’s search.

This item was postponed to a future Board meeting in the approval of the Agenda, item 1.C above, and is captured in considerations for future meetings, item 10.

11. RECONVENE TO REGULAR SESSION

A. Board may take possible action on items discussed in Executive Session 10.A.

This item was postponed to a future Board meeting in the approval of the Agenda, item 1.C above, and is captured in considerations for future meetings, item 10.

12. ADJOURNMENT

Motion by: Ms. Kathryn Morris
At: 9:20 PM.
Motion: Adjourn.
Second: Ms. Lauren Griffioen
Vote Tally

Board Member	Yes	No	Abstain	NA
Kevin Hartigan	X			
Lauren Griffioen	X			
Kathryn Morris	X			
SuZan Pearce	X			
Jessica Warren	X			

Motion passes, meeting was adjourned at 9:20 PM.

Respectfully Submitted By, _____
Board Secretary

Date _____

Kathryn Morris
Board President

Jessica Warren
Board Member

Suzan Pearce
Board Clerk/Vice President

Kevin Hartigan
Board Member

Lauren Griffioen
Board Member

Attachments:

1. COVID-19 Presentation