

CALL TO ORDER A regular meeting of the NCOESC Board of Governors was called to order by President Pam Pinney at 7:10 p.m. at North Central Ohio Educational Service Center, Tiffin, Ohio.

ROLL CALL Roll call found the following members present: Mr. Bumgarner, Mr. Ellis, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly and Mrs. Pinney. Mr. Koschnick was absent.

PUBLIC PARTICIPATION No public participation.

APPROVAL OF AGENDA AND ADDENDUM NCO-23-68 It was moved by Mr. Snavelly and seconded by Mr. Ellis to approve the agenda and addendum as distributed.

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly and Mrs. Pinney  
Nays: None

APPROVAL OF MINUTES NCO-23-69 Mr. McFarland made the motion, seconded by Mr. Sayre to approve the minutes of the November 21, 2023 Records Commission and Regular Board meeting.

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly and Mrs. Pinney  
Nays: None

TREASURER'S REPORT -Financial Report -Healthcare Trust Fund Report -Donations -Appropriations NCO-23-70 It was moved by Mr. Landon and seconded by Mr. Ellis to approve the following items contained in the Treasurer's Report:

**A. Financial Report for November, 2023**

**B. Healthcare Trust Fund Report for November, 2023**

**C. Approval of the following donations:**

\$125.00	Faithfully Giving Arbor	to	SMYL
\$50.00	Ruth/Edward Lape	to	FCFC
\$487.50	Tiffin-Seneca United Way	to	FCFC
\$2,250.00	Tiffin-Seneca United Way	to	SMYL
\$50.00	MHS Benevolent Fund (M. Hill Memorial Donation)	to	FCFC

**D. Approval of the following appropriations:**

<u>Appropriations</u>	<u>Description</u>	<u>Amount</u>	
001	General Fund – Overhead	\$ 25,463.03	<i>increase</i>
001	General Fund – Programs	\$ 80,070.85	<i>increase</i>
022	District Agency	\$ 750.00	<i>increase</i>
022	FCFC	\$ 11,190.55	<i>increase</i>
516	SST Title VI-B	\$ (10,000.00)	<i>decrease</i>
551	Title III	\$ 3,439.73	<i>increase</i>
	<b>Total</b>	<b>\$ 110,914.16</b>	

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly and Mrs. Pinney  
Nays: None

COMMUNICATIONS Tri-Rivers Career Center Report (Mr. Landon, Mr. McFarland, Mrs. Pinney)

Tri-Rivers Career Center  
NCOESC Superintendent

- Everything is going well with a record year for enrollment.
- NCOESC Superintendent's Report (Ms. Luhring)
- Ms. Luhring invited the board to walk around the ESC to see the door decorating for Christmas. We are having a contest for the best door decorations. We are having the "Four Fabulously Fun Days of Christmas" this week for our staff before the Holiday break.
  - Our administrators are through the first phase of the Battelle for Kids training. They hope to present to the board at the February board meeting with an update on where we are in the process.
  - Ms. Luhring is going to be sending out a bi-weekly video update to all ESC staff.

#### NEW BUSINESS

-Purchased Service Contracts  
-Program Contracts  
-ESCCO MOU  
-Tiffin University MOU  
-2024 OSBA Membership  
-SY24 & SY25 TRCC Student Wellness Plan  
COMMUNITY SCHOOL  
-Sponsorship Renewals  
NCO-23-71

Mr. Ellis made the motion, seconded by Mr. Landon to approve the following new business items:

#### A. Purchased Service Contracts:

- Navigate360 - Threat Assessment Subscription - effective 12/15/2023 - 12/14/2024
- eLuma - Speech Services
- OSBA - Board Presentation
- MS Management Solutions, Ltd. - Data Management, E-Rate & Project Coordination Services

#### B. Program Contracts:

- Fostoria City School - FY24 Speech Services
- Colonel Crawford Local School - FY24 BCBA Services
- Pleasant Local School - FY24 BCBA Services
- Arcadia Local School - FY24 Educational Consultant Services #2
- Sandusky City School - FY24 Athletic Services #3
- Shelby St. Mary's - FY24 Paraprofessional Services
- Tri-Rivers Career Center - FY24 Data Gathering Tool Services

#### C. Other:

- Approval of MOU between ESC of Central Ohio and North Central Ohio ESC for HQIM
- Approval of MOU between Tiffin University and North Central Ohio ESC
- Renewal of OSBA membership and electronic subscription to the OSBA Briefcase publication for 2024 at a cost of \$4,273
- Approval of SY24 & SY25 Student Wellness and Success Funds & Disadvantaged Pupil Impact Aid Plan between Tri-Rivers Career Center, Crawford-Marion ADAMH and North Central Ohio ESC

#### D. COMMUNITY SCHOOL CONTRACTS AND NEW BUSINESS:

Purchased Service Contracts:

- None

Program Contracts:

- None

Other:

- Approval of the following contract renewals:
  - Ann Jerkins Harris Academy of Excellence - 5 Year Renewal - Expire 2029
  - Focus Learning Academy of Northern Columbus - 5 Year Renewal – Expire 2029

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snaveley and Mrs. Pinney

Nays: None

EMPLOYMENT AND  
PERSONNEL

-Certified Staff  
-Substitute Teachers  
-Non-Certified Staff  
-Supplemental Contract  
-Substitute Aides  
-Leave of Absence  
-Salary Schedule  
-Resignations  
-President Pro-Tem  
Appointment  
-K. Mohr Leave Payout  
-T. Martin pick-up  
NCO-23-72

It was moved by Mr. McFarland and seconded by Mr. Ellis to approve the following employment and personnel items:

**A. APPROVE EMPLOYMENT OF CERTIFICATED & CLASSIFIED STAFF:**

**1. Certified staff:**

- *Chloe Carman* - REVISED Student Tuition Payment & Employment Agreement
- *Todd Martin* - Deputy Superintendent - effective 08/01/2024 - 07/31/2027
- *Lisa Deschner* - School Nurse (Mansfield St. Peter's) - \$22,000 - effective 01/01/2024 - 07/31/2024
- *Kelly Baker* - Afterschool Tutor (Mansfield St. Peter's) - \$15.00/hr - effective 01/01/2024 - 07/31/2024
- *Kathleen Keller* - Afterschool Tutor (Mansfield St. Peter's) - \$15.00/hr - effective 01/01/2024 - 07/31/2024
- *Amber Oswald* - Afterschool Tutor (Mansfield St. Peter's) - \$15.00/hr - effective 01/01/2024 - 07/31/2024
- *Dr. Cassandra Parente* - Director of Strategic Initiatives (Mansfield St. Peter's) - \$23,000 - effective 01/01/2024 - 07/31/2024
- *Jess Berry* - Afterschool Tutor (Mansfield St. Peter's) - \$15.00/hr - effective 01/01/2024 - 07/31/2024
- *Michelle O'Neil* - Afterschool Tutor (Mansfield St. Peter's) - \$15.00/hr - effective 01/01/2024 - 07/31/2024

**2. Substitute Teachers for the 2023-2024 school year:**

- *Victoria Bell*
- *Alana Burkhart*
- *Chad Fogle*
- *Alivia Goetti*
- *Sydney Pauly*
- *Kristina Sanderson*
- *Alicia Turner*
- *Darian Tyra*
- *Cameron Lyon*
- *Sidney Foltz*
- *Lydia Ackerman*
- *Kendra Ackerman*
- *Bryce Arbogast*
- *Abigail Beidelschies*
- *Britny Focht*
- *Gisela Grant*
- *Kade Nelson*
- *Madison Wagner*
- *Patti Spiegel*
- *Emma Steiger*

**3. Classified/Non-certified Staff:**

- Rescind the following contract previously approved at 09/19/23 meeting:  
*Ashley Stoudinger* - Paraprofessional/Bus Aide (Fremont City) - effective 09/11/2023 - 07/31/2024
- *Savannah Pena* - Paraprofessional (Fremont City) - effective 01/02/2024 - 07/31/2024
- *Valerie Pina* - Paraprofessional (Fremont City) - effective 12/11/2023 - 07/31/2024
- *Rachel Brickner* - TDC Special Education Student Attendant - effective 12/11/2023 - 07/31/2024
- *Tracy Redding* - Girls BK Assistant 7-12 (Sandusky City) - \$3,646 - effective 10/15/2023 - 02/28/2024
- *Sherri Beckley* - Paraprofessional (Fremont City) - effective 01/02/2024 - 07/31/2024
- *Chelsey Lingo* - Paraprofessional (Wynford) - effective 01/03/2024 - 07/31/2024
- *Erin Bekeliski* - Paraprofessional (Mansfield St. Peter's) - \$15.00/hr - effective 01/01/2024 - 07/31/2024

**4. Supplemental Contract(s):**

- *Logan Demith* - BCBA Duties - as needed at her current hourly rate - effective

08/01/2023 - 07/31/2024

5. Approval of Substitute Educational Aides for the 2023 - 2024 school year:

- *Alivia Goetti*
- *Abigail Beidelschies*
- *Damian Dean*
- *Julia Evak*
- *Tammy Mikolajczyk*
- *Sydney Pauly*

6. Approval of Leave(s) of absence:

- *Gerl Bogard* - Preschool Paraprofessional - FMLA effective 12/04/2023

7. Approval of Salary Schedule(s):

- AMENDED NCORC/SCYC Aide

<b>LEVEL</b>	<b>HRLY RATE</b>
0	\$18.14
1	\$18.32
2	\$18.50
3	\$18.68
4	\$18.87
5	\$19.07
6	\$19.25
9	\$19.56
10	\$19.95
11	\$20.17
12	\$20.36
15	\$20.78
17	\$21.19
20	\$21.41

*Substitute* \$18.14

8. Resignation(s), Retirement(s) and Reductions in Force (RIFs):

Resignations:

- *Bryce Gebauer* - Paraprofessional (SCOC) - effective 12/19/2023
- *Rita Nead* - SST7 Administrative Assistant - effective 12/08/2023
- *Cassandra Stuckert* - Paraprofessional (Wynford) - effective 12/14/2023
- *Alexander Deleary* - Paraprofessional (Fremont City) - effective 12/15/2023
- *Suzanne Escobar* - Preschool Paraprofessional - effective 12/14/2023

Retirement:

- None

RIFs:

- None

Non-Renewal:

- None

**Terminations:**

- None

**9. Other:**

- Appoint *Pamela Pinney* to serve as President pro-tem for the Tuesday, January 16, 2024 organizational meeting
- Approval of payout of full vacation and personal days remaining upon retirement of *Kathy Mohr* - Director of Professional Development & Partnerships
- Approval of the NCOESC Board to authorize the full employee's portion of the School Teacher's Retirement System (STRS) contribution and also pay both the Board and Employee's portion of the retirement on that payment in order that it may be calculated as salary for purposes of the determination of FAS under STRS for *Todd Martin*, Deputy Superintendent, effective 08/01/2024

**10. Community School – Employment and Personnel**

**Certified Staff:**

- None

**Non-Certified Staff:**

- None

**Substitute Teachers for the 2023-2024 School Year:**

- None

**Supplemental Contract(s):**

- None

**Salary Schedule(s):**

- None

**Leave of Absence(s):**

- None

**Resignation(s):**

- None

**Retirement(s):**

- None

**RIF(s):**

- None

**Other:**

- None

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly and Mrs. Pinney

Nays: None

EXECUTIVE SESSION  
NCO-23-73

At 7:30 p.m. the motion to move to executive session was made by Mr. Landon and seconded by Mr. Snavelly. The purpose: The board is to convene to Executive Session for the appointment, employment, dismissal, discipline, promotion, demotion, compensation, or the investigation or complaint of public employees or regulated individuals.

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre,  
Mr. Snavelly and Mrs. Pinney

Nays: None

RETURN TO REGULAR  
SESSION

The board returned to regular session at 8:14 p.m. No action was needed.

NEXT MEETING

The next organizational and regular meetings will be held on Tuesday, January 16, 2024 at 7:00 p.m. at North Central Ohio ESC (Marion Campus), 100 Executive Drive, Marion, OH.

ADJOURN

Mr. Ellis made the motion to adjourn, seconded by Mr. Sayre.

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre,  
Mr. Snavelly and Mrs. Pinney

Nays: None

Meeting was adjourned at 8:15 p.m.

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President

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Treasurer