

March 10, 2025

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
WORKSESSION MEETING
MONDAY, MARCH 10, 2025
6:00 P.M.**

ROUTINE MATTERS**

1. CALL TO ORDER Mr. Brown called the meeting to order at 6:00 p.m.

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

Present:

Michael Brown, Sr.
Gerald Flanagan
Michele Devine-Hartnett
April Howard
David C. MacDonald
Scott McCracken

Absent:

James Farrell
Ronald Golden
Haroula Rotondi
Laura Stefankiewicz

4. ATTENDANCE

Also, in attendance:

Philip Schaffer, Superintendent
Dawn Cottrell, Board Secretary/SBA

5. FLAG SALUTE

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6. BOARD PRESENTATION - New Jersey School Boards Association (NJSBA) training on the Chief School Administrator (CSA) Evaluation Process for all board members.

7. EXECUTIVE SESSION - **None**

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

8. PUBLIC COMMENT- AGENDA ITEMS ONLY - **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

9. APPROVAL OF MINUTES: **N/A**

10. APPROVAL OF TRANSFER OF FUNDS: **N/A**

11. APPROVAL OF FINANCIAL STATEMENTS as of **N/A**, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

12. APPROVAL OF BILL LIST: **N/A**

Motion: Mr. Flanagan

Second: Mr. McCracken

Voting Yes:

Michael Brown, Sr.

Gerald Flanagan

Michele Devine-Hartnett

April Howard

David C. MacDonald

Scott McCracken

Absent:

James Farrell

Ronald Golden

Haroula Rotondi

Laura Stefankiewicz

REPORTS**

13. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

14. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

A. On the recommendation of the Superintendent, to approve the following field trip

GRADE / GROUP	PLACE / SPEAKER	DATES

BUSINESS**

FINANCE

A. On the recommendation of the Superintendent and School Business Administrator, to approve the adoption of the Tentative Budget for FY 2025-2026:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid allocation and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools by March 19, 2025 for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
2025-26 Total Appropriations	\$9,664,338	\$646,372	\$371,463	\$10,682,173
Les: Anticipated Revenues	(\$2,191,516)	(\$646,372)	(\$127,772)	(\$2,965,660)
Taxes to be Raised	\$7,472,822	-0-	\$243,691	\$7,716,513

And to advertise said tentative budget in the Press of Atlantic City in accordance with the form required by the State Department of Education and according to law; and

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BE IT FURTHER RESOLVED, that a public hearing be held at the North Wildwood Board of Education meeting located in the Media Center at 1201 Atlantic Avenue, North Wildwood, NJ 08260 on April 28, 2025 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

CAPITAL RESERVE WITHDRAWAL

BE IT FURTHER RESOLVED that included in the General Fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Excess costs & Other Capital Projects for \$150,000 for renovations of old locker rooms above the gymnasium. The total cost of this project is \$150,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

MAINTENANCE RESERVE WITHDRAWAL

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the General Fund appropriations include \$160,000 to be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance activities as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

TUITION RESERVE WITHDRAWAL

BE IT RESOLVED that the General Fund appropriations include \$126,511 to be withdrawn from the Tuition Reserve Account.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2025-2026

WHEREAS, the North Wildwood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the North Wildwood Board of Education established \$20,000 as the maximum travel amount for the current school year and has expended \$0.00 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$20,000 for the 2025-2026 school year.

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- B. On the recommendation of the Superintendent and the School Business Administrator, to approve \$105,000 be withdrawn from the Emergency Reserve Account to be utilized for increase in health benefits costs in the 2024-2025 school year.
- C. On the recommendation of the Superintendent and the School Business Administrator, to approve the 2025-2026 Preschool Education Aid (PEA) Program and Budget. The district will receive Preschool Education Aid (PEA) in the amount of \$283,168 for general education students in the 2025-2026 school year.
- D. On the recommendation of the Superintendent and the School Business Administrator, to authorize Garrison Architects to amend the district Long Range Facility Plan (LRFP).

PERSONNEL

- A. On the recommendation of the Superintendent, to approve Riley Kane as Substitute Teacher for the 2024-2025 school year.

POLICIES

- A. **None**

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>

MOTION TO APPROVE CONSENT AGENDA

Motion: Ms. Devine-Hartnett

Second: Ms. Howard

Voting Yes:

- Michael Brown, Sr.
- Gerald Flanagan
- Michele Devine-Hartnett
- April Howard
- David C. MacDonald
- Scott McCracken

Absent:

- James Farrell
- Ronald Golden
- Haroula Rotondi

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Laura Stefankiewicz

15. PUBLIC COMMENTS - **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

16. BOARD COMMENTS

17. ADMIN COMMENTS

18. HARASSMENT, INTIMIDATION, BULLYING REPORTS - **None**

19. SUPERINTENDENT'S REPORT – **Mr. Schaffer recognized that this will be Mr. Brown's last board meeting as Vice President. Mr. Schaffer thanked Mr. Brown for his dedication and service with the district. Mr. Schaffer also noted that Mr. Brown has served on the board for over 20 years.**

20. ADJOURNMENT at 6:09 p.m.

Motion: Mr. Flanagan

Second: Ms. Devine-Hartnett

Respectfully submitted,



Dawn Cottrell

School Business Administrator/Board Secretary

21. BOARD INFORMATION

A. 2025-26 Budget Presentation

22. NEXT MEETING

March 24, 2025 Regular meeting at 6:00 pm