

**LIBERTY COUNTY SCHOOL DISTRICT ADVISORY COUNCIL**

**Minutes**

**May 6, 2021 at 9:00 a.m.**

**APPROVED by DAC members on September 16, 2021**

DAC Chairperson, Becky Shuler welcomed all in attendance and called the meeting to order. The following members and visitors were present: Becky Shuler, Gay Lewis, Anna Jo Carson, Kara Conyers, Robyn Conyers, Tim Davis, Joan Hall, Darrell Johnson, Chesnee Layne, Brylee OBryan, Carson Ramsey, and Jason White. Due to testing, several presenters were not present.

The February 11, 2021 meeting minutes were disseminated, and Chairperson Shuler asked those in attendance to read over the minutes for approval. Carson Ramsey made the motion to approve the minutes and Jason White seconded the motion and the minutes passed.

**Superintendent Report: No report was given.**

**NEW BUSINESS:**

**School Reports**

**HOSFORD ELEMENTARY & JR. HIGH SCHOOL – No report given**

**W. R. TOLAR K-8 SCHOOL – Report given by Jason White, Assistant Principal**

Mr. White reported that the ELA FSA testing has been completed, and that make-up testing is currently being scheduled. Science, Civics and Math FSA testing will begin next week. After school tutoring is underway, “thank you! Mrs. Gay.”

Awards day is scheduled for June 3<sup>rd</sup> and Kindergarten graduation is scheduled for May 20<sup>th</sup>, 2021.

Teacher observations are underway, and they are having some great conversations with teachers concerning the Danielson Model. Mr. White said, “The teaching techniques from our new teachers have improved greatly, Jill Davis does an amazing job with the beginning teachers!”

**LIBERTY COUNTY HIGH SCHOOL – Report given by Tim Davis, Assistant Principal**

Mr. Davis stated, “We had 3 lifters compete and finish in the top ten in the state weightlifting tournament. Riley Graham finished 7<sup>th</sup>, Blake Sanders finished 8<sup>th</sup> and Kaleb Shiver finished 5<sup>th</sup>. Kaleb is the first EVER LCHS Bulldog to medal in the state tournament!”

He announced that the Softball Team are District Champions, and they will host Sneads tonight at 7:00 p.m. in the 1<sup>st</sup> round of the playoffs. He reminded everyone that the FHSAA sets the admittance fee at \$7.00 per person for these tournaments.

He reported that the Baseball Team are District Champions too! They will host Union County, Friday night, May 7<sup>th</sup> and again the cost is \$7.00 per person.

Mr. Davis announced that the JROTC Awards Day is today at 1:30 p.m. And Mr. Panella is trying to increase the numbers of students participating in band. He is holding auditions for the 2021-2022 school year on Friday, May 7<sup>th</sup> after school.

He said that assessments are underway and that the PERT test was given Monday to 10<sup>th</sup> graders. He stated that the PERT test is one of the ways they determine which students are eligible for Dual Enrollment. FSA ELA tests were given Tuesday and Wednesday to 9<sup>th</sup> and 10<sup>th</sup> graders. The Biology EOC exam is today, and U.S. History is tomorrow. Next week Algebra I and Geometry tests will be given.

**LIBERTY EARLY LEARNING CENTER- Report given by Chesnee Layne, Early Learning Center Supervisor**

Ms. Layne stated that Open Enrollment for VPK is underway. They are picking up new 3 year old's and currently they have 54 on the list. Advertisements have been on the website, Facebook, flyers, and word of mouth.

**Student Concerns:**

**HOSFORD ELEMENTARY & JR. HIGH SCHOOL – No student reps were in attendance**

**W. R. TOLAR K-8 SCHOOL – Student Reps: Kara Conyers and Brylee OBryan**

No comments

**LIBERTY COUNTY HIGH SCHOOL – Student Reps: Anna Jo Carson and Carson Ramsey**

Carson Ramsey said, "Beat Union!"

Becky Shuler responded, "GO! Bulldogs!"

**Parent Concerns:**

Dana Burns, parent representative said, "Great job."

**District Reports:**

**Assessment – No report given**

**ESE/Mental Health – No report given**

**21<sup>st</sup> Century Grant – Report read by Joan Hall for Beth Brown, Project Manager**

See Ms. Brown's notes below:

21<sup>st</sup> Century After School Programs is completing end of the year surveys. This includes required federal and state surveys. Our evaluator is visiting Hosford site today to conduct a site visit. Tolar's visit was completed yesterday. Our After School Program has been extended until May 21, 2021 with funds that were not expended at the beginning of the year. Also, these funds will allow us to conduct a 5-week Summer Session. Summer Session begins June 9<sup>th</sup> and ends July 22, 2021. We are currently enrolling

students for Hosford and Tolar sites. We have about 85-90 students enrolled, and will operate Monday – Thursday from 7:30 a.m. – 3:30 p.m.

Ms. Hall announced to those present to notify others to contact Beth Brown if they need to enroll in 21<sup>st</sup> Century.

Ms. Lewis stated that they are not having the 21<sup>st</sup> Century program on Fridays, because inmates from the local prison will be cleaning the school grounds and no students are allowed on campus when inmates are present.

### **Technology – Report given by Gay Lewis for Lynn Guthrie**

See Ms. Guthrie’s notes below:

- Cyber Security Update – There are new cyber requirements for insurance coverage. Here’s what we are currently working on in our District to make sure our network is safe for students and staff.
  - Multi-factor Authentication (MFA) – This has been enabled for all staff. The deadline to complete was the beginning of next school year so we have met that deadline.
  - PEN testing
    - Definition – A penetration test is an ethical hack of your network, to identify vulnerabilities and ultimately strengthen the security of your network.
    - Testing began the beginning of April and will complete in June. We have a meeting later this morning to go over preliminary findings.
    - Cyber security training continues for all LC staff.
      - Our baseline phish prone rating (November 2019) was 64%
      - Last meeting percentage was 2.6% and our current percentage is 2.6%. We made no progress but at least we maintained.
- YouTube Channel
  - Our YouTube Channel is live. The link can be found on the District Website under the Quick Links tab.
  - Mainly to house School Board meetings but hope to live stream the meetings in the not-so-distant future.
    - Purchases were made the end of April to allow for live streaming and waiting for them to come in now.
- Document Cameras
  - New document cameras were purchased for teachers at Hosford and Tolar.

Fun Facts for this school year ...

- Clever logins
  - teachers – 48,200
  - students – 839,900
  - Applications with the most logins – i-Ready and IXL
- Help Desk tickets submitted by staff
  - this school year – 2,025

- ParentSquare
  - 2,866 posts
  - 63,442 direct messages in 5,942 threads

**Safety Update – report given by Darrell Johnson**

Mr. Johnson reported that we have obtained a new grant for \$42K. He is wanting to get new gates at WR Tolar. However, since writing the grant the cost of materials has increased. He would like to get tinting on the front windows at Liberty County High School. This summer there will be some security assessments.

**Curriculum Update- report given by Gay Lewis, Director of Instruction/Curriculum**

Ms. Lewis disseminated a copy of her notes to everyone present.

**Federal Programs Update**

- Title I, Part A - \$334,317
  - Salaries for teachers at LCHS, Hosford, and Tolar
  - Software for all schools
  - Parent Involvement – Calendars for Parents
  - School Supplies for Homeless students
  - Professional learning for DJJ staff
  - Music Therapist Contract for Gold Star
- Title I, Part D - \$87,413
  - Salaries for LLC teacher
  - Partial salary for Credit Recovery Teacher
- Title II, Part A – \$50,960
  - Professional Development B.E.S.T. Standards – LSI and FLDOE
  - Travel for 6 teachers B.E.S.T. Math Leadership
  - Stipends for teachers to participate in PD
  - Salary Mentor Teacher for Beginning Teachers
  - Salary for 5 Mentor Teachers (supplemental)
  - Certification Reimbursement
  - RTI training for interventionist
- Title IV, Part A - \$25,689
  - Salary for Mentor Teachers (supplemental)
  - Write Score
  - Purchase ACT/SAT for students to meet graduation requirements.
- Title V., Part B – 28,425
  - Salary for instructional coach to support Title I schools (partial salary)
- Reading Plan – 164,000
  - Salaries for K-2 teachers to support implementation of reading plan.

- Curriculum Update
  - Wonders has been selected as the K-5 Reading series
  - If you are interested in review this program, we have samples available.
- Finish Strong Summer Learning Program
  - June 14 July 27, M-TH, 8:00- 12:30, Breakfast and Lunch Provided
  - First priority given to students not meeting benchmark standards as measured by STAR/iReady or grades.
  - Focus will be student learning loss exacerbated by the pandemic and Hurricane Michael.
- New Middle School CTE Program is coming for next year.
  - Social Media Strategist will most likely replace MOS at the K-8 schools
  - MOS Specialist will move to LCHS, and we will pick up Toon Boom a multimedia animation software that leads to an industry certification.
- New CTE program coming to LCHS - \$150,000 approved by the legislature/waiting on the Governor to sign the budget.
- Executive Order – Implication for grades, testing, promotion, teacher VAM, school grades
- Parent Involvement Survey Results
  - 108 parents responded.
  - The biggest barrier to parent participation is work
  - The best times for parents to participate is from 3-6, and 6-8
  - We had 107 responses that said ParentSquare was helpful
  - 97 responses gave a favorable response for the use of FOCUS portal
  - 105 parents said they feel welcome in our schools
  - 104 said teachers, staff and principals were willing to communicate with them
  - When asked how we could improve responses included
    - Allow more events as soon as COVID restrictions are lifted
    - Allow parents to come eat lunch with their children on occasion
    - We miss Open House and other parent activities suspended because of COVID
    - Good communication from schools
    - Change activity times to after 5
    - Better communication from administration at schools and more opportunities to open back up to normal, miss school wide parent involvement activities that we typically have.
    - Ask for parent involvement
    - I appreciate the good communication, please keep it coming
    - LCHS does a great job of keeping parents aware of events going on at school.
    - Please open graduation ceremonies without limits so that all parents, family, and community can participate
    - Doing an awesome job
    - Need a PTO x2
    - Keep great communication going
    - Activities early or late in the day, programs in the middle of the day are hard to attend
    - Set up time for parents to visit classes that their student is struggling in

- Teachers that will teach and treat every child the same and not different. Guidance counselor, staff and principal should not show favoritism and to not think that all teachers hired, are not all good at teaching
- Move games, open house, and parent involvement opportunities to 6 or after for parents who work in Tallahassee
- More programs for kids' activities
- Parents interested in participating in DAC
  - Tessa Byler, Karey Gautier, Kibbe Myers, Amanda Lehr , Ray Glisson, Jimmie Lynn Harrison, and Jessica Cherry

**Set Next Meeting:**

Gay Lewis set the next meeting for Thursday, September 16<sup>th</sup> at 9:00 a.m. Motion to accept that date was made by Dana Burns. Tim Davis seconded the motion.

**Adjourn Meeting**

Jason White made the motion to adjourn the meeting. Becky Shuler seconded the motion. All members were in favor and the meeting was adjourned.