**ELSINBORO TOWNSHIP BOARD OF EDUCATION FILE CODE: 4243**

**Salem, New Jersey**

**Policy**

OVERTIME PAY

Overtime is defined as any time worked over and above 8 hours per day or 40 hours per week.

In instances where overtime is worked, the chief school administrator or school business administrator must authorize it in advance.

The rate of pay for overtime work will be 150% of the employee's regular hourly rate of pay for time worked in excess of 40 hours per week, or as noted in a specific contract. For the purposes of computing overtime, credit toward the attainment of the 40 hours shall be given only for hours worked or compensated time off.

Adopted: January 12, 2009

NJSBA Review/Update: May 2022

Readopted:

Key Words

Extra Pay, Extra Work, Overtime, Compensation Time, Comp Time

**Legal References:** Fair Labor Standards Act, 29 U.S.C.A. - Section 201 et seq.

29 CFR, Section 516.1 et seq., Forms of Records; Scope of Regulations

**Possible**

**Cross References:** \*2224 Nondiscrimination/affirmative action

\*3220/3230 State funds; federal funds

\*4111 Recruitment, selection and hiring

\*4113/4213 Assignment and transfer

\*4131/4131.1 Staff development; inservice education/visitations/conferences

\*4111.1/4211.1 Nondiscrimination/affirmative action

\*4211 Recruitment, selection and hiring

\*4231/4231.1 Staff development; inservice education/visitations/conferences

\*5145.4 Equal educational opportunity

\*6145 Extracurricular activities

\*6160 Instructional services and resources

\*6171.3 At-risk and Title 1

\*Indicates policy is included in the Critical Policy Reference Manual.