



Grand Canyon Unified School District #4
Wednesday, January 13, 2021
6:00 p.m.
Special Meeting

Meeting Minutes

Minutes are recorded as annotations of the agenda, as indicated in gray background and left paragraph bars (bars have been added because the gray background may not copy).

Due to the pandemic, this meeting will be conducted online and telephonically

Pursuant to A.R.S. 38-431.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Special Meeting. The Meeting will be held Wednesday, January 13, 2021 at 6:00 p.m.

Please click the link below to join the meeting:

<https://zoom.us/j/97877620389>

Or iPhone one-tap :

US: +12532158782,,97877620389# or +13462487799,,97877620389#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656

Webinar ID: 978 7762 0389

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1) or (A) (3).

All items on the agenda may be discussed or considered at this meeting.

AGENDA

1. OPENING ITEMS

A. CALL TO ORDER

Motion by: Call to order.
At: 6:02 PM
Motion: Call to Order
Second: Ms. Kathryn Morris
Vote Tally

| Board Member | Yes | No | Abstain | NA |
|------------------|-----|----|---------|----|
| Kevin Hartigan | X | | | |
| Lauren Griffioen | X | | | |
| Kathryn Morris | X | | | |
| SuZan Pearce | X | | | |
| Jessica Warren | X | | | |

Motion Passes

B. ROLL CALL – Kevin Hartigan, SuZan Pearce, Kathryn Morris, Lauren Griffioen, Jessica Warren

In compliance with social distancing and stay-at-home recommendations issued by the Center for Disease Control and directions from Federal and State governments in response to the COVID-19 pandemic, this Board meeting was held virtually by phone/web conference.

Designation of “present” in the roll call indicates these members were identified as active members in the conference call.

The Board Meeting phone/web conference information was provided for the public in the meeting posting. As a result not all individuals who called into the meeting were identified. Only Board Members and district staff who actually reported to the Board are identified in the roll call.

Board members present:

- Ms. Lauren Griffioen
- Mr. Kevin Hartigan
- Ms. Kathryn Morris
- Ms. SuZan Pearce
- Ms. Jessica Warren

District staff members present:

- Tosca Henry, JD, Legal Counsel
- Shonny Bria, Ph. D., Superintendent
- Mr. Matt Yost, Principal
- Mr. Thomas O’Connor, Program Director, Acting Board Secretary
- Ms. Brenda Thomas-Martinez, Business Manager
- Mr. Ivan Landry, Director of Maintenance and Transportation
- Karen Lehman, Ed.D., Director of Exceptional Student Services

C. APPROVAL OF THE AGENDA

Motion by: Mr. Kevin Hartigan
 At: 6:03 PM
 Motion: Approval of the Agenda as presented
 Second: Ms. Kathryn Morris
Vote Tally

| Board Member | Yes | No | Abstain | NA |
|------------------|-----|----|---------|----|
| Kevin Hartigan | X | | | |
| Lauren Griffioen | X | | | |
| Kathryn Morris | X | | | |
| SuZan Pearce | X | | | |
| Jessica Warren | X | | | |

Motion Passes

2. CONSENT AGENDA

- A. Approval of direct payment to Ms. Brenda Thomas-Martinez for business manager services for December 2020 and January 2021, starting employment through ESI on February 1, 2021
- B. Approval to extend Ms. Angelic Ries as Payroll Specialist, January 1, 2021 through June 30, 2021

Note: Mr. Kevin Hartigan dropped off the meeting at 6:09 PM because of technical issues. Ms. SuZan Pearce filled in as temporary chair until Mr. Hartigan was able to rejoin the meeting.

Dr. Bria explained Consent Agenda item 2.A:

Ms. Brenda Thomas-Martinez was hired to begin as Business Manager on December 1 through ESI (retire, rehire contractor). Ms. Thomas-Martinez was ill in late December and as a result, did not get all required ESI paperwork submitted before the end of the month. ESI received paperwork on January 6, but refused to activate Ms. Thomas-Martinez’s contract until February 1, 2021. As a result, Ms. Thomas-Martinez has not been paid for December, and will not receive payment for January. This item will directly pay Ms. Martinez for December and January, utilizing the P.O. rates, minus the ESI services fees.

Dr. Bria explained Consent Agenda item 2.B:

Ms. Angelic Ries is our assisting Payroll in a consulting and training role. Her weekly billing is small, typically between 4 to 9 hours per week. We appreciate her expertise in the Payroll process, especially in corner cases, and State and Federal quarterly tax filing.

Motion by: Ms. SuZan Pearce
 At: 6:10 PM
 Motion: Approval of the consent agenda as presented
 Second: Ms. Lauren Griffioen

Vote Tally

| Board Member | Yes | No | Abstain | NA |
|------------------|-----|----|---------|----|
| Kevin Hartigan | | | | NA |
| Lauren Griffioen | X | | | |
| Kathryn Morris | X | | | |
| SuZan Pearce | X | | | |
| Jessica Warren | X | | | |

Motion passes

Mr. Hartigan rejoined the meeting at 6:11 PM and resumed the role of the chair.

3. PRESENTATIONS AND POSSIBLE APPROVALS

A. Discussion Regarding Metrics Of School Safety Operations – Mr. Thomas O’Connor

Mr. O’Connor gave a presentation on the history of the guidelines provided to the school, the opening criteria provided by the Arizona Department of Education and the Arizona Department of Health, as well as the latest data on community spread (local and Coconino County).

After the presentation, all Board members entered into discussion on topics including opening criteria, the Governor’s 2021 State of the State address, parent perceptions and expectation, and funding concerns. The Board accepted input from Ms. Brenda Thomas-Martinez on the budget and Mr. Matt Yost on school operation.

B. Board Proclamation possible approval – Mr. Thomas O’Connor/Ms. Tosca Henry

At 7:20 PM, Board Chair, Mr. Hartigan tabled this item temporarily, to be revisited after Mr. Yost’s presentation, item 3C.

C. Presentation of School Opening/School Survey – Mr. Matt Yost

Mr. Yost gave a presentation on the plan for reopening school, including a high level overview of the approved COVID-19 mitigation plan. Mr. Yost was assisted by the school’s distance learning lead, Ms.

Margaret (Peg) Lyle, who gave a virtual tour of the combination on-line/in-person command center she has been developing for her classroom.

After the presentation all of the board entered into discussion on the topics of school opening, including topics presented by Mr. Yost, Ms. Lyle and Mr. O'Connor.

At 8:44 PM Mr. Hartigan closed discussion on 3.C and opened discussion on the tabled item 3.B, possible proclamation.

This discussion resulted in not action taken by the Board at this time, with directions to the staff:

- Continue working with the school attorney on a draft of the proclamation, incorporating the ideas discussed in the Board meeting.
- Provide feedback on current drafts through the Superintendent to Board members in order to develop a final copy to be presented during a Special Board meeting.

The Board members agreed to table the proclamation for further consideration at a Special Board meeting on January 27, 2021.

D. Confirmation of Re-Opening of School on February 2, 2021, or possible approval of alternate date

The Board members agreed to table the opening date decision until the Regular Board meeting on January 20.

4. CONVENE TO EXECUTIVE SESSION

- A.** The Governing Board may vote to convene in executive session pursuant to A.R.S. Section 38-431.03(A)(3) for consultation with the attorney of the Governing Board for legal advice on Notice of Claim procedure and District duty/obligation regarding the same.

Motion by: Mr. Kevin Hartigan
 At: 9:09 PM
 Motion: Convene to executive session pursuant to A.R.S. Section 38-431.03(A)(3) for consultation with the attorney of the Governing Board for legal advice
 Second: Ms. Kathryn Morris

Vote Tally

| Board Member | Yes | No | Abstain | NA |
|------------------|-----|----|---------|----|
| Kevin Hartigan | X | | | |
| Lauren Griffioen | X | | | |
| Kathryn Morris | X | | | |
| SuZan Pearce | X | | | |
| Jessica Warren | X | | | |

Motion Passes, the Board convened to regular session at 9:09 p.m.

5. RECONVENE TO REGULAR SESSION

The Board existed Executive Session at 9:48 PM

Motion by: Mr. Kevin Hartigan
 At: 9:49 PM
 Motion: Reconvene to Regular Session
 Second: Ms. Jessica Warren

Vote Tally

| Board Member | Yes | No | Abstain | NA |
|------------------|-----|----|---------|----|
| Kevin Hartigan | X | | | |
| Lauren Griffioen | X | | | |
| Kathryn Morris | X | | | |
| SuZan Pearce | X | | | |
| Jessica Warren | X | | | |

A. The Board may take action on the items discussed in Executive Session (4.A.)

The Board took no action on item 5.A at this time.

6. ADJOURNMENT

Motion by: Mr. Kevin Hartigan
 At: 9:50 PM
 Motion: Adjourn
 Second: Ms. SuZan Pearce

Vote Tally

| Board Member | Yes | No | Abstain | NA |
|------------------|-----|----|---------|----|
| Kevin Hartigan | X | | | |
| Lauren Griffioen | X | | | |
| Kathryn Morris | X | | | |
| SuZan Pearce | X | | | |
| Jessica Warren | X | | | |

Motion Passes, meeting adjourned at 9:50

Respectfully submitted by, _____
 Board Secretary

Date _____

 Kevin Hartigan
 Board President

 Jessica Warren
 Board Member

 SuZan Pearce
 Board Clerk/Vice President

 Kathryn Morris
 Board Member

 Lauren Griffioen
 Board Member