

DEMAREST BOARD OF EDUCATION

AGENDA – REGULAR MEETING

June 16, 2015

7:00 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag salute.

D. Roll Call: Cantatore, Geller, Kirtane, Molina, Verna, Woods and Holzberg.

E. Move to accept minutes of the:

Committee-of-the-Whole Meeting – May 12, 2015
Regular Public Meeting – May 19, 2015

Moved by:

Seconded:

Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

V. ACTIONS (Continued)

A. Instruction – Staffing (Continued)

5. Move to approve the creation of and job description for Reading Specialist, as recommended by the Chief School Administrator.

Moved by: Seconded:
 Action (RC): C Gel K M V W H

6. Move to approve the provisional employment of Victor DeMaio, BA Step 1, as Grade 5-8 Physical Education/Health Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by: Seconded:
 Action (RC): C Gel K M V W H

7. Move to approve the provisional employment of Brianna Charles, BA Step 1, as Grade 5-8 STEM Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by: Seconded:
 Action (RC): C Gel K M V W H

8. Move to approve the provisional employment of Shannon Liik, BA Step 2, as Grade 2-4 Resource Room Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by: Seconded:
 Action (RC): C Gel K M V W H

9. Move to approve the transfer of assignment for Amanda Kroff, Resource Room Teacher at Luther Lee Emerson School to Grades K-4 Basic Skills/ELA Teacher for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: Seconded:
 Action (RC): C Gel K M V W H

B. Instruction – Pupils/Programs

1. Move to accept notification of the 2015/2016 IDEA Basic (\$151,922) and Preschool (\$10,333) Grants, as recommended by the Chief School Administrator.

Account Number	Description	Amount (\$)
20-251-100-562-0-0000-00	Tuition – IDEA Basic	151,922
20-252-100-562-0-0000-00	Tuition – IDEA Pre-school	10,333
	TOTAL IDEA APPROPRIATION	\$ 162,255
20-4421-000	IDEA Basic	151,922
20-4423-000	IDEA Pre-School	10,333
	TOTAL REVENUE	\$ 162,255

Moved by: Seconded:
 Action (RC): C Gel K M V W H

2. Move to appoint Dr. Emily Codey as the District Harassment, Intimidation and Bullying (HIB) Coordinator for the 2015/2016 school year at an annual stipend of \$10,000, as recommended by the Chief School Administrator.

Moved by: Seconded:
 Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

3. Move to approve the Gifted & Talented/Multiple Intelligences criteria for the 2015/2016 school year (as on file in the Superintendent’s office), as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

4. Move to approve an Extended Year Tuition Contract with the Matheny Medical and Educational Center for Student ID #5508096366 (Local ID 200003) in the amount of \$96,800 (\$440 per diem) for the 2015/2016 school year, as recommended by the Child Study Team.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

5. Move to acknowledge the following high school senior students who participated in the School Community Services Program for the 2014/2015 school year, as recommended by the Chief School Administrator:

<u>Demarest Middle School</u>	<u>Demarest Middle School</u>	<u>Luther Lee Emerson School</u>
Alison Bernstein	Ali Verp	Jenna Karlitz
James Choi	Conor Wilson	Alexa Moss
Nicole Dermksian	Hannah Woods-Bannon	Arman Moussavi
Elisabeth Lobel	Tiffany Wong	
Madeline Merritts		

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

6. Move to adopt the following revised Curriculums for the 2015/2016 school year, as recommended by the Chief School Administrator:

English Language Arts Curriculum	Science Curriculum
ESL Curriculum	Social Studies Curriculum
Health & Physical Education Curriculum	Visual Arts Curriculum
Library Media Curriculum	Technology Curriculum
Mathematics Curriculum	World Language Curriculum
Music Curriculum	

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

C. Support Services – Staffing

1. Move to award contracts to the following tenured secretaries according to their step on Level II of the Secretarial Salary Schedule for the 2015/2016 school year, as recommended by the Chief School Administrator:

Sally Marsich (CST), Step 17 Nancy Niemira (DMS), Step 13 Cheryl Sullivan (CRS), Step 14

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to award non-tenure contracts to the following secretaries, according to the Level II Secretarial Salary Guide, for the 2015/2016 school year, as recommended by the by the Chief School Administrator:

Miriam Koopaethes, Step 6 (LLE) Jeanne Torre, Step 1, (.75) (DMS)

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

3. Move to appoint Dawn Delasandro as Assistant School Business Administrator/Assistant Board Secretary for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

4. Move to approve a Memorandum of Agreement with Debra Rinaldi, Executive Secretary to the Superintendent, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

5. Move to approve the employment of the following substitute Secretaries at a rate of \$16.56/hour for the 2015/2016 school year, as recommended by the Chief School Administrator:

Eva Flanagan MaryAnn Lucia

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

6. Move to approve the amended job description for Lunch Program Coordinator/Food Service Manager, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

7. Move to appoint Marilyn Stankiewicz as the District Lunch Program Coordinator/Food Service Manager for the 2015/2016 school year at an hourly rate of \$30, not to exceed 29 hours per week, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

8. Move to approve Arlene Cabrera, Step 3, as a Teachers' Assistant at Luther Lee Emerson School for the 2015/2016 school year (not to exceed 25 hours weekly), as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

9. Move to award contracts to the following Lunch/Playground Aides according to the Aides Hourly Guide for the 2015/2016 school year, as recommended by the Chief School Administrator:

<u>County Road School</u>	<u>Luther Lee Emerson School</u>	<u>Demarest Middle School</u>
Marcy Aziledes, Step 2	Mary Ellen Portera, Step 10	Michelle Andreasen, Step 2
Mary Carter, Step 2		Catherine Ciccimarra, Step 10
Anna Martin, Step 13		Mary Jean Drescher, Step 24
Rosejean Peter, Step 2		Jo Anna Martin, Step 16

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

10. Move to approve the employment of the following Instructional Aides according to their step on the Aides Salary Guide for the 2015/2016 school year, not to exceed 29 hours weekly (location/student assignment TBD), as recommended by the Chief School Administrator:

Lauren Agresta, Step 2 Stephanie Ceccon, Step 2 Brenda Gensone, Step 12 Debra Rosenstock, Step 3 Ashley Villegas, Step 2	Colleen Allmers, Step 4 Jodi Braunstein, Step 3 Crystal Cooke, Step 2 Lara Dominianni, Step 1 Amber Eichler, Step 1 Moumita Gammel, Step 2 Stefanie Hios, Step 1 Gunjan Mehta, Step 7 Hyewon Mohanram, Step 4 Dena Monopoli, Step 2 Maureen Panagi, Step 2 Sandra Pepe, Step 9 Michele Whitney, Step 5	Kimberly Alicea, Step 2 Leslie Berkman, Step 10 Theresa Flannery, Step 9 Therese Fortunato, Step 17 Jeong Mi Lee, Step 2 Aleen Santana, Step 3 Rochelle Weiss, Step 24 Brittney DeCotiis, Step 2
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Moved by: *Seconded:*
Action (RC): C Gel K M V W H

11. Move to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

<u>Staff Member</u>	<u>Years of Service</u>
Kelly Stevens	15
Mary Tierney	15
Rochelle Weiss	30

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

12. Move to approve the payment of accumulated sick time for the following employee per the DEA/Demarest Board of Education Agreement for retiring staff during the 2014/2015 school year, as recommended by the Chief School Administrator:

<u>Employee</u>	<u>Days</u>	<u>Payment</u>
Marianne Bolduc	150	\$4,500

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

13. Move to award contracts to the following custodians according to their step on the Custodial Salary Schedule for the 2015/2016 school year (building and shift will be determined in August 2015), as recommended by the Chief School Administrator:

<u>12 Month Employees</u>		<u>10 Month Employees</u>
Cazimoski, Resat (Step 7)	Reboiro, Santiago (Step 10)	Breakfield, William, .625 (Step 1)
Hayes, James (Step 14)	Redzepi, Fitni (Step 5)	Bolt, Michael, .5 (Step 16)
Mekhesian, Hrant (Step 5)	Rosero, Eddie (Step 12)	Scandiffio, Gerald, .5 (Step 11)
Morales, Yordanis (step 10)	Vogel, Louis (Step 11)	Yakoubian, Aram, .5 (Step 4)

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

14. Move the appoint Resat Cazimoski as Educational Facilities Manager, pending certification, effective July 1, 2015 for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

15. Move to approve the following temporary summer custodians, as recommended by the Chief School Administrator:

Name:	Dates:	Rate/Hour:
Andrew Buck	July 6, 2015 – August 28, 2015	\$10.25
Alex Bulmer	June 17, 2015 – August 21, 2015	\$10.25
Remington Coscarello	July 6, 2015 – August 21, 2015	\$11.25
Joshua Landsman	June 17, 2014 – August 28, 2014	\$10.25

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

16. Move to approve the salary of Philip Nisonoff, Treasurer of School Monies, in the amount of \$4,000 for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

17. Move to approve the employment of Jeong Mi Lee, Step 3, as a Bi-Lingual Special Education Interpreter for an additional \$4 per hour, as needed by the Child Study Team, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

18. Move to approve the employment of Hyewon Mohanram, Step 4, as a Braille Specialist for Student ID #3421005687 at an additional \$12.27 per hour, not to exceed 35 hours per week, for the 2015/2016 school year, as recommended by the Child Study Team.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

19. Move to approve the provisional employment of Denise Morrissey as an Instructional Aide/Braille Specialist (for Student J.L.) for the 2015/2016 school year, at Step 7 plus an additional \$4.00 per hour, not to exceed 29 hours per week, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

20. Move to approve a summer technology workshop for Victoria Zimmerman and Denise Karrenberg, technology teachers, to update district computers (not to exceed 30 hours), as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

21. Move to approve additional hours for staff members (TBD) of the Child Study Team during the months of July and August not to exceed 10 days or \$2,900 in total, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

22. Move to approve staff members (TBD) of the Child Study Team to complete speech evaluations as needed during the months of July and August at \$450 each, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

23. Move to approve a Memorandum of Agreement with Jonathan Regan, Supervisor of Curriculum, Instruction and Assessment, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

24. Move to approve the Memorandum of Agreement with Frank Mazzini, Elementary School Principal, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

25. Move to approve a Memorandum of Agreement with Thomas Perez, School Business Administrator/Board Secretary for the 2015/2016 school year, as approved by the Executive County Superintendent, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

26. Move to award tenure to Dr. Emily Codey, Middle School Principal, effective August 1, 2015 as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

D. Support Services – Board of Education

1. Move to authorize the submission of waiver N.J.A.C 6:8-3.2 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$.31, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

3. Move to approve the PTO Wish Lists for the 2015/2016 school year (as distributed), as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

4. Move to approve the District Mentoring Plan and Statement of Assurance (SOA) (as on file in the Superintendent’s Office) for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

5. Move to approve the Professional Development Plan (as on file in the Superintendent’s Office) for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

6. Move to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent’s Office) for the 2014/2015 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

7. Move to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each kindergarten classroom, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

8. Move to approve an annual agreement with Real Time Information Technology, Inc. for a student information system for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

9. Move to confirm the Borough of Demarest use of County Road School All Purpose Room from 5:00 a.m. to 9:00 p.m. for Primary Elections on June 2, 2015 and approve use for the General Elections on November 3, 2015, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

10. Move to adopt the following resolution to acknowledge the service of Marianne Bolduc, as recommended by the Chief School Administrator:

WHEREAS, Marianne Bolduc dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Marianne Bolduc in recognition of her twenty-eight and one half (28.5) years of dedicated service as a Lunch Program Coordinator for the Demarest Board of Education.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

11. Move to approve the joint consortium agreement with Northern Valley School Districts for mental health assessments with the West Bergen Mental Healthcare for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

12. Move to approve the second reading and adoption of the following new Policy and Regulation, as recommended by the Chief School Administrator:

6171.6 Policy	Independent and District Special Education Evaluations
6171.6 Regulation	Independent and District Special Education Evaluations

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

13. Move to approve the payment of merit bonus to the Superintendent, as approved by the Executive County Superintendent and as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

14. Move to approve the Equivalency Waiver for the Marshall Plan for the 2015/2016, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

15. Move to approve the updated District Mission Statement, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

16. Move to approve Tyco Integrated Security LLC to install security card reader systems in each school at a cost not to exceed \$7,306 for County Road School, \$11,536 for Luther Lee Emerson School and \$9,463 for Demarest Middle School under NJPA Bid # 031913-TIS, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

17. Move to approve Hertz Furniture of NJ, LLC to provide and install classroom furniture in County Road School at cost not to exceed \$42,482 under MRESC Bid # 12/13-44, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

18. Move to acknowledge board receipt of a list prior to July 1, 2015 of all contracts it intends to renew, award or permit to expire, pursuant to PL 2015, Chapter 47, as recommended by the Chief School Administrator. The contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJACV Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

E. Support Services –Fiscal Management

1. Move to confirm May 16 – 31, 2015 payroll in the amount of \$349,512.01.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to confirm June 1 – 15, 2015 payroll in the amount of \$366,002.21.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

3. Move to approve the May 2015 bills in the amount of \$543,223.40.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$502,876.09
12 Capital Outlay	18,436.61
20 Special Revenue	<u>21,910.70</u>
Total	\$543,223.40

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas Perez certify that as of May 31, 2015, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 31, 2015, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

6. Move to acknowledge receipt of the April 30, 2015 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

VI. REPORTS

VII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

VIII. EXECUTIVE SESSION (IF NEEDED)

A. Move to reenter the Executive Session (if needed) to discuss personnel and/or legal matters.

Moved by:

Seconded:

Action (v):

B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

IX. ADJOURNMENT

A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

