Prattville High School

Parent/Student Guidebook

2026 - 2027

Principal: Dr. Daniel Farris



VISION:

The Autauga County School System values its rich tradition of excellence in a rapidly changing world. ACS aims to consciously create an environment of respect and inclusion that prepares and motivates students to become lifelong learners by instilling the knowledge, critical thinking skills, and leadership traits necessary to succeed in life. In a safe and supportive environment, the district's schools provide for every student's intellectual, social, and physical development by fostering an engaged, creative, and respectful community of learners, families, and community partners.

MISSION:

Autauga County Schools is dedicated to fostering the whole student in an academically rigorous environment, where everyone is known and valued, by creating pathways designed for success.

ALMA MATER:

On the city's northern border
Reared against the sky.
Proudly stands our Alma Mater
As the years roll by.
Forward, ever be our watchword
Conquer and prevail.
Hail to thee, our Alma Mater
Prattville High, all hail!

PRATTVILLE HIGH SCHOOL
1315 Upper Kingston Road
Prattville, Alabama 36067
(334) 365-8804
Fax (334) 358-0011

Dr. Daniel Farris
Principal

Dear Parents and Students,

Welcome to Prattville High School, home of the Lions! As we embark on the 2026 - 2027 academic year, I am thrilled to greet you for my sixth year as principal of our esteemed school, which proudly serves a large and exciting community with an enrollment of approximately 1,800 students.

PHS stands as a beacon of academic, artistic, and athletic excellence, supported by our dedicated faculty and staff, engaged parents, and the strong support of our community. We are committed to providing high-quality instruction within a nurturing environment that fosters learning and enables every student to achieve their highest potential.

This guidebook serves as your essential guide to ensure student success. It outlines our school's protocols and procedures. Please familiarize yourself with this information to ensure a smooth and successful school year.

At Prattville High School, we uphold an unwavering commitment to our district's mission: "Autauga County Schools is dedicated to fostering the whole student in an academically rigorous environment, where everyone is known and valued, by creating pathways designed for success." Together, we will continue to uphold and build upon our school's legacy of excellence by continuing to create pathways for students to be successful.

I am confident that the 2026 - 2027 academic year will be filled with achievement, growth, and memorable experiences for all. Thank you for your continued support and partnership in our shared mission.

Warm regards,

Daniel Farris, Ed.D.
Principal

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PRATTVILLE HIGH SCHOOL
PARENT/STUDENT GUIDEBOOK
2026-2027

SUPERINTENDENT OF EDUCATION
Mr. Lyman Woodfin, Superintendent

BOARD OF EDUCATION
Jamie Jackson, Board President – District 3
Kyle Glover – District 5
Billy Hollon – District 4
Kim Crockett – District 2
Brad Robbins – District 1

PRINCIPAL
Dr. Daniel Farris

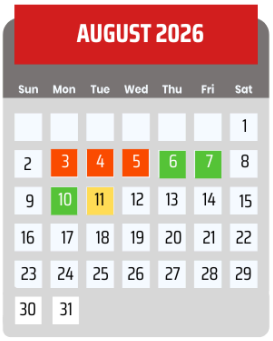
ASSISTANT PRINCIPALS
Mr. Edward Dykes
Mr. Robert Mitchell
Mr. TyQuaun Porter
Mrs. Michal Stallworth

Accredited by:
Cognia
Alabama State Department of Education

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Prattville, AL 36067
(334) 365-8804
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Autauga County Schools
2026-2027 ACADEMIC CALENDAR

























SCHOOL HOLIDAY
SEMESTER START
TEACHER WORK DAY / NO SCHOOL
EARLY DISMISSAL
PROFESSIONAL DEVELOPMENT / NO SCHOOL

IMPORTANT DATES

JUL 4: INDEPENDENCE DAY HOLIDAY

AUG 3: INSTITUTE DAY
AUG 4 - 5: PROFESSIONAL DEVELOPMENT
AUG 6 - 10: TEACHER WORK DAY
AUG 11: FIRST DAY FOR STUDENTS

SEPT 7: LABOR DAY HOLIDAY
SEPT 9: Q1 PROGRESS REPORTS

OCT 9: EARLY DISMISSAL FOR STUDENTS/ PARENT CONFERENCE
OCT 12 - 13: FALL BREAK
OCT 19: Q1 REPORT CARDS

NOV 11: VETERANS DAY HOLIDAY
NOV 12: Q2 PROGRESS REPORTS
NOV 23 - 27: THANKSGIVING HOLIDAY

DEC 18: EARLY DISMISSAL FOR STUDENTS
DEC 21 - JAN 1: WINTER HOLIDAY

JAN 4: PROFESSIONAL DEVELOPMENT
JAN 5: SYMPOSIUM
JAN 6: TEACHER WORK DAY
JAN 7: STUDENTS RETURN
JAN 11: Q2 REPORT CARDS
JAN 18: MLK HOLIDAY

FEB 9: Q3 PROGRESS REPORTS
FEB 12: EARLY DISMISSAL FOR STUDENTS
FEB 15: PRESIDENTS DAY HOLIDAY

MAR 18: Q3 REPORT CARD
MAR 19: EARLY DISMISSAL FOR STUDENTS
MAR 22 - 26: SPRING BREAK

APR 15 - 16: WEATHER DAYS
APR 21: Q4 PROGRESS REPORTS

MAY 27: TEACHER WORK DAY
MAY 28: LAST DAY OF SCHOOL
EARLY DISMISSAL FOR STUDENTS
Q4 REPORT CARDS

MAY 31: MEMORIAL DAY HOLIDAY

JUN 19: JUNETEENTH HOLIDAY

GRADING PERIODS

Q1: AUGUST 11 - OCTOBER 8
Q2: OCTOBER 9 - DECEMBER 18
Q3: JANUARY 7 - MARCH 11
Q4: MARCH 12 - MAY 28

2026-2027
SCHOOL YEAR

Bell Schedule 2026-2027							
Seven Period Day - Monday, Thursday, and Friday		**Mins.**	***Tuesday Block Day***		**Mins.**	***Wednesday Block Day***	
First Bell	**7:42 - 7:50**	**8**	**First Bell**	**7:42 - 7:50**	**8**	**First Bell**	**7:42 - 7:50**
1	**7:50 - 8:43**	**53**	**1st Block**	**7:50 - 9:20**	**90**	**1st Block/Lion Period**	**7:50 - 9:20**
2	**8:48 - 9:38**	**50**	**HR/Advisory**	**9:25 - 9:55**	**30**	**HR/Advisory**	**9:25 - 9:55**
3	**9:43 - 10:33**	**50**	**2nd Block**	**10:00 - 11:28**	**87**	**3rd Block**	**10:00 - 11:28**
4	**10:38 - 11:28**	**50**	**4th Block**	**11:33 - 1:28**	**115**	**5th Block**	**11:33 - 1:28**
5	**11:33 - 1:09**	**95**	**6th Block**	**1:33 - 3:00**	**87**	**7th Block**	**1:33 - 3:00**
6	**1:14 - 2:04**	**50**	**Dismissal**	**3:00**		**Dismissal**	**3:00**
7	**2:09 - 3:00**	**51**	**Teacher Planning**	**3:00 - 3:30**	**30**	**Teacher Planning**	**3:00 - 3:30**
Dismissal	**3:00**						
Lunch			***Lunch***			***Lunch***	
1st Shift	**11:34 - 11:57**	**23**	**1st Shift**	**11:34 - 11:57**	**23**	**1st Shift**	**11:34 - 11:57**
2nd Shift	**11:58 - 12:21**	**23**	**2nd Shift**	**11:58 - 12:21**	**23**	**2nd Shift**	**11:58 - 12:21**
3rd Shift	**12:22 - 12:45**	**23**	**3rd Shift**	**12:22 - 12:45**	**23**	**3rd Shift**	**12:22 - 12:45**
4th Shift	**12:46 - 1:09**	**23**	**4th Shift**	**12:46 - 1:09**	**23**	**4th Shift**	**12:46 - 1:09**

GRADUATION REQUIREMENTS

All beginning freshmen students will pursue the Alabama High School Diploma. Freshmen will have the opportunity to choose the Alabama High School Diploma, Option A, with or without one of the following endorsements: Academic Endorsement with Honors, Career Technical Endorsement, or Advanced Career Technical Endorsement. Beginning the 2025-2026 School Year, students will also have the option to work towards earning the Alabama High School Diploma, Option B - Workforce Pathway. Students who pass all required and elective courses will exceed the required number of credits for graduation. Students may not take courses out of sequence or at grade levels other than those specified. Students should consult the appropriate counselor about the four-year plan of study and the correct sequencing of courses.

School Year	Credits Required for Graduation
2025-2026	24

STANDARD ALABAMA HIGH SCHOOL Diploma (Option A)

English	4 credits
Social Studies	4 credits
Science	4 credits
Mathematics	4 credits
(Including Algebra I w/Probability Geometry w/Data Analysis and Algebra II with Stats)	
Health Education	½ credit
Foreign Language and/or Fine Arts and/or Career Tech	3 credits
Foreign Language (not required)	
Career Preparedness	1 credit
Physical Education	1 credit
Electives	2½ credits

TOTAL ……..... 24 credits

STANDARD ALABAMA HIGH SCHOOL Diploma (Option B)

English	4 credits
Social Studies	4 credits
Science	2 credits
(Biology and a Physical Science)	
Mathematics	2 credits
(Geometry and Algebra 1 or Algebra 2)	
Health Education	½ credit
Career Tech	3 credits
(Credits must be in the same CTE Pathway; students must earn a C average or higher in all 3 courses)	
Career Preparedness	1 credit
Physical Education	1 credit
Electives	6 ½ credits
(Electives DO NOT include the 3 CTE pathway courses)	

TOTAL ……..... 24 credits

Diploma with Autauga County
HONORS Endorsement

English (advanced levels)	4 credits
Social Studies (advanced levels)	4 credits
Science (advanced levels)	4 credits
Mathematics (advanced levels)	4 credits
(Including Honors Algebra II w/ Stats.)	
Health Education	½ credit
Foreign Language and/or Fine Arts	
and/or Career Tech	3 credits
Foreign Language (2 of the same language)	
Career Preparedness	1 credit
Physical Education	1 credit
Electives	2½ credits
TOTAL …….....	24 credits

GRADUATION - VALEDICTORIAN, SALUTATORIAN, AND HONORS GRADUATES

Click This Link For the Following Information

EXAMS – MIDTERMS, FINAL EXAMS AND FINAL GRADES, AND EXAM EXEMPTIONS

Click This Link for the Following Information

Course Weights:

Grade	Standard Courses	Honors Courses	AP Courses Dual Enrollment
A	4.0	4.50	5.0
B	3.0	3.50	4.0
C	2.0	2.50	3.0
D	1.0	1.50	2.0
F	0.0	0.0	0.0

FEES

Students shall not be charged a fee for any course or subject required of that student for graduation. Students unable to pay a fee or who are facing financial hardship are required to provide written substantiation. *All returned checks have a $30.00 NSF fee.*

SUBJECT/ITEM	FEE	SUBJECT/ITEM	FEE
Art II and Advanced Art	$20 per semester	Parking Permits	$25 per year
Art- 3-Dimensional Design	$20 per semester		
AFROTC	$25 per semester	Theatre Arts	$15 per semester
Band Uniforms	$75 fall semester	Theatre Arts - Advanced	$20 per semester
Chorus	$30 per semester	Business	$25 per semester

TV Pro, Arts AV	$25 per year	Transcripts	Parchment Fee
Driver Education	$30 per semester	Skills USA	$25 Per year

ARRIVAL AND DEPARTURE

Students who are transported by school buses will arrive at and depart from school at the scheduled times. Students who are not transported by school buses **should not arrive before 7:15 A.M. and not remain later than 4:00 P.M**. unless they are involved in a school-approved activity, since supervision is not available before and after school at those times. Students MAY NOT go into the parking lot during break or any other time during the school day without the approval of a principal or school security. A student is not permitted to leave the school campus during regular school hours except by the provisions in "Attendance – Check-Outs". Students should report to the designated area once they arrive on campus. Once a student arrives on campus, no matter the means of transportation (excluding school bus riders), he or she must go through the student center before departing.

ATTENDANCE AND ABSENCES

Click This Link for the Following Information

WHEN TO KEEP YOUR CHILD AT HOME

Illness/Condition	Signs/Symptoms	Instructions for Exclusion
Conjunctivitis (pink eye)	Pink or red conjunctiva with white or yellow eye discharge	Your child should be seen by your doctor and treated before returning to school. Proof of treatment by a physician may be required.
Rash	Any type of flat or raised area of redness with or without drainage on any area of the skin	Your child should not attend school until the rash has been diagnosed and treated. Keep home until a health care provider determines that these symptoms do not indicate a communicable disease. **Impetigo** – exclude until 24 hours after treatment **Chickenpox** – exclude until all sores have dried and crusted **Shingles** – exclude if the rash cannot be covered up **Ringworm** (scalp) – exclude until proof of treatment by physician **Ringworm** (body) – exclude until proof of treatment
Diarrhea	Watery stools or blood in stools that is not associated with a change in diet	Your child should remain home if they have had diarrhea within the last 24 hours. If diarrhea is caused by salmonella, shigella, or e-coli, the student may return with health care provider approval.
Fever of unknown origin	Above 100.4° F	Your student should stay home from school until fever free for 24 hours without fever-reducing medication or on antibiotics for 24 hours or Health Care Providers documentation to return to school.
Lice	Includes live bugs and nits	Your child should not return to school until he/she has been treated with a lice shampoo and removed as many nits as possible. You must accompany your child upon his/her return to school and bring proof of treatment (i.e. receipt of treatment products). Take your child to the office to see the school nurse before returning to class.
Vomiting	One episode of vomiting within 24 hours	Your child should stay home from school once vomiting stops for 24 hours, or until a health care provider determines that the cause of vomiting is not contagious nor in danger of dehydration with a physician statement provided to the school.

ADMISSION AFTER AN ABSENCE

To be readmitted with an excused absence, students **must** go to the Student Center.

- **EXCUSED admits** can only be issued in the student center between **7:15 and 7:45 a.m. only.** A student must bring a dated note from his/her parent/guardian, doctor, or the court within ***three (3) school days of returning to school*** stating the **reason** for the absence(s). (The note is kept on file in the Student Center, and the student is issued an "excused" admit.)
- If a student does not have a note, he/she will be marked as **unexcused** in the Attendance Database.
- If a student is absent for any length of time because of a school-related function, the teacher/coach must provide a list of students attending the school-related function to the Student Center.

Students will be allowed to make up work only when absences are excused (see Attendance Policy for a description of excused absences). If a student needs to be excused from class for pre-planned activities (i.e., church trips, etc.), a pre-approval form should be obtained from the Student Center **one week before** the activity date. Please return the completed form to the Student Center for administrative approval. Family vacations, reunions, or concerts will not be approved.

CHECK-OUTS

The State Department of Education's "Plan of Excellence" designates that each student shall receive 360 minutes of instruction per day. For this reason, check-outs must be for extreme illness, doctor's appointments, or another verifiable family emergency **only** and will be kept to a minimum. Doctor/Dentist appointments should be scheduled outside of regular school hours if at all possible. A parent/guardian or a designated adult must come to the school in person to sign the student out. **No checkouts will be accepted by phone, fax, or email**. The permission slip must be signed and returned to obtain excused status. In addition, if the student checks out for an appointment (e.g,. medical, legal), verification that the appointment was met must be presented upon return to school. Written checkout notes will be verified before the student is released from school. Also, students who bring checkout notes from home should give them to the **first block teacher** to be submitted to the Student Center for verification.

Students who leave school for any reason must check out through the Student Center following their school's check-out procedures. Only persons whose names appear on the school's registration form/card may check out students. ***Valid picture identification is required.*** Students must attend a minimum of one-half of the instructional day to be counted present. An early dismissal before one-half of the school day (three and one-half hours) or a check-in after one-half of the school day is counted as an absence. Check-outs are excused for the same reasons as absences. A written explanation for the time missed must be submitted and will follow the same guidelines for excused and unexcused absences as outlined.

1. A student who brings a note from home with a parent's/guardian's signature will be allowed to check out under his/her signature. The note to check out must be presented to the first-period teacher, who will issue a checkout card to the student and send the note to the student center for verification.
2. When the checkout time arrives, the student will present the card in the student center and **sign out.**
3. A student's parent/guardian may come to the school in person to check the student out of school. A student may not be checked out of school by persons other than his/her parent/guardian or someone specifically designated by the student's parent/guardian. **ALL persons (s) MUST show a photo ID before the student can be released.**
4. In emergencies, the school principal or designee may permit a student to leave the school campus based on a telephone request from the student's parent/guardian. In such instances, the principal or his designee shall speak directly to the student's parent/guardian by telephone to confirm the request.
5. Students who abuse emergency checkouts will not be allowed further checkout without being signed out by a parent/guardian. Any student violating this policy shall be subject to disciplinary action deemed appropriate for an intermediate offense.
6. Students who report to the school nurse wanting to check out, but are truant, will require a parent/guardian to check the student out in person. No phone checkouts.
7. **No Students will be allowed to check out after 2:15 pm.**

HIGH SCHOOL CREDITS AS RELATED TO ATTENDANCE

Parents and students should be aware of the following:

- Students in grades 9-12 must earn credit for promotion from grade to grade and to meet graduation requirements.
- Each class period represents one credit or one-half credit that may be earned by the student.
- In order to earn each class credit, the student must attend the class for the specific number of clock hours, established by the State, **and** pass the assigned coursework.
- **Combined (excused and unexcused) absences from a class period more than ten (10) times may result in a loss of credit.**
- Students over the age of seventeen (17) who accumulate more than ten (10) days of unexcused absences during a single semester may be withdrawn from school. Parents will be notified of pending withdrawal and given one (1) week to appear before the principal or attendance officer to show cause as to why the student should not be withdrawn from school. The Attendance/Truancy Department, working in cooperation with the Special Education Department, must approve all withdrawals for special education students.

- In cases of prolonged absence due to illness, the parent or guardian should seek assistance from the Homebound Program.

STUDENT SCHOOL ATTENDANCE STANDARDS AND OPERATION OF A MOTOR VEHICLE (About a Driver's License)

"The Department of Public Safety shall deny a driver's license or a learner's license for the operation of a motor vehicle to any person under the age of 19 who does not, at the time of application, present a diploma or other certificate of graduation issued to the person from a secondary high school of this state, or any other state, or documentation that the person:

(1) Is enrolled and making satisfactory progress in a course leading to a general educational development certificate (GED) from a state-approved institution or organization, or has obtained the certificate;
(2) Is enrolled in a secondary school in this state or any state;
(3) Is participating in a job training program approved by the State Superintendent of Education;
(4) Is gainfully and substantially employed;
(5) Is a parent with the care and custody of a minor or unborn child;
(6) Has a physician certified that the parents of the person depend on him or her as their sole source of transportation; or
(7) Is exempted from this requirement due to circumstances beyond his or her control as provided in this chapter." ***Ala. Code 16-28-40(1975)***
(8) 9th graders are not permitted to drive to school.

TARDIES – LATE ARRIVALS

Students are required to be on time and remain at school the entire day. It is the responsibility of parents or guardians to make sure that their children arrive on time each day. **Any student arriving after 7:50 must report to the Student Center to check in and get an admit slip.** Excessive tardiness, **10 OR MORE TO SCHOOL**, for any reason other than reasons for excused absences, will result in disciplinary action in line with our progressive discipline policy. Only an excused tardy permits class work to be made up.

1. **Late arrivals:**
   a. Students arriving at school after 7:50 A.M. will report to the Student Center for appropriate admittance. Students will be given a tardy/admit slip, which will have the time of arrival stamped on it. Students must provide the teacher with the admit slip to enter class. **The only excused tardies to school will be a late bus, an early doctor/dentist appointment, or a court appearance**.
2. Students who come to class without checking in will remain marked absent for the entire day.
3. Students will have (5) minutes to transition between classes. Each teacher will require students to be on time. Students who are tardy **4 or more times to class periods 2nd-7th** will receive disciplinary action according to the tardy policy.

The following definitions will help identify infractions:

- TARDY to class – if a student is not in the classroom when the tardy bell rings, the student will be considered tardy.
- TARDY to school – any arrival to 1st period after the call-in bell rings.

Excessive Tardies that become Habitual A Offenses are Outlined Below	
Number of Tardies to School/Class	
10 Tardies or More to 1st Period and 4 Tardies or more to 2nd-7th Period	● ISS for 3 Day ● Administrator contacts parent/guardian
Any Tardies Beyond 10/4	● Progressive Discipline by administrator ● Administrator contacts parent/guardian ● Student parking permit is subject to be suspended – no parking on campus

AUTOMOBILES - USE AND PARKING

Driving a vehicle to school and parking a vehicle on a school campus a privileges granted by the Board of Education and school officials. This privilege is subject to suspension or revocation when any student violates driving and parking regulations. Unauthorized, unregistered, and/or illegally parked automobiles, trucks, or motorcycles are subject to being towed at the owner's expense. At dismissal of school, **students are expected to enter their vehicles and immediately leave campus.** Refusal to leave will be considered an act of defiance.

Students driving automobiles, trucks, or motorcycles to school must register them. The following procedure will be followed:

1. Request registration application from the appropriate school official. (9th graders are not permitted to drive to school)
2. The student and parent/guardian must submit the completed application.
3. License, tag number, and $25.00 per year are required to be provided to the appropriate school official before parking will be allowed.
4. A window decal will be issued and must be displayed if the vehicle is parked on campus.
5. Students' automobiles and motorcycles must be parked in appropriately designated and marked spaces within the student-designated parking area.
6. Students may not sit, lean, or stand on vehicles.
7. Students may not form or establish groups in parking lots.
8. If a vehicle is barred from campus, the vehicle cannot be driven and/or parked in the surrounding vicinity (neighborhood, Kingston Park, Autauga County Technology Center, etc).
9. Any student using a personal vehicle for yearbook work, school newspaper work, early release, or a community service-related course **must** sign out in the Student Center before leaving campus.
10. Students returning to their automobiles during the school day (without prior permission from the administration) will result in disciplinary action.
11. The use of one's vehicle to skip school will result in the following disciplinary actions:
    A. 1st offense – two (2) weeks of loss of driving and parking privileges, plus the normal penalty for skipping.
    B. 2nd offense – one (1) month loss of driving and parking privileges, plus the normal penalty for skipping.
    C. 3rd offense – loss of driving and parking privileges for the remainder of the school term, plus the normal penalty for skipping.
12. The use of one's vehicle to transport another student or other students to skip school will result in the loss of driving and parking privileges, as stated above.
13. Cars must remain in the student parking area until the last school period ends.
14. Students who fail to follow all parking procedures may have their parking privileges revoked.
15. Students are not allowed to create distractions for other drivers by putting items in/on vehicles. (Ex. billboards, large flags & etc.) Unless it is approved by the administration.

Parking Violations

The Parking Lot will be monitored during the day. **A*utomobiles* are subject to search when school officials have reasonable grounds to do so.**

The following parking violations will result if:

1. Vehicle is parked in an unauthorized parking place (e.g. handicapped space, cars not designated for student parking, Honor Roll reserved spaces, parking in the grass, parking in the fire lane, etc.). Excessive violations will result in the car being barred from campus and disciplinary actions.

2. No student may park in the faculty parking lot or other reserved areas. This will result in disciplinary actions.

DRESS CODE

Click This Link for the Following Information

Electronics

CELL PHONES PROCEDURES

Click This Link for the Following information

INTERACTION WITH EMPLOYEES

Click This Link for the Following Information

INAPPROPRIATE IMAGES OR VIDEOS

Click This Link for the Following Information

Procedures

BUILDING HOURS
The buildings are open at 7:15 a.m. and closed by 4:00 p.m. Any student or group of students remaining in the building or on campus after 4:00 p.m. must be supervised by an adult, preferably a member of the faculty/school sponsor.

BUS TRANSPORTATION
Prattville High School students are provided transportation to and from school if they live two (2) or more miles from the school. **Students riding school buses are subject to the rules and regulations contained in the Student Code of Conduct. Repeated misbehavior may result in temporary or permanent suspension from the buses.**

CAFETERIA

Breakfast and lunch will be provided at no cost to students during the 2025-2026 school year.

Faculty and visitor prices:
BREAKFAST – Faculty - $3.25; Visitors - $3.50
LUNCH – Faculty $4.75; Visitors - $5.00
(These prices are subject to change as federal and state regulations and laws change and as policies are established by the Child Nutrition Program.)

Student behavior in the dining room should be based on courtesy and cleanliness; this means leaving the area in the condition in which you would like to live. Everyone, whether he/she eat the school-prepared meal or not, will be escorted by their teacher to and from the lunchroom. Students may choose to buy lunch, bring their lunch, or not eat lunch, but **all students will remain for the entire lunch period in their designated areas.** At no time are the students allowed to take food outside of the cafeteria, and no one may go into areas where classes are being held during lunch period. **Students not in designated areas during their lunch period will be subject to disciplinary action.**

CHARGED MEALS IN THE CAFETERIA **Click This Link for the Following Information**

COUNSELING SERVICES

Counseling office personnel are available for service to students and faculty at Prattville High School. Students are encouraged to take advantage of services in the areas of curriculum selection, vocational development, and personal counseling. A comprehensive testing program, which includes ability, achievement, aptitude, and interest inventories, is incorporated into each student's academic program. These counseling services do not include therapy or clinical counseling.

DELIVERY OF FLOWERS, GIFTS, ETC.
No deliveries to students are allowed under any circumstances. These items will be refused.

EMERGENCY DRILLS
Drills will be conducted every month and are required by City, State, and Civil Defense laws. These **unannounced drills** are necessary and proper to ensure each student's safety in the event of a real emergency. Students must exit in a single file line to the designated area and remain quiet during all drills. Directions to designated areas are posted in each classroom. Drill SIGNALS ARE:

1. The fire alarm system will be activated
2. A series of short rings of the bell – evacuate the building
3. Continuous ring – tornado/severe weather drill
4. Signals for active shooter/lockdown drills will be given over the PA system.

FOOD AND THE DELIVERY OF OTHER ITEMS TO CAMPUS
There can be no food deliveries of any kind to the Student Center for students, except for lunch boxes left at home by mistake. In regards to any other miscellaneous items, no items will be accepted unless it is an emergency and the student must have the item to make it through the school day.

GRIEVANCE PROGRAM

Click This Link for the Following Information

HALL PASSES

Obtaining a hall pass during class is a privilege. **Students will not receive a pass to leave until attendance has been taken for the class**. It is expected that high school students are mature enough to remain in class for the entire class period unless there is a qualified reason. Students should get water and go to the bathroom on the way to and from classes to minimize disturbance of academic time. Students are required to have a pass when in the halls during class time. **Only one student at a time** is allowed to leave a classroom. Students must sign the in/out sheet before leaving class and upon returning. Passes given by teachers should pertain to building locations only. All vehicle passes must have administrator approval and an escort.

HOMEWORK ASSIGNMENTS
Teachers are expected to give homework assignments on a regular and ongoing basis. In many cases, these assignments are given a week or more in advance. It is the responsibility of each student to complete and submit homework assignments as scheduled. The homework will be graded/checked by the teacher and returned, and homework assignments will count toward the daily grade of each student. When a student is absent or does not get a homework assignment directly from the teacher, the student should contact another student in the class, email the teacher, or check the teacher's website.
The following guidelines will be used when requesting homework assignments through the office:

1. The student has been or will be absent for a minimum of (5) days,
2. If office personnel are required to help, the student/parent must specify the classes and teachers from whom assignments are needed.

3. Assignments cannot be picked up sooner than 24 hours after the request.

HONOR ROLL
Data for the Honor Roll will be run every nine weeks. Honor Roll students will be recognized through various methods during the school year.

LOST AND FOUND
Articles found in and around the school should be turned in to the Office, where the owners may claim their property by identifying it. Property will be donated after one month of being in the front office.

MEDIA CENTER
The Media Center opens at 7:30 a.m. and closes at 3:00 p.m. The Media Center is for every student's use; however, a pass from a teacher is required during class time. Books may be checked out for a two (2) week period and renewed on request. A fine of $.05 per school day is charged for overdue books. Any person who has lost a library book must pay for it immediately.

MEDICATION

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PARENT/GUARDIAN CONFERENCES
Parents/guardians are encouraged to request a conference with their child's teacher or an administrator. Parent/guardian conferences are generally held at 7:30 a.m. or during the teacher's planning time. Conferences should be made by appointment only. You may schedule an appointment by calling the front office, emailing your student's teacher, or contacting the appropriate administrator during normal school hours.

REPORT CARDS
Digital reports of each student's progress will be distributed to the parent/guardian on a nine-week basis. Grades are also updated in the PowerSchool Home Portal. Login information will be given at the beginning of the year. Report cards will be distributed on the following dates:

1st nine weeks	October 19, 2026
2nd nine weeks	January 11, 2027
3rd nine weeks	March 18, 2027
4th nine weeks	May 28, 2026

PROGRESS REPORTS
Progress reports will be distributed every four and a half weeks. Progress reports will be distributed to students on the following dates:

1st nine weeks	September 9, 2026
2nd nine weeks	November 12, 2026
3rd nine weeks	February 09, 2027
4th nine weeks	April 21, 2027

RELEASE OF STUDENT INFORMATION
Personally identifiable information shall not be released from a student's record without the written consent of a parent/guardian or the student when over eighteen (18) years of age. The directory service can be released to other education and/or civil agencies that need the information.

SELLING OF GOODS AND POSTING OF SIGNS

All items sold at Prattville High School must be approved by the principal. Signs and sales that affect the school, or a school organization, must be scheduled and given a calendar date. All sales or signs from profit-making organizations not connected in any manner with Prattville High School are prohibited.

SCHEDULE CHANGES

No schedule changes will be made except in the case of school error or emergency, as determined by the principal and based on documented, extenuating circumstances. After the first week of school, course change requests will only be considered if the student has attended tutoring and a parent-teacher conference.

SCHOOL ACTIVITIES

Students are encouraged to attend and participate in school activities. The school exercises the same right of authority at all school functions as during the school day.

TEACHER AIDES

Teacher aides will be chosen from the Junior and Senior classes. Responsibilities will be assigned by the teacher. Students do not earn credits for teacher aide positions.

TEXTBOOKS AND CHROMEBOOKS

1. All textbooks issued are the property of the public school system.
2. Students are responsible for the proper care of textbooks and will be charged for lost or damaged books.

TRANSFERS AND TRANSFER CREDIT

Click This Link for the Following Information

TRANSCRIPTS

The school will furnish transcripts to any college or other educational institution upon request. **All transcript requests must be submitted through Parchment.com.** Parchment.com is the electronic transcript request service used by Prattville High School. Transcripts are sent within three days, and students are provided with a transcript tracking number.

Under certain unusual circumstances, if an unofficial hard copy transcript is needed, a completed transcript request form, an ID, and a $10.00 cash and/or money order processing fee are required.

Students who need an official transcript for scholarship applications must fill out a Transcript Request Form. Students under the age of 18 must have a parent's signature. The Transcript Request Form must be attached to the scholarship information sheet and submitted to the Registrar. The Registrar will provide an official transcript in a sealed envelope to the student for his/her scholarship application. No fee is charged for transcripts provided for scholarship applications.

VISITORS

Any former student or any other person not attending Prattville High School **will not be allowed** to visit with friends or relatives during the school day. **Upon entering the building, all visitors to the school, including parents/guardians and faculty family members, must report to the Student Center to obtain permission to visit.** Persons who have not been authorized to visit the school will be considered trespassers. Safety is our priority. Any behavior that creates an unsafe environment will be dealt with swiftly through the appropriate authorities. All visitors must wear a visitor's pass while on campus.

WITHDRAWALS AND TRANSFERS

The parent/guardian of a student who is withdrawing from Prattville High School should notify the school of the withdrawal. The parent/guardian must give the school officials written permission to withdraw from school for the

release of student records and provide a picture ID. This procedure will expedite the transfer of records. Necessary forms are located in the registrar's office. In certain cases, an Exit Interview may be required. All textbooks and other school-related materials must be returned to the school before the withdrawal is complete.

GUN-FREE SCHOOL ZONE ACT

All students and persons other than students, except for law enforcement authorities, are prohibited from bringing firearms to school and having firearms in their possession in a school building, on school grounds, on school buses, or at school-sponsored activities and functions. Possession of a gun in a school zone is a violation of federal law.