



Revision Date: 08/2025

ONE-YEAR ACTION PLAN

SCHEDULE OF SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS TO REACH SCHOOL GOALS

School: Westside Elementary School		School Year: 2025-2026		
• GOAL 1: ACADEMIC: Increase academic achievement in all content areas and grade levels.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Open House SHALL: Curriculum Standards	Families will attend a meeting with their students’ grade level teachers. Teachers will review learning expectations for the year. They will give information about curriculum standards and class schedules. Also covered will be rules, procedures, reward and consequence system, and disciplinary protocol at Westside.	August 21, 2025	All	All Faculty & Staff
ESOL Night SHALL: ESOL	ESOL Families will learn the benefits of having their child(ren) in the ESOL Program. They will gain understanding on how their child qualifies and what is required for them to exit the program. ESOL teachers will discuss the four domains (listening, speaking, reading, and writing). Families will acquire information on the grade level expectations and learn how ESOL students may receive appropriate support and accommodations based on the child's overall language proficiency. ACCESS, MAPS, and other diagnostics will be discussed as well. For parent/school communication, ESOL teachers will deliver information on the new apps.	September 18, 2025	K thru 5 ELL parents	Ms. Harvey, ESOL Liaison
Parent-Teacher Conferences SHALL: Monitoring Progress	Parents and teachers will meet to discuss student progress, share concerns, successes and decide on next steps. This time provides parents and teachers an opportunity to build a positive rapport with one another. The School-Parent Compact is reviewed this time as well.	October 14, 2025	All	Ms. Morse, Dr. Littlejohn, Ms. Watkis Grade Level Teachers

Academic/Capacity Building Opportunities "SHALLS" – required event or activity types include Literacy, Technology, Testing, Curriculum Standards and ESOL

<p>Sci-Tech STEM Night</p> <p>SHALL: Technology Curriculum Standards</p>	<p>Families will receive an overview of the Canvas platform. Families will be provided with information on I-Ready Assessment and Personalized Instruction. Families will learn how Accelerated Reader provides teachers with an easy and effective way to monitor all forms of guided reading practice and how to support literacy at home. Also, online and web base resources and copyright piracy information will be shared.</p>	<p>October 23, 2025</p>	<p>All</p>	<p>Ms. Harvey, Ms. Troullier, Ms. Watkis, Mrs. Sadler, Mrs. Taylor, Mrs. Tookes Mrs. Cayton, Mr. Hampton</p>
<p>Family Engagement Month: Fall Into Learning</p> <p>SHALL: Literacy/Math</p>	<p>Families will recognize numerals and multiple representations while engaging in fun. This product is differentiated by working with numbers 1-10 and/or numbers 1-20 to meet the needs of your students by building fluency in addition and subtraction! Families will solve addition and subtraction facts by number sense and understanding of place value when working with numbers. Families will also learn literacy comprehension strategies and will receive information about ways they can encourage reading at home.</p>	<p>November 6, 2025</p>	<p>All</p>	<p>Ms. Harvey, Dr. Shorter, Mrs. Campbell, Ms. Troullier, Mrs. Taylor Grade Level Teachers</p>
<p>Family Assessment Night and GMAS Information Session</p> <p>SHALL: Testing and Assessments</p>	<p>Families will learn about academic standards for all students and measuring student achievement to hold schools accountable for educational progress are central strategies for promoting educational excellence and equity in their school. WES families were taught explicit requirements to ensure that students served by Title I are given the same opportunity to achieve high standards and are held to the same high expectations as all other students in each State. Families will be provided with information on I-Ready Assessment and Personalized Instruction. Families will learn how Accelerated Reader provides teachers with an easy and effective way to monitor all forms of guided reading practice. Families will be presented with a basic GA Milestones and MAPS assessment introduction and given resources to help their student achieve success on the assessment. Families will receive helpful hints, advice, and strategies to assist with preparation for the test.</p>	<p>February 12, 2026</p>	<p>All</p>	<p>Ms. Harvey, Mrs. Campbell, Ms. Troullier, Mrs. Taylor, Ms. Morse, Dr. Shorter, Mr. Hampton</p>

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GOAL 2: WELCOMING CLIMATE: Increase the percentage of parents that feel welcome at school.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
WES Family Resource Center	The purpose of WES FEL and Family Resource Center is to provide parents with the best opportunities and resources to help their children succeed in school.	On-Going	All	Ms. Harvey
Meet and Greet	New and returning families are provided with the opportunity to meet school administration and faculty members. Families will be given information about class schedules, rules, procedures, reward and consequence system, and disciplinary protocol at Westside.	July 28, 2025	All	All Faculty & Staff
Annual Title I Meeting	The purpose of this meeting is to inform parents of what it means to be a part of a Title I school. School staff will discuss with parents Title I Plans, curriculum, budgets, parent input and rights as well as family engagement for the agenda provided by Ga DOE.	August 21, 2025	All	Mrs. Allen, Dr. Shorter, Mrs. Cayton, Ms. Harvey
All Things Westside	WES families will receive the mission/purpose of each individual club. Families will receive information about PBIS and our WES clubs/dance teams.	September 18, 2025	All	Ms. Harvey, Mr. Hampton, Ms. Deloach, Ms. Colbert, Mr. Jones, Mrs. Tookes, Dr. Littlejohn, Mrs. Nables
3 rd -5 th Grade Awards Day (1 st Semester)	3 rd -5 th grade students and their parents are invited to attend a ceremony given out for their achievements.	January 15, 2026	3-5	Administration 3 rd -5 th Grade Teachers
Kinder-2 nd Grade Awards Ceremony	Kinder-2 nd grade students and their parents are invited to attend a ceremony given out for their achievements.	May 14, 2026	K-2	Administration K-2 nd Grade Teachers
3 rd -4 th Grade Awards Ceremony	3 rd -4 th grade students and their parents are invited to attend a ceremony given out for their achievements.	May 18, 2026	3-4	Administration 3 rd -4 th Grade Teachers
5 th Grade Completion Ceremony	5 th grade students and their parents are invited to attend a ceremony given out for their achievements.	May 19, 2026	5	Administration 5 th Grade Teachers
Pre-K Away to K Award Ceremony	Pre-K students and their parents are invited to attend a ceremony given out for their achievements.	May 19, 2026	PK	Administration Pre-K Teachers
Houston County Resource Guide Houston Co. Family Connections	This resource brochure is available to parents in the Parent Resource Center and during all parent events. The guide lists many of the services and supports that are available throughout the Houston County community.	On-going	All	Ms. Harvey

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GOAL 3: SHARED DECISION MAKING (SDM): Increase the number of parents who participate in shared decision-making opportunities.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Parent Action Team Meeting “All Things Westside” (1 required meeting by the end of the 1 st semester)	<u>Primary Source for Input</u> All parents are invited to attend and give feedback regarding any issues of concern to them.	September 18, 2025	All	Ms. Harvey
Parent Satisfaction Survey	<u>Secondary Source for Input</u> Parents are given the opportunity to provide their input regarding the Title I program, budget and support via an online or hard copy survey. The information gathered is used to help plan for the next school year.	January 2026	All	Carla Thorpe Ms. Harvey
Shared Decision-Making Meetings for Parents – Voices for the Vision	<u>Primary Source for Input</u> Parents are given the opportunity to provide their input regarding Title I plans, compacts, budget and programs during an in-person meeting. The information gathered is used to help plan for the next school year.	April 16, 2026	All	Ms. Harvey
Shared Decision-Making Meetings for Faculty – Voices for the Vision and PD “Can You Hear Me Now?”	Teachers are given the opportunity to provide their input regarding Title I plans, compacts, budget and programs during an in-person faculty meeting. The information gathered is used to help plan for the next school year. The Parent Satisfaction Survey results are shared and discussed.	April 23, 2026	All Faculty	Ms. Harvey
Online Feedback Form	<u>Secondary Source for Input</u> Parents have an on-going opportunity to provide input regarding the Title I program, budget and support via an online feedback form. The information gathered is used to help plan for the next school year. Each Title school has the link to the feedback form on its school FE webpage.	Ongoing	All	Ms. Harvey
Surveys, Questionnaires or Q&A sessions during Academic-based Parent Events	<u>Mixed Source for Input</u> Parents are given an opportunity to provide feedback regarding academic parent workshops and events.	Ongoing	All	Ms. Harvey

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GOAL 4: PROFESSIONAL DEVELOPMENT FOR STAFF: Increase the faculty and staff's understanding of the importance of parent engagement and how to communicate with and work with parents as partners. (2 opportunities per semester requirement)				
PD ACTIVITIES	TOPICS and DESCRIPTIONS	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
PD of Staff #1: In Person Meeting “Together We Can Grow With Stronger Communication” – HCSD App	This PD covers the common methods schools use to communicate with parents and introduces the new HCDS App. It also provides information to staff on ways to connect families to resources and support personnel. The focus is to improve two-way communication between home and school. A copy of the 1-year Action Plan will be provided to staff and reviewed.	July 2025	All Faculty	Ms. Harvey
PD of Staff #2: In Person Meeting “How to use the School-Parent Compact during Conferences”	During this PD, the content of the School Parent Compact(s) will be reviewed with teachers/counselors. Staff will be reminded of the requirement regarding reviewing the Compact with parents during conferences, as well as the correct way to document this feedback and collaboration opportunity.	September 2025	All Faculty	Ms. Harvey
PD of Staff #3: “Self Check-How’s it Coming”	This PD is an opportunity to evaluate the uses, responses and communication capabilities of the HCSD App between school and home.	January 2026	All Faculty	Ms. Harvey
PD of Staff #4: “Can You Hear Me Now?” and Voices for the Vision Faculty SDM	During this PD, the results of the Parent Satisfaction Survey will be shared with school staff. School Staff will also have the opportunity to give their input during the Shared Discussion Making portion of the meeting.	March-April 2026	All Faculty	Ms. Harvey

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GOAL 5: TRANSITION: Increase the amount of support provided to families as students transition through school. Increase the coordination/collaboration efforts with early education programs and college career ready resources.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Head Start Fall and Spring Transition Meeting Partnering with Middle Georgia Community Agency	Preparing parents and their children as they get ready for kindergarten.	September 2025	PreK	Carla Thorpe Ms. Harvey
		April 2026		
Kindergarten, Here We Come!	Early Education Programs are given a school family packet containing information concerning what their student will be learning for the upcoming school year.	May 2026	Daycares and off campus Pre-K programs	Ms. Harvey
Kindergarten Readiness Workshop	FEL invited WES Pre-K students and off campus Pre-K programs and daycares for a “what to expect” workshop. Families are given a packet containing information concerning what their student will be learning for the upcoming school year.	May 22, 2026	Pre-K students, Daycares and off campus Pre-K programs	Ms. Chavira

Examples:

HS - Academic Advisement, FAFSA, CTAE, Dual Enrollment, AP, College Fair, Rising 9th grade Parent Night

MS- Rising 6th Grade Parent Night, Middle School 101

ES- Collaborative Mtg with MG HeadStart, Away to K, Early Learning Center Packets

GOAL 6: COMMUNITY COLLABORATION: Increase community engagement and participation in school activities.

C.C. ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Whales Tales	Students will spend 7-10 consecutive school days at the center. Students will be transported to and from their school by bus and be accompanied by their teachers throughout the sessions. Classes will attend a two-hour block with a signed permission form for the WHALE Tales program. All elementary schools will be scheduled from September through May. During school's scheduled session, students should come to school in the morning in their bathing suits with clothing on top. Students should bring a towel and a bag with a change of clothes. All classes will be taught by Red Cross Water Safety Instructors and supervised by certified Red Cross Lifeguards.	September-May	2 nd Grade	HCBE 2 nd Grade Teachers
Bonaire Church	Bonaire Church provides snack bags for students to take home every Friday evening to ensure that students have something to eat during the weekend.	On-Going	All	Cindy West Ms. Harvey
Olympia Skate Center	Olympia's Skate Center offers a PRIVATE rink rental for your school to receive 50% of door sales the night of the event. This is a private 2 1/2 hour event designed for just your school. Playing family friendly music, teachers skate for free, with games and entertain.	On-Going	All	PBIS Team
Jeremiah's Italian Ice	During ICE NIGHTS an entire day is dedicated to give back a percentage of Sales to the school.	On-Going	All	PBIS Team
Stevi B's	Host fundraising events and donate either a specified dollar amount per guest or a percentage of the net sales generated by supporters during the event.	On-Going	All	PBIS Team