

**COMMUNITY ACTION INC., OF
CENTRAL TEXAS HEAD START
PROGRAM
2021-2022**



REGULAR POLICY COUNCIL MEETING AGENDA

Hard copies of this agenda and/or any of the attachments are available by contacting
psanchez@communityaction.com.

DATE: August 26, 2021

TIME: 11:00 am -12:00 pm

LOCATION: Zoom Conference Call (COVID-19)

CHILD CARE: N/A

POLICY COUNCIL CHAIRPERSON: Mr. Joshua Romero, Henry Bush CDC

If you have questions, please contact Dr. Imelda Medrano, Early Childhood Program Director at 512-396-3395 X 228 or 281-967-0197.

Total Members: 8

Quorum: 5 members required to meet quorum

I. Open Meeting

1. Call to order, time: _____ Chairperson: Joshua Romero
2. Roll Call (Attendance) Secretary: Brittany Martinez

Center	Member	P/A	Alternate	P/A
Hemphill	Lydia Ramirez-Vice Chairperson		<i>Brittany Taylor</i>	
Bonham	Brittany Martinez-Secretary		Maria Cristela Gonzalez	
Henry Bush	Joshua Romero-Chairperson		Sandra Lopez	
Luling	Vacancy		Samantha Wynn	
A. Washington	Gabriela Hernandez-Translator		David Gonzalez	
LBT	Bianca Castillo		Tonansy Suarez	
Lockhart	Manuela Cantu		Vacancy	
Hays PEP	Vacancy			
Community Rep.	Flora Amaya-Community Rep			
Community Rep.	<i>Lana Wagner</i>			
Head Start Staff				
Director	Dr. Imelda Medrano			
ERSEA	Dani Ramirez			
Family Services	David Gonzalez			
Office Manager	Patricia Sanchez			

3. Public Comment Period (2-minute maximum)
4. Member report from sites (2-minute maximum)

II. Policy Council Training

1. Revised COVID Guidelines-Dr. Imelda Medrano
2. [HS Program Information Report](#) and [EHS Program Information Report](#) -Dr. Medrano

III. EXECUTIVE SESSION (CLOSED TO PUBLIC) Start Time: _____

Policy Council Members / Program Director

Executive Session Pursuant to Government Code Section 551.074 for purpose of discussing Personnel

1. New Hire Report – *for approval*
2. Termination Report-*for approval*

Executive session adjourns. End Time: _____

Regular meeting reconvenes. Time: _____

VI. OLD BUSINESS

Approval of [Meeting Minutes from July 15, 2021](#).-*for approval*

V. NEW BUSINESS

1. [Waiver of In-Kind Funds 21-22](#)-*for approval*

VI. MONTHLY REPORTS (*for information*)

1. [EHS Attendance](#)
2. [HS & EHS Enrollment 21-22](#)

VII. FINANCIAL – July 2021 (*for information*)

1. [Child and Adult Care Food Program \(CACFP\)](#)
2. [Federal HS/EHS](#)
3. [COVID Funds](#)
4. [American Rescue Plan Funds](#)
5. [In Kind](#)
6. [Credit Card Reports – July 2021](#)
7. [Store Account Expenditures – July 2021](#)
8. [Policy Council Funds](#)
9. Recent Invoices for Building Repairs/Operations
 - [Demo Wall at Henry Bush and Exterior Paint at Lockhart](#)

- [Plumbing Repair at Henry Bush](#)
- [Plumbing Repair at Henry Bush](#)
- [Plumbing Repair at Luling](#)
- [HVAC Work at A. Washington](#)

VIII. ANNOUNCEMENTS/ CORRESPONDENCE

1. [Head Start Monthly Report July 2021](#)
2. [CAI Program Calendar 2021-2022](#)
3. [Policy Council Recruitment Flyer 21-22](#)
4. [Temporary Closure of 2 Classrooms at Hemphill EHS](#)
5. [Temporary Combined Classes Classroom #3 Henry Bush](#)
6. [Foster Grandparent Program](#)
7. [Foster Grandparent MOU](#)
8. [CCL Investigation Report Lockhart July 2021](#)
9. [Information Memorandum OHS Monitoring Visits 7-27-21](#)
10. [Mold Remediation Report Hemphill EHS](#)

Next Meeting: September 16, 2021 11:00 AM Zoom

Meeting adjourned by Chairperson, Mr. Joshua Romero at: _____