

## Colebrook School Board Meeting Agenda

<b>Date</b>	3/4/2025		
<b>Time</b>	6:00 pm Annual School District Meeting/School Board Meeting Directly After School District Annual Meeting		
<b>Location</b>	CAES Trask Gymnasium		
<b>Chairperson</b>	Tim Stevens		
<b>School Board Members</b>		<b>Principal</b>	<b>SAU Members</b>
Tim Stevens	Cayenne Amey	Kim Wheelock	Dana Hilliard
David Brooks	Julie Brunault	<b>Assistant Principal</b>	Bridget Cross
Rhonda Lyons	Nate Lebel	Stephanie Cameron -	Chris Paquette
Robert Murphy		<b>CTE Director</b>	
		Emilie Hall -	
		<b>Student Report</b>	
		Sandra Minigell	
		Brodyn Cote	
<b>Item</b>	<b>Subject</b>		
1.	<b>Roll Call and Pledge of Allegiance:</b>		
2.	<b>Agenda Adjustments:</b>		
3.	<b>Hearing of the Public:</b> Motion to open and end hearing of the public (15 minutes)		
4.	<b>Reading of the Minutes:</b> Colebrook School Board Meeting Minutes of February 18, 2025		
8.	<b>Bridget Cross - Business Manager</b> <ul style="list-style-type: none"> <li>• Approve Roof Shoveling Bid</li> <li>• Approve Tree Removal Bid</li> </ul>		
9.	<b>New Business:</b>		
10.	<b>Hearing of the Public:</b> Motion to open and end hearing of the public (15 minutes)		
11.	<b>Non-Public Session:</b>		
12.	<b>Meetings:</b> <ul style="list-style-type: none"> <li>• Colebrook School Board Meeting Tuesday, March 18, 2025 @ 6:00 pm CAES Library</li> </ul>		
13.	<b>Adjournment</b>		

## Colebrook School Board Meeting Minutes

<b>Date</b>	2/18/2025
<b>Time</b>	6:00 pm
<b>Location</b>	Colebrook Academy & Elementary School library
<b>Chairperson</b>	Tim Stevens

### Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
E	Nathan Lebel	P	Robert Murphy	E	Kim Wheelock	P	Dana Hilliard
P	Tim Stevens	P	Cayenne Amey		<b>Asst. Principal</b>	E	Bridget Cross
P	Julie Brunault	P	David Brooks	E	Stephanie Cameron	P	Chris Paquette
P	Rhonda Lyons				<b>CTE Director</b>		
					Emilie Hall		
					<b>Student Members</b>		
					Brodyn Cote		
					Sandra Minigell		
<b>Public in Attendance:</b> Lisa Brooks and Christine Sullivan							

### Minutes

Item	Subject	Action
1.	<b>Roll Call:</b> The meeting was called to order by Chairman Tim Stevens at 6:00 pm. Tim thanked the American Legion for providing a new flag to CAES and opened with the Pledge of Allegiance.	
2.	<b>Agenda Adjustments:</b> None	
3.	<b>Hearing of the Public:</b> The Board Chair opened the hearing of the public at 6:02 pm. <b>C. Amey/R. Lyons:</b> Motion to close the hearing of the public 6:03 pm	<b>VOTE:</b> Motion Carries
4.	<b>Reading of the Minutes:</b> <b>R. Lyons/J. Brunault:</b> Motion to approve the public hearing minutes of February 4, 2025, and the CAES School Board Meeting minutes of February 4th with correction to the school board minutes.	<b>VOTE:</b> Motion Carries
5.	<b>Principal's Report:</b> Kim Wheelock	
6.	<b>Superintendent's Report:</b> Dana Hilliard February Update – Dana reviewed the process for cancelling school and having 2-hour delays. It begins the day before the expected storm by monitoring a variety of different online services that track the storm and National Weather Forecast conference calls. There are discussions between Dana and the Superintendent of Canaan Schools. Then the day of the weather event he begins at about 4:30 am talking to Superintendent Lawcewicz again about the weather	

	<p>forecast then moves onto the road agents for the state and local towns inquiring about the weather conditions and if they are safe for a regular day or if a delay should happen or we cancel.</p> <p>They give the feedback and then Superintendent Lawcewicz and Dana decide on how to proceed with the day. If they ever feel it is unsafe they would make that judgement.</p> <p>Food Survey - All surveys that go out need to be approved by the board prior to going out. The survey that you received in your packet is regarding the meals served at the schools. We are looking for the board's approval for this survey.  <u><b>D. Brooks/R. Murphy:</b></u> Motion to approve and send out the food survey.  Discussion happened regarding the method for getting the survey out to parents. It was thought that the survey is emailed which will save on stamps.</p>	
7.	<b>Business Manager's Report: Bridget Cross</b>	
8.	<b>New Business: None</b>	
9.	<p><b>Hearing of the Public:</b>  Chairman of the Board opened the hearing of public at 6:10 pm.  <u><b>C. Amey/J. Brunault:</b></u> Motion to close the hearing of the public at 6:11 pm</p>	<b>VOTE: Motion Carries</b>
10.	<p><b>Nonpublic Session:</b>  <u><b>D. Brooks/C. Amey:</b></u> Motion to go into Non-Public Session RSA 91-A:3 II (c) at 6:16 pm  Superintendent Hilliard was invited into the non-public session.    <u><b>J. Brunault/C. Amey:</b></u> Motion to come out of Non-Public Session at 6:24 pm.    <u><b>D. Brooks/R. Murphy:</b></u> Motion to approve the request brought forward in the non-public session</p>	<p><b>VOTE: Motion Carries</b></p> <p><b>VOTE: Motion Carries</b></p> <p><b>VOTE: Motion Carries</b></p>
11.	<p><b>Warrant Articles:</b> The Board Chair read through the 2024/2025 Warrant Articles and board members decided which article they would read and motion to at the Annual School District Meeting.  Discussed who would be speaking and answering questions that may come in from the public. Dana explained that it should be driven by the board members, but staff would be there to help if needed. Dana also stated that the SAU staff will be there to give factual answers but will not get into political debates. Tim asked if there would be a script for the board members to follow. Dana stated that they would make scripts for each board member and the warrant which they will present.</p>	
12.	<p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li>● Colebrook Annual School District Meeting Tuesday, March 4, 2025 @ 6:00 pm CAES Trask Gymnasium</li> <li>● Colebrook School Board Meeting Tuesday, March 4, 2025, directly after school board meeting</li> </ul>	

13.	<b>Adjournment:</b> <b><u>C. Amey/D. Brooks:</u></b> Motion to adjourn the meeting at 6:38 pm	<b>VOTE:</b> Motion Carries
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Respectfully Submitted,  
Billie Paquette