

## **STAFF BEREAVEMENT LEAVE**

Five days of paid bereavement leave will be granted to all eligible employees in case of the death of an employee's immediate family (a person who is related by blood, marriage, civil union, or adoption). Absence necessitated by a death in the employee's family of someone other than a member of the immediate family may be given the same consideration as a death in the immediate family upon recommendation of the employee's immediate supervisor, and approval of the executive director.

Employee absences which extend beyond five days due to a death in the immediate family may be charged to the employee's sick or vacation leave, at the employee's option.

LEGAL REF.: C.R.S. 2-4-401 (definition of immediate family)

CROSS REF.: GBGG, Staff Sick Leave

Revised: April 15, 2021

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Reviewed: CASB 2005

Adopted: June 16, 1998

Centennial BOCES