

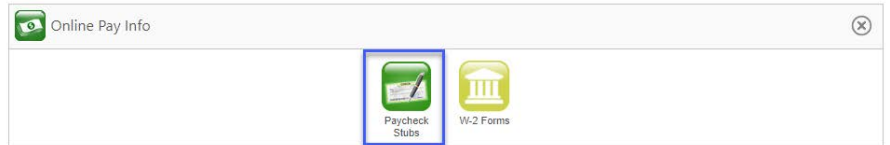
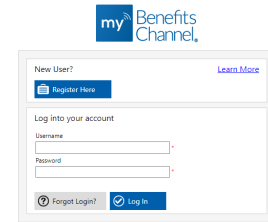


Online Paycheck Stub App

How to View Your Paycheck Stubs

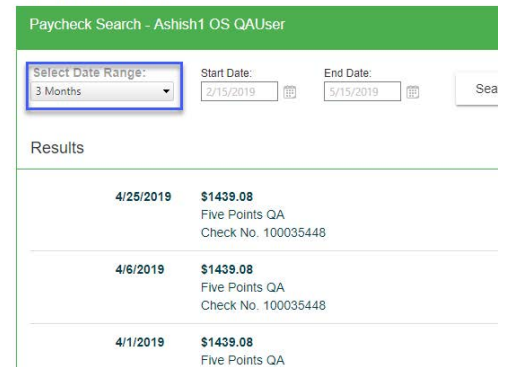
Follow these easy steps to view your paystubs in your MyBenefitsChannel account!

- ▶ Log-in to www.mybenefitschannel.com using your username and password
- ▶ First time user? Click the "Register Here" button on the log-in page
- ▶ Once you are logged in, navigate to the Online Pay Info app dashboard, then click the Paycheck Stub app icon



- ▶ The Paycheck Stub app displays the check date, number and amount for checks within the last 3 months by default
- ▶ To view checks from other dates, adjust the start/end date(s) and click "Search"
- ▶ Click the paycheck stub to view it!

\$ Paycheck Stubs



- ▶ Once the paycheck stub opens, you will be able to see all the details for your paycheck, just as you would on a paper stub
- ▶ *Please note: your electronic paycheck stub may look somewhat different from your paper stubs, this is normal*
- ▶ To print you paycheck stub, click the "Print" icon in the upper right corner of the screen
- ▶ Click the "Close" button in the lower left corner of the screen to return to the paycheck stub list view

\$ Paychecks

Abrams, Wylan R
730 Kimberly Drive
Columbia TN 38401

Sample Government
716 Armstrong Lane
Columbia TN 38401

Employee Number: 1214
Check Number: 1158
Check Date: 11/19/2018
Pay Period End Date: 11/19/2018

HeadDays	Rate	Current	YTD	Pre Tax Deductions	Current	YTD
Hourly	24	\$22.42	\$538.08	TCS-Resire Code 51 - Excl Police	\$0.00	\$0.00
Holiday	16	\$22.42	\$358.72	Total	\$0.00	\$208.00
Vacation Pay	40	\$22.42	\$896.80			\$1,008.00
Gross Pay			\$1,793.60	Post Tax Deductions	Current	YTD
Fit		\$120.96	\$1,850.02	Total	\$0.00	\$0.00
Medicare		\$26.01	\$415.09			
Social Security		\$111.20	\$1,774.85			
Net Pay		\$1,535.43	\$24,484.30			

Leave Type	Earned	Taken	Balance
Annual	0 Hours	0 Hours	110 Hours
Personal	0 Hours	0 Hours	1 Hours
Sick	0 Hours	0 Hours	26.8 Hours

Check Summary	Current	YTD
Gross Pay	\$1,793.60	\$28,634.68
Taxable Gross	\$1,793.60	\$28,626.68
Net Pay	\$1,535.43	\$24,484.30

Electronic Funds Transfer	
Old History Credit Unit	Checking \$1,535.43

For help, call us at 800.435.5023 or email us at support@mybenefitschannel.com

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