

Descriptor Term: School Improvement Specialist

Issued Date: July 1, 2022

QUALIFICATIONS:

1. Georgia Certificate in Leadership and 3 or more years of experience in building level leadership or central office curriculum and instructional leadership.
2. Training and experience with performance standards and standards-based instruction.
3. Training and experience in leading change in a school system, collection of schools, or individual schools.
4. Training and experience in instructional or leadership coaching.
5. Experience in small group training, facilitation and work task production.
6. Skill in identifying/developing research-based solutions to leadership and instructional problems.

REPORTS TO: Executive Director and School Improvement Coordinator

JOB GOAL: Facilitate the improvement of student achievement and educator quality in the designated Chattahoochee-Flint RESA schools.

PERFORMANCE RESPONSIBILITIES:

1. Assists system and school leadership personnel and/or designees with facilitation of school improvement plan development, implementation and monitoring of effectiveness.
2. Advises and assists system and school personnel in implementation of research-based current school improvement practices and processes.
3. Attends regional and state school improvement trainings, planning, and meetings when assigned. Works collaboratively with the GA Department of Education School Improvement Regional Teams to plan for and implement needed improvements within C-F RESA area schools.
4. Facilitates school team analysis and use of student achievement and related data to inform professional practices.
5. Assists school leaders to establish a data driven leadership team focused on student achievement.
6. Works specifically with schools identified as “needing improvement” as defined by the Georgia Department of Education.
7. Keeps abreast of current state and national educational directions and trends and shares concepts and practices with RESA, system and school staffs.
8. Plan/participate in on-going professional learning designed to maintain high levels of expertise and knowledge in areas related to school improvement.

TERMS OF EMPLOYMENT: To be designated by the Director and approved by the Chattahoochee-Flint RESA Board of Control

EVALUATION: Personal interview and effectiveness of work as measured by the Georgia Leadership Evaluation Instrument (GLEI) as evaluated by the School Improvement Coordinator and/or the Executive Director