

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 19, 2025
7:00 p.m. Library**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 7:00 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Dr. Rebecca Kipp-Newbold	Absent
Ms. Rita Lemley	Present
Mr. Netz Sacro	Absent

Also present:

Dr. Michele Cone, Superintendent	Present
Mr. Matthew Herzer, Board Secretary	Present

IV. PUBLIC COMMENT

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

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V. APPROVAL OF MINUTES

Motion by Ms. Lemley and seconded by Mr. Reaves to approve the October 15, 2025 regular session minutes.

Motion approved

VI. WRITTEN COMMUNICATIONS

None.

VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

- Enrollment 84
- HIB: 0
- Suspension: (1) 1.5 Days OSS
- Updates:
 - QSAC Walk Through Report
 - Inspection went well
 - January QSAC Review of remaining components
 - NJSLA Field Test Report
 - MOA Annual Approval
- Upcoming events:
 - PTA Make It Take It - December 5
 - PTA Holiday Luncheon - December 10
 - Holiday Concert - December 16

1. Motion to accept the HIB and suspension report.

Motion by Mr. Reaves and seconded by Mr. Keiser to accept the HIB and suspension report.

Motion Approved

VIII. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: The committee discussed the health reports and the MOA and MOU.

Policy & Legislation Committee: No new policies.

Finance, Facilities, & Transportation Committee: The committee discussed the facility use application for approval.

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Personnel Committee: An aide for kindergarten was discussed and paid leave.

Negotiations Committee: None.

Long Range Planning, Shared Services: None.

IX. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Keiser and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Reaves and seconded by Mr. Keiser to add the addendum items to the agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Reaves and seconded by Mr. Keiser to approve the Consent Agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bill list dated November 19, 2025 in the amount of \$338683.76.
2. Motion to approve and file the Treasurer's and Board Secretary report for October 2025 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for October 2025.

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4. Motion to approve the 2026-2027 Budget calendar.
5. Motion to accept the Capital Maintenance and Emergent Project Grand Funding in the amount of \$1,828.00 from the Schools Development Authority.

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
10.31.25	Fire
10.31.25	Security

2. Motion to approve the use of Califon School Facilities:

Sponsor of Event	Dates	Event
Hoop Daddies	6:00 pm to 8:00 pm 11/20/25, 12/4/25, 12/11/25, 12/18/25, 1/8/26, 1/15/26, 1/22/26, 1/29/26, 2/5/26, 2/12/26, 2/19/26, 2/26/26, 3/5/26, 3/12/26, 3/19/26, 3/26/26, 4/16/26, 4/23/26, 4/30/26, 5/7/26, 5/14/26, 5/21/26, 5/28/26	Basketball Practices and Games

**Based on Custodial Availability.

Transportation:

Personnel:

1. Motion to approve Jacquelynn Coughlan for the part time Kindergarten 1:1 aide position at an hourly rate of \$20.00 per hour to begin on or about November 24 pending the criminal history background check.
2. Motion to approve paid leave for employee # 202403 from October 24, 2025 - October 27, 2025.
3. Motion to approve Benjamin Hemberger as a substitute teacher for the 25-26 school year pending criminal history clearance.

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Curriculum and Instruction:

1. Motion to accept the Health Report for October 2025.
2. Motion to approve the following field trips:

Destination	Transportation Cost	Cost per pupil	Class/Club/Activity
3 Columbia Trail Poet Walks	\$0	no cost	Grades 3-5
Voorhees High School	\$275.00	no cost	5th-8th Chorus

3. Motion to approve the Memorandum of Agreement (MOA) for the 2025-2026 school year between the Califon Board of Education and the Washington Township Police Department.
4. Motion to approve the Memorandum of Understanding (MOU) allowing video surveillance access for the 2025-2026 school year between the Califon Board of Education and the Washington Township Police Department.
5. Motion to approve therapy dog, Remi, and handler, Mrs. Handy, to visit Califon School during the 2025-2026 school year.

Policy:

1. Motion to approve Califon Public School District first reading for the following policies:
2. Motion to approve Califon Public School District second reading for the following policies:

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X. OLD BUSINESS

None.

XI. NEW BUSINESS

None.

XII. PUBLIC COMMENT (all school-related topics; time limits: 3 min. /person)

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Ms. Smith asked who are the Hoop Daddies.

Mr. Pinto stated that the Hoop Daddies are a group of dads in the community that play basketball as an extension of the community.

Mr. Vreeland asked the Board about their opinion of the grant for consolidation.

XIII. BOARD COMMENT

None.

XIV. EXECUTIVE SESSION

None.

XV. RECONVENE

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XVI. ADJOURNMENT

Motion made by Mr. Keiser and seconded by Mr. Reaves to adjourn the meeting at 7:35 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted,

Matthew Herzer
Board Secretary