

FRAZIER SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: Custodian K-12

- QUALIFICATIONS:**
- 1) Ability to regularly lift fifty (50) pounds; ability to shovel snow
 - 2) Good attendance record
 - 3) Ability to operate floor scrubbers, rug scrubbers, high-speed burnishes, wet/dry vac, snow blower, riding and pushing lawn mowers
 - 4) Ability to climb ladders to change lights, wash windows, paint, etc.
 - 5) Ability to paint neatly
 - 6) Possess basic communication skills (reading, writing)

REPORTS TO: Supervisor of Building and Grounds

JOB GOAL: To provide students with a safe, attractive, comfortable, clean, sanitary, and efficient place in which to learn, play and develop

- 1)
 - a. Keep restrooms clean, cleaning daily
 - b. Includes disinfecting floors, sinks, commodes and urinals, and cleaning mirrors
 - c. Keep toilet stalls stocked with toilet paper; keep soap dispensers filled with soap
- 2) Keep all commode and urinal valves properly adjusted
- 3) Clean and disinfect showers and locker rooms, daily
- 4) Remove writing and marks from all walls and lockers, when discovered
- 5) Scrub walls, as required
- 6) Disinfect drinking fountains, daily
- 7) Wash all windows on both inside and outside twice each year; once in the Spring and once in the Fall
- 8) Scrub lockers annually

- 9) Vacuum classroom carpets daily, and office carpets once per week
Scrub carpets annually
- 10) Keep all glass in entrance lobbies clean
- 11) Clean computer screens weekly
- 12) Mop floors, as needed, for safety in wet or snowy weather
- 13) Clean all spills, immediately
- 14) Remove snow from outside walkways, as required
- 15) Mop all uncarpeted classroom floors, daily, and dust furniture
- 16) Clean all chalkboards, daily
- 17) Empty waste cans, daily
- 18) Keep corridor floor, and stairs, clean
- 19) Clean and replace light bulbs, as needed
- 20) Operate available equipment to clean rooms, clean hallways,
mow lawns and remove snow
- 21) Load and unload trucks
- 22) Move furniture, equipment and supplies from room to room,
as needed
- 23) Do interior and exterior painting, as required
- 24) Strip, seal, wax and buff floors, as required
- 25) Open building and close (lock) building, doors, and windows
at designated hours. Turn interior lights on and off, as required.
- 26) Dust office furniture, regularly; and wax yearly
- 27) Report needed repairs and vandalism, immediately, to Supervisor
of Buildings, Grounds and Maintenance
- 28) Clean playground area, regularly
- 29) Pick up trash, litter, rubbish, etc., when discovered
- 30) Keep building in safe, neat, clean and attractive condition
- 31) Minor repairs; e.g pencil sharpeners, sweeper belts, etc.