



# Sugar Valley Rural Charter School

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## Board of Trustees Meeting May 18, 2021

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, April 20, 2021. Ms. Garverick called the meeting to order at 6:00p.m.

### Roll Call

<b>Ms. Garverick</b>	<b>Present</b>	<b>Ms. Meixel</b>	<b>Absent</b>
<b>Ms. Downing</b>	<b>Present</b>	<b>Ms. Mitchell</b>	<b>Present</b>
<b>Mr. Miller</b>	<b>Absent</b>	Mr. Smith	Present
<b>Mr. Rossman</b>	<b>Present</b>	Ms. Mauck	Present
<b>Ms. Doyle</b>	<b>Present</b>	Ms. Weaver	Present

### HEARING OF VISITOR

#### Minutes

1. Resolved that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, April 20, 2021. Ms. Downing moved, seconded by Ms. Meixel. Motion passed (5-0).

#### Finance

1. Resolved that the Board of Trustees approve the payment of bills from the general account (04/23/2021 – 05/14/2021) in the amount of \$852,404.91 and from the cafeteria account (04/22/2021 – 05/07/2021) in the amount of \$13,588.04 as presented. Mr. Rossman moved, seconded by Ms. Doyle. Motion passed (5-0).

#### Action Items

1. Resolved that the Board of Trustees approve the preliminary budget for 2021-2022. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (5-0).
2. Resolved that the Board of Trustees approve the following stipends:
  - \$2,500.00 to Chuck Walizer Head Baseball Coach
  - \$1,500.00 to Tyler Koser Assistant Baseball Coach
  - \$2,500.00 to Kaylin Smith Head Softball Coach
  - \$1,500.00 to Kristi Bechdel Assistant Softball Coach
  - \$1,000.00 to JT Bitner Head Volleyball Coach
  - \$1,000.00 to Ashley Rae Head Cheer Coach
  - \$600.00 to Sonya Downing Assistant Cheer Coach
  - \$1,000.00 to JT Bitner Athletic Director ab-son,Mr. Rossman moved, seconded by Ms. Doyle, Ms. Downing abstained. Motion passed (4-0-1).
3. Resolved that the Board of Trustees accept the resignation of Alexandria Gaydos effective August 9, 2021. Ms. Meixel moved, seconded by Mr. Rossman. Motion passed (5-0).
4. Resolved that the Board of Trustees accept the resignation of Meredith Hitchcock effective June 2, 2021. Ms. Garverick moved, seconded by Ms. Downing. Motion passed (5-0).
5. Resolved that the Board of Trustees approve policy 918 – Title I Parental Involvement draft per email vote April 22, 2021. Mr. Rossman moved, seconded by Ms. Downing. Motion passed (5-0).
6. Resolved that the Board of Trustees approve the following policies:
  - 307 – Professional Development funds
  - 617 – Petty Cash
  - 618 – Special Purpose Funds
  - 619 – Student Activity Funds
  - 614 – Payroll Authorization
  - 616 – Payment of Bills
  - 620 – School Audit

- 918 – Title I Parental Involvement (final copy)
- Ms. Garverick moved, seconded by Ms. Doyle. Motion passed (5-0).
7. Resolved that the Board of Trustees approve the following payments for gym project to be paid by JSSB:
    - \$15,632.16 to HLA
    - \$13,724.36 to HLA
    - \$18,957.71 to KaTom Restaurant Supply, Inc.
    - \$94,142.50 to Spire AVL
    - \$610,443.42 to Lobar
    - \$32,303.10 to TRA Electric
    - \$56,693.28 to Allied Mechanical & Electric
    - \$62,018.43 to Silvertip
    - \$15,130.00 to Sekula Signs
    - \$4,662.50 to CMT Labs

Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (5-0).
  8. Resolved that the Board of Trustees approve the agreement with NWEA for MAP (Measurable Annual Progress) licenses. Ms. Doyle moved, seconded by Mr. Rossman. Motion passed (5-0).
  9. Resolved that the Board of Trustees approve payment of \$2,395.00 to PA Coalition of Public Charter Schools for membership. Ms. Meixel moved, seconded by Ms. Downing. Motion passed (5-0).
  10. Resolved that the Board of Trustees approve the following stipends:
    - \$500.00 to Jason Pletcher, Jodie Walizer, Kim Corl and Broc Phillips for Class Advisor
    - \$1,500.00 to Jamie Fox for Teacher Coordinator
    - \$1,000.00 to Amy Rossman for Teacher Coordinator
    - \$500.00 to Rob Weaver, Jodie Walizer, Allyson Budrow, Broc Phillips and Morgan Rager for AP courses
    - \$700.00 to Tyler Koser, Brittany Hipple, Broc Phillips and Amanda Blazina for Tech Team services during the school year
    - \$500.00 to Tyler Koser for Social Media support
    - \$1,000.00 to Brittany Hipple, Broc Phillips, Arleen Parker, Jodie Walizer and Amanda Blazina for Inductee Mentor
    - \$500.00 to Joe Mauck and Arleen for parade performances

Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (5-0).
  11. Resolved that the Board of Trustees approve the following change orders:
    - Change order 1 – Allied
    - Change order 5 – Lobar
    - Change order 3 – TRA Electric

Ms. Downing moved, seconded by Ms. Meixel. Motion passed (5-0).
  12. Resolved that the Board of Trustees approve the Speech/Language Pathologist job description. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (5-0).

## **Informational Items**

### **Committee Reports**

#### **Property** – Mr. Miller, Ms. Downing, Mr. Deavor, Ms. Kennedy

Building progress continues and is on target for budget  
 Still working on water access issue to the new building  
 Working on summer projects for maintenance

#### **Community Involvement** – Ms. Downing, Ms. Mitchell, Mr. Stugart, Ms. Nixon

None

#### **Curriculum** –Mr. Rossman, Ms. Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart, Mr. Phillips

Meeting was held April 29  
PSSA and Keystone testing is on Chromebooks this year and going well  
Investigating math and ELA curriculum

**VoTech/Ag/Env.** – Ms. Doyle, Ms. Meixel, Mr. Bechdel, Ms. Nixon  
Envirothon team is going to state competition  
FFA competition is ongoing  
May 28 is drive your tractor to school day

**Finance** – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck  
Delivered preliminary budget to board tonight

**Personnel** – Ms. Mitchell, Ms. Garverick, Ms. Kennedy, Ms. Hampton  
New art teacher started this month  
Looking for Speech/Language Pathologist

**Policy** – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy  
A number of policies were delivered to board this meeting

**Charter Renewal** – Mr. Rossman, Ms. Garverick, Ms. Nixon, Ms. Hampton  
Tracie met with KCS D Superintendent today to discuss a future meeting between them including Mr. Phillips

#### **Administrative Report**

Keystone testing continues  
Met with 11<sup>th</sup> grade girls for flaming foliage  
Getting seniors ready for graduation  
Shared dates for senior events  
Busy with discipline lately  
Enrolled 6 new students recently  
Teacher observations continue  
Talking to parents about placement for next year  
Working on scheduling for next year  
We will have a new website soon  
Hope to livestream graduation  
Prom is this weekend  
Play went well  
Planning summer programs  
Working on school improvement plan  
Training for threat assessment plan  
ESER funding  
Working on a quote for HVAC project in oldest section of the D building

#### **Solicitor's Report**

None

#### **Executive Director's Report**

None

#### **Secretary/Treasurer Report**

Next meeting is June 22 at 3:30  
Election results

#### **Adjournment:**

Mr. Rossman moved, seconded by Ms. Meixel at 7:06pm. Motion passed (5-0).

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Mary Jude Weaver  
Board Secretary/Treasurer