

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 8/28/2014**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session on April 24, 2014 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:04 p.m.

**1. ROLL CALL**

Board Members present:

Mrs. Claire Place, President

Dr. Peter Livingston, Board Member

Mr. Carlos Ruiz, Clerk

Mr. Jeffrey Neff, Board Member (via phone)

Mr. Steven Auslander, Board Member

Madisyn Clausen, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Adam Hamm, Business Manager

Boy Scouts in attendance, Jaden Swanberg and Nathan Swanberg, led the pledge of allegiance.

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Ruiz made a motion to approve the agenda with exception; under Information Items, changing the order of presentations; Mrs. Rosalik will present first. Dr. Livingston seconded; the motion carried unanimously.

**3. CALL TO THE PUBLIC**

The Governing Board did not hold a call to the public during this session.

**4. CONSENT AGENDA (see attached)**

**MOTION:** Mr. Auslander made a motion to approve the Consent Agenda. Mr. Neff seconded; the motion carried unanimously.

**5. INFORMATION ITEMS**

A. Principal Reports: Dr. Price addressed the Board saying we've had some celebrations and sorrows with the start of school, students, families and staff are filled with hope for the new year.

ACES: Principal Mrs. Rosalik thanked Board members for the opportunity to speak about Agua Caliente School. The opening of school was very positive, and five new teachers and four new paraprofessionals joined ACES. The Professional Learning Community (PLC) groups have welcomed and begun to mentor the new staff.

A few ACES teachers participated in the Capturing Kids' Hearts (CKH) training at the summer training with the EGJHS staff. The feedback was positive and teachers came away with new perspectives and an excitement about the program. Many were anxious for the school year to start so they could implement aspects of the program.

PTG Board at ACES has a number of new members this year. They have grown the membership, and with all the new people there is a great deal of creativity.

At the beginning of every year, 301 goals are set, and the ACES staff, in collaboration with Principal Rosalik, is reviewing and analyzing student data. In the ACES' faculty meetings, Mrs. Rosalik reviews and analyzes the State Report Card data. The AIMS/Galileo analysis is underway, and the teachers are identifying the students' growth and achievement strengths and academic weaknesses. Staff is analyzing AIMS, last year's Galileo/DIBELS/AR and this year's Galileo/DIBELS/AR to determine areas in need of improvement common to lowest percentile students. In reading, the staff is analyzing the following performance objectives: 1) Print Concepts and 2) Comprehension - Elements of Literature. In Math, they are analyzing the following: 1) Number Sense - Numerical Operations and Estimation. The PLCs are addressing these academic elements and determining instructional strategies.

TVHS: Interim Principal Mr. Kevin Davis greeted Board Members for the first time. He announced the enrollment at TVHS is over 550 students, and he anticipates enrollment to settle in at approximately 560. The online/digital classes the district is offering is a growing program. By offering these classes, the school is able to provide recovery credit, enrichment classes, course retakes, and use academic diagnostic information. Currently, 120 courses are being taken online this semester. Currently, the high school is dealing with the damaged wood floor in the new MPR. The floor was damaged after a floor cleaning vendor attempted to clean and treat the floor earlier this summer. The insurance company has reviewed the damage and declared the wood surface flooring will need to be replaced. We expect to have full use of the gym no later than November 3. This has had a definite scheduling/facility impact on our athletic teams, drama, band and P.E. classes. A termite inspection and treatment (if needed) is underway while the floor is under construction. TVHS has a new football coach, and team numbers are growing. The program has grown from 16 players last year to 40 players this year. Early in the school year, the TVHS band performed at a Cowboys League football game. Mr. Davis noted that there are 78 students participating in the Band program. The high school staff will be analyzing student data to make informed decisions about student achievement and growth. So far they've identified writing skills and math as areas where they'd like to see student achievement and growth. They're learning that more critical thinking and higher order thinking skills are needed in both writing and math as it relates to the new College and Career Readiness Standards Assessment. The faculty also wants to set an additional 301 goal that pertains to community involvement and recognition. Dr. Livingston asked if Mr. Davis has had a chance to develop a plan with Mr. Miller regarding advancing as many of our 8th graders onto 9<sup>th</sup> grade at TVHS. Dr. Livingston explained that this has been a School Board goal since we opened the new EGJHS campus. Mr. Davis said a joint meeting the EGJHS and TVHS staffs is scheduled next week. Next Wednesday, the two staff will be receiving professional development regarding teen safety and mental health. He feels this is a good start to building that coalition where the two faculties see themselves as providing continuous service and instruction for our students. He is hopeful this will be a step in helping with student retention and transition. He anticipates there will be more combined meetings where this goal can be discussed. Dr. Price added the enrollment trend reflect that the District is transitioning more of our 8<sup>th</sup> graders onto the TVHS each year. Mrs. Place welcomed Mr. Davis and thanked him for his report.

EGJH: Mr. Greg Miller announced he has had a tremendous start of school. EGJHS has hired two teachers and a paraprofessional. He is very confident in the personnel selected to fill these positions this year. EGJH gained Achievement and Growth points compared to last year's State Report card. The school has gained over 14 points on the report card since the 11-12 school year. The State Report Card indicates that the school earned a B letter grade and growth points are trending upward. This year the staff is intentionally analyzing data to best identify and address areas of greatest need across the curriculum. The AIMS data verified students continue to struggle with Elements of Literature, and test question response analysis revealed a need to prepare students to face longer test questions with a higher level of complexity in both Language and Math. The PLC's will address both of these needs during professional development and to stress this as a reading goal across curriculum. Another area of focus at EGJH this year will be to develop an intentional school culture through Capturing Kids' Hearts (CKH). This program has been successful in schools in Arizona and Texas, two states that are seriously implementing this character education program. Schools that have incorporated CKH have seen that students' academics improve. This is done without requiring overhaul of existing resources and curriculum. High relational capacity and caring are already a strength within EGJHS and in our district, according to Mr. Miller. He feels that we will be more intentional in creating our culture. So far, the response to this program has been positive; parents tell us their kids are happier in school, and we're hearing the same thing from students, says Mr. Miller. The school is re-learning the value of relational capacity. Students are greeted every period every day; classrooms are governed by a social contract that gives groups a framework for dealing with conflict. According to Mr. Miller, there is a need for flexible teaching materials that can be sustainable going forward. EGJH is actively working with Barbara Drummond and has been for over a year. Mrs. Drummond worked in collaboration with math teachers to create a customized Math CK-12 Flexbook. The attractiveness of the Flexbook platform is that it is a living document, not a traditional textbook. This digital platform allows for adjustments in pacing, edits and improvements during the course of instruction. The text can be edited as needed. An effective targeted student intervention program is currently under development. The premise of this to dedicate a period each day where student needs can be addressed individually.

TVES: Principal Susan Centers talked about the start of school being challenging this year with the sudden loss of long time office manager Kathy Slade. TVES continues to mourn this loss. Mrs. Susan Monroe will be moving into the office manager position and Mrs. Susan Edwards will be the new registrar at TVES this year. Enrollment at TVES is at 655. Ms. Centers said she has two new teachers, two new paraprofessional and one new playground monitor this year. Overall, TVES students continue to achieve grow and perform well; however, there is still room for improvement. The State Report card indicated that the school achieved an A letter grade again this year. The school earned 153 achievement and growth points. Teachers are reviewing student data to determine how to specifically identify and elevate students that are

on the lower end of achievement and growth. Ms. Tiffany Powers, Ms. Lori Littlefield and Ms. Jayne Cooper are the TAT Team - Teacher Assistance Team, which is an intervention team used to help identify the needs of struggling students. They are currently working with Amity in planning summer school programs. This collaboration is important as students from Amity and the new Dragonfly Village housing complex may bring more students to the school. Ms. Centers noted that Capturing Kids' Hearts is going well. Through this character education program, teachers are learning how to lead students to the correct behavior. Much is done with social contracts. We will be extending the training with lead teachers so that the program will be sustained throughout this school year and beyond. In addition to CKHs, Kind Kids through Ben's Bell is continuing. There is a kick off at the town hall meeting next week.

Mrs. Rosalik and Ms. Centers attended a conference this summer on *How to get the most out of your PLC*; it was a really good conference.

Mrs. Place thanked the principals and said how impressed she is with the growth – so much is being done.

B. First Reading Policies:

Policy Advisory No. 504-518 Volume 26, Number 3 – August 2014:

No. 504 - BCB – Board Member Conflict of Interest

No. 505 - BDB - Board Officers

No. 506 - BEC – Executive Sessions/Open Meetings

No. 507 - BEDBA – Agenda Preparation and Dissemination

No. 508 - ECB – Building and Grounds Maintenance

No. 509 - GDF – Support Staff Hiring

No. 510 - GDFa – Support Staff Qualifications and Requirements

No. 511 - GDQA – Support Staff Reduction in Force

No. 512 - IKE, IKE-RB – Promotion and Retention of Students

No. 513 - IKF – Graduation Requirements

No. 514 - JFAB – Tuition/Admission of Non-resident Students

No. 515 - JLCB-E Immunization of Students

No. 516 - JQ-Student Fees, Fines and Charges

No. 517 - KDB-R Public's Right to Know/Freedom of Information

No. 518 - KF, KF-EA – Community Use of School Facilities

C. First Reading policy:

JJJ – J- 4550 Extracurricular Activity Eligibility

D. ASBA Recommended and Required Actions for August:

JK-R and JK-ED – Student Discipline

JIFCA - Hazing

JII, JII-R, JII-EB – Student Concerns, Complaints, and Grievances

- JICL, JICL-R Dating Abuse
- JICK, JICK-EB – Student Violence/Harassment/Intimidation/Bullying
- GCO-RA – Evaluation of Professional Staff Members
- GCH – Professional/Support Staff Orientation and Training
- JB-R – Equal Educational Opportunities
- JR, JR-R – Student Records
- DBC-R Budget Planning, Preparation, and Schedules

E. FERPA – ADE Recommendation

**6. ACTION ITEMS**

A. Consider approval of TVHS Principal Kevin Davis as a qualified teacher evaluator for the performance evaluation system.

**MOTION:** Mr. Auslander made a motion to approve TVHS Principal Kevin Davis as a qualified teacher evaluator for the performance evaluation system. Dr. Livingston seconded; the motion carried unanimously.

B. Review April 2015 board meeting dates, consider changes due to the Spring Break

**MOTION:** Dr. Livingston made a motion to table this discussion. Mr. Ruiz seconded; the motion carried unanimously.

**7. FUTURE AGENDA ITEMS**

Madisyn Clause asked if fellow student Christa Sonderer could be placed on the agenda for the second board meeting of the month in September. Christa will report on the Metropolitan Education Commission retreat she attended on August 9.

**8. ADJOURNMENT**

Mrs. Place adjourned the meeting at 9:38 p.m.

Respectfully submitted by,  
Judy Bower, Board Secretary

---

Claire Place, Board President

---

Peter Livingston, Board Member

---

Carlos Ruiz, Clerk

---

Jeffrey Neff, Board Member

---

Steven Auslander, Board Member

## Personnel Items - Board Meeting - August 28, 2014

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
<b>Classified Contracts</b>						
<b>Classified Agreements</b>	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Debby Black	Food Service Assistant	New, and Replacement fro M Baca, Crossing Guard	EGJH	0.5975	\$9.12	8/11/2014
Sandra Wolf	SpEd Bus Monitor	Replace Kathleen Salwin	Trnsptn	0.875	\$8.08	8/25/2014
<b>Other Continuations</b>						
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
Felicia Pena	Paraprofessional II/III	Took another position	TVHS	0.875	\$10.52	8'22/2014
Alicia Hayes	Paraprofessional I	Going to school	ACES	0.712	\$10.05	8/29/2014
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Wage	Date
Kathleen Slade	Office Manager	Death	TVES	1.00	\$15.56	8/4/2014
Ellen Wray	Substitute Teacher	Not provided	varies	varies	Sub Pay	8/22/2014
John Quintana	Classified Sub	Took another position	varies	varies	Sub Pay	8/4/2014
Sharon Akridge	Mock Trial	Extra Duty Assignment, discontinuing	varies	varies	\$1,434.00	8/21/2014
<b>OTHER</b>						
Michele Picou	Substitute Nurse	Transfer - to Sub Nurse position	varies	varies	\$20 per hour	SY 14/15
Chris Lundgren	Head Flag Football Coach	Replace Tom Broccolo	EGJH	varies	\$1,434.00	SY 14/15
Lindsay Ventola	Cross Country Coach	Replace Don Day	EGJH	varies	\$1,434.00	SY 14/15
Alicia Hayes	Classified Sub	new	varies	varies	sub pay	9/1/2014
Sandra Wolf	SpEd Sub Bus Driver	new	Trnsptn	varies	\$10.10	8/25/2014
Rebecca Pferdeort	Sub Bus Driver	new	Trnsptn	varies	\$10.10	8/20/2014
Andrea Heck	Mock Trial	Replace Sharon Akridge	TVHS	varies	\$1,434.00	SY 14/15
Kaileen Milligan	Asst. Girls Volleyball Coach	Replace Richard Tucker	TVHS	varies	\$1,434.00	SY 14/15
George Radnothy	Assistant Flag Football Coach	Replace Chris Lundgren	EGJH	varies	\$717.00	SY 14/15