

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

September 27, 2022

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENT**
 - a. August 16, 2022, 4:30 p.m. - School Board Workshop
 - b. August 16, 2022, 6:00 p.m. - Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommends approval.
6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) – **SEE PAGE #4**
 - a. Personnel 2021 – 2022

ACTION REQUESTED: The Superintendent recommends approval.
 - b. Personnel 2022 - 2023

ACTION REQUESTED: The Superintendent recommends approval.
 - c. Minimum Wage to \$15 per Hour - **SEE PAGE #8**

Fund Source: General Fund
Amount: Based on Utilization

ACTION REQUESTED: The Superintendent recommends approval.

7. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Amended 2022 – 2023 Articulation Agreement School Board of Gadsden County, FL and Florida State University – **SEE PAGE #14**

Fund Source: FEFP

Amount: Standard State University Tuition Rate Per Credit Hour

ACTION REQUESTED: The Superintendent recommends approval.

- b. 2022 Amendment to Agreement for Professional Clinical Services – **SEE PAGE #24**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- c. Contracted CPA Services for Finance Department – **SEE PAGE #34**

Fund Source: General Fund

Amount: \$95.00/hour not to exceed \$35,000.00 per fiscal year

ACTION REQUESTED: The Superintendent recommends approval.

- d. The Youth Mental Health Awareness Training Plan and Mental Health Assistance Allocation Plan – **SEE PAGE #39**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- e. 2022 – 2024 School Health Services Plan – **SEE PAGE #55**

Fund Source: Required Documentation No Cost to District

Amount: \$0.00

ACTION REQUESTED: The Superintendent recommends approval.

8. STUDENT MATTERS – **SEE ATTACHEMENT**

- a. Student Expulsion – See back-up material

Case #05-2223-0051

ACTION REQUESTED: The Superintendent recommends approval.

- b. Student Expulsion – See back-up material

Case #06-2223-0051

ACTION REQUESTED: The Superintendent recommends approval.

- c. Student Expulsion – See back-up material

Case #07-2223-0051

ACTION REQUESTED: The Superintendent recommends approval.

9. SCHOOL FACILITY/PROPERTY

- a. Purchase Order Requests for Sonitrol of Tallahassee – **SEE PAGE #86**

Fund Source: General Fund
Amount: \$31,997.04 for School Locations
\$15,468.00 for Administrative Locations

ACTION REQUESTED: The Superintendent recommends approval.

10. EDUCATIONAL ISSUES

- a. 2022 – 2023 Controlled Open Enrollment Plan - **SEE PAGE #102**

Fund Source: FEFP
Amount: Undetermined – Based Upon Enrollment

ACTION REQUESTED: The Superintendent recommends approval.

- b. Gadsden Technical College Out-of-State Field Trip – **SEE PAGE #114**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- c. GCHS US Government Honors Class Out of State Field Trip – **SEE PAGE #120**

Fund Source: School Partner
Amount: \$2,079.00

ACTION REQUESTED: The Superintendent recommends approval.

- d. GCHS FFA/Agriscience and Biotechnology Class Out-of-State Field Trip
SEE PAGE #129

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

11. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

12. SCHOOL BOARD REQUESTS AND CONCERNS

13. ADJOURNMENT



THE GADSDEN COUNTY SCHOOL DISTRICT

Educating Every Student Today, Making Gadsden Stronger Tomorrow

Elijah Key, Superintendent of Schools

35 Martin Luther King, Jr. Blvd Quincy, Florida 32351

Main: (850) 627-9651 or Fax: (850) 627-2760

www.GadsdenSchools.org

September 27, 2022

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Non-Instructional Personnel 2021-2022

Item 6B Instructional and Non-Instructional Personnel 2022-2023

The following reflects the total number of full-time employees in this school district for the 2022-2023 school term, as of September 27, 2022.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees September 2022</u>
Classroom Teachers and Other Certified	120 & 130	306.00
Administrators	110	53.00
Non-Instructional	150, 160, & 170	354.00
		<u>713.00</u>
Part Time Instructional		3.00
Part Time Non Instructional		7.00
Total		<u>10.00</u>
100% Grant Funded		97.00
Split Grant Funded		26.00
Total Grant Funded of 713 Employees		<u>123.00</u>

Sincerely,

Elijah Key, Jr.
Superintendent of Schools

Cathy S. Johnson
DISTRICT NO. 1
Havana, FL 32333
Midway, FL 32343

Steve Scott
DISTRICT NO. 2
Quincy, FL 32351
Havana, FL 32333

Leroy McMillan
DISTRICT NO. 3
Chattahoochee, FL 323324
Greensboro, FL 32330

Charlie D. Frost
DISTRICT NO. 4
Gretna, FL 32332
Quincy, FL 32352

Karema D. Dudley
DISTRICT NO. 5
Quincy, FL 32351

AGENDA ITEM 6A NON INSTRUCTIONAL RESIGNATIONS 2021-2022

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Kent, Christina	WGMS	Educational Paraprofessional PT	06/10/2022
Moore, Herbert	GCHS	Attendance Assistant	06/09/2022
Powell, Carolyn	SSES	Educational Paraprofessional	06/09/2022

AGENDA ITEM 6B INSTRUCTIONAL AND NON INSTRUCTIONAL 2022/2023**INSTRUCTIONAL**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Akins, Serena	HMS	Adjunct Instructor	08/08/2022
Alston, Miriam	GEMS	Teacher	08/10/2022
Bailey, Latrisa	Head Start/PreK	Teacher	08/02/2022
Barnes, Ericka	GCHS	Adjunct Instructor	08/16/2022
Beckwith Simmons, Shaia	GWM	Teacher	08/08/2022
Belneau, Kamaria	HMS	Teacher	08/15/2022
Blain, Alexander	JASMS	Adjunct Instructor	08/15/2022
Branch, Whitney	SSES	Adjunct Instructor	08/02/2022
Combs, Eugenia	SSES	Teacher	09/12/2022
Conyers, Kesia	HMS	Teacher	09/09/2022
Daniels, Heidi	WGMS	Teacher	08/19/2022
Davis, Dionne	Tallavana	Teacher	08/02/2022
Dawson, Lydia	WGMS	Teacher	08/02/2022
Dickey, Sheila	GWM	Teacher	08/02/2022
Dilworth, Laquanda	JASMS	Teacher	08/03/2022
Dowdell, Garrett	GTC	Teacher	08/02/2022
Dunlap, Alesha	GCHS	Teacher	08/02/2022
Gaines, Alpha	GCHS	Teacher	08/02/2022
Gowers, Kayla	JASMS	Teacher	08/02/2022
Gray, John	HMS	Teacher	09/08/2022
Greer, Sandra	GCHS	Teacher	08/02/2022
Gunn, Miracle	HMS	Teacher	08/02/2022
Harris, Ricky	SSES	Teacher	08/15/2022
Henderson, Jacob	JASMS	Teacher	08/02/2022
Hill, Brandon	GWM	Teacher	08/10/2022
Hogan, Elliott	GCHS	Teacher	08/02/2022
Holloman, Marissa	SSES	Teacher	08/02/2022
House, Ira	CES	Teacher	08/02/2022
Inniss, Shennia	SSES	Teacher	08/17/2022
Jeffery, Olivia	SSES	Adjunct Instructor	09/06/2022
Johnson, Roosevelt	WGMS	Adjunct Instructor	08/09/2022
Johnson-King, Sharonda	HMS	Teacher	08/02/2022
Joiner, Athanasia	GCHS	Teacher	08/02/2022
Kenon, Marrisona	SSES	Teacher	08/17/2022
King, Marcelete	GCHS	Adjunct Instructor	08/02/2022
Lowe, Demetrius	WGMS	Adjunct Instructor	08/15/2022
Mattis, Timuna	HMS	Teacher	08/17/2022
McClendon, Marilyne	Head Start	Adjunct Instructor	08/08/2022
McLean, Lisa	HMS	Teacher	08/02/2022
Mills, Jalyn	HMS	Teacher	08/22/2022
Paige-Wade, Diamond	JASMS	Teacher	08/02/2022
Parker, Tyrone	SSES	Teacher	08/02/2022
Shaw, Shelia	GWM	Adjunct Instructor	08/12/2022
Simmons, Laquandra	JASMS	Teacher	08/02/2022
Smith, Armanda	ESE	Adjunct Instructor	08/02/2022
Suber, Alfred	GTC	Teacher	08/02/2022
Tindall, Melinda	GWM	Teacher	08/02/2022
Varnado, Jazmine	HMS	Teacher	09/12/2022
Walker, Victor	WGMS	Adjunct Instructor	09/01/2022
Whaley, Myra	JASMS	Teacher	09/12/2022
White, Diane	CES	Teacher	08/02/2022
Whitt, Ayesha	GCHS	Adjunct Instructor	08/16/2022
Williams, Adrian	HMS	Teacher	08/02/2022
Williams, Derrick	CPA	Teacher	08/04/2022
Williams, Shereka	WGMS	Adjunct Instructor	08/08/2022
Willis, Julie	RFM	Teacher	08/03/2022
Wood, Na' Aysha	GTC	Teacher	08/15/2022
Woods, Rena	HMS	Teacher	08/11/2022

PART TIME

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Gibson, LaDonna	GTC	Cosmetology Instructor	09/06/2022

NON INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Aguilar, Marcelina	HMS	SFS Worker	08/11/2022
Aguilar, Marcelina	HMS	Educational Paraprofessional	09/02/2022
Akins, Delores	Transportation	Bus Aide	09/12/2022
Akins, Serena	SSES	Educational Paraprofessional	08/02/2022
Baker, Deja	CPA	Educational Paraprofessional	09/08/2022
Bavose Campos Seabra, Carla	GEMS	Educational Paraprofessional	09/08/2022
Baxter, Geraldine	Transportation	Bus Driver	08/10/2022
Braxton, Taurus	RFM	Educational Transportation	08/02/2022
Brown, Eugene	SSES	Custodial Assistant	08/22/2022
Cole, Miranda	GTC	Coordinator, Adult Education	09/06/2022
Draper, Terrence	Transportation	Bus Driver	08/10/2022
Dudley, Ronnie	CPA	SFS Worker	09/06/2022
Edwards, Brenda	Transportation	Bus Driver	08/10/2022
Fagg, Willie	HMS	Educational Paraprofessional	08/02/2022
Favors, Lakisha	JASMS	SFS Worker	08/11/2022
Fields, Marlin	HMS	Custodial Assistant	08/02/2022
Francis, Keyshonda	JASMS	SFS Worker	08/11/2022
Godwin, Tommasena	SSES	Educational Paraprofessional	08/02/2022
Golden, Helen	HMS	SFS Worker	08/10/2022
Jackson, Keith	GCHS	Assistant Principal	08/04/2022
Jackson, Quineldra	GWM	Educational Paraprofessional	08/15/2022
James, Christopher	GCHS	Attendance Assistant	08/25/2022
Johnson, Fredricka	GCHS	ESE Self Help Assistant	09/07/2022
Hill, Kennedy	HMS	Social Worker	08/10/2022
Mayo, Joey	Maintenance	Lead Carpenter	09/12/2022
McClendon, Marilyne	SSES	Educational Paraprofessional	08/02/2022
McCloud, Frederica	SSES	Educational Paraprofessional	08/15/2022
Milton, Roger	Transportation	Bus Driver	08/10/2022
Murphy, Chelsea	District	Program Specialist	09/02/2022
Paul, Diane	GWM	Educational Paraprofessional	08/24/2022
Paul, Shandreka	JASMS	SFS Worker	08/22/2022
Paul, Terrance	JASMS	SFS Worker	08/22/2022
Pennick, Felicia	Transportation	Transportation	09/13/2022
Richardson, Darrell	Transportation	Bus Aide	08/22/2022
Smith, Kylecovey	SSES	Educational Paraprofessional	08/11/2022
Villegas, Evelyn	JASMS	Educational Paraprofessional	08/31/2022
Williams, Evandall	HMS	Educational Paraprofessional	08/02/2022

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:**LEAVE**

<u>Name</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>Ending Date</u>
Sanon, Tracy	JASMS/Teacher	08/31/2022	10/31/2022

RESIGNATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Aguilar, Marcelina*	HMS	SFS Worker	09/01/2022
Akins, Serena*	SSES	Educational Paraprofessional	08/05/2022
Barnes, Ericka*	GCHS	Secretary	08/15/2022
Griffin, Deana	SSES	Teacher	08/29/2022
Hall, Amelia	GTC	Secretary	08/26/2022
Hall, Laurel	District	Account Clerk	08/26/2022
Harley, Angelina	GEMS	Teacher	09/01/2022
Hart, Janice	HMS	Teacher	09/02/2022
Holloman, Marissa	SSES	Teacher	08/26/2022
Horrell, Justin	Transportation	Vehicle Mechanic	08/12/2022
Jones, Shalandra	JASMS	Teacher	09/12/2022
Livingston, Lori	GCHS	School Counselor	09/19/2022
McClendon, Marilyne*	SSES	Educational Paraprofessional	08/05/2022
Monroe, Lisa	WGMS	Custodial Assistant	09/09/2022
Nia, Tia	HMS	Teacher	09/06/2022
Redding, Carlos	CPA	Educational Paraprofessional	08/24/2022
Roberts, Natalie	HMS	Teacher	08/05/2022
Schaum, Jeffrey	GCHS	Teacher	07/15/2022
Smith, Brittany	GCHS	Teacher	09/26/2022
Smith, Kylecovey	SSES	Educational Paraprofessional	08/18/2022
Starks, Edwin	Bus Driver	Transportation	07/10/2022
Torres, Melissa	ESOL Office	Educational Paraprofessional PT	09/23/2022
Walker, Victor*	WGMS	Educational Paraprofessional	08/31/2022

*Resigned to accept another position within the District

TRANSFERS

<u>Name</u>	<u>Location/Position</u> <u>Transferring From</u>	<u>Location/Position</u> <u>Transferring To</u>	<u>Effective Date</u>
Hartsfield-Denson, Tiffany	HMS/Teacher	WGMS/Teacher	08/02/2022
O'Malley, John	GCHS/Teacher	HMS/Teacher	08/02/2022

TERMINATIONS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Daniels, Heidi	WGMS	Teacher	08/24/2022

AC

Dantley, Rechelle
Hartsfield-Denson, Tiffany
Hinson, Candace
Jones, Chaneidre
Kelly, Tracy
Knight, Devonta
Luckey, Anthony
O'Malley, John
Wilson, Loretia

SUBSTITUTES

Teacher
Flynn, Christine
Franklin, Onyx
Knight, Joyce
Pratt, Michael
Price, Cynthia
Whitt, Ayesha



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September 27, 2022

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel be approved, as indicated by appointments already happening based on The State of Florida's decision to raise the minimum wage to \$15 per hour for public institutions by October 1, 2022.

Sincerely,

Elijah Key, Jr.
Superintendent of Schools

Cathy S. Johnson
DISTRICT NO. 1
Havana, FL 32333
Midway, FL 32343

Steve Scott
DISTRICT NO. 2
Quincy, FL 32351
Havana, FL 32333

Leroy McMillan.
DISTRICT NO. 3
Chattahoochee, FL 323324
Greensboro, FL 32330

Charlie D. Frost
DISTRICT NO. 4
Gretna, FL 32332
Quincy, FL 32352

Karema D. Dudley
DISTRICT NO. 5
Quincy, FL 32351

NON INSTRUCTIONAL \$15 INCREASE

<u>Name</u>	<u>Location</u>	<u>Position</u>
Pennick, Felicia	Transportation	Bus Adie
Aikenss, Sbrina LaShaye	Transportation	Bus Aide
Akins, Delores	Transportation	Bus Aide
Blocker, Sharon	Transportation	Bus Aide
Bouie Wilson, Alfronia	Transportation	Bus Aide
Bridges, Minnie	Transportation	Bus Aide
Brown, Frances	Transportation	Bus Aide
Brown, Latoya Winbush	Transportation	Bus Aide
Coster, Eula Mae	Transportation	Bus Aide
Gee-Goldwire, Lucinda Diane	Transportation	Bus Aide
Glover, Mattie Ruth	Transportation	Bus Aide
Harris, Darlene	Transportation	Bus Aide
Horne, Angeline	Transportation	Bus Aide
Jackson, Doris	Transportation	Bus Aide
Jackson, Rosemary Belford	Transportation	Bus Aide
Jackson, Sharon Denise	Transportation	Bus Aide
Jessie, Cassandra	Transportation	Bus Aide
Jones, Marion	Transportation	Bus Aide
Knight, Rose Ella	Transportation	Bus Aide
Miller, Rosa Marie	Transportation	Bus Aide
Richardson, Darrell	Transportation	Bus Aide
Sailor, Johnny	Transportation	Bus Aide
Sailor, Marie Neta	Transportation	Bus Aide
Scott, Hope	Transportation	Bus Aide
Scott, Pamela	Transportation	Bus Aide
Smith, Robert Louis	Transportation	Bus Aide
Wilson, Gwendolyn Patricia	Transportation	Bus Aide
Wilson-Mitchell, Renesia	Transportation	Bus Aide
Wright, Debra	Transportation	Bus Aide
Alexander, Estelle Bowie	SSES	Custodial Assistant
Alls, Billy	HMS	Custodial Assistant
Brown, Eugene	SSES	Custodial Assistant
Brown, Hazel Lee	HMS	Custodial Assistant
Cox, Elisa Ann	GTC	Custodial Assistant
Dixon, Anthony	CPA	Custodial Assistant
Eggleton, Alfred	CES	Custodial Assistant
Faulk, Jeffie Smith	HMS	Custodial Assistant
Favors, John	GWM	Custodial Assistant
Fields, Marlin Deandra	HMS	Custodial Assistant
Gee, Laforest	WGMS	Custodial Assistant
Gordon, Stenet Gee	JASMS	Custodial Assistant
Harmon, Valerie	GWM	Custodial Assistant
Hayes, Charles	GBES	Custodial Assistant
Herring, Joyce Smith	HMS	Custodial Assistant
Hobbs, Carolyn	GBES	Custodial Assistant
Jackson, Derrick	JASMS	Custodial Assistant

Jackson, Lillian	GCHS	Custodial Assistant
Kenon, Geraldine	WGMS	Custodial Assistant
Lynn, Faye	JASMS	Custodial Assistant
McCloud Jr, Daniel	SSES	Custodial Assistant
Moore, Rondarius Tremayne	SSES	Custodial Assistant
Pearson, Betty	GBES	Custodial Assistant
Reed, Willie Sweet	CES	Custodial Assistant
Richardson, Willie Antonel	GCHS	Custodial Assistant
Walker, Cedric Alonzo	GWM	Custodial Assistant
Ward, Dorothy	GCHS	Custodial Assistant
Williams, Dharon McCray	GCHS	Custodial Assistant
Woods, Terell Montez	GWM	Custodial Assistant
Wynn, Cedric Dwayne	WGMS	Custodial Assistant
Betsey, Antwan	SSES	Custodian
March, Kelvin Jerome	WGMS	Custodian
Mccall, Barbara Mae	JASMS	Custodian
McCloud, Estella	GEMS	Custodian
Oliver, Clifford	HMS	Custodian
Riles, Dominique Jamaal	JASMS	Custodian
Smith, Edrick Larryce	GCHS	Custodian
Wimbush, Rondal	CES	Custodian
Braxton, Taurus Jermaine	RFM	Ed. Paraprofessional
Burgos, Keith Gregory	GCHS	Ed. Paraprofessional
Childress, Melinda Barkley	GWM	Ed. Paraprofessional
Donald, Lakisha	HMS	Ed. Paraprofessional
Mason, Ke'Ambernique	GCHS	Ed. Paraprofessional
Murphy, Shendora Unta	SSES	Ed. Paraprofessional
Quinteros, Amanda Leticia	GWM	Ed. Paraprofessional
Roberts, Jerry Dean	Bold Step	Ed. Paraprofessional
Villegas, Evelyn	JASMS	Ed. Paraprofessional
Aguilar, Marcelina	HMS	Ed. Paraprofessional PK
Brown, Daphne Latrese	GWM	Ed. Paraprofessional PK
Henderson, Alaysha Taylona	SSES	Ed. Paraprofessional PK
McCloud, Frederica Shynekia	SSES	Ed. Paraprofessional PK
Paul, Diane Elaine	GWM	Ed. Paraprofessional PK
Williams, Catina Lashay	GWM	Ed. Paraprofessional PK
Baker, Romeko	WGMS	Food Service Worker
Banks, Tunya Lashun	CPA	Food Service Worker
Battles, Barry Lee	WGMS	Food Service Worker
Betsey, Vanessa	WGMS	Food Service Worker
Carroll, April Lashell	SSES	Food Service Worker
Colley, Audrey	SSES	Food Service Worker
Copeland, Henry James	CES	Food Service Worker
Coster, Earnestine	GWM	Food Service Worker
Deshazier Jr., Toby	HMS	Food Service Worker
Dudley, Ronnie	CPA	Food Service Worker
Elias, Sharonda Denece	GWM	Food Service Worker
Favors, Lakisha	JASMS	Food Service Worker

Francis, Keyshonda Lashaye	JASMS	Food Service Worker
Gatlin-Brown, Keslie	GWM	Food Service Worker
Golden, Helen Jean	HMS	Food Service Worker
Gunn, Elizabeth	SSES	Food Service Worker
Harrison, Marietta Hines	HMS	Food Service Worker
Jackson, Laterica Lashay	GBES	Food Service Worker
James, Ewanya	GBES	Food Service Worker
Johnson, Annie Marie	SSES	Food Service Worker
Jones, Morhonda	HMS	Food Service Worker
Milton, Carolyn Louise	JASMS	Food Service Worker
Mitchell, Jennifer	JASMS	Food Service Worker
Parker, Markeith Adarryl	GCHS	Food Service Worker
Paul, Shandreka Yvette	JASMS	Food Service Worker
Paul, Terrance Devalon	JASMS	Food Service Worker
Pounsel, Cynthia	GCHS	Food Service Worker
Reglin, Earnestine	GBES	Food Service Worker
Sanders, Sylvia Deloris	GCHS	Food Service Worker
Scott, Keshia Kayshaw	GWM	Food Service Worker
Scurry, Debra Johnson	GCHS	Food Service Worker
Smith, Emma Jean	GCHS	Food Service Worker
Stephens, Farah Tameka	GWM	Food Service Worker
Sutton, Elisha	CES	Food Service Worker
Thigpen, Dexter	CES	Food Service Worker
Todd, Patricia Lynn	GCHS	Food Service Worker
Williams, Jeanice Lafaye	GCHS	Food Service Worker
Williams, Vilie Shanice	SSES	Food Service Worker
Winbush, Sadrick	WGMS	Food Service Worker
Wlliams, Pamela Denease	CPA	Food Service Worker
Wlliams, Pamela Denease	CPA	Food Service Worker
Youmas, Deborah Lafaye	HMS	Food Service Worker
Campbell, Justa	Maintenance	Groundskeeper
Commodore, Kyle Devin	Maintenance	Head Groundskeeper
Ward, Kevin	District	Inventory Intake Specialist
Thomas, Tatia	GTC	Job Dev Counselor
Hurchins, Felix Jerome	HMS	Manager, Food Service
McCloud, Albert	CPA	Manager, Food Service
Sailor, Chrishaunda	SSES	Manager, Food Service
Brown, Ashley	HMS	Office Manager
Clark, Tenesia	GEMS	Office Manager
Green, Floria	GTC	Office Manager
Lawson, Ieshia	WGMS	Office Manager
Rollinson. Bernica Latoya	CES	Office Manager
Russ-Hutley, Lesa	GWM	Office Manager
Sanders, Valorie Rene'	GBES	Office Manager
Addison, Erica	JASMS	Paraprofessional ESE
Baker, Carla	SSES	Paraprofessional ESE
Eason, Diane	GWM	Paraprofessional ESE
Fagg, Willie Charles	HMS	Paraprofessional ESE

Frazier Jr, Thomas	SSES	Paraprofessional ESE
Godwin, Tommasena	SSES	Paraprofessional ESE
Jordan, Linda	SSES	Paraprofessional ESE
Kensey, Laterrica	JASMS	Paraprofessional ESE
Mathews, Lawanda	WGMS	Paraprofessional ESE
Washington, Ruby Dell	GBES	Paraprofessional ESE
Williams, Rickey Rashard	GWM	Paraprofessional ESE
Baxter, Lakacha	HMS	Secretary
Curry, Andreka Natasha	GCHS	Secretary
Jackson, Tameshia	GTC	Secretary
Reyes, Yazmin	GWM	Secretary
Tejada, Lourdes Arianna	HMS	Secretary
Watkins, Robin	FAC E	Secretary
Johnson, Fredericka	GCHS	Self Help Assistant
Robinson, Crystal Denise	Human Resources	Staff Assistant

ARTICULATION AGREEMENT
2022-23 Academic Year
School Board of Gadsden County, Florida
Florida State University, Tallahassee Campus

THIS AGREEMENT entered into by and between the SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA, a body corporate existing under the laws of the State of Florida, hereinafter referred to as the “School Board” and FLORIDA STATE UNIVERSITY BOARD OF TRUSTEES, a public body corporate existing under the laws of the State of Florida, for and on the behalf of FLORIDA STATE UNIVERSITY, and hereafter referred to as the “University” or “FSU” effective as of the last date signed. The Agreement shall be renewed annually in accordance with s. 1007.271, Florida Statutes.

WITNESSETH

WHEREAS the University and the School Board agree to provide articulated accelerated learning mechanisms through dual enrollment for eligible Gadsden County Public School students who wish to shorten the time necessary to complete the requirement for obtaining a college degree, broaden the scope of curricular options, or increase the depth of study available for a particular subject, and

WHEREAS the University offers courses and programs which will enhance accelerated learning opportunities for qualified students in Gadsden County, and

WHEREAS the School Board wishes to make courses and programs available to qualified students who are enrolled in its public high schools; and

WHEREAS the common objective of providing such educational services may best be achieved in the most economical manner through joint and coordinated action between the University and the School Board; and

WHEREAS s. 1007.271, Florida Statutes, and State University System of Florida Board of Governors (BOG) Regulation 6.006 provide a mechanism for achieving this common objective.

NOW THEREFORE IN CONSIDERATION OF THE COVENANTS AND CONDITIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference.

ARTICLE II: DEFINITION OF DUAL ENROLLMENT

Dual enrollment at a state university in Florida is a program in which eligible secondary students are permitted to enroll in a postsecondary course creditable toward a standard high school diploma and an associate or baccalaureate degree. Credits and grade points will be assigned according to policies established by the University and the School Board.

ARTICLE III: UNIVERSITY REQUIREMENTS & RESPONSIBILITIES

The University agrees to permit students enrolled in a public secondary school in Gadsden County, who have been certified by the guidance counselor or principal/designee as qualified, to dual enroll in a maximum of nine hours per semester in available courses that meet the eligibility requirements set forth in this agreement and outlined on FSU's High School Dual Enrollment website. Course descriptions for recommended classes are available on FSU's High School Dual Enrollment website and descriptions for any other eligible courses are available in the FSU Undergraduate Bulletin. The *Florida Department of Education Dual Enrollment Course-High School Subject Area Equivalency List* will determine how FSU courses meet subject area requirements and credits for the high school transcript. Under the provisions of Florida Statutes, applicable state rules or regulations, and university policy, the following terms and conditions apply:

- A. **Program Requirements.** The student must meet the following program requirements to enroll in courses approved for dual enrollment at FSU:
1. Must be a registered eligible secondary student in a Gadsden County School. For the purpose of this section, an eligible secondary student is a student who is enrolled in any of grades 6 through 12 in a Florida public school or in a Florida private school that is in compliance with s. 1002.42(2), Florida Statutes, and provides a secondary curriculum pursuant to s. 1003.4282, Florida Statutes. Students who will graduate from high school prior to completion of the postsecondary course may not register through dual enrollment.
 2. Must submit a new dual enrollment application and guidance counselor approval form each semester by the published deadlines.
 3. Must have a 3.9 or higher weighted secondary school grade point average on a minimum of 12 graded credits to include at least 2 English credits; 2 mathematics credits, one of which must be Algebra II or higher; at least 1 science credit with lab component; and at least 1 social studies credit. Students who have earned a semester grade below C- in any high school course are not eligible to participate in dual enrollment at FSU regardless of overall GPA.
 4. Must maintain a 3.0 FSU GPA to continue dual enrollment at FSU in subsequent semesters.

5. Must achieve, prior to application for dual enrollment, the following standardized test scores. Composite and subscore minimums may be achieved on separate administrations of the test.

ACT Test – 26 or higher Composite Score plus the following subscores:

- Reading subscore of 19 or higher
- English subscore of 19 or higher
- Math subscore of 21 or higher

SAT Test – 1230 or higher Total Score plus the following subscores:

- Reading subscore of 24.5 or higher
- Writing subscore of 27.5 or higher
- Math subscore of 25.5 or higher

* In the event that SAT/ACT testing is unavailable in times of state or national emergency, limited exceptions to SAT/ACT scores will be made available only during the relevant application period. During such emergencies, Florida State University will permit guidance counselors to substitute a PSAT score of 1110 or higher in place of the required SAT/ACT only for those otherwise qualified students who submit verification that the SAT/ACT test date was cancelled or unavailable during the application period. Upon application for future semesters, the student will be required to submit a qualifying SAT/ACT test score to maintain eligibility.

6. May take a **maximum of 9 hours per semester** of coursework approved for dual enrollment at FSU in accordance with Florida Statutes and the provisions of this agreement. Dual enrollment students may choose from courses that are available during their assigned registration window (Summer term=April; Fall term=August; Spring term=November) unless otherwise designated as excluded. **Dual enrollment students may not take the following types of courses designated as excluded:**
- Physical education, recreation, or leisure courses
 - Any course offered for fewer than 3 credits, graded on S/U basis, or offered as directed individual study (DIS)
 - Any course for which the student has not completed the prerequisite(s) established by the academic department
 - Any course for which a student has already earned or anticipates earning college credit (e.g., AP, IB, AICE, CLEP, or dual enrollment) or any course below student's current level of proficiency based on a placement test (math and modern languages)
 - Specialized admission, limited availability, honors, or major-restricted courses (e.g., Biology and Chemistry for majors, Dance, Music, Film, Theatre)
 - Any course taught by the English department (e.g., ENC, ENG, ENL, CRW, LIT).
 - BSC2010, BSC2011, CHM1045, CHM1046, and all related Lab sections
 - 4000-level courses except under limited special circumstances approved by FSU
 - Online courses except under limited special circumstances approved by FSU

- Other specialized courses designated as excluded from course offerings and communicated to students and guidance counselors at the time of course registration
7. Must meet all course prerequisites as set forth in the FSU Undergraduate Bulletin as evidenced by FSU course work, placement tests, or transcripts from other colleges or universities.
 8. Must provide proof of immunization or waiver as required of all University students.
 9. Must be free of the following charges or violations:
 - a. Any current charge or finding of responsibility for scholastic or behavioral misconduct at any educational institution.
 - b. Any felony charge even if adjudication has been withheld.
 - c. Any violation of the law which resulted in, or if pending could result in probation, community service, jail sentence, revocation or suspension of your driver's license, or a traffic violation that resulted in a fine of \$200 or more.
- B. ***Application and Advising.*** Dual enrollment at FSU Tallahassee campus is administered by the Academic Center for Excellence (ACE) in the University Center A3600. Application materials and instructions are outlined in the High School Dual Enrollment Application and Student Guide available at <http://ace.fsu.edu/Dual-Enrollment>. The student must obtain approval from the high school guidance counselor or principal/designee on the appropriate form and then schedule a mandatory academic advising meeting at ACE. Students will be allowed to enroll in only those courses approved for dual enrollment at FSU in accordance with Florida Statutes and the provisions of this agreement.
- C. ***Early Admission.*** Early admission is a form of dual enrollment through which eligible secondary students are permitted to enroll on a full-time basis (minimum of 12 credit hours) as a degree-seeking student in accordance with s. 1007.271(2), Florida Statutes, and BOG Regulation 6.006. Early admission at FSU requires a separate application process through the Office of Admissions, which includes much higher test scores among other requirements. Additional information is available in the FSU Undergraduate Bulletin or by contacting the FSU Office of Admissions.
- D. ***University Policies.*** Dual enrollment students will be held to all applicable University regulations and policies, including the FSU Academic Honor Code and the Student Code of Conduct. Dual enrollments students must comply with academic policies outlined in the FSU Undergraduate Bulletin unless otherwise amended by the terms of this agreement. One such amendment is that dual enrollment students are not permitted to drop courses after the add/drop period closes on the fourth day of FSU classes except for documented extenuating circumstances approved by both the Associate Dean of Undergraduate Studies at FSU and the school guidance counselor. If a student is granted a course drop after this date, FSU will reimburse the school district for the standard state

university tuition rate per credit hour paid for such student during a fall or spring semester. Early admit students are considered degree-seeking students and therefore must comply with all academic policies outlined in the FSU Undergraduate Bulletin.

- E. **Academic Support Services.** Dual enrollment students will have access to academic support services at FSU, including academic advising; libraries; student disability resources; and various learning centers that offer writing assistance, tutoring for selected courses, and study skills instruction. Students with disabilities must register with and provide relevant documentation to the Office of Accessibility Services (OAS), after which time they will be eligible to receive appropriate accommodations. The University's criteria will be used to determine the need for accommodations. For more information about OAS services, visit <https://dsst.fsu.edu/oas>.
- F. **Class Attendance.** Dual enrollment students are expected to attend all FSU classes and are discouraged from taking vacation days during a semester of enrollment. Each faculty member sets attendance expectations in the course syllabus within the parameters of broader FSU policy. Dual enrollment students who have a legitimate high school sponsored activity that unavoidably conflicts with an examination or other assessment at FSU must provide documentation on school letterhead to the faculty member and to ACE in order to reschedule.
- G. **Mature Course Content.** While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses which some parents may object to for minors. Courses will not be modified to accommodate variations in student age and/or maturity.
- H. **Grades and Transcripts.** At the end of each term and after grades have posted, the University will send dual enrollment student transcripts to the high school guidance departments. FSU official course grades are also available to students online in Student Central (my.fsu.edu) on the Wednesday after finals week each semester. **Dual enrollment courses become part of the student's permanent college transcript, are calculated into the student's permanent postsecondary GPA, and may affect a student's future college admission and financial aid eligibility.** FSU does not have a grade forgiveness policy, so students are not able to repeat a course to replace a grade at FSU.
- I. **Non-Degree Seeking Status.** Successful completion of dual enrollment courses does not ensure admission to the university as a degree-seeking student.
- J. **Campus Site for Instruction.** Dual enrollment instruction will be provided at the FSU campus exclusively (never at the high school) and in traditional face-to-face classes only (no online classes), unless a state or national emergency requires such classes to be converted to remote instruction.

ARTICLE IV: SCHOOL BOARD REQUIREMENTS & RESPONSIBILITIES

The School Board agrees to permit certain qualified students to participate in university classes at FSU under the following terms:

- A. ***Program Counseling.*** The high school student and parent(s) or guardian(s) have been counseled regarding the specific requirements of the dual enrollment program and notified that participation and successful completion of dual enrollment courses does not ensure admission into the university as a degree-seeking student. In addition, students and parent(s) or legal guardian(s) shall be informed that dual enrollment course grades are included in the student's college grade point average, become a part of the student's permanent academic record, and may affect the student's future college admission and financial aid eligibility.
- B. ***Parental Permission.*** The high school student has been granted permission by the parent(s) or guardian(s) and the guidance counselor or principal/designee to enroll in the dual enrollment program.
- C. ***School Board Payment.*** Pursuant to s. 1007.271(21), Florida Statutes, the School Board shall pay the standard state university tuition rate per credit hour from funds provided in the Florida Education Finance Program to the University for dual enrollment student course credits during the fall and/or spring terms. Note: State law prohibits these costs from being passed along to dual enrollment students.

ARTICLE V: JOINT RESPONSIBILITIES

The University and the School Board warrant and agree that all dual enrollment shall meet the provisions of the current State of Florida laws, rules, and regulations.

- A. ***Budgetary Policies.*** The University and the School Board shall establish budgetary policies to support dual enrollment programs which will include the following provisions:
 - 1. The University will invoice the School Board at the conclusion of the drop/add period for each fall and spring semester that has student credit hours, including the standard university tuition rate and any eBook or digital subscription charges through the Follett Access program or other electronic instructional materials or applications as required for dual enrollment courses and purchased for the student through a University P-card via ACE (Office of Undergraduate Studies). The invoice will be sent to the following school district contact: LaClarence Mays at (850) 627-9651 Ext. 1246 or maysl@gcpsmail.com.
 - 2. Students receiving instruction under the provisions of this agreement shall be exempt from the payment of tuition and fees.
 - 3. Early admission is a form of dual enrollment through which eligible secondary students enroll on a full-time basis (minimum of 12 credit hours). As such, these

students are exempt from tuition and fees and the financial arrangements between the School Board and the University are the same as with other dual enrollment students.

4. Students enrolled in a Gadsden County school and receiving instruction under the provisions of this agreement shall be provided textbooks free of charge. The School Board shall be responsible for providing textbooks during fall and spring semesters. FSU will provide textbooks for dual enrollment students during summer terms. Note: State law prohibits these costs from being passed along to dual enrollment students.
- B. **Transportation.** Dual enrollment students at FSU shall be responsible for all transportation arrangements.
- C. **Articulation.** The University and the School Board shall continue to carry out established articulation procedures to ensure close communication and effective planning.
- D. **Publicity.** The University and the School Board will publicize this agreement and take whatever actions necessary to affect the implementation of said agreement within their respective organizations.

ARTICLE VI: NOTICE PROVISION

When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of the paragraph. For the present, the parties designated the following as the respective places for giving notice:

To School Board: Dr. Sylvia Jackson
Assistant Superintendent, Support Services
Gadsden County School District
35 Martin Luther King, Jr. Blvd
Quincy, Florida 32351
(850) 662-2238 / jacksons@gcpsmail.com

To University: Dr. Heather Bishop
Assistant Dean of Undergraduate Studies
University Center A, Room A3400
P.O. Box 3062360
Florida State University
Tallahassee, Florida 32306-2360
(850) 644-2451 / hbishop@fsu.edu

* The Assistant Dean will provide copies to the University Provost, Registrar, and Dean.

ARTICLE VII: AUTHORITY PROVISION

Each person signing this Agreement on behalf of either party individually warrants that he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

ARTICLE VIII: INDEMNIFICATION PROVISION

Each party agrees to be fully responsible for its own acts of negligence or its agents' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

ARTICLE IX: NON-DISCRIMINATION PROVISION

The parties shall not discriminate against any employee or participant in this program because of race, creed, age, religion, color, gender/sex, national origin, marital status, disability, sexual orientation, veteran's status, genetic information, gender identity, gender expression, or any other legally protected group status.

ARTICLE X: TERMINATION PROVISION

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause.

NOTHING FOLLOWS ON THIS PAGE

IN WITNESS WHEREOF, the duly authorized officials of the parties executed this agreement as of the last date signed below.

For the School Board

THE SCHOOL BOARD OF GADSDEN
COUNTY, FLORIDA

Mr. Leroy McMillan, Board Chair

Signature: _____

Date: _____

Mr. Elijah Key, Jr., Superintendent

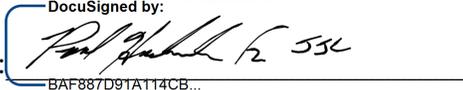
Signature: _____

Date: _____

For the University

FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES, acting for and on the
behalf of FLORIDA STATE UNIVERSITY

Dr. Jim Clark, Provost and Executive Vice
President for Academic Affairs

Signature:  _____

Date: 9/2/2022 | 3:16 PM EDT _____

Reviewed for Legal Sufficiency by
Lisa Scales, Esq.
Deputy General Counsel
Florida State University

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7b

DATE OF SCHOOL BOARD MEETING: September 27, 2022

TITLE OF AGENDA ITEM: 2022 Amendment to Agreement for Professional Clinical Services

DIVISION:

This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

This is an on-going agreement with the Florida State School of Medicine to provide clinical services to District athletes. The initial agreement was approved in June 2016 and has been updated annually for each subsequent year. The services provided are at no cost to the District.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Dr. Sylvia R. Jackson 

POSITION: Assistant Superintendent for Support Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 1

CHAIRMAN'S SIGNATURE: page(s) numbered 1

REVIEWED BY: _____

2022 AMENDMENT TO AGREEMENT FOR PROFESSIONAL CLINICAL SERVICES

THIS 2022 AMENDMENT TO AGREEMENT FOR PROFESSIONAL CLINICAL SERVICES AGREEMENT (hereinafter the "2022 Amendment") amends the AGREEMENT FOR PROFESSIONAL CLINICAL SERVICES, FSUCOM Agreement No. 00094 heretofore entered into on or about August 16, 2016 by and between the Florida State University Board of Trustees, for and on behalf of The Florida State University and its College of Medicine ("University") and the School Board of Gadsden County, Florida ("School"), including all amendments and addenda thereto (hereinafter the "Agreement"), in the following respects, and in consideration of the mutual promises and covenants herein contained, the parties agree as follows:

1. Section 2 TERM of the Agreement is hereby modified to extend the term of the Agreement from July 31, 2017 up to, through, and including July 31, 2023 and after which the term of the Agreement shall automatically renew for additional successive one-year terms unless or until the Agreement is terminated as set forth in Section 14 TERMINATION of the Agreement.

2. In the event of any differences, disagreement, and/or conflict between or among any terms or provisions of the Agreement and this 2022 Amendment, the terms of this 2022 Amendment shall govern, have priority and be controlling thereof, and all other terms and provisions of the Agreement not amended herein shall remain in full force and effect.

3. This 2022 Amendment shall become effective when executed by all parties.

IN WITNESS WHEREOF, the parties have executed this instrument for the purpose herein expressed as of the last date signed herein below with full authority to enter into this legally binding 2022 Amendment.

THE SCHOOL BOARD OF GADSDEN
GADSDEN COUNTY

THE FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES:

By:

By:

Elijah Key Date
Superintendent

John P. Fogarty, M.D. Date
Dean, College of Medicine

Leroy McMillan Date
Board Chair

Approved as to form and legality:

Robert B. Jurand Date
Associate General Counsel
Florida State University

AGREEMENT FOR PROFESSIONAL CLINICAL SERVICES

THIS AGREEMENT is made and entered into as of the last date written below by and between the Florida State University Board of Trustees, for and on behalf of The Florida State University and its College of Medicine ("University") and the School Board of Gadsden County, Florida ("School").

WHEREAS, University employs trained and qualified professionals ("Provider(s)") who are appropriately licensed and/or trained employees of University and available to provide certain professional clinical services to students at School as herein more fully described, and

WHEREAS, School desires to make such clinical services available to students in accordance with the terms of this Agreement, and

WHEREAS, the parties acknowledge that University's scientific and educational missions and programs will be advanced and enhanced through the cooperative efforts of University and School pursuant to this Agreement as a result of opportunities for its faculty, employees, and/or students to participate in educational and/or clinical experiences, patient care, and administrative responsibilities, and

WHEREAS, the parties acknowledge that School's educational mission and overall commitment to the health of its students will be advanced and enhanced through the cooperative efforts of University and School pursuant to this Agreement.

NOW, THEREFORE, in consideration of the foregoing, which is incorporated herein and made a part hereof, and the mutual obligations, promises, and covenants set forth in this Agreement, University and School agree as follows:

1. SERVICES. University shall make available at School the clinical services (hereinafter the "Clinical Services") described in Attachments A and B, attached hereto and made a part hereof, through its designated Providers. School agrees to provide such support as may be reasonably required, including the necessary clinical and/or educational space and facilities, and to assign support staff for the provision of the Clinical Services at the sole expense of School.

2. TERM. The term of this Agreement shall begin on the 1st day of August, 2016 and shall expire on the 31st day of July, 2017. At the conclusion of the initial term, the term of this Agreement may be extended by mutual written agreement.

3. FEES, EXPENSES AND PAYMENTS. School shall compensate University for the Clinical Services in the amount(s) set forth in Attachment A, Services / Scope of Work, attached hereto and made a part hereof.

4. UNIVERSITY CONTROL AND SUPERVISION. Throughout the term of this Agreement, University's Provider(s) providing Clinical Services pursuant to this Agreement

shall remain employees of University, subject to University policies and procedures and under University's exclusive supervision and control.

5. INDEPENDENT CONTRACTOR STATUS. Both University and School expressly intend that with regard to the provisions of this Agreement, they are independent contractors and neither shall receive any other benefits besides those expressly provided for herein. Further, it is the express intent of the parties hereto that no agent, servant, contractor, or employee assigned by University to fulfill its obligations described herein shall be deemed an agent, servant, contractor, or employee of School. Regardless of anything else contained in or implied from this Agreement, any employee of University who may be performing the services herein described shall remain an employee of University subject at all times to University's policies and procedures, and in no way shall such employee be deemed an employee of School. University assumes complete administrative and professional responsibility for University's employees, including the provision of workers' compensation and other employment related insurance as may be required from time to time by state or other law or regulation. While rendering services pursuant to this Agreement, all employees of University shall wear picture identification badges which shall clearly denote their employee status with University, and shall further identify themselves whenever appropriate to patients as University employees. School shall take reasonable steps to inform all students and/or patients of the employment or agency status of University employees, including those more fully set forth in paragraph 7 below.

6. PROFESSIONAL RESPONSIBILITY. Nothing in this Agreement shall be construed to interfere with or otherwise affect the rendering of Clinical Services by University hereunder in accordance with the Provider(s)'s independent and professional judgment and duty. This Agreement shall be subject to the rules and regulations of any and all professional organizations or associations to which University or its Provider(s) may from time to time belong and the laws and regulations governing said practice in jurisdictions and/or licensing bodies that govern the work of University.

7. MALPRACTICE INSURANCE. To the extent that the State of Florida, on behalf of the Board of Governors and the Florida State University Board of Trustees ("FSUBOT"), has partially waived its immunity to tort claims and is vicariously responsible for the negligent acts and omissions of its employees and agents as prescribed by Section 768.28, Florida Statutes, FSUBOT is protected for a claim or judgment by any one person in a sum not exceeding Two Hundred Thousand Dollars (\$200,000.00) and for total claims or judgments arising out of the same incident or occurrence in a total amount not exceeding Three Hundred Thousand Dollars (\$300,000.00), such protection being provided, as applicable, by the State Division of Risk Management, or the Florida State University College of Medicine Self-Insurance Program, created pursuant to the authority of Section 1004.24, Florida Statutes. Personnel and agents of FSUBOT are not individually subject to actions arising from their state functions. Any damages allocated against the FSUBOT as prescribed by Section 766.81, Florida Statutes, are not subject to reallocation under the doctrine of joint-and-several liability to codefendants of the FSUBOT in professional liability actions. The sole remedy available to a claimant to collect damages allocated to FSUBOT is as prescribed by Section 768.28, Florida Statutes. All liability protection described in this Section is on an "occurrence" basis. The Florida State University College of Medicine Self-Insurance Program provides ongoing protection with no expiration.

School shall maintain professional liability insurance coverage for School and its employees and agents in amounts consistent with that maintained by similar entities and shall provide evidence of such insurance coverage upon reasonable request of University.

University and School shall, to the maximum extent possible, fully cooperate in the defense of any claim or action involving medical care or treatment provided pursuant to this Agreement. Such cooperation shall include but not be limited to timely reporting to the other any such claim or action of which they become aware, timely providing relevant medical records and other documentation to the other at no expense to the other, and, to participate in such investigation and mutual defense as may be mutually advantageous.

8. REPORTING / LIAISON. For University, Daniel Van Durme, M.D., Associate Dean for Clinical and Community Affairs shall maintain ongoing liaison with School. For School, Caroline McKinnon, shall maintain ongoing liaison with University.

9. TRAINING. School shall, at School's sole expense, provide such education and training as may be required for the Provider to provide Administrative / Clinical Services at School.

10. CONFIDENTIAL INFORMATION. (a) Information gathered by or provided to University and/or its Provider under this Agreement may be confidential in nature, and if that is the case, it shall be the sole property of the School. Except upon the prior written consent of School, neither University nor its Provider(s) shall use or disclose any confidential information gathered by or provided to University and/or its Faculty Provider(s) under this Agreement for any purpose not in conformity with applicable state and federal regulations. (b) University shall: i) only use or disclose Protected Health Information ("PHI"), as defined in the Health Insurance Portability and Accountability Act, as permitted under this Agreement and consistent with applicable state and federal law, rules, and regulations; ii) use appropriate safeguards to prevent the use or disclosure of PHI except as permitted by this Agreement or by applicable state or federal law; iii) report any known misuse of PHI to School; iv) impose these same requirements on any subcontractors or agents of University; v) make PHI and an accounting of disclosures available as required by HIPAA Privacy Standards; vi) make the internal practices, books and records of University and its Provider relating to the use and disclosure of PHI available to the United States Department of Health and Human Services. (c) Notwithstanding the foregoing, University and its Provider(s) and School agree to comply with all applicable local, State, and Federal rules, regulations, and statutes relating to confidentiality.

11. REGULATORY COMPLIANCE. University and its Faculty Provider(s) and School shall comply with all Federal and State fraud and abuse prohibitions, including, but not limited to, the Federal Anti-Kickback Statute, 42 U.S.C.1320a-7b, Stark II, 42 U.S.C. 1395, the Florida Patient Self-Referral Act, section 456.053 of the Florida Statutes, and the Florida Patient Brokering Prohibition, section 817.505 of the Florida Statutes. The School shall not, directly or indirectly, determine the fees, if any, paid to University for the provision of professional services of its Provider(s) based on the volume or value of referrals between University (and/or its Provider(s)) and School for designated health services as defined in 42 U.S.C. 1395nn. The values and consideration of all remuneration, goods and services exchanged between University and School are determined by fair market value and reflect the actual provision of health care

services provided and are not exchanged to induce and/or direct any direct or indirect referrals of goods and/or services that may be paid by a government program.

12. LEVEL II BACKGROUND SCREENING: University represents and warrants to the School Board that the University has read and is familiar with Florida Statute Sections 1012.32, 1012.321, 1012.465, 1012.467, and 1012.468 regarding background investigations. University covenants to comply with all requirements of the above cited statutes and shall provide School Board with proof of compliance upon request.

13. ASSIGNMENTS AND SUBCONTRACTS. Neither party may assign its obligations under this Agreement to another entity without the prior written approval of the other party. University will not subcontract or assign any of the Clinical Services provided by its Providers hereunder to other individuals not employees of University without the prior written approval of the School.

14. TERMINATION: a) This Agreement may be terminated by either party without cause and without penalty upon thirty (30) days' prior written notice to the other party; b) In the event either party breaches any material term of this Agreement, the other party may terminate this Agreement immediately upon written notice, unless the breach is waived in writing. Waiver of a breach of the Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the Agreement. In case of a breach, the parties shall have all rights available under law.

15. NOTICES. Any notice required to be given under this Agreement shall be in writing and shall be sent by certified mail, return receipt requested, or by hand delivery, to the parties at the addresses set forth below:

University: Daniel Van Durne, M.D.
Associate Dean for Clinical and Community Affairs
1115 West Call Street
Tallahassee, Florida 32306-4300

School: Reginald C. James
Superintendent of Schools
35 Martin Luther King, Jr. Blvd.
Quincy, Florida 32352

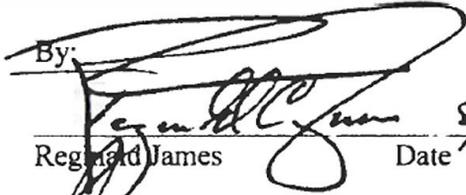
16. ATTORNEYS' FEES. In any litigation, arbitration, or mediation arising out of this Agreement, including appeals, each party shall be responsible for the payment of its own attorneys' fees and costs, regardless of the outcome.

17. ENTIRE AGREEMENT. This Agreement and its attachments represent the entire agreement between or among the parties. Any changes to this Agreement must be made in writing, signed by all parties.

18. GOVERNING LAW AND VENUE. This Agreement is governed by and shall be interpreted under the laws of the State of Florida. Venue for legal actions which may arise out of this Agreement shall be in the state or federal courts located in Leon County, Florida.

IN WITNESS WHEREOF, School and University have executed this Agreement as of the day and year first written above with full authority to enter into this binding Agreement.

THE SCHOOL BOARD OF GADSDEN
GADSDEN COUNTY

By: 
Reginald James Date 8/10/16


Roger Milton Date 8/15/16
School Board Member

THE FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES:

By: 
John P. Fogarty, M.D. Date 8/16/16
Dean, College of Medicine

Approved as to form and legality:


Robert B. Jurand Date 8/16/16
Associate General Counsel
Florida State University

ATTACHMENT A

SERVICES / SCOPE OF WORK School Board of Gadsden County

Services may be provided for school-children in Gadsden County by physician or ARNP faculty of the FSU College of Medicine ("FSU COM").

- All physician faculty are duly licensed by the State of Florida, Board-Certified in their specialty and coverage by professional liability insurance through the FSU COM Self-Insurance Program
- The nurse practitioner faculty of the FSU College of Medicine practice under established protocols of the Nurse Practitioner Act, Florida Statutes, Chapter 464 and Florida Administrative Code, Rules Chapter 64B9-4 (Administrative Policies Pertaining to Advanced Registered Nurse Practitioners). The supervising physician(s) for these protocols are faculty of the FSU COM and they are also covered by professional liability insurance through the FSU COM.

Scope of Services - summary

- Provision of sports, school entrance and Special Olympic physical exams.
- Prescribe and administer medications for common pediatric ailments such as conjunctivitis (pink eye), asthma and minor skin infections.
- Conduct classes for elementary and middle school faculty on health related topics.
- Serve as a resource for school faculty and DOH support staff.
- Coordinate vision referrals for migrant children.
- Staff and manage migrant summer school clinic in conjunction with DOH partnership.

Detailed list of services

- Evaluations (physicals) for: 1) sports participation; 2) school entry; 3) Special Olympics participation
- Sick child evaluation, diagnosis, and treatment
 - Most common diagnoses: otitis media, pharyngitis, upper respiratory infection, asthma, cellulitis/abscess, dental abscess, urinary tract infection, rashes, ring worm, head lice, conjunctivitis
 - Have the ability to do rapid strep screen and urinary analysis in the school clinic
 - Can administer albuterol via nebulizer for asthma if needed
 - Prescribe antibiotics, medicated cream/ointments, or other medications as appropriate
 - Recheck on sick visits (i.e., ear or rash recheck)
- Simple procedures such as: foreign object removal from ear, draining of an abscess, cerumen removal from ear
- Injury evaluation and treatment, referral to Capital Regional Emergency Department (CRMC ED) if stitches are needed.
- Coordinate with primary care providers and specialists for care of the children.

FSUCOM Agreement No. 00094

- Examples: neurologist for a child with seizures, Diabetes Center for diabetic children, Nemours GI for a child with functional constipation, Shands Gainesville Pulmonology for child with severe asthma
- Coordinate with CRMC ED for care of child if needed.
- Administer over the counter medications at school – antipyretics (fever reducers, such as Tylenol), allergy medication (e.g., Claritin), pain medication, antifungal creams, steroid cream (hydrocortisone)
- Prescription medication for acute illness as well as chronic illness.
 - Work with local pharmacies to get low cost medications for those without health insurance
- Prescription medication for use at school (i.e., albuterol inhaler for child with asthma)
- Provide first aid services at school events and Special Olympics
- Collaborate with parents regarding illness or injury of child to meet needs.
 - Often notes are sent home when parents are unable to be reached via phone. Sometimes a prescription is sent home when the parents cannot be reached to call in to a pharmacy.
- Consult with school faculty and staff regarding acute or chronic illness. Provide education, refer to primary care provider, or treat if able (i.e., ringworm)
- Health education to faculty, staff, and students
- Gather clothes for use in the school clinics
- Gather school supplies and hygiene supplies for use in the school clinic
- Collaborate with Gadsden Health Department staff for care of children who visit the clinic – assistance with visits that don't require an NP, medication administration, annual screenings.
- Consult at Carter Paramore School as needed for injury or illness

COMPENSATION: There shall be no monetary compensation by School to University, unless specifically set forth elsewhere in this Agreement. Providers will remain full-time employees of University and are entitled to all University holidays.

ATTACHMENT B

Louise R. Goldhagen Multidisciplinary Evaluation and Consulting Center

The College of Social Work
715 West Gaines Street • P.O. Box 3061603
(FAX)
Tallahassee, Florida • 32306-1603

(850) 644-2222

(850) 644-6591

<http://sowc.fsu.edu>

School Mental Health Program Services: Gadsden County, FL

The FSU Multidisciplinary Center's School Mental Health Program (SMHP), in agreement with the FSU College of Medicine's Department of Family Medicine and Rural Health, provides mental health/counseling services to students at George Munroe Elementary School, Stewart Street Elementary School, and James A. Shanks Middle School in the Gadsden County School District. In previous years, services have also been provided at Havana Middle School. Following a referral for services from a parent or school personnel, or self-referral by a student, parent/guardian consent for services is obtained, student needs are assessed, treatment goals are established, and students are then seen during school hours on either an individual or group basis to address identified concerns. Consultation and referral occur as needed. Student progress toward meeting treatment goals is monitored and assessed post-treatment.

- Following referral and consent, a brief evaluation is undertaken that includes input from the referral source, parents, teachers, and the student themselves. Whenever possible, the student's psychosocial and developmental history are obtained, academic records are reviewed, and concerns regarding the student's functioning are obtained through interviews with parents/caregivers and the child's teacher(s) as well as any other relevant school staff or administrators. In addition, parents/caregivers and teachers are asked to complete rating scales regarding students' social, emotional and behavioral functioning, and students are asked to complete pencil-and-paper self-report assessments regarding their own social, emotional, and behavioral functioning.
- Following the initial evaluation, treatment goals are established. Students are assigned to either individual or group counseling and are typically seen on a weekly basis at a time mutually agreed upon by the student, parent, and teachers.
- Typical needs and/or concerns identified include social adjustment difficulties, anger management problems, peer problems and/or bullying, academic concerns, disruptive behavior concerns, and symptoms of anxiety and depression that interfere with academic success.
- Overall, cognitive-behavioral therapy is utilized, as this is a collection of evidence-based interventions that, through rigorous research trials, have been demonstrated to be effective for addressing emotional, social, and behavioral difficulties in youth through psychoeducation, skill-based treatment modules, and opportunities to practice/apply skills learned.
- Whenever possible, post-treatment assessments are conducted with parents, teachers, and students to assess for change relevant to treatment goals and the students' overall functioning and needs.
- Direct mental health/counseling and consultation services are provided by doctoral students or pre-doctoral Psychology Interns from clinical, counseling, or school psychology training programs.
- All services are supervised through weekly individual or group supervision meetings by a Florida-licensed psychologist with expertise in the provision of school mental health services.

FSUCOM Agreement No. 00094

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7c

DATE OF SCHOOL BOARD MEETING: September 27, 2022

TITLE OF AGENDA ITEM: Contracted CPA Services for Finance Department

DIVISION: Office of the Superintendent

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Board approval is requested to contract services with certified accountant, Carol J. MacLeod. These are needed to support the Finance Department which is currently understaff and staffed by individuals new to their positions. These services may include but are not limited to financial statement preparation, bank and other account reconciliation, consulting, bookkeeping, training and other services to be determined and defined later as the need arises.

FUND SOURCE: General Fund

AMOUNT: \$95.00/hour not to exceed \$35,000.00 per fiscal year

PREPARED BY: Elijah Key, Jr.

POSITION: Superintendent

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY:  9/19/22

FISCAL SERVICES AGREEMENT
BETWEEN CAROL J MACLEOD, CPA, PA and
SCHOOL DISTRICT OF GADSDEN COUNTY, FL

THIS **Agreement for Services** (“Agreement”) is made and entered into by and between **Carol J MacLeod, CPA, PA** (“Contractor”), a Florida Corporation having principal office in Tampa, Florida, and **School District of Gadsden County, FL** (“Gadsden”), having principal offices in Quincy, Florida.

WHEREAS, Gadsden desires to enter into an Agreement with Contractor for the provision of specific financial and accounting services;

WHEREAS, Contractor has decided to enter into this Contract in accordance with the terms and conditions as provided herein; and

NOW, THEREFORE, in consideration of the mutual representations and covenants contained herein, the parties agree as follows:

1. RECITALS

The recitals are true and correct and are incorporated herein by reference.

2. SCOPE OF WORK

- A. Contractor will provide consulting and accounting services to Gadsden.
- B. Services will be identified and agreed upon by Gadsden and Contractor on a case-by-case basis for each engagement or project prior to the services being performed.
- C. Services may include but are not limited to financial statement preparation, bank and other account reconciliation, consulting, bookkeeping, training, and other services to be determined and defined later as the need arises.
- D. Each engagement or project will be determined together with authorized Gadsden personnel and will be based upon information provided by authorized Gadsden personnel.
- E. Each engagement or project shall include an estimated range of hours necessary to perform the engagement. Should there be an unusual circumstance that would require an expanded scope of work of the engagement or project, Contractor will discuss this and reach agreement with Gadsden Management before doing the additional work.

3. SCOPE LIMITATION

Unless otherwise agreed to in a separate engagement, Contractor will not audit or review the financial information and will not issue any form of assurance on it.

These engagements and projects cannot be expected to disclose misstatements that may exist, including those caused by fraud or error, or to identify or disclose any wrongdoing with the entity or noncompliance with laws and regulations; however, Contractor will inform Gadsden of any material errors and/or irregularities, material fraud or illegal acts that come to Contractor’s attention unless they are clearly inconsequential.

In addition, Contractor has no responsibility to identify and communicate significant deficiencies or material weaknesses in internal control as part of these engagements.

4. PAYMENT

The Contractor will be paid at the rate of \$95.00/hour not to exceed \$35,000.00 per fiscal year for services outlined herein. The Contractor will submit monthly or bi-weekly invoices detailing the hours and services provided.

5. INDEMNITY

Each party shall indemnify, defend, protect, hold harmless, and release the other, its officers, agents, and employees, from and against any and all claims, loss, proceedings, damages, causes of action, liability, costs, or expense (including attorneys' fees and witness costs) arising from or in connection with, or caused by any act, omission, or negligence of such indemnifying party.

Notwithstanding anything else herein to the contrary, Gadsden does not waive the protections of sovereign immunity and/or Section 768.28, Florida Statutes and obligation to indemnify shall not be construed to exceed the waiver of sovereign immunity contained in Section 768.28, Florida Statutes.

6. STANDARD TERMS AND CONDITIONS

- A. Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.
- B. Travel expenses will be reimbursed only if approved by Gadsden before such expenses are incurred. Bills for any travel expenses shall be submitted in accordance with section 112.061, F.S.
- C. Gadsden may unilaterally cancel this Agreement if Contractor refuses to allow access by members of the public to all documents, papers, letters and materials made or received in conjunction with the Agreement that are subject to chapter 119, F.S., and are not exempt from public inspection by section 119.071, F.S., or by other provisions of general or special law.

7. TERM AND TERMINATION

Term. This Agreement shall be in effect from the date it is executed by all parties and shall terminate on June 30, 2024. This Agreement may be renewed upon written agreement of both parties.

Termination. Either party may terminate this agreement upon written notice to the other party, 30 days in advance of the termination date. Upon termination, all records in possession of Contractor must be returned to Gadsden. Contractor may retain copies.

8. **APPLICABLE LAW**

This Agreement shall be interpreted and construed in accordance with the laws of the State of Florida. Venue for purposes of any action brought hereunder shall lie in Gadsden County, Florida.

9. **MISCELLANEOUS**

- Notice and Service. All notices or requests, including communications and statements that are required or permitted under the terms of this Agreement, shall be in writing and shall be sent by recognized commercial overnight courier, or mailed by United States registered or certified mail or facsimile. Notices shall be effective upon receipt.

Notices shall be sent to the parties at the following addresses:
For School District of Gadsden County FL:

Elijah Key, Superintendent of School
District of Gadsden County, FL 35
Martin Luther King Blvd
Quincy, FL 32351
Email: keye@gcpsmail.com
Phone: (850) 627-9651

For Contractor:

Carol J MacLeod
Carol J MacLeod, CPA, PA
9413 Pebble Glen Ave.
Tampa, FL 33647
Email: carolmycpa@gmail.com
Phone: 813-956-3757

- Captions. All indices, titles, subject headings, section titles and similar items contained in this Agreement are provided for the purpose of reference and convenience only and are not intended to be inclusive, definitive or to affect the meaning, content or scope of this Agreement.
- Binding Agreement; Assignments. Neither party shall assign this Agreement or any of the rights hereunder, or assign or delegate any of the obligations hereunder, without the prior written consent of the other.
- No Exclusive Remedy. Except as set forth herein, all remedies, rights and obligations contained in this Agreement shall be cumulative, and none of them shall limit or preclude any remedy or right available under this Agreement or at law or in equity.
- Severability. In the event any provision of this Agreement (or portion thereof) is determined by a court of competent jurisdiction to be invalid, illegal, or otherwise unenforceable, such provision shall be deemed to have been deleted from this

Agreement, while the remainder of this Agreement shall remain in full force and effect according to its terms.

- Miscellaneous. Gadsden and Contractor waive application of the principle of contract construction, under which ambiguities are construed against a contract's drafter, and agree that this Agreement is their joint product.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized officers to execute and deliver this Agreement as of the day and year below stated.

School District of Gadsden County, FL

Carol J. MacLeod, CPA, PA

By: _____
Authorizing Signature

By: Carol MacLeod
Authorizing Signature

Name: _____
Authorizing Agent

Name: _____
Authorizing Agent

Title: _____

Title: President

Date: _____

Date: 9/19/22

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7d

DATE OF SCHOOL BOARD MEETING: September 27, 2022

TITLE OF AGENDA ITEM:

The Youth Mental Health Awareness Training (YMHAT) Plan and Mental Health Assistance Allocation (MHAA) Plan are to provide supplemental funding to the district so schools can establish and/or improve mental health care, awareness and training and offer a continuum of services. These allocations are appropriated annually to serve students and families through resources designed to foster quality mental health.

DIVISION:

Exceptional Student Education

Yes This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The district will schedule Youth Mental Health First Aid training to each school site to ensure that all employees receive certification as mandated by the State of Florida.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: KeSandra Brown 

POSITION: Director of Exceptional Student Education and Student Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

2 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 18

CHAIRMAN'S SIGNATURE: page(s) numbered 18

SCHOOL BOARD ATTORNEY: page(s) numbered _____

This form is to be duplicated on light blue paper.

REVIEWED BY: _____



This agreement shall take effect upon receipt of signatures and may be terminated or revised at the request of either party.

Superintendent of Gadsden School District

Name: _____

Title: _____

Signature: _____

Date: _____

Chairman of Gadsden School District Board

Name: _____

Title: _____

Signature: _____

Date: _____



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org



2022-23 Mental Health Application

Part I: Youth Mental Health Awareness Training Plan

Part II: Mental Health Assistance Allocation Plan

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Introduction

The purpose of the combined mental health application is to streamline and merge two programs into one application. The Youth Mental Health Awareness Training (YMHAT) Plan and the Mental Health Assistance Allocation (MHAA) Plan are to provide supplemental funding to districts so schools can establish, expand and/or improve mental health care, awareness and training and offer a continuum of services. These allocations are appropriated annually to serve students and families through resources designed to foster quality mental health. This application is separated into two primary sections: Part II includes the YMHAT Plan and Part III includes the MHAA Plan.

Part II. Youth Mental Health Awareness Training Plan

In accordance with section (s.) 1012.584, Florida Statutes (F.S.), the YMHAT Plan allocation is to assist districts with providing an evidence-based youth mental health awareness and assistance training program to help school personnel identify and understand the signs of emotional disturbance, mental illness and substance use disorders, and provide such personnel with the skills to help a person who is developing or experiencing an emotional disturbance, mental health or substance use problem.

Part III. Mental Health Assistance Allocation Plan

In accordance with s. 1011.62, F.S., the MHAA Plan allocation is to assist districts with establishing or expanding school-based mental health care; training educators and other school staff in detecting and responding to mental health issues; and connecting children, youth and families who may experience behavioral health issues with appropriate services.

Submission Process and Deadline

The application must be submitted to the Florida Department of Education (FDOE) by August 1, 2022.

There are two submission options for charter schools (MHAA Plan Only):

- Option 1: District submission includes charter schools in their application.
- Option 2: Charter school(s) submit a separate application from the district.

Part I: Youth Mental Health Awareness Training Plan and Projected Budget

YMHAT Training Plan

YMHAT Objective: provide an evidence-based youth mental health awareness and assistance training program to help school personnel identify and understand the signs of emotional disturbance, mental illness and substance use disorders, and provide such personnel with the skills to help a person who is developing or experiencing an emotional disturbance, mental health or substance use problem.

Currently Trained and Certified

In accordance with House Bill (HB) 1421 (2022), each school district shall submit a report to the Florida Department of Education (FDOE) confirming at least 80 percent of school personnel in elementary, middle, and high schools have received youth mental health awareness training. Additionally, as required in s. 1012.584, F.S., each school safety specialist shall ensure all school personnel within his or her school district receive youth mental health awareness and assistance training.

This report should include the total number and percentage of personnel trained district-wide, and those physically located at the elementary, middle and high schools. As a result, each district will report two sets of numbers:

- District-wide percentage and total number of personnel trained
- School-wide percentage and total number of personnel trained

District Staff

Total # of employees

193

Total # of employees trained

57

Total percentage trained

30%

Elementary Schools

Total # of employees

209

Total # of employees trained

12

Total percentage trained

6%

Middle Schools

Total # of employees

190

Total # of employees trained

13

Total percentage trained

7%

High Schools

Total # of employees

111

Total # of employees trained

7

Total percentage trained

11%

Total Districtwide Personnel

Total # of employees

703

Total # of employees trained

86

Total percentage trained

11%

As of what date

Thursday 9/1/2022

Explain the training goal(s) for the upcoming 2022-2023 school year.

- To have 418 employees trained in YMHFA by the end of the 2022-2023 school year.
- To have 86 employees who were previously trained in YMHFA complete their recertification training before the end of the 2022-2023 school year, and prior to the expiration of their YMHFA certificate.
- To have 5 additional staff members trained as YMHFA trainers by the end of the 2022-2023 school year.

Annual Goal

In addition to the percentage listed above, the annual goal for the 2022-2023 school year is to train what percentage of employees?

100%

As of what date

Tuesday 5/31/2022

Explain the training goal(s) for the next 3-5 years.

- To have 100% of staff trained in YMHFA (All 703 school district employees).
- To have 1 YMHFA training per semester, for each school site every school year to ensure that each employee receives the YMHFA training.
- To have a YMHFA trainer at each school site by the end of the 2026-2027 school year. This will decrease the need for external trainers and convenience of scheduling.

What is the procedure for training new personnel to the district?

- The district will schedule 1 YMHFA training per semester, for each school site, every school year to ensure that each employee receives the YMHFA training. Employees will have the option to attend a training at a different location if they are unable to attend training at their designated site.

Explain the district's plan for recertifying staff or maintaining certification of school district personnel.

- The district will track YMHFA certifications and employees requiring recertification will be informed at the beginning of the school year in which their certificate expires. This will be in addition to the reminders sent out by the official YMHFA website.
- Employees will be provided with an online or face-to-face option for renewal.

YMHAT Projected Budget

1	Stipends		\$6,450.00
	Budget Narrative	Per Employee	2022-23
	86 staff members will receive the 6-hour YMHFA training. Participants will receive a stipend of \$75.00 for their after-hours participation.	\$75.00	\$6,450.00
2	Employees		\$54,000.00
	Budget Narrative	Per Employee	2022-23
	Mental Health Coordinator	\$54,000.00	\$54,000.00
3	Materials		\$37.00
	Budget Narrative	Per Unit	2022-23
	YMHFAT manuals are still available to our district. Markers/pens for access during training will be provided.	\$0.00	\$37.00
4	National Council (YMHFA) Training		\$12,101.10
	Budget Narrative	Per Employee	2022-23
	School staff will be trained by personnel who are Certified Youth Mental Health Trainers. In addition, the district will garner training support from Discretionary Projects and other state funding sources.	\$418.00	\$12,101.10
Total:			\$72,588.10

Part II: Mental Health Assistance Allocation Plan

s. 1011.62, F.S.

MHAA Plan Assurances

The District Assures

One hundred percent of state funds are used to establish or expand school-based mental health care; train educators and other school staff in detecting and responding to mental health issues; and connect children, youth and families with appropriate behavioral health services.

Yes

Mental health assistance allocation funds do not supplant other funding sources or increase salaries or provide staff bonuses or incentives.

Yes

Maximizing the use of other sources of funding to provide school-based mental health services (e.g., Medicaid reimbursement, third-party payments and grants).

Yes

Collaboration with FDOE to disseminate mental health information and resources to students and families.

Yes

Includes a system for tracking the number of students at high risk for mental health or co-occurring substance use disorders who received mental health screenings or assessments; the number of students referred to school-based mental health services providers; the number of students referred to community-based mental health services providers; the number of students who received school-based interventions, services or assistance; and the number of students who received community-based interventions, services or assistance.

Yes

Review for compliance the Mental Health Assistance Allocation Plans submitted by Charter Schools who opt out of the District's MHAAP.

Yes

A school board policy or procedure has been established for

Students referred to a school-based or community-based mental health services provider, for mental health screening for the identification of mental health concerns and students at risk for mental health disorders are assessed within 15 calendar days of referral.

Yes

School-based mental health services are initiated within 15 calendar days of identification and assessment.

Yes

Community-based mental health services are initiated within 30 calendar days of referral.

Yes

Individuals living in a household with a student receiving services are provided information about behavioral health services through other delivery systems or payors for which such individuals may qualify if such services appear to be needed or enhancements in those individuals' behavioral health would contribute to the improved well-being of the student.

Yes

District schools and local mobile response teams use the same suicide screening instrument approved by FDOE pursuant to s. 1012.583, F.S., and Rule 6A-40010, Florida Administrative Code.

Yes

Assisting a mental health services provider or a behavioral health provider as described in s. 1011.62, F.S., respectively, or a school resource officer or school safety officer who has completed mental health crisis intervention training in attempting to verbally de-escalate a student's crisis situation before initiating an involuntary examination pursuant to s. 394.463, F.S. Such procedures must include strategies to de-escalate a crisis situation for a student with a developmental disability as that term is defined in s. 393.063, F.S.

Yes

The requirement that in a student crisis situation, the school or law enforcement personnel must make a reasonable attempt to contact a mental health professional who may initiate an involuntary examination pursuant to s. 394.463, F.S., unless the child poses an imminent danger to self or others before initiating an involuntary examination pursuant to s. 394.463, F.S. Such contact may be in person or using telehealth, as defined in s. 456.47, F.S. The mental health professional may be available to the school district either by contracts or interagency agreements with the managing entity, one or more local community behavioral health providers, or the local mobile response team, or be a direct or contracted school district employee. Note: All initiated involuntary examinations located on school grounds, on school transportation or at a school sponsored activity must be documented in the Involuntary Examinations and Restraint and Seclusion (IERS) platform.

Yes

Parents of students receiving services are provided information about other behavioral health services available through the student's school or local community-based behavioral health service providers. Schools may meet this requirement by providing information about and internet addresses for web-based directories or guides for local behavioral health services.

Yes

Planned Outcomes

Identify two specific and measurable goals that will be accomplished within the 2022-23 school year, and specify which component of District Assurance 1.a. directs that goal (refer to the Guidance Tab if needed).

Goal 1 - Train 100% of our staff in Youth Mental Health First Aid as well as implement Kognito modules for High School educators, evidence based programs such as CBITS, Bounce Back, Navigate 360, Let's Talk Interactive, TESS, Cognitive Behavioral Therapy and Social Skills Training which will improve school climate scores by 35% as reported by students using pre and post scores on the PASS Attitudinal Survey during the 2022-2023 school year.

Goal 2- Train 100% of our staff in Youth Mental Health First Aid as well as implement Kognito modules for High School educators, evidence based programs such as CBITS, Bounce Back, Navigate 360, Let's Talk Interactive, TESS, Cognitive Behavioral Therapy and Social Skills Training to reduce the number of students being Baker Acted by 15% during the 2022-2023 school year.

District Program Implementation

Evidence-Based Program	Cognitive Behavioral Intervention for Trauma in Schools (CBITS)
Tiers of Implementation	Tier 1, Tier 2
Describe the key EBP components that will be implemented as well as any related activities, curricula, programs, services, policies and strategies.	
Cognitive Behavioral Intervention for Trauma in Schools (CBITS) is designed for use with groups of students who have experienced significant traumatic experiences and are suffering from related emotional or behavioral problems, particularly symptoms of PTSD. The program uses skill-building, early intervention approach and is most appropriate with students with moderate levels of symptoms. CBITS fits well into school models of student support such as Multi-Tiered Systems of Support.	
Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional, behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social, emotional, behavioral problems, depression, anxiety disorders, suicidal tendencies, and how these will assist students dealing with trauma and violence.	
<p>Cognitive Behavioral Intervention for Trauma in Schools (CBITS) includes:</p> <ul style="list-style-type: none"> - 10 child group therapy sessions to address trauma symptoms - 1-3 individual child sessions for exposure to trauma memory and treatment planning - Parent outreach, 2 parent sessions on education about trauma parenting support - 1 teacher session including education about detecting and supporting traumatized students <p>-Sessions will be facilitated by Social Workers from Florida State University in conjunction with School Counselors, School Psychologists and Social Workers.</p>	
Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment, and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and to students at high risk of such diagnoses.	
Supports will be delivered via Face to Face	

Evidence-Based Program	Bounce Back
Tiers of Implementation	Tier 1, Tier 2
Describe the key EBP components that will be implemented as well as any related activities, curricula, programs, services, policies and strategies.	
Bounce Back implementation will consist of covering a range of topics such as relaxation training, cognitive restructuring, social problem solving, positive activities, trauma-focused intervention strategies, emotional regulation and coping skills. These topics and methods derive from established successful interventions for children with post-traumatic stress disorder (PTSD), including a gradual approach of anxiety-provoking situations and a modified trauma narratives approach.	
Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional, behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social, emotional, behavioral problems, depression, anxiety disorders, suicidal tendencies, and how these will assist students dealing with trauma and violence.	
<ul style="list-style-type: none"> - 10 child group therapy sessions to address trauma symptoms - 1-3 individual child sessions for exposure to trauma memory and treatment planning - Parent outreach, 2 parent sessions on education about trauma parenting support - 1 teacher session including education about detecting and supporting traumatized students <p>-Sessions will be facilitated by School Counselors, School Psychologists and Social Workers.</p>	
Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment, and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and to students at high risk of such diagnoses.	
Supports will be delivered via Face to Face	

Evidence-Based Program	Cognitive Behavioral Therapy
Tiers of Implementation	Tier 2, Tier 3
Describe the key EBP components that will be implemented as well as any related activities, curricula, programs, services, policies and strategies.	
Cognitive Behavioral Therapy is a form of psychological treatment that has been demonstrated to be effective for a range of challenges including depression, anxiety disorders, alcohol and drug use problems, disorders, and severe mental illness. Cognitive therapy focuses on present thinking, behavior, and communication rather than on past experiences and is oriented toward problem solving.	
Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional, behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social, emotional, behavioral problems, depression, anxiety disorders, suicidal tendencies, and how these will assist students dealing with trauma and violence.	
<ul style="list-style-type: none"> - Social Workers, Mental Health Therapist and School Psychologists will work with individual students or small groups using a Cognitive Behavior Approach. - Sessions will last for 45 minutes and will be conducted 1x weekly for 8 weeks. 	
Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment, and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and to students at high risk of such diagnoses.	
Supports will be delivered via Face to Face	

Evidence-Based Program	Social Skills Instruction
Tiers of Implementation	Tier 1, Tier 2
Describe the key EBP components that will be implemented as well as any related activities, curricula, programs, services, policies and strategies.	
<p>Social skills instruction addresses a wide range of social skills. Some examples of skills targeted in the MTSS process include but not limited to...</p> <ul style="list-style-type: none"> • How to exhibit appropriate behaviors in school and community settings • Understanding emotions and facial expressions • Gestures and body language • Self-Advocacy • Empathy/Sympathy 	
Explain how your district will implement evidence-based mental health services for students to improve the early identification of social, emotional, behavioral problems or substance use disorders, as well as the likelihood of at-risk students developing social, emotional, behavioral problems, depression, anxiety disorders, suicidal tendencies, and how these will assist students dealing with trauma and violence.	
<p>-Social Workers, Mental Health Counselors and School Psychologists will work with individual students or small groups of students with an emphasis on improving social skills. - Sessions will last for 45 minutes and will be conducted 1x weekly for 8 weeks.</p>	
Explain how the supports will deliver evidence-based mental health care assessment, diagnosis, intervention, treatment, and recovery services to students with one or more mental health or co-occurring substance abuse diagnoses and to students at high risk of such diagnoses.	
Supports will be delivered via Face to Face	

Direct Employment

MHAA Plan Direct Employment

School Counselor

Current Ratio as of August 1, 2022

1:363

2022-2023 proposed Ratio by June 30, 2023

1:363

School Social Worker

Current Ratio as of August 1, 2022

1:800

2022-2023 proposed Ratio by June 30, 2023

1:571

School Psychologist

Current Ratio as of August 1, 2022

1:667

2022-2023 proposed Ratio by June 30, 2023

1:667

Other Licensed Mental Health Provider

Current Ratio as of August 1, 2022

1:2000

2022-2023 proposed Ratio by June 30, 2023

1:1000

Direct employment policy, roles and responsibilities

Explain how direct employment of school-based mental health services providers (school psychologists, school social workers, school counselors and other licensed mental health professionals) will reduce staff-to-student ratios.

The hiring of additional School Social Workers and Licensed Mental Health Professionals will enable our district to have smaller staff-to-student ratios which will result in an increase of students being served.

Describe your district's established policies and procedures to increase the amount of time student services personnel spend providing direct mental health services (e.g., review and revision of staffing allocations based on school or student mental health assistance needs).

District will increase the number of mental health professionals in the district as well as allocate additional resources to administrators as an avenue to provide School Counselors the opportunity to have increased time to provide mental health services

Describe the role of school based mental health providers and community-based partners in the implementation of your evidence-based mental health program.

- Review Data and provide recommendations/strategies in MTSS meetings
- Provide Individual and Group Counseling
- Provide mental health trainings to faculty and staff
- Provide Grief and Crisis Support
- Provide Risk/Threat Assessment Support

Community Contracts/Interagency Agreements

List the contracts or interagency agreements with local behavioral health providers or Community Action Team (CAT) services and specify the type of behavioral health services being provided on or off the school campus.

- Apalachee Center - Individual Counseling/Family Therapy
- DISC Village - Drug, Alcohol and Addiction Support
- 2-1-1 Big Bend - Crisis Support
- Florida Therapy Services - Individual Counseling/Family Therapy
- Community Wellness - Individual Counseling/Family Therapy
- Panhandle Therapy - Behavioral/Mental Health Counseling

MHAA Planned Funds and Expenditures

Allocation Funding Summary

MHAA funds provided in the 2022-2023 Florida Education Finance Program (FEFP)

\$ 308,111.00

Unexpended MHAA funds from previous fiscal years as stated in your 2021-2022 MHAA Plan

\$ 0.00

Grand Total MHAA Funds

\$ 308,111.00

MHAA planned Funds and Expenditures Form

Please complete the MHAA planned Funds and Expenditures Form to verify the use of funds in accordance with (s.) 1011.62 Florida Statutes.

The allocated funds may not supplant funds that are provided for this purpose from other operating funds and may not be used to increase salaries or provide bonuses. School districts are encouraged to maximize third-party health insurance benefits and Medicaid claiming for services, where appropriate.

The following documents were submitted as evidence for this section:

No files were uploaded

School District Certification

This application certifies that the **Gadsden County Schools** School Superintendent and School Board approved the district's Mental Health Assistance Allocation Plan, which outlines the local program and planned expenditures to establish or expand school-based mental health care consistent with the statutory requirements for the mental health assistance allocation in accordance with section 1011.62(14), F.S.

Note: The charter schools listed below have **Opted Out** of the district's Mental Health Assistance Allocation Plan and are expected to submit their own MHAAP to the District for review.

Charter Schools Opting Out

-

School Board Approval Date

Monday 9/26/2022

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7e

DATE OF SCHOOL BOARD MEETING: September 27, 2022

TITLE OF AGENDA ITEM: 2022 – 2024 School Health Services Plan

DIVISION: Office of the Superintendent

X This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Statutory Authority: Section (s.) 381.0056, Florida Statutes (F.S.) requires each county health department (CHD) to develop, jointly with the school district and school health advisory committee, a School Health Services Plan (referred herein as the “Plan”) that outlines the provisions and responsibilities to provide mandated health services in all public schools. Rule 64F-6.002, Florida Administrative Code (F.A.C.) requires the plan to be completed biennially. Please note that items that are colored blue are internet links that enable you to directly view the relevant reference material.

FUND SOURCE: Required Documentation No Cost to District

AMOUNT: \$0.00

PREPARED BY: Dr. Sylvia R. Jackson 

POSITION: Assistant Superintendent for Support Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT’S SIGNATURE: page(s) numbered _____

CHAIRMAN’S SIGNATURE: page(s) numbered _____

REVIEWED BY: _____



Mission: To protect, promote & improve the health of all people in Florida through integrated state, county, and community efforts.

2022 – 2024 School Health Services Plan

for

Gadsden County

Due by September 15, 2022

E-mail Plan as an Attachment to:

HSF.SH_Feedback@flhealth.gov and County School Health Liaison

2022 - 2024 School Health Services Plan Signature Page

My signature below indicates that I have reviewed and approved the 2022 - 2024 School Health Services Plan and its local implementation strategies, activities, and designations of local agency responsibility as herein described:

Position	Name and Signature	Date
Local Department of Health Administrator / Director	Dr. Adrian Cooksey, DrPH, MPH	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
Local Department of Health Nursing Director	Dominic Matthews, B.S, RN	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
Local Department of Health School Health Coordinator	Dominic Matthews, B.S, RN (Interim)	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Board Chairperson	Leroy McMillan	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School District Superintendent	Elijah Key, Jr.	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School District School Health Coordinator	Dr. Sylvia R. Jackson, Assistant Superintendent	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Health Advisory Committee Chairperson	Dominic Matthews, B.S, RN (Interim)	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Health Services Public / Private Partner	FSU College of Medicine (COM)	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>

SUMMARY – SCHOOL HEALTH SERVICES PLAN 2022-2024

Statutory Authority: Section (s.) 381.0056, Florida Statutes (F.S.) requires each county health department (CHD) to develop, jointly with the school district and school health advisory committee, a School Health Services Plan (referred herein as the “Plan”) that outlines the provisions and responsibilities to provide mandated health services in all public schools. Rule 64F-6.002, Florida Administrative Code (F.A.C.) requires the plan to be completed biennially. Please note that items that are colorized blue are internet links that enable you to directly view the relevant reference material.

The Plan format is arranged in 3 parts relating to the services provided and funding streams, as follows:

- Part I: Basic School Health Services - General school health services which are available to all students in Florida’s public and participating non-public schools in all 67 school districts.
- Part II: Comprehensive School Health Services - Includes increased services in section 381.0057, Florida Statutes, for student health management, interventions and classes. These services promote student health; reduce high-risk behaviors and their consequences (substance abuse, unintentional/intentional injuries and sexually transmitted diseases); provide pregnancy prevention classes and interventions; and provide support services to promote return to school after giving birth.
- Part III: Health Services for Full Service Schools (FSS) – Includes basic school health services and additional specialized services that integrate education, medical, social and/or human services such as nutrition services, basic medical services, Temporary Assistance for Needy Families (TANF), parenting skills, counseling for abused children, counseling for children at high risk for delinquent behavior and their parent/guardian and adult education to meet the needs of the high-risk student population and their families. These services are required of schools as defined in section 402.3026, Florida Statutes.

The Plan contains 4 columns, as follows:

- Column 1 – Statute and/or Rule References. This column includes Florida Statutes, administrative rules and references demonstrating best practices related to school health.
- Column 2 – Program Standard/Requirement. This column provides specific requirements related to the statutes, administrative rules and references listed in column 1.
- Column 3 – Local Agency(s) Responsible. The local agencies (CHD, Local Educational Agency (LEA) and School Health Advisory Committee (SHAC)) determine the responsibilities for providing the services described columns 1 and 2.
- Column 4 – Local Implementation Strategy & Activities. This column describes the implementation strategies and activities to fulfill requirements in columns 1 and 2.

Plan submission:

- If the Plan signature page has not been signed by all parties on or before September 15, 2022, you may submit the plan at that time and submit the scanned signature page as a PDF file when it is fully signed.

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategies and Activities
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PART I: BASIC SCHOOL HEALTH SERVICES

<p>1. School Health Services Plan; Basic School Health Services; Comprehensive School Health Services and Full-Service Schools: ; Rule 64F-6.002, F.A.C.; ss. 381.0056, 381.0057; 402.3026, F.S.</p>	<p>1a. Each local school health services plan shall be completed biennially and approved and signed by, at a minimum, the superintendent of schools, the school board chairperson, and the county health department (CHD) administrator/director/health officer.</p>	<p>Florida Department of Health-Gadsden County (FDOH-GC)</p>	<p>The FDOH-GC School Health Staff are directly supervised by the School Health Coordinator. The School Health Coordinator completes scheduled clinic inspections and works within school health clinics to ensure compliance with standards set by State of Florida. The School Health Staff are evaluated annually to ensure standards are consistently met.</p>
	<p>1b. The local school health services plan shall be reviewed each year for the purpose of updating the plan. Amendments shall be signed by the school district superintendent and the CHD administrator/director/health officer and forwarded to the School Health Services Program office.</p>	<p>FDOH-GC, Gadsden County School District (GCSD)</p>	<p>The School Health Services Plan is reviewed annually with collaborative effort by FDOH-GC and the GCSD. The CHD Administrator and Gadsden County Superintendent are notified of and will approve any amendments to this plan.</p>
	<p>1c. The local school health services plan shall describe employing or contracting for all health-related staff and the supervision of all school health services personnel regardless of the funding source.</p>	<p>FDOH-GC</p>	<p>The FDOH-GC school health employees consists of a Registered Nurse (RN) as the designated School Health Coordinator, a support RN, Licensed Practical Nurses (LPN), and Health Aides (HA) to provide school health support.</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	1d. Each CHD uses annual Schedule C funding allocation to provide school health services pursuant to the School Health Services Act and the requirements of the Schedule C Scope of Work.	FDOH-GC	Annual funding allocation allows employment of a RN as the School Health Coordinator, a RN as a Senior Community Health Nurse, two LPNs, and six HA's to provide health related services. These services include (but are not limited to): medication administration; surveillance of health conditions (including reportable health conditions); evaluation and management of sick students; screening services for hearing, vision, BMI, and scoliosis; health education classes for students, parents, and staff which promotes health lifestyles; chronic disease prevention and management services; family planning services; and referrals for students requiring further medical attention.
	1e. The CHD and LEA shall each designate one person, RN recommended, to be responsible for the coordination of planning, development, implementation, and evaluation of the program. These individuals should collaborate throughout the school year to assure program compliance and to plan and assess the delivery of program services.	FDOH-GC, GCSD	FDOH GC employs a RN as the School Health Coordinator and the GCSD designates an employee to work collaboratively and consistently through telephone calls, email, virtual and face-to-face meetings to implement services.

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	1f. Protocols for supervision of school health services personnel shall be described in the local school health services plan to assure that such services are provided in accordance with statutory and regulatory requirements and professional standards and are consistent with the Nurse Practice Act.	FDOH-GC	School Health RNs, LPNs, and Health Aides are employed by FDOH-GC and are directly supervised by the School Health Coordinator to ensure plans, goals, and standards are being met. An annual internal evaluation is completed to ensure that standards for employees are met.
	1g. Decisions regarding medical protocols or standing orders in the delivery of school health services are the responsibility of the CHD medical director in conjunction with district school boards, local school health advisory committees, the school district medical consultant if employed or the student's private physician.	FDOH-GC, GCSD	FDOH-GC and GCSD designee will work collaboratively with local school advisory committees and all others deemed appropriate to deliver appropriate school health services.
	1h. Establish procedures for health services reporting in Health Management System (HMS) and the annual report, to include services provided by all partners.	FDOH-GC	Each school health clinic has one computer available that allows electronic documentation into the School Health Management System and HMS to capture services received by students.
	1i. Each SHAC should include members representing the eight components of the Centers for Disease Control and Prevention's Coordinated School Health (CSH) model. The SHAC is encouraged to address the eight CSH components in the school district's wellness policy.	FDOH-GC, GCSD	The SHAC Committee is comprised of FDOH-GC school health staff, FDOH-GC county health educators, students, parents, community leaders, GCSD employees, FSU College of Medicine (COM) staff (pediatrician, APRNs, mental health counselors), GCSD school staff, and individuals who have a common goal to promote healthy

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
<p>2. Health Appraisal s. 381.0056(4)(a)(1), F.S.</p>	<p>2a. Determine the health status of students.</p>	<p>FDOH-GC, FSU College of Medicine (COM)</p>	<p>lifestyles for the children of Gadsden County. FDOH-GC school staff determine the health status of students through daily school clinic visits, screenings, medical history updates, and a minimum of biannual cumulative record reviews. The FSU COM staff provide health services to the students of Gadsden County through school clinic visit, screenings, and other services outlined in the memorandum of agreement (MOA) with GCS D. Each organization has developed MOAs with the district outlining their services. Letters are sent home to parents if any additional information is required and school staff are kept apprised of any pertinent health information.</p>
<p>3. Records Review s. 381.0056(4)(a)(2), F.S.; s.1003.22(1)(4) F.S.; Rules 64F-6.005(1), F.A.C.; 64F-6.004(1)(a), F.A.C.</p>	<p>3a. Perform initial school entry review of student health records, to include school entry physical, immunization status, cumulative health record, emergency information, school health screenings and student-specific health related documents.</p>	<p>FDOH-GC</p>	<p>Student health records are reviewed and maintained to ensure the cumulative record, physical, immunization record, and emergency health information form are included to ensure compliance with state guidelines. Cumulative Record Review logs are set in place as a tracking system of the progress of record reviews.</p>
	<p>3b. Emergency information card/form for each student shall be updated each year.</p>	<p>FDOH-GC, GCS D</p>	<p>FDOH-GC school health staff coordinate with GCS D staff to distribute a Health Packet that includes the Emergency Health Information cards at the beginning</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
			of each school year. School health staff assist by sending letters out to parents who have not returned the health information cards after the first few weeks of school.
<p>4. Nurse Assessment s. 381.0056(4)(a)(3), F.S.; Rules: 64F-6.001(6), F.A.C.; 6A-6.0253, F.A.C; 6A-6.0252, F.A.C.; 6A-6.0251, F.A.C.</p>	<p>4a. Perform nursing (RN) assessment of student health needs.</p>	<p>FDOH-GC, FSU COM</p>	<p>School personnel will notify the FDOH-GC RN of any change and need for assessment related to student health conditions. FSU COM staff are also notified of pertinent information related to student health conditions and will evaluate as needed.</p>
	<p>4b. For day-to-day and emergency care of students with chronic and/or complex health conditions at school, the RN develops an individualized health care plan (IHP) and Emergency Care Plan (ECP).</p>	<p>FDOH-GC</p>	<p>The RN assesses the student's health needs on a regular basis through clinic visits and develops an Individual Health Plan (IHP) and an Emergency Care Plan (ECP) for the student who is identified to have chronic and/or acute health issues.</p>
<p>5. Nutrition Assessment s. 381.0056(4)(a)(4), F.S.; Florida School Health Administrative Resource Manual, 2017</p>	<p>5a. Identify students with nutrition related problems and refer to an appropriate health care provider.</p>	<p>FDOH-GC, FSU COM</p>	<p>Students with nutritional needs are identified through annual BMI screenings, school staff referrals, parent referrals. Assessments by a FDOH-GC school nurse, and FSU COM providers.</p>
<p>6. Preventive Dental Program s. 381.0056(4)(a)(5), F.S.</p>	<p>6a. Provide services such as oral health education, screenings and referrals, dental sealants, fluoride varnish and/or fluoride rinse as appropriate.</p>	<p>FDOH-GC Liberty Community Healthcare, Inc. (Healthy Smiles Happy Students) United Way, & Neighborhood Dental Clinic</p>	<p>The school health staff provide periodic oral health education classes to the students and referrals are made to private dentists for students needing dental services. The local agencies listed provide oral health education and limited services during onsite visits.</p>
<p>7. Health Counseling s. 381.0056(4)(a)(10), F.S.</p>	<p>7a. Provide health counseling as appropriate.</p>	<p>FDOH-GC, GCSD, & FSU COM</p>	<p>FDOH-GC school health staff, FSU COM providers, and GCSD</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
<p>8. Referral and Follow-up of Suspected and Confirmed Health Problems s. 381.0056(4)(a)(11), F.S.</p>	<p>8a. Provide referral and follow-up for abnormal health screenings, emergency health issues and acute or chronic health problems. Coordinate and link to community health resources.</p>	<p>FDOH-GC</p>	<p>designated school staff provide counseling to students as needed with parental consent. School health staff provide a notification letter to the parent(s) or guardian of students receiving abnormal health screenings. This information along with each occurrence of a school health staff attempting to notify a parent or guardian of the abnormal screening via telephone or other communication method is documented in the School Health Management System.</p>
<p>9. Provisions for Screenings s. 381.0056(4)(a) (6-9), (e) F. S.; Rule 64F-6.003(1-4), F.A.C.</p>	<p>9a. Provide mandated screenings unless the parent requests in writing an exemption: (1) Vision screening shall be provided, at a minimum, to non-exempted students in grades kindergarten, 1, 3 and 6 and students entering Florida schools for the first time in grades kindergarten – 5. (2) Hearing screening shall be provided, at a minimum, to non-exempted students in grades kindergarten, 1 and 6; to students entering Florida schools for the first time in grades kindergarten – 5; and optionally to students in grade 3. (3) Growth and development screening shall be provided, at a minimum, to non-exempted students in grades 1, 3 and 6 and optionally to students in grade 9. (4) Scoliosis screening shall be</p>	<p>FDOH-GC</p>	<p>School health staff provide the mandated screenings for students in grades Kindergarten, 1st, 3rd, and 6th grade. All new students entering in grades Kindergarten through 5th grade will receive the mandated screenings as well. Computer generated letters are sent home to all parent(s) or guardians of children with abnormal screening results and appropriate referrals are made.</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	provided, at a minimum, to non-exempted students in grade 6.		
	9b. Provide screening services to all specified students pursuant to s. 381.0056(4)(a) unless a parent/guardian requests exemption from the screening services in writing.	FDOH-GC	School health staff provide the mandated screenings for students in grades Kindergarten, 1st, 3rd, and 6 th grade. All new students entering in grades Kindergarten through 5th grade will receive the mandated screenings as well. Computer generated letters are sent home to all parent(s) or guardians of children with abnormal screening results and appropriate referrals are made
	9c. The school shall obtain parent/guardian permission in writing prior to any invasive screening, (e.g., comprehensive eye exam, Covid testing).	FDOH-GC	Written permission is obtained and verified before any invasive screening and/or procedure is performed.
	9d. Refer students with abnormal screening results to service providers for additional evaluation and/or treatment (e.g., state contracted vision service providers).	FDOH-GC	Students identified by school health staff with abnormal vision screening results are referred to Vision Quest. Students are also referred to Ophthalmologist, Dr. Abbas Abbey, or their established ophthalmologist for evaluation related to decreased visual acuity. Students are referred to their assigned primary providers for follow up related to hearing difficulty, growth and development, and evaluation for scoliosis.

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
<p>10. Meeting Emergency Health Needs ss. 381.0056(4)(a)(10), F. S. s. 1006.165, F.S.; Rule 64F-6.004(1), F.A.C.; Emergency Guidelines for Schools, 2019 Florida Edition</p>	<p>10a. Ensure written health emergency policies and protocols are maintained and include minimum provisions. Ensure that student emergency information forms/cards are updated annually and completed for each student listing contact person, family physician, allergies, significant health history and permission for emergency care.</p>	<p>FDOH-GC</p>	<p>The School Health Manual is a collaborative effort of the FDOH-GC & the GCSD which contains written policies and procedures for emergency situations. This manual is updated as needed.</p>
	<p>10b. Ensure health room staff and two additional staff in each school are currently certified in cardiopulmonary resuscitation (CPR) and first aid and a list is posted in key locations.</p>	<p>FDOH-GC</p>	<p>The GSCD requires that selected staff have a current CPR license. A minimum of at least 2 individuals at each school are identified to have CPR and first aid. A list of those individuals is posted throughout the schools with designated phone numbers. FDOH-GC school health staff will have current BLS/CPR Certification.</p>
	<p>10c. Assist in the planning and training of staff responsible for emergency situations.</p>	<p>FDOH-GC, GCSD</p>	<p>GCHD, GCSD, and GCSO work collaboratively to ensure all staff and students are trained and prepared for emergency situations by conducting drills, creating specific teams, and child specific collaboration. These entities communicate on a routine basis to ensure safety.</p>
	<p>10d. The school nurse shall monitor adequacy and expiration of first aid supplies, emergency equipment and facilities.</p>	<p>FDOH-GC</p>	<p>The school nurse manages a tracking log to document maintenance of the emergency equipment kit on a regular basis.</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	10e. The school principal (or designee) shall assure first aid supplies, emergency equipment and facilities are maintained.	FDOH-GC, GCSD	The FDOH-GC school health staff ensure that adequate emergency equipment is maintained at all clinic sites and the GCSD maintenance department ensures the upkeep of the clinic facilities at each school.
	10f. All injuries and episodes of sudden illness referred for emergency health treatment shall be documented and reported immediately to the principal or the person designated by the principal or the acting principal.	FDOH-GC, GCSD	All health services provided are documented in School Health Management System. Parents and the principal are notified of any situation that requires emergency treatment.
	10g. It is the responsibility of each school that is a member of the Florida High School Athletic Association to: (1) Have an operational automatic external defibrillator (AED); (2) Ensure employees expected to use the AED obtain appropriate training. and (3) Register the AEDs with the county emergency medical services director.	FDOH-GC, GCSD	The GCSD & GCHD have collaborated to ensure 100% of schools who are members of the Florida High School Athletic Association have AED's on site.
11. Assist in Health Education Curriculum s. 381.0056(4)(a)(13), F.S.	11a. Collaborate with schools, health staff and others in health education curriculum development.	FDOH-GC, GCSD, FSU COM, & SHAC	The FDOH-GC school health staff, GCSD, FSU COM, and members of the SHAC work collaboratively to develop and implement health education curriculum into the schools that will gain interest and engage students.
12. Refer Student to Appropriate Health Treatment s. 381.0056(4)(a)(14), F.S.	12a. Use community or other available referral resources. Assist in locating referral sources for Medicaid eligible, uninsured, and underinsured students.	FDOH-GC, FSU COM, GCSD	When a health problem is identified all parties work to assist the parent by utilizing resources including the GCHD, FSU COM providers, local providers, the

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
			local federally qualified health center, local community support groups, and referral sources as appropriate.
13. Consult with Parent/Guardian Regarding Student's Health Issues s. 381.0056(4)(a)(15), F.S.; Rule 64F-6.001(1), F.A.C.	13a. Provide consultation with parent/guardian, students, staff, and physicians regarding student health issues.	FDOH-GC, FSU COM	The FDOH-GC school health staff and FSU COM staff provide phone or face to face consultations with parents and providers to ensure quality care.
14. Maintain Health-Related Student Records s. 381.0056(4)(a)(16), F.S.; s. 1002.22, F.S.; Rule 64F-6.005(1)(2), F.A.C.	14a. Maintain a cumulative health record for each student that includes required information.	FDOH-GC, GCSD	The GCSD staff maintain all student cumulative health records in a secure area. FDOH-GC school health staff work to ensure all the required health information is present in the cumulative record.
15. Nonpublic School Participation s. 381.0056(5)(a)(18), F.S. s. 381.0056(5)(a)(g), F.S.	15a. Notification to the local nonpublic schools of the school health services program, allowing the nonpublic school to request participation in the school health services program provided they meet requirements.	FDOH-GC, GCSD, Private Schools	The School Health Coordinator provides the opportunity for private schools to participate in the school's health services program.
16. Provision of Health Information for Exceptional Student Education (ESE) Program Placement s. 381.0056(4)(a)(17), F.S.; Rules 6A-6.0331, F.A.C.; 64F-6.006, F.A.C.	16a. The District School Board will ensure that relevant health information for ESE staffing and planning is provided.	FDOH-GC, GCSD	FDOH-GC school health staff participate in ESE/IEP staffing when a medical condition is present. School health staff also provide vision and hearing screening for ESE evaluations with parental consent.
17. Provide In-service Health Training for School Personnel s. 381.0056(6)(b), F.S.; Rule 64F-6.002, F.A.C.	17a. The District School Board will ensure that district staff are provided with training to assist with the day-to-day and emergency health needs of students.	FDOH-GC, GCSD	The school health program coordinates with the GCSD to provide annual and as needed training for school personnel.

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
<p>18. Health Services and Health Education as Part of the Comprehensive Plan for the School District. s. 381.0056(6)(a), F.S.; Rule 64F-6.002, F.A.C.</p>	<p>18a. The District School Board will ensure that school-based health services and health education are provided to public school children in grades pre-kindergarten - 12.</p>	<p>GCSD, Public Charter & Private Schools</p>	<p>The GCSD receives health services and health education provided to the public-school children in grades pre-kindergarten through 12th in the comprehensive school plan. School health services are provided to public charter and private schools. These schools receive staff-in services, student health screenings, and cumulative record reviews.</p>
<p>19. Physical Facilities for Health Services s. 381.0056(6)(c), F.S.; State Requirements for Educational facilities, 2014 and/or State Requirements for Existing Educational Facilities 2014</p>	<p>19a. The District School Board will ensure that adequate health room facilities are made available in each school and meet the Florida Department of Education requirements.</p>	<p>GCSD</p>	<p>The GCSD Maintenance Department maintains all school health clinics and ensure that they meet DOE standards.</p>
<p>20. Helping Children be Physically Active and Eating Healthy s. 381.0056(6)(d), F.S.</p>	<p>20a. The District School Board will ensure that at the beginning of each school year, a list programs and/or resources is made available to the parent/guardian so they can help their children be physically active and eat healthy foods.</p>	<p>FDOH-GC, GCSD</p>	<p>The FDOH-GC school health program coordinates with the school faculty each year to send out health packets at the beginning of each new school year. Health information on various topics is also presented throughout the year during Open Houses, PTOs, and Health Fairs.</p>
<p>21. Inform Parent/Guardian of the Health Services Provided s. 381.0056(6)(e), F.S. s. 1001.42(8)(c), F.S.</p>	<p>21a. The District School Board will ensure that at the beginning of each school year, the parent/guardian will be informed in writing that their children will receive specified health services as provided for in the district health services plan and the opportunity to request an exemption of any service(s) in writing.</p>	<p>FDOH-GC, GCSD</p>	<p>The FDOH-GC school health program coordinates with the school faculty each year to send out health packets at the beginning of each new school year with a detailed consent form describing the school health services offered. Parents are</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
			<p>informed to notify the school health staff in writing if they do not wish for their child to receive these services. School Health staff are present during Open Houses and parent nights to distribute these packets, meet with parents, and answer any questions they may have.</p>
<p>22. Declaring a Communicable Disease Emergency s. 1003.22(9), F.S.; Rule 64F-6.002(2)(d), F.A.C.</p>	<p>22a. The county health department director, administrator or the state health officer may declare a communicable disease emergency in the event of any communicable disease for which immunization is required by the Florida Department of Health in a Florida public or private school. A communicable disease policy must be developed and needs to provide for interagency coordination during suspected or confirmed disease outbreaks in schools.</p>	<p>FDOH-GC, GCSD, & Private Schools</p>	<p>A policy for reporting communicable diseases to the FDOH-GC's epidemiology department is in place. The school health coordinator is notified and if a communicable disease is confirmed within a school. Necessary measures are taken to minimize outbreaks. A list of students who have medical exemptions are maintained by the school health coordinator. The school health manual provides guidance on identifying the signs and symptoms of communicable diseases and whether school exclusion is necessary. If school health staff have any questions as to if a student is showing signs of a communicable disease, they are to call the school health coordinator.</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
<p>23. Administration of Medication and Provision of Medical Services by District School Board Personnel s. 1006.062(1)(a), F.S.;</p>	<p>23a. The District School Board will include provisions to provide training, by a registered nurse, a licensed practical nurse, a physician or a physician assistant (pursuant to Chapter 458 or 459, F.S.), to the school personnel designated by the school principal to assist students in the administration of prescribed medication.</p>	<p>FDOH-GC, GCSD, & private schools</p>	<p>Principals annually designate a minimum of two unlicensed assistive personnel (UAP) to provide medication administration at their assigned schools during an absence of a school health staff when the clinic cannot be covered. School nurses also identify students with needs at their assigned schools in which staff require specific training. Specific training is provided by an RN and demonstration of correct techniques by the designated unlicensed assistive personal (UAPs) are observed. A training log with completed tests and skills check off lists are kept by the school health coordinator.</p>
<p>24. Policy and Procedure Governing the Administration of Prescription Medication s. 1006.062(1)(b), F.S.; Rule 64B9-14, F.A.C.</p>	<p>24a. The District School Board will adopt policies and procedures governing the administration of prescription medication by district school board personnel and be consistent with delegation practices.</p>	<p>FDOH-GC, GCSD</p>	<p>Principals annually designate a minimum of two unlicensed assistive personnel (UAP) to provide medication administration at their assigned schools during an absence of a school health staff when the clinic cannot be covered. School nurses also identify students with needs at their assigned schools in which staff require specific training. Specific training is provided by an RN and demonstration of correct techniques by the designated unlicensed assistive personal (UAPs) are observed. A training log with completed tests and skills check off lists are kept by the school health coordinator.</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
<p>25. Policy and Procedure for Allowing Qualified Patients to use Marijuana. s. 1006.062(8), F.S.; s. 381.986, F.S.</p>	<p>25a. Each district school board shall adopt a policy and a procedure for allowing a student who is a qualified patient, as defined in s. 381.986, to use marijuana obtained pursuant to that section.</p>	<p>GCSD</p>	<p>The GCSD has not yet adopted a policy with regards to allowing use of medical marijuana.</p>
	<p>25b. Pursuant to the district policy, develop procedures to follow when parents of students, that are qualified patients, request that medical marijuana be administered to their child at school.</p>	<p>FDOH-GC, GCSD</p>	<p>The GCSD has not yet adopted a policy with regards to allowing use of medical marijuana.</p>
	<p>25c. Ensure that all school health room/clinic staff and school staff designated by principals have read and have on file the school district policy on medical marijuana.</p>	<p>FDOH-GC, GCSD</p>	<p>The GCSD has not yet adopted a policy with regards to allowing use of medical marijuana.</p>
<p>26. Students with Asthma Carrying a Metered Dose Inhaler s. 1002.20(3)(h), F.S.; National Association of School Nurses (NASN) Position Statement, The Use of Asthma Rescue Inhalers in the School Setting</p>	<p>26a. Students with asthma whose parent/guardian and physician provide approval, may carry a metered dose inhaler on their person while in school. Ensure written authorization for use of metered dose inhaler at school is completed and signed by health care provider and parent/guardian.</p>	<p>FDOH-GC, GCSD</p>	<p>After obtaining parental and physician approval, the student's knowledge of correct use of the inhaler is assessed. Upon approval by all parties the student is permitted to carry the inhaler while on school grounds. Student specific training is also conducted with the designated school staff.</p>
<p>27. Students with Life Threatening Allergies s. 1002.20(3)(i), F.S.; Rules 6A-6.0251, F.A.C.; 64F-6.004(4), F.A.C.; NASN Position Statement on Rescue Medications in School; Students with Life-Threatening Allergies, 2017 Updated Guidance</p>	<p>27a. Ensure that written parent/guardian and physician authorization has been obtained from students who may carry an epinephrine auto-injector and self-administer while enroute to and from school, in school, or at school-sponsored activities.</p>	<p>FDOH-GC, GCSD</p>	<p>After obtaining written parental and physician approval, the student's knowledge of correct use of the epinephrine auto-injector is assessed. Upon approval by all parties the student is permitted to carry the medication while on school grounds. Student specific training is also conducted with the designated school staff.</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	<p>27b. For students with life threatening allergies, the RN shall develop and update annually IHP that includes an ECP, in cooperation with the student, parent/guardian, physician and school staff. The IHP shall include child-specific training to protect the safety of all students from the misuse or abuse of auto-injectors. The ECP shall direct that 911 will be called immediately for an anaphylaxis event and have a plan of action for when the student is unable to perform self-administration of the epinephrine auto-injector.</p>	<p>FDOH-GC, GCSD</p>	<p>The school health staff identifies students with life threatening allergies, obtains parental and physician approval for auto injector use, then assesses the students' knowledge and ability to use the auto injector. The RN develops an Individual Health Plan (IHP) that includes an Emergency Action Plan (EAP). Student specific training is also conducted with the school health staff. After all the above is completed, the student is allowed to carry the auto injector while on school grounds</p>
<p>28. Epinephrine Auto-injectors Use and Supply s. 1002.20(3)(i)(2), F.S.</p>	<p>28a. If the school district has chosen to maintain supplies of epinephrine auto-injectors from a wholesale distributor or manufacturer as defined in s. 499.003, F.S., the School District Board will insure that a standing order and written protocol be developed by a licensed physician and is available at all schools where the epinephrine auto-injectors are stocked. The participating school district shall adopt a protocol developed by a licensed physician for the administration by school personnel who are trained to recognize an anaphylactic reaction and to administer an epinephrine auto-injection.</p>	<p>GCSD</p>	<p>The GCSD has chosen not to purchase from a wholesale distributor and maintain a stock of epinephrine auto-injectors at this time.</p>
<p>29. Emergency Allergy Treatment s. 381.88, F.S.</p>	<p>29a. The School District Board will ensure that school staff, who are designated by the principal, (in addition to school health staff in the school clinic), to administer stock epinephrine auto-injectors (not prescribed to an individual student) are trained by a</p>	<p>FDOH-GC, GCSD</p>	<p>The GCSD has chosen not to purchase from a wholesale distributor and maintain a stock of epinephrine auto-injectors at this time.</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	<p>nationally recognized organization experienced in training laypersons in emergency health treatment or an entity approved by the Florida Department of Health.</p>		
	<p>29b. The curriculum must include at a minimum: (a) Recognition of the symptoms of systemic reactions to food, insect stings, and other allergens; and (b) The proper administration of an epinephrine auto-injector.</p>	<p>FDOH-GC, GCSD</p>	<p>The GCSD has chosen not to purchase from a wholesale distributor and maintain a stock of epinephrine auto-injectors at this time.</p>
<p>30. Diabetes Management s. 1002.20(3)(j), F.S.; Rule 6A-6.0253, F.A.C.-Diabetes management</p>	<p>30a. Students with diabetes must have a Diabetes Medical Management Plan (DMMP) from the student's health care provider that includes medication orders and orders for routine and emergency care.</p>	<p>FDOH-GC</p>	<p>Each student diagnosed with diabetes has an individual care plan book with an Individual Health Plan (IHP) and an Emergency Care Plan (ECP) to ensure safe self-management of diabetes developed from the DMMP provided by the student's medical provider. Daily blood sugar checks are also kept in these logs for fast access when communicating with physicians and electronically on health office. School health staff will be trained on recognizing signs and symptoms of hypoglycemia/hyperglycemia and appropriate interventions for each.</p>
	<p>30b. An IHP will be developed from the DMMP by the RN in collaboration with the parent/guardian, student, health care providers and school personnel for the management of diabetes while enroute to and from school, in school, or at school-sponsored activities.</p>	<p>FDOH-GC, GCSD</p>	<p>Each student diagnosed with diabetes has an individual care plan book with an Individual Health Plan (IHP) to ensure safe self-management of diabetes developed from the DMMP</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	30c. An ECP will be developed as a child-specific action plan to facilitate quick and appropriate responses to an individual emergency in the school setting.	FDOH-GC, GCSD	provided by the student's medical provider. Each student diagnosed with diabetes has an Emergency Care Plan (ECP) to ensure safe self-management of diabetes developed from the DMMP provided by the student's medical provider. Daily blood sugar checks are also kept in these logs for fast access when communicating with physicians and electronically on health office. School health staff will be trained on recognizing signs and symptoms of hypoglycemia/hyperglycemia and appropriate interventions for each.
	30d. Maintain a copy of the current physician's diabetes medical management plan and develop and implement an IHP and ECP to ensure safe management of diabetes.	FDOH-GC, GCSD	Each student diagnosed with diabetes has an individual care plan book with an Individual Health Plan (IHP) and an Emergency Care Plan (ECP) to ensure safe self-management of diabetes developed from the DMMP provided by the student's medical provider.
31. Diabetes Self-Management s. 1002.20(3)(j), F.S.; Rule 6A-6.0253, F.A.C.-Diabetes management	31a. Students with diabetes that have physician and parent/guardian approval may carry their diabetic supplies and equipment and self-manage their diabetes while enroute to and from school, in school, or at school- sponsored activities. The written authorization shall identify the diabetic supplies, equipment, and activities the student can perform without assistance for diabetic self-management, including hypoglycemia and hyperglycemia.	FDOH-GC	Each student diagnosed with diabetes has an individual care plan book with an Individual Health Plan (IHP) and an Emergency Care Plan (ECP) to ensure safe self-management of diabetes. Daily blood sugar checks are also kept in these logs for fast access when communicating with physicians and electronically on health office.

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	31b. Maintain a copy of the current physician's diabetes medical management plan and develop and implement an IHP and ECP to ensure safe self-management of diabetes.	FDOH-GC, GCSD	Each student diagnosed with diabetes has an individual care plan book with an Individual Health Plan (IHP) and an Emergency Care Plan (ECP) to ensure safe self-management of diabetes. Daily blood sugar checks are also kept in these logs for fast access when communicating with physicians and electronically on health office.
32. Use of Prescribed Pancreatic Enzyme Supplements s. 1002.20(3)(k), F.S.; Rule 6A-6.0252, F.A.C.	32a. Develop and implement an IHP and ECP for management of the conditions requiring pancreatic enzyme supplements and to ensure that the student carries and self-administers such supplements as prescribed by the physician.	FDOH-GC	A policy is currently in place which the school health staff obtains parental and physician approval, then assesses the students' knowledge and ability to utilize supplements. Upon approval by all parties the student may carry their medication. Student specific training is also conducted with the school health staff.
	32b. Maintain documentation of health care provider and parental/guardian authorization for a student to self-carry and self-administer a prescribed pancreatic enzyme supplement while enroute to and from school, in school, or at school sponsored activities.	FDOH-GC	A policy is currently in place which the school health staff obtains parental and physician approval, then assesses the students' knowledge and ability to utilize supplements. Upon approval by all parties the student may carry their medication. Student specific training is also conducted with the school health staff.
33. Naloxone Use and Supply s. 1002.20(3)(o), F.S.	33a. If the school district has chosen to obtain and maintain supplies of naloxone the School District Board will ensure that a written protocol regarding storage,	FDOH-GC	FDOH-GC has ensured that a written policy regarding storage, accessibility and administration of naloxone is in place and available

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	accessibility and administration of naloxone be developed and available at all schools where naloxone is stocked.		at all schools stocked with naloxone.
34. Administration of Medication and Provision of Medical Services by Nonmedical Assistive Personnel s. 1006.062(4), F.S.; Rules: 64B9-14.002(3), F.A.C., 64B9-14, F.A.C.;	34a. The School District Board will ensure that nonmedical assistive personnel be allowed to perform health-related services upon successful completion of child specific training by a registered nurse or advanced registered nurse practitioner, physician, or physician assistant.	FDOH-GC, GCSD	Principals at each school annually designate appropriate staff to receive student specific training and administer prescription medication.
	34b. An RN must document health related child-specific training for delegated staff. The delegation process shall include communication to the unlicensed assistant personnel (UAP) which identifies the task or activity, the expected or desired outcome, the limits of authority, the time frame for the delegation, the nature of the supervision required, verification of delegate's understanding of assignment, verification of monitoring and supervision. The documentation of training and competencies should be signed and dated by the RN and the trainee.	FDOH-GC, GCSD	With parental permission, staff designated by the principal receive annual training by the school nurse on the student's specific medication and physician orders. The training is documented in the student's medical record and HMS.
	34c. The School District board will ensure that the use of nonmedical assistive personnel shall be consistent with delegation practices per requirements.	FDOH-GC, GCSD	Principals at each school annually designate appropriate staff to receive student specific training and administer prescription medication.
35. Background Screening Requirements for School Health Services Personnel Chapter 435, F.S., s. 381.0059, F.S.;	35a. The District School Board and CHD will ensure that any person who provides services under this school health services plan must meet the requirements of a level 2 background screening.	FDOH-GC, GCSD	The GCHD ensures all employees, contractual staff and volunteers satisfy a level 2 background screening prior to rendering services.

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
s. 1012.465, F.S.			
<p>36. Involuntary Examination s. 394.463, F.S. including: s. 1002.20(3)(I), F.S.; s. 1002.33(9), F.S.; s. 381.0056(4)(a)(19), F.S.</p>	<p>36a. The School District Board will ensure that it develops policies and procedures for the implementation of this statutory requirement. A reasonable attempt must be made to notify a student's parent/guardian, or caregiver before the student is removed from school, school transportation, or a school-sponsored activity and taken to a receiving facility for an involuntary examination.</p>	GCSD	<p>The GCSD ensures all principals or his or her designee, will notify a student's parent or guardian if the student is removed from the school for an involuntary examination under Baker Act. The principal may delay the notification up to 24 hours if abuse is suspected and the delay is deemed in the child's best interest. This will only occur after an official reporting of the suspected abuse to the Department of Children and Families' abuse hotline.</p>
<p>37. Parental Consent for Health Care Services Section 1014.06, F.S.</p>	<p>37a. The School District Board must ensure that it develops policies and procedures for the implementation of the Parent's Bill of Rights. Address the following statutory requirements: (1) Obtain written parental consent prior to providing, soliciting, or arranging to provide health care services or prescribe medicinal drugs to a minor child. (2) Obtain written parental consent prior to a medical procedure to be performed on a minor child in its facility.</p>	GCSD	<p>A policy is currently in place which the school health staff obtains parental consent. In a collaborative effort the school health staff and the district send home health packets to parents at the beginning of the school year with a detailed consent form describing the school health services offered. Parents are informed to notify the school health staff in writing if they do not wish for their child to receive these services. School Health staff also are present at Open Houses and parent nights to distribute these packets, meet with parents and answer any questions they may have.</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
<p>38.Care of Students with Epilepsy or Seizure Disorders: Creates section 1006.0626</p>	<p>38a. Requires a school to provide epilepsy or seizure disorder care to a student under certain circumstances.</p>	<p>FDOH-GC, GCSD</p>	<p>Each student diagnosed with epilepsy or seizure disorder has an individual care plan book based on a physicians' medical management plan with an Individual Health Plan (IHP) and an EAP to ensure continuity of care.</p>
	<p>38b. Provide requirements for the implementation of an individualized seizure action plan for a student with epilepsy or a seizure disorder.</p>	<p>FDOH-GC, GCSD</p>	<p>The school nurse creates an individualized student Emergency Action Plan (EAP). The EAP is a component of the IHP and is listed in the IHP as such. It is a clearly written step-by-step set of instructions for what to do in an epilepsy emergency.</p>
	<p>38c. Provide that an individualized seizure action plan remains in effect until certain criteria are met.</p>	<p>FDOH-GC, GCSD</p>	<p>Each student diagnosed with epilepsy or seizure disorder has an individual care plan book based on a physicians' medical management plan with an Individual Health Plan (IHP) and an EAP to ensure continuity of care.</p>
	<p>38d. Authorize a school to provide training and supports to a student in the absence of such a plan.</p>	<p>GCSD</p>	<p>With parental permission, staff designated by the principal receive annual training by the school nurse on the student's specific medication and physician orders. The training is documented in the student's medical record and HMS.</p>
	<p>38e. Provide requirements for such plans; requiring a school nurse or appropriate school employee to coordinate the care of such students and verify the training of certain school employees relating to the care of the students.</p>	<p>FDOH-GC, GCSD</p>	<p>With parental permission, staff designated by the principal receive annual training by the school nurse on the student's specific medication and physician orders. The training is</p>

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	38f. Provide requirements for such training; based on guidance issued by the Department of Education.		documented in the student's medical record and HMS.
	38g. Require schools to provide specified information to certain school employees	GCSD	The Gadsden County School District IT Department maintains all school health clinics and ensures that they meet DOE standards including Section 1002.22, Florida Statutes requirements that education records shall be protected in accordance with FERPA.

PART II: COMPREHENSIVE SCHOOL HEALTH SERVICES (CSHSP)

39. The Provision of Comprehensive School Health Services. The Services Provided Under This Section are Additional and are Intended to Supplement, Rather Than Supplant, Basic School Health Services. s. 381.0057(6), F.S.; s. 743.065, F.S.	39a. Provide in-depth health management, interventions, and follow-up through the increased use of professional school nurse staff.	FDOH-GC, FSU COM, GCSD	The school health staff work diligently to provide in-depth health management, interventions, and monitoring with thorough assessments and referrals to appropriate specialist/providers. School health staff utilize FSU COM who provide 2 APRNs to Gadsden County Schools and serve as a resource for school faculty and FDOH-GC support staff. FSU COM has a detailed list of services that include evaluations, diagnosis, and treatment that are outlined in the agreement of services between GCSD and FSU COM.
	39b. Provide health activities that promote healthy living in each school.	FDOH GC, GCSD, FDOH-GC Population	School Health collaborates with numerous agencies to provide a variety of health promotion/ healthy

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
		Based Services, SHAC, FSU COM	living activities within each school and regular health fairs.
	39c. Provide health education classes.	FDOH-GC, FSU COM	All school health staff are required to provide health education classes at their assigned schools throughout the year.
	38d. Provide or coordinate counseling and referrals to decrease substance abuse/misuse.	FDOH-GC, FSU COM, GCSD	School health staff work collaboratively with school guidance counselors, resource officers, and Capital City Youth Services for referring children in need of substance abuse counseling. FSU mental health also provides onsite and tele-mental health counseling for students, school faculty and parents.
	39e. Provide or coordinate counseling and referrals to decrease the incidence of suicide attempts.	FDOH-GC, FSU COM, GCSD	School health staff work collaboratively with school guidance counselors, GCSD psychologists, resource officers and Capital City Youth Services for referral of students in need of counseling. FSU mental health also provides onsite counseling for students, school faculty, and parents.
	39f. Provide or coordinate health education classes to reduce the incidence of substance abuse or misuse, suicide attempts and other high-risk behaviors.	FDOH-GC, FSU COM, GCSD	All school health staff are required to provide health education classes at their assigned schools. These classes include, but are not limited to substance abuse, suicide prevention, violence prevention, date rape, bullying, self-esteem,

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
			and Human Growth and Development. The content of information taught in these classes are sensitive and age appropriate and in accordance with approval from the Gadsden County School District.
	39g. Identify and provide interventions for students at risk for early parenthood.	FDOH-GC, GCSD Guidance Counselors, Community agencies	School health staff obtain open communication with all GCSD staff. School guidance counselors refer any child identified to be at risk for early parenthood to the school health staff. At this point the school health staff works collaboratively with the listed agencies to provide counseling and health education classes to reduce the student's risk of early parenthood.
	39h. Provide counseling and education of teens to prevent and reduce involvement in sexual activity.	FDOH-GC, GCSD	The School Health staff regularly monitor all pregnant teens throughout their pregnancy . The teen is referred for services and school heath staff counsel with pregnant teens to provide family planning services. Support and student specific counseling and education are provided to facilitate return to school post-delivery and decrease repeat pregnancy.
	39i. Collaborate with interagency initiatives to prevent and reduce teen pregnancy.	FDOH-GC, GCSD	School Health staff and guidance counselors in collaboration with Healthy Start, the Center for Health Equity, and DOH Family Planning services aim to prevent and reduce teen pregnancy. Health education

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
			sessions are provided for teens through individual clinic visits and school based approved curriculum Any students at risk for teen pregnancy are referred for Family Planning services.
	39j. Facilitate the return to school after delivery and provide interventions to decrease repeat pregnancy.	FDOH-GC, GCSD	The School Health staff regularly monitor all pregnant teens throughout their pregnancy. The teen is referred to WIC and Healthy Start for services and school health staff counsel with pregnant teens to provide family planning services. Support and student specific counseling and education are provided to facilitate return to school post-delivery and decrease repeat pregnancy.
	39k. Refer all pregnant students who become known to staff for prenatal care and Healthy Start services.	FDOH-GC, GCSD, FSU COM	The School Health staff refer all pregnant students to Healthy Start and a private physician if they do not have one. The school health staff, counselors, FSU COM, and Healthy Start work collaboratively to assist the pregnant student in establishing appointments. The pregnant student is routinely monitored and assessed by school health nurses & FSU APRNs during the pregnancy and pregnancy specific health education classes and support are provided.

PART III: HEALTH SERVICES FOR FULL-SERVICE SCHOOLS (FSS)

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
40. Full-Service Schools s. 402.3026(1), F.S.	40a. The State Board of Education and the Florida Department of Health shall jointly establish FSS to serve students from schools that have a student population at high risk of needing medical and social services.	FDOH-GC, GCSD	Based on the demographic evaluations of Gadsden County High School, it is designated as a full-service school.
	40b. Designate FSS based on demographic evaluations.	FDOH-GC	Based on the demographic evaluations of Gadsden County High School, it is designated as a full-service school.
	40c. Provide nutritional services.	FDOH-GC	School health staff provide nutrition education classes to the students at Gadsden County High School.
	40d. Provide basic medical services.	FDOH-GC, FSU COM	School health staff coordinate with the FSU COM ARNP on site a minimum of 3 days per week, sick child evaluations, sports physicals, and primary care services are offered.
	40e. Provide referral to dependent children Temporary Assistance to Needy Families (TANF).	FDOH-GC, GCSD	School health staff coordinate with the guidance counselor to provide referrals to TANF for dependent children.
	40f. Provide referrals for abused children.	FDOH-GC, GCSD, FSU COM	All staff (GCHD, GCSD, GCSO & FSU COM) are required by law to report any suspected abuse. All entities work together to provide referrals and assistive services for any abused children.
	40g. Provide specialized services as an extension of the educational environment that may include nutritional services, basic medical services, aid to dependent children, parenting skills, counseling for abused children, counseling for children at high risk for delinquent behavior and their parent/guardian, and adult education.	FDOH-GC, GCSD, FSU COM	The school health staff works with school guidance counselors, resource officers and FSU COM to provide referrals and education for children at risk of delinquent behavior for parents. Nutritional counseling, basic medical services, are provided via health education classes and

Statute and/or Rule References	Program Standard/Requirement	Local Agency(s) Responsible	Local Implementation Strategy & Activities
	40h. Develop local agreements with providers and/or partners for in-kind health and social services on school grounds.	FDOH-GC, GCSD, FSU COM, Community Agencies	<p>individualized counseling from school health staff and FSU COM APRNs</p> <p>The school health staff works collaboratively with other county health department programs (Population Based Services), Community Agencies (FSU COM, Vision Quest, Liberty Healthcare Inc., Gadsden County Sheriff's Office) and others to provide in-kind services to our Full Service as well as Comprehensive schools.</p>

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 9a

DATE OF SCHOOL BOARD MEETING: September 27, 2022

TITLE OF AGENDA ITEM: Purchase Order Requests for Sonitrol of Tallahassee

DIVISION: Facilities

This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Request for School Board approval to extend the agreement and issue two purchase orders for the 2022-2023 fiscal year with Sonitrol of Tallahassee. The purchase order requests are as follows:

1. \$31,997.04 - monitoring and maintenance of security systems at school locations. This also includes monitoring of the fire system at Shanks Middle.
2. \$15,468.00 – monitoring and maintenance of security systems at administrative locations. This includes monitoring of the fire system at Transportation and access and temperature monitoring at the Warehouse. This also includes Buildings 7 and 8 at 500 West King Street.

FUND SOURCE: General Fund

AMOUNT: \$31,997.04 for school locations
\$15,468.00 for administrative locations

PREPARED BY: William Hunter

POSITION: Facilities Director

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

N/A Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered N/A

CHAIRMAN'S SIGNATURE: page(s) numbered N/A

REVIEWED BY: [Signature] 9/19/22

March 15, 2022

GCSB/East Gadsden High
Attn: Maintenance
35 Milk Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M601147**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$1550.49 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$6201.96**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M601147 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

PLEASE NOTE: If you have received this letter in error, please call (850) 205-5000 Option 6 so that we may correct our records and forward this letter to the correct person to ensure continued services. Thank you.



SONITROL OF TALLAHASSEE
1136 Thomasville Road
Tallahassee, FL 32303
phone 850-205-5000
fax 850-222-3682
Lic. # EFC000804
www.sonitrol.com

March 15, 2022

GCSB/Greensboro Elementary
Attn. Maintenance
35 Milk Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M175725**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$720.66 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$2882.64**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M175725 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

PLEASE NOTE: If you have received this letter in error, please call (850) 205-5000 Option 6 so that we may correct our records and forward this letter to the correct person to ensure continued services. Thank you.

March 15, 2022

GCSB/Stewart St. Elementary
Attn. Maintenance
35 Milk Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M600155**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$466.47 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$1865.88**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M600155 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

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Lic. # EF0000804
www.sonitrol.com

March 15, 2022

GCSB-Carter- Parramore Academy
Attn. Maintenance
35 Milk Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M150570**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$1628.07 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$6512.28**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M150570 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting, or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

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 Tallahassee, FL 32303
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 fax 850-222-3682
 Lic. # EF0000804
 www.sonitrol.com

March 15, 2022

GCSB-Shanks Middle School
 Attn. Maintenance
 35 Mik Jr Blvd.
 Quincy FL 32351

Re: Sonitrol Account Number: **R1M601482**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$1298.49 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$5193.96**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M601482 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

PLEASE NOTE: If you have received this letter in error, please call (850) 205-5000 Option 6 so that we may correct our records and forward this letter to the correct person to ensure continued services. Thank you.

March 15, 2022

GCSB-W Gadsden High
Attn. Maintenance
35 Mik Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M602184**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$1389.90 Quarterly** for the period of 7/01/22-6/30/23. The **annual amount totals \$5559.60**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M602184 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

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 Tallahassee, FL 32303
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 fax 850-222-3682
 Lic. # EF0000804
 www.sonitrol.com

March 15, 2022

GCSB-Havana Middle Schoo
 Attn. Maintenance
 35 Mlk Jr Blvd.
 Quincy FL 32351

Re: Sonitrol Account Number: **R1M175469**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$945.18 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$3780.72**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M175469 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

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March 15, 2022

GCSB - Gadsden Co School Board
Attn Maintenance
35 Mik Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M176575**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$318.81 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$1275.24**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M176575 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting, or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

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www.sonitrol.com

March 15, 2022

GCSB-Admin Offices
Attn. Maintenance
35 Mik Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M175514**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$870.12 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$3480.48**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M175514 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting, or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

PLEASE NOTE: If you have received this letter in error, please call (850) 205-5000 Option 6 so that we may correct our records and forward this letter to the correct person to ensure continued services. Thank you.

March 15, 2022

GCSB-Family Info Resource Center
Attn. Maintenance
35 Mik Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M602040**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$165.72 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$662.88**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M602040 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

We accept Automatic Payment through Electronic Funds Transfer and/or Purchasing Cards. If you require assistance, contact the accounting department at 850-205-5000 Option 6 or email sonitrolaccounting@sonitrolfl.com.

We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

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Tallahassee, FL 32303
phone 850-205-5000
fax 850-222-3682
Lic. # EF0000804
www.sonitrol.com

March 15, 2022

GCSB-Food Service Whse
Attn. Maintenance
35 Mlk Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M602225**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$485.37 Quarterly** for the period of 7/01/22-6/30/23. The annual amount totals **\$1941.48**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M602225 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting, or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

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We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

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fax 850-222-3682
Lic. # EF0000804
www.sonitrol.com

March 15, 2022

GCSB-Maintenance & Transportation Dept
Attn. Maintenance
35 Mik Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M150092**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$623.10 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$2492.40**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M150092 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com .

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

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We appreciate and value your business. Your safety and protection are our highest priority and we look forward to continuing to serve you.

Sincerely,

Sonitrol Accounting Department

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March 15, 2022

GCSB-Transportation
Attn. Maintenance
35 Milk Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M175060**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$795.63 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$3182.52**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M175060 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

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Sincerely,

Sonitrol Accounting Department

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March 15, 2022

GCSB-Quincy Educational Academy
Attn. Maintenance
35 Mik Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M600602**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$319.92 Quarterly** for the period of 7/01/22-6/30/23. The **annual** amount totals **\$1279.68**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M600602 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

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Sincerely,

Sonitrol Accounting Department

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March 15, 2022

GCSB-Head Start Center
Attn: Maintenance
35 Mlk Jr Blvd.
Quincy FL 32351

Re: Sonitrol Account Number: **R1M600108**

Dear Valued Customer:

According to our records, your current fiscal year ends June 30, 2022. In anticipation of this event, we are writing to inform you of changes that will affect your new budget and/or Purchase Order for services as specified in the original client agreement and applicable addendums on file.

The established rate for this account is **\$288.33 Quarterly** for the period of 7/01/22-6/30/23. The annual amount totals **\$1153.32**. This total does not include additional monitoring and maintenance for new equipment that is not currently online.

Your account number R1M600108 MUST be referenced on the new purchase order. Purchase orders should be mailed to 1136 Thomasville Road Tallahassee, FL 32303 ATTN: Accounting. or emailed to sonitrolaccounting@sonitrolfl.com.

A trip charge for \$59.00 will be included on each service ticket. You may need to originate a separate or blanket purchase order to cover this charge.

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Sincerely,

Sonitrol Accounting Department

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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a

DATE OF SCHOOL BOARD MEETING: September 27, 2022

TITLE OF AGENDA ITEM: 2022-2023 Controlled Open Enrollment Plan

DIVISION: K12 Education

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

To seek approval of the Controlled Open Enrollment Plan.

FUND SOURCE: FEFP

AMOUNT: Undetermined – based upon enrollment

PREPARED BY: Carolyn Francis 

POSITION: Volunteer Coordinator

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 11 (see last page)

CHAIRMAN'S SIGNATURE: page(s) numbered 11 (see last page)

REVIEWED BY:  9/9/22

Gadsden County School District Controlled Open Enrollment Plan 2022-2023

Contact Information:

Vicki Muse Johnson

Family and Community Engagement Coordinator

850-627-9651 x 1295

Fax: 850-627-7594

johnsonv@gcpsmail.com

Enrollment Plan Link: <http://www.gadsdenschools.org/>

Open Enrollment Policies

“Controlled open enrollment” means a public education delivery system that allows school districts to make student school assignments using parents’ indicated preferential educational choice as a significant factor.

Introduction:

Beginning by the 2017-2018 school year, as part of a school district’s or charter school’s controlled open enrollment process, and in addition to the existing public school choice programs provided in s. [1002.20\(6\)\(a\)](#), each district school board or charter school shall allow a parent from any school district in the state whose child is not subject to a current expulsion or suspension to enroll his or her child in and transport his or her child to any public school, including charter schools, that has not reached capacity in the district, subject to the maximum class size pursuant to s. [1003.03](#) and s. 1, Art. IX of the State Constitution. The school district or charter school shall accept the student, pursuant to that school district’s or charter school’s controlled open enrollment process and report the student for purposes of the school district’s or charter school’s funding pursuant to the Florida Education Finance Program. A school district or charter school may provide transportation to students described under this section.

1. Application Process

The School Board shall establish residential attendance zones for each school. All students, unless otherwise provided by School Board rule or authorized by the School Board’s order, shall attend the school serving the student’s residential attendance zone. A student’s residence is the residence of his/her parent/guardian. Any student residing in the Gadsden County School District (GCSD) shall be assigned to a school for attendance by the Superintendent or his designee.

The Gadsden County School District gladly honors school choice from any parent/guardian. The Gadsden County School District has open enrollment options for parents to choose a school outside their residential attendance zone school. The Gadsden County School District allows parents from any school district in the state, whose child is not subject to a current expulsion or suspension, to enroll his or her child in and transport his or her child to any public school in the district, including charter schools, that have not reached capacity subject to the maximum class size pursuant to Florida Statutes and the Controlled Open Enrollment Plan adopted by the School Board. No student shall be permitted to transfer, enroll, or be admitted to a school when he/she has been expelled or suspended from another school district. This prohibition shall be effective for the period in which the student was expelled or suspended from another district. Such students shall be accorded the same appeals procedure which is available for district students.

Any parent/guardian wishing to apply should complete the following steps:

1. The parent/guardian will complete the Gadsden County School District's Student Transfer Form to request permission to attend an alternate school to the student's zoned school. This form is available at any school in the district. The form must be completed in its entirety and must have attached any additional justifications/documentation and proof of residency at the time of submission to the school.
2. The parent/guardian will complete a Controlled Open Enrollment Student Performance Contract available on the district's website, at the district office, or at any Gadsden County School.

Once the school receives **ALL** the required documents, the request will be reviewed. The parent/guardian will be notified in writing via US Mail within two weeks or as soon as a decision is made. Due to this process, students may not be allowed to enroll in the choice school at the time the Application for Attendance is submitted. Once notification of acceptance has been received, the parent/guardian may enroll the student in the approved school.

Charter school open enrollment processes may provide enrollment preferences consistent with the enrollment preferences permitted under the charter school statute (s. 1002.33(10), F.S.), if such preferences are included in the charter school contract. The charter school shall annually post on its website the application process required to participate in controlled open enrollment. Determination of capacity must be listed on the charter school website and must be consistent with its charter school contract.

The Gadsden County School District does not operate a home education program and parent/guardian only registers with the school superintendent for the purpose of complying with the state's attendance requirements under s. 1003.21(1). If a parent or guardian chooses to home school their child(ren) the superintendent shall accept a notice of intent to set up a home education program and shall immediately register the home education program upon receipt of the notice. The notice of intent must come from the parent/guardian and include the full legal name, address, and date of birth of all children who shall be enrolled as students in the home education program. If the student chooses to participate in a school district program additional information or verification from the parent/guardian will be required.

The assigned school for an out-of-district student shall be designated based on space available. Such transfers shall be made on a nondiscriminatory basis and shall not result in reducing desegregation in the school district. The student will be accepted pursuant to the district's controlled open enrollment process described below, and the district will report the student for purposes of the district's funding pursuant to the Florida Education Finance Program. Students residing in the district shall not be displaced by a student from another district who is seeking enrollment through the open enrollment provisions.

The Controlled Open Enrollment Process is approved by the School Board and is consistent with the School Board Policy 5.23*+. The process includes but is not limited to the following:

- A. Eligibility requirements.
- B. Application process.
- C. Forty-five (45) daytime period for accepting applications.
- D. Method of determining capacity of schools.
- E. Capacity determination for each District school.
- F. Identification of schools that have not reached capacity.
- G. Class size standards.
- H. Lottery procedure for determining student assignment if transfer requests exceed available space.
- I. Provision for a parent to request placement of siblings within the same school.
- J. Appeals process for hardship cases.
- K. Availability of transportation; and
- L. Method and timeline for notifying a parent of his/her child's placement for the next school year.

The process for implementing must

- A. Adhere to federal desegregation requirements
- B. Maintain socioeconomic, demographic, and racial balance
- C. Allow a student to remain at the chosen school until he/she completes the highest grade level at the school
- D. Maintain existing academic eligibility criteria for public school choice programs

Information about school choice and special programs is provided annually to the community through parent communication links, listservs, school mail-outs, backpack disseminations, individual program promotional materials, open houses at school sites, school visits, and through the district's Family and Community Engagement Center (FACE).

Open enrollment options include school choice for grandfathering, sibling support, over/under capacity schools, school safety, and other parent hardships. Preferential treatment shall be given to a student whose parent is transferred or is pending transfer to a military installation within the school district while on active military duty pursuant to an official military order and the student shall be considered a resident of the school district for purposes of enrollment when the order is submitted to the school district; children who have been relocated due to a foster care placement in a different school zone; children who move due to a court-ordered change in custody due to separation or divorce; children who have moved due to the serious illness or death of a custodial parent; students at multiple session schools; and students residing in the district.

In all cases, applications for school choice are available at all public schools, the FACE Center, on the district website, or by mail or fax, as requested. The form provides instructions, information, and contact information for questions and support. Applications are processed by the FACE Center. Applications for magnet and special programs are processed at the school level in accordance with each program's criteria for admission. Determinations about student eligibility for acceptance into the special program are made based on eligibility of the program requirements.

Applications for other choice options are reviewed by the FACE Center, and the Superintendent, or his designee, taking into consideration any hardships that may need to be accommodated. The FACE Center then updates the student information system. A notification letter responding to a school choice application is sent to parents as soon as possible, including an appeal process in the case of a denial for reassignment based on hardship at a school that is over capacity. Parents with an approved school choice request are directed to the new school to proceed with student enrollment.

2. Process for Declaring School Preference

The Gadsden County School District Choice Options are available on our website <http://www.gadsschools.org/>. Applications can be downloaded from the district's website or picked up at any school campus, the district office, or the FACE Center. Additional applications may be required by special programs.

Gadsden County Choice Programs includes:

- A total 22 Career and Technical Education (CTE) courses with over 106 CTE section offered in District secondary schools
- District owned technical college designed to meet secondary and postsecondary students at their diverse skill levels (Gadsden Technical College)
- Advanced Placement course opportunities art, mathematics, music, science, language arts, and social studies (Gadsden County High School and Crossroad Academy)
- AVID education (Gadsden County High School, James A. Shanks Middle School, and West Gadsden Middle School)
- Journalism (Gadsden County High School)
- Gift and Talent Education (Gadsden Elementary Magnet)
- Art and Music Education

- Home Education and Virtual School opportunities
- Dual Enrollment Agreements with all local colleges and universities
- Numerous athletic competition programs

A student who has been attending, in the year prior to the designation, a public school that has been classified as performance grade category “F” or has earned three (3) consecutive grades of “D” or a student who is assigned to a public school that has been designated as performance grade category “F” or has earned three (3) consecutive grades of “D” may attend a higher performing public school in the district, virtual, home education, or a school in another district as allowed by law. The school district will provide transportation to a student if they stay enrolled in the school district, but if the parent/guardian opt to move their child(ren) outside the school district transportation will not be provided by the school district. Designation of schools included in Opportunity Scholarship Options are determined by Florida Department of Education.

Family Empowerment Scholarship (FES) Program: The Gadsden County School District shall honor a school choice opportunity for low-income and working-class families that is designed to extend support to middle-income families. Priority will be given to students who are at 185% of federal poverty level (per 1002.394). Following the 2019 Legislative Session, Governor Ron DeSantis signed SB 7070, which creates the FES Program and provides 18,000 students life-changing education opportunities for academic and career success. A student is eligible for a scholarship if the student meets the following criteria:

The student’s household income level does not exceed 300% of the federal poverty level (\$77,250 for a family of four) or the student is on the direct certification list (list of children who qualify for the food assistance program, the Temporary Assistance to Needy Families Program, or the Food Distribution on Indian Reservations program), or

The student is currently placed, or during the previous state fiscal year was placed, in foster care or in out-of-home care as defined in s. 39.01

and

The student is eligible to enroll in kindergarten or has spent the prior school year (2020-21) in attendance at a Florida public school. Prior attendance means the student was enrolled in and in attendance at a Florida public school during both the October and February student counts.

Prior to scholarship funds being awarded, the student must be accepted and enrolled in a participating private school. A private school that is currently eligible to participate in any of the scholarship programs is eligible to participate in the FES. However, parents should contact the schools to inquire as to whether the private school will participate in the program. The student will remain eligible until he/she graduates from high school or turn 21 years of age, which ever first. It is the parent’s responsibility to request the scholarship from The Department of Education (DOE) at least 60 days prior to the first payment due date at the school of their choice.

The Hope Scholarship. Beginning with the 2018-2019 school year, a student enrolled in a Florida public school in kindergarten through grade 12 are provided the opportunity to transfer to another public school with capacity or enroll in an approved private school under the Hope Scholarship if they have been subjected to any of the following incidents:

- a.) Battery
- b.) harassment
- c.) hazing
- d.) bullying
- e.) kidnapping
- f.) physical attack
- g.) robbery
- h.) sexual offenses
- i.) harassment
- j.) assault, or battery
- k.) threat or intimidation
- l.) fighting at school

Incidents reported may be investigated at the district level; however, there does not have to be substantiation on the part of the district to offer a transfer to another public school with capacity or the ability for the student to move to an eligible private school on scholarship.

Process that Encourages Placement of Siblings within the Same School

Students who have siblings enrolled at a school other than their home zone school may apply for reassignment to that same school based on sibling support. GCSD understands the importance of keeping brothers and sisters together and encourages parental involvement.

Parents of siblings who are assigned to the same grade level and school may request that the school place the siblings in the same classroom or in separate classrooms. The sibling must be attending the school the same year as the requested reassignment. Students assigned for sibling support may remain at the assigned school until they change grade levels. On the school choice form, parents identify "sibling support" and provide the name of the sibling who is at the school that the parent wants the student to be reassigned. Parents choosing this option will be responsible for their own student transportation.

Section 1002.40, Florida Statutes (F.S.), was established and provides the parent of a public-school student who was subjected to an incident of bullying or violence (a complete list of incidents is found in section 1002.40(3), F.S.), an opportunity to transfer to another public school, or request a scholarship for the student to enroll in and attend a participating private school. The law states in part, "Upon receipt of a report of an incident, the school principal, or his or her designee, shall provide a copy of the report to the parent and investigate the incident to determine if the incident must be reported as required by s.1006.09(6). Within 24 hours after receipt of the report, the principal or his or her designee shall provide a copy of the report to the parent of the alleged offender and to the superintendent. Upon conclusion of the investigation or within 15 days after the incident was reported, whichever occurs first, the school district shall notify the parent of the program and offer the parent an opportunity to enroll his or her student in another public school that has capacity or to request and receive a scholarship to attend an eligible private school, subject to available funding."

Pursuant to State Board of Education Rule 6A-6.0951, Florida Administrative Code, the district shall notify the parent by providing the parent a completed Hope Scholarship Notification Form. The Hope Scholarship Notification Form was adopted by the State Board of Education in July 2018, and therefore shall not be substantively altered.

The Superintendent or his designee, will develop and revise this plan as necessary, including administrative procedures necessary to implement these policies. Except for homeless students, foster students and other student safety measures required by Florida Statute, parents who choose these options are required to provide their own student transportation.

Open Borders

State Lawmakers in 2016 removed school-district boundaries by allowing parents to enroll children in any public school beginning in 2017-18. School districts must accept most students if the school they want to attend has not reached capacity, according to Florida Statutes. If a school has more applications than openings, the law calls for schools to use a lottery to fill the spots.

3. Lottery Procedure to Determine Student Assignment

Gadsden County School District uses a lottery procedure for determining student assignment if transfer requests exceed available space. Applications for choice schools and special programs are reviewed at the individual school level in accordance with each program's admissions criteria. Students are admitted to the program according to the available capacity in each program. In the case of too many requests for available slots in a special program or choice school, the district reserves the right to hold a lottery to determine admissions. The lottery process is designed to prevent the loss of more than five percent (5%) enrollment at any one school.

For purposes of continuity of educational choice, a student who enrolls or transfers under Controlled Open Enrollment may remain at the Controlled Open Enrollment School until the student completes the highest grade level at the school. After completion of the terminal grade of that school, the student must return to their zoned school or apply for and be granted another lottery selection through Controlled Open Enrollment. Students residing in another county must return to their school district in the absence of another lottery selection entitling them to enroll in another school in another district.

4. Appeals Process for Hardship Cases

Students may be allowed to attend a school other than their residentially zoned home school, based on documented economic, medical hardship, or for other documented reason. A reassignment or transfer form must be completed, signed by both school administrators, and submitted to the FACE Center for review.

A hardship is defined as documented economic or medical factors that are beyond the student's and parent's/guardian's control that have a negative impact on the student's educational process, safety, mental health, or physical well-being. Upon receipt of a hardship reassignment request, the Superintendent or his/her designee will afford the parent/guardian or student an opportunity to present such evidence as may be appropriate.

Thereafter, the Superintendent will make his/her recommendations to the Board. The Superintendent or his designee will furnish the parent/guardian or student a copy of his/her recommendation to the Board.

If the parent/guardian or student wishes to appeal the recommendation of the Superintendent, they must submit a detailed statement specifying the basis for the disagreement to the Superintendent within ten (10) working days of receipt of the recommendation. If the Superintendent denies the reassignment appeal, the parent/guardian may appeal the decision to the Board at the next Board meeting. The parent/guardian must register for an appeal through the Board secretary prior to the meeting. The Superintendent will permit the student to remain at the current school until a decision is made by the Board. Parents choosing this option will be responsible for providing their own student transportation.

5. Procedures to Maintain Socioeconomic, Demographic, and Racial Balance

Gadsden County School District provides equal opportunity for school choice to all students in the district regardless of race, ethnicity, or socio-economic status. To ensure that participation in school choice supports socioeconomic, demographic, and racial balance, Gadsden County School District annually evaluates participation by race and free and reduced lunch eligibility and make changes accordingly.

6. Homeless Students

Pursuant to Gadsden County School District's School Board Policy 5.14*, (Homeless Students), any child in Gadsden County whose primary nighttime residence is in a supervised publicly or privately operated shelter for temporary accommodations, or in a public or private place not designated for, or ordinarily used for continuing human habitation or is currently in foster care shall be entitled to enrollment in the Gadsden County School District at their school of origin, unless it is determined that their school of origin placement is not in the best interest of the child. The school district's homeless coordinator shall work in collaboration with the Department of Children and Families (DCF) to determine the school of origin for foster children. Student transportation to their school of choice will be provided if their school of origin is within the school district. If the verified homeless situation is such that the student is crossing district lines, the Gadsden County Transportation Department will coordinate transportation between the district and neighboring districts.

7. Availability of Transportation

Except for homeless students or foster care students, it is the responsibility of the parent/guardian to provide transportation for students who chose to participate in a choice option and are approved to attend a school other than their residentially zoned school. Transportation can be arranged by contacting Gadsden County's Transportation Department. Transportation provisions will follow s. 1002.31(2) F.S.

8. Parental and Family Engagement

Encouraging and promoting strong parental and family engagement is a priority of every school and department throughout Gadsden County. Throughout the district, there are parent liaisons, community liaisons, instructional specialists, guidance counselors and other staff in positions

to help strengthen parental involvement.

9. *Strategy for Establishing an Information Clearinghouse*

Gadsden County has a full-time, year-round FACE Center that serves as a clearinghouse for information on school choice opportunities for students. In addition, each school disseminates information and promotes their choice options. Information is provided to parents and to the community through parent communication links, listservs, school mail-outs, individual program promotional materials, open houses at school sites, school visits, and through the district FACE Center.

10. *Athletic Eligibility*

A student participating in controlled open enrollment, or a choice program will be immediately eligible to participate in interscholastic and interscholastic extracurricular activities. However, a student may not participate in a sport if the student participated in that same sport at another school during that school year, unless the student meets one of the following criteria:

1. Dependent child of active-duty military personnel whose move resulted from military orders
2. Child who has been relocated due to a foster care placement in a different school zone
3. Child who moves due to a court-ordered change in custody due to separation or divorce, or the serious illness or death of a custodial parent
4. Authorized for good cause in district or charter school policy.



FOR SCHOOL USE ONLY:	
Date Received:	_____
Time Received:	_____
Received By:	_____

Gadsden County Schools 2022 - 2023 Controlled Open Enrollment Student Performance Contract

You have elected to attend a school in Gadsden County School District that is not your zoned school. Gadsden County School District is proud of its tradition of excellence and the academic accomplishments of our students. As such, you will be expected to adhere to certain standards.

For the 2022-2023 school year, I, _____, will be attending _____
(Student Name) (Grade)
 grade at _____, rather than _____.
(School Name) (Home Zoned School)

By signing this performance contract, we (student and parent) agree to abide by the following:

- A. **Grades:** I understand that I must have a passing score in all core academic areas (report card), a minimum 2.0 cumulative GPA and a score indicating proficiency in each area on state mandated assessments.
- B. **Attendance:** I understand that I must not have more than 3 unexcused absences in a 90-day period.
- C. **Discipline:** I understand that I must not have any repeated discipline referrals or acts in violation of the Code of Student Conduct. (No suspensions or expulsions within the past calendar year.)
- D. **Behavior:** I understand that if I violate the Gadsden County School District's Code of Conduct in Schools Policy, my child will be returned to his/her zoned school.
- E. **Transportation:** I understand that I am responsible for providing transportation for my student. Transportation difficulties cannot interfere with my child's attendance and/or timely pick-up after school. If transportation issues become a barrier for my child's regular attendance or prompt pick-up, my child will be returned to his/her zoned school.

I understand that if I fail to comply with any one of the above standards, my Controlled Open Enrollment approval may be revoked; and I must return immediately to my home zoned school.

This performance contract is valid for the current school year only.

Student Signature

Date

Parent/Guardian Signature

Date

The student's parent/guardian must submit this contract with the Controlled Open Enrollment Application.

IN WITNESS WHEREOF, the Gadsden County School Board have **APPROVED** the 2022 – 2023 Gadsden County Public Schools Controlled Open Enrollment Plan as of the last written date below.

Date: _____

Name

Title

Date: _____

Name

Title

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10b

DATE OF SCHOOL BOARD MEETING: September 27, 2022

TITLE OF AGENDA ITEM: Gadsden Technical College Field Trip

DIVISION: Post-Secondary Education

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. The Gadsden Technical College Transportation, Distribution and Logistics students are requesting approval for an out-of-state field trip to attend the Annual Sunbelt Ag Expo in Moultrie, GA.

Please see attached documentation.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Angela G. Sapp, M.Ed.

POSITION: Career and Technical Education Coordinator

INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY: AS 9/19/22

FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP

FIELD TRIP REQUEST

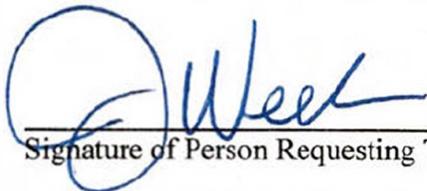
SCHOOL: Gadsden Technical College	CONTACT FOR FIELD TRIP: Mr. James Weeks
---	---

DATE OF TRIP: October 20, 2022	WHO IS ATTENDING: (grade/organization) Students enrolled in the Transportation, Distribution and Logistics Career Cluster at Gadsden Technical College
--	--

LOCATION: Moultrie, GA	TRAVELING BY: <input checked="" type="checkbox"/> School bus <input type="checkbox"/> Charter bus Marshall Jones, Driver
----------------------------------	---

PURPOSE: Attending the Sun Belt Ag Expo in Moultrie, GA

SCHOOL BUS – Required items for approval: <ol style="list-style-type: none"> 1. Director's signature 2. Complete list of participants and chaperones 3. Complete final itinerary 4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request 	CHARTER BUS – Required items for approval: <ol style="list-style-type: none"> 1. Director's signature 2. Complete list of participants and chaperones 3. Complete final itinerary 4. Copy of charter bus contract with signatures 5. Proof of Insurance showing either district or school as insured
---	--



 Signature of Person Requesting Trip



 Approval of Director/Designee

_____ APPROVED	_____ DENIED
_____ Superintendent/Designee	_____ Date

Please forward completed form via district mail or fax to:
Mrs. Euruka Fields
Program Assistant for Curriculum & Instruction
Fax: (850) 627-3530 Email: fieldse@gcpsmail.com

The School Board of Gadsden County



"Opportunity at Your Fingertips"
Mrs. Evonski Bulger
Administrator

ELIJAH KEY, JR.
SUPERINTENDENT OF SCHOOLS

GADSDEN TECHNICAL COLLEGE
Thomas E. Saxton, Director
Career Technical and Adult Education



"Opportunity at Your Fingertips"
Angela G. Sapp
Career and Technical Education
Coordinator

201 Martin Luther King Jr. Blvd.
Quincy, FL 32351
Telephone: (850)875-8324 FAX: (850)875-7297
<http://www.gadsdentech.org>

Sunbelt Ag. Expo / Moultrie, GA Itinerary October 20, 2022

- 8:00 A. M. Depart Gadsden Technical College
- 10:00 A. M. Arrive Sunbelt Ag. Expo / Moultrie, GA
- 10:00 A. M - Tour Sunbelt Ag. Expo / Moultrie, GA
- 12:00 P. M.
- 12:00 P. M - Lunch @ Sunbelt Ag. Expo / Moultrie, GA
- 1:00 P. M.
- 1:00 P. M - Tour Sunbelt Ag. Expo / Moultrie, GA
- 2:00 P. M.
- 2:00 P. M. Depart Sunbelt Ag. Expo / Moultrie, GA
- 4:00 P. M. Arrive Gadsden Technical College

Mission Statement

The mission of Gadsden Technical College is to recognize the worth and potential of each student. We are committed to providing opportunities for basic and advanced instruction in a conducive learning environment. The College encourages academic and technical curiosity, innovation and creativity by integrating applied academic skills in all occupational areas. We strive to instill the attitudes and skills necessary to produce motivated, self-sufficient individuals who are able to function effectively in our ever-changing, complex society.

CATHY D. JOHNSON
DISTRICT NO. 1
HAVANA, FL 32333
MIUWAY, FL 32343

STEVE SCOTT
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32355

LLEROY McMILLAN
DISTRICT NO. 3
CHATTAHOOCHEE, FL 32324
GREENSBORO, FL 32330

CHARLIE D. FROST
DISTRICT NO. 4
GREYNA, FL 32332
QUINCY, FL 32352

KAREMA D. DUDLEY
DISTRICT NO. 5
QUINCY, FL 32353

The School Board of Gadsden County



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Miranda Cole
Adult Education Coordinator

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Annual Sunbelt Ag. Expo / Moultrie, GA
October 20, 2022

Documentation showing correlation of the Florida Standards or benchmarks to the field trip request.

***Florida Department of Education Student Performance Standards & Benchmarks for
Automotive Service Technology and Automotive Service Technology*** S1 – S11 BM 1.01-11.48
Automotive Service Technology and Automotive Service Technology 1 S1 – S7 BM 1.01-7.61

Students will explore career opportunities and requirements of a professional auto mechanic. Students will explore and record latest developments related to personal safety tasks, using tools and equipment, engines, transmissions, manual drivetrains, suspensions systems, brakes, electrical systems, and air condition and heating systems relating to the automotive industry.

***Florida Department of Education Student Performance Standards & Benchmarks for
Carpentry***

S1 – S40 BM 1.01-40.09 – Students will explore and record findings on latest developments related to work attitudes, general employability skills, technical skills, and occupation-specific skills and knowledge of all aspects of Architecture and Construction including, but not limited to rough and finish carpentry skills.

***Florida Department of Education Student Performance Standard & Benchmarks for
Power Equipment Technologies***

S1-S27 BM 1.01-27.11 – Study will explore and record findings on latest industry-related developments relating to outdoor power equipment and other small engine mechanics. This includes, but, is not limited to studying fuel systems, engine systems, two-stroke and four-stroke engines, electrical systems.

***Florida Department of Education Student Performance Standard & Benchmarks for
Diesel Maintenance Technician***

S1 – S29 BM 1.01-29.06 – Students will explore latest industry-related developments relating to all systems on various equipment/machinery and discuss findings. This includes, but is not limited to diesel systems, electrical systems, hydraulics, heating and air conditioning, steering and suspension.

Mission Statement

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GRETNA, FL 32332
QUINCY, FL 32352

KAREMA D. DUDLEY
DISTRICT NO. 5
QUINCY, FL 32353

Transportation Logistics Roster 2022

APP Date	Program	Last Name	First Name	I am an:
	Mr. James Weeks - Instructor Mrs. Lisa Weeks - Chaperone			
8/16/22	Automotive Service Technology (1800)	J	K	Adult Student
8/4/22	Automotive Service Technology (1800)	S	B	Adult Student
7/20/22	Automotive Service Technology 1 (1050)	K	A	Adult Student
7/26/22	Automotive Service Technology 1 (1050)	A	C	High School Student
9/6/22	Automotive Service Technology 1 (1050)	B	T	High School Student
8/9/22	Automotive Service Technology 1 (1050)	B	M	High School Student
8/8/22	Automotive Service Technology 1 (1050)	H	W	High School Student
7/7/22	Automotive Service Technology 1 (1050)	J	A	High School Student
7/26/22	Automotive Service Technology 1 (1050)	M	Q	High School Student
	Mr. Alfred Suber - Instructor			
7/11/22	Carpentry	B	V	Adult Student
8/4/22	Carpentry	B	R	Adult Student
8/16/22	Carpentry	H	M	Adult Student
8/23/22	Carpentry	R	Ni	Adult Student
8/25/22	Carpentry	S	W	Adult Student
8/16/22	Carpentry	Ch	T	High School Student
8/18/22	Carpentry	H	M	High School Student
8/10/22	Carpentry	M	M	High School Student
9/7/22	Carpentry	R	J	High School Student
8/4/22	Carpentry	Bi	S	Home School Student
	Mr. Matthew Bryant - Instructor			
8/11/22	Commercial Class B Driving	Ba	A	Adult Student
8/10/22	Commercial Class B Driving	Ca	Fu	Adult Student
7/21/22	Commercial Class B Driving	De	He	Adult Student
8/23/22	Commercial Class B Driving	Fi	D	Adult Student
9/6/22	Commercial Class B Driving	G	Ep	Adult Student
8/2/22	Commercial Class B Driving	G	J	Adult Student
8/18/22	Commercial Class B Driving	H	B	Adult Student
7/19/22	Commercial Class B Driving	K	Le	Adult Student
8/19/22	Commercial Class B Driving	L	Ji	Adult Student
8/16/22	Commercial Class B Driving	Mc	L	Adult Student

Transportation Logistics Roster 2022

7/26/22	Commercial Class B Driving	P	K	Adult Student
9/6/22	Commercial Class B Driving	Q	D	Adult Student
8/8/22	Commercial Class B Driving	R	R	Adult Student
8/30/22	Commercial Class B Driving	S	C	Adult Student
8/15/22	Commercial Class B Driving	S	M	Adult Student
8/25/22	Commercial Class B Driving	S	Ma	Adult Student
9/6/22	Commercial Class B Driving	S	Ji	Adult Student
	Mr. Gerard Moore - Instructor			
7/13/22	Diesel Maintenance Technician	B	K	Adult Student
8/19/22	Diesel Maintenance Technician	H r	Ji	High School Student
8/19/22	Diesel Maintenance Technician	M	La	High School Student
8/5/22	Diesel Maintenance Technician	M	A	High School Student
	Mr. David McPhaul - Instructor			
8/8/22	Power Equipment Technologies	S	Vi	Adult Student
8/10/22	Power Equipment Technologies	V	A	Adult Student
8/10/22	Power Equipment Technologies	W	Wi	Adult Student
8/9/22	Power Equipment Technologies	Li		High School Student
9/6/22	Power Equipment Technologies	Mc	S	High School Student
8/5/22	Power Equipment Technologies	Me	A	High School Student

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10c

Date of School Board Meeting: September 27, 2022

TITLE OF AGENDA ITEM: GCHS US Government Honors Class Out of State Field Trip

DIVISION: Academic Services

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. Gadsden County High School 12th Grade US Government Class is requesting approval for an out-of-state field trip to Montgomery, Alabama. Please see attached documentation.

FUND SOURCE: School Partner

AMOUNT: \$2079.00

PREPARED BY: Tammy McGriff Farlin, EdS 

POSITION: Assistant Superintendent, Academic Services PreK-12

INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP

FIELD TRIP REQUEST

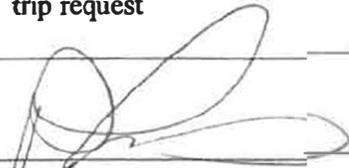
DATE OF REQUEST: 8/3/2022	SCHOOL: GCHS	CONTACT FOR FIELD TRIP: Pierre Lewis
-------------------------------------	------------------------	--

DATE OF TRIP: 10/27/2022	WHO IS ATTENDING: (grade/organization) 12 th Grade (US Gov't Honors)
------------------------------------	---

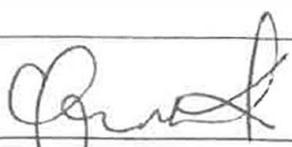
LOCATION: EJI Legacy Museum and the National Memorial for Justice and Peace in Montgomery, AZ	TRAVELING BY: <input type="checkbox"/> School Bus <input checked="" type="checkbox"/> Charter Bus
---	---

PURPOSE: Students will visit the museum to investigate America's history of racial injustice and its legacy. Students will draw dynamic connections across generations of Americans impacted by the tragic history of racial inequality.

SCHOOL BUS -Required items for approval: <ol style="list-style-type: none">1. Principal's signature2. Complete list of participants and chaperones3. Complete final itinerary4. Documentation showing correlation of the Florida Standards or benchmark to the field trip request	CHARTER BUS-Required items for approval: <ol style="list-style-type: none">1. Principal's signature2. Complete list of participants and chaperones3. Complete final itinerary4. Copy of charter bus contract with signatures5. Proof of Insurance showing either district or school as insured
---	---



Signature of Person Requesting Trip



Approval of Principal (Signature required)

_____ APPROVED	_____ DENIED
_____ Superintendent/Designee	_____ Date

Please forward completed form via district mail or fax:

Mrs. Euruka Fields, Program Assistant for Instructional Services

Fax: (850) 627-3530 Email: fieldse@gcpsmail.com

UPDATED: 2/28/2022



Montgomery Fieldtrip Roster

Chaperones:

1. Pierre Lewis
2. Ciara Stephenson
3. Dennis Moye

Students:

- 1.
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Montgomery Fieldtrip Itinerary

October 27, 2022

Time	Activity
7:15 AM	Students arrive at school and eat breakfast
7:45 AM	Student check-in and load charter bus
8:00 AM	Depart GCHS
11:30 AM – 12:15 PM (10:30-11:15 central)	Lunch at Fast Food Restaurant
12:15 PM (11:15 central)	Depart for Legacy Museum
12:30 PM – 4:30 PM (11:30-3:30 central)	Tour the Legacy Museum & National Memorial
4:45 PM (3:45 central)	Depart Legacy Museum for dinner
5:00 PM – 6:30 PM (4:00-5:30 central)	Arrive at Golden Corral for dinner
6:30 PM (5:30 central)	Depart for GCHS
10:00 PM	Arrive back at GCHS

Addresses

McDonald's – 2681 Zelda Rd, Montgomery, AL 36107 (other options on strip: Waffle House, Zaxby's, KFC, Cook Out, Taco Bell, Captain D's, Krystal's, Arby's)

Legacy Museum – 400 North Court St, Montgomery, AL 36104

National Memorial for Peace and Justice – 417 Caroline St, Montgomery, AL 36104

Golden Corral – 1480 Eastern Blvd, Montgomery, AL 36117

Confirmation

Gadsden County High School
Pierre Lewis
27001 Blue Star Hwy
Havana, FL 32333

Charter #30939
Date Printed: Wednesday, July 27, 2022
PO #: Q14741
Group Name: Montgomery
Phone: Fax:
Salesperson: Janet Callahan
Email: jcallahan@astrotravel.com

		Departure Time	Date	# Coaches	Description	Total Capacity
Pickup	Gadsden County High School 27001 Blue Star Mem Highway Havana, I	08:00 am	Thu 10/27/22	1	Prevost	56
Dropoff	Montgomery, AL Montgomery, AL		Thu 10/27/22			56
Pickup	Montgomery, AL Montgomery, AL		Thu 10/27/22			56
Dropoff	Gadsden County High School 27001 Blue Star Mem Highway Havana, I	11:00 pm	Thu 10/27/22			56

Balance of \$ 2,079.15 is due: September 27, 2022
Total Cost: \$ 2,079.15

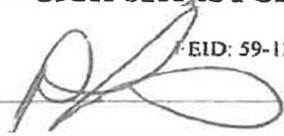
Billing Instructions: Check or cash payable to Astro Travel
All major credit cards accepted.
(4% service charge on credit card payments)

Itinerary: Group Contact:
Pierre Lewis Lewisp@gcpsmail.com
Gadsden County High School

The date of the trip changed to Thursday, October 27, 2022.
We will be departing Gadsden County HS at 8am and we would
leave Montgomery at 5:30pm central to come back to GCHS.
We are going to the Legacy Museum (400 N Court St,
Montgomery, AL 36104). We'll also be stopping by Golden
Corral for dinner (1480 Eastern Blvd, Montgomery, AL

Please sign this agreement, enclose payment as noted above. Failure to return signed contract and payments by due date will subject the reservation to be cancelled without notice. Your cost is based on the services detailed above and is subject to change in accordance with your actual itinerary. The cost quoted does not include DRIVERS PRIVATE ROOM, GRATUITY, PARKING FEES OR TOLLS unless specifically listed as included in price. Cancellation within 30 days may result in forfeiture of deposit up to the full charter price. This company reserves the right to lease equipment from other companies in order to fulfill this agreement. This company shall not be liable for items left on the coach or loss of time due to mechanical failure or inclement weather. We cannot guarantee the assignment of requested drivers or coaches. A signed contract and deposit will confirm your reservation and acknowledge your acceptance of this agreement.

**** SMOKING IS PROHIBITED AT ALL TIMES ON THE VEHICLES ****
GRATUITIES FOR YOUR DRIVER ARE ALWAYS APPRECIATED

Signature  EID: 59-1300342 USDOT: 659912 ICC-MC303493 Date 7/27/2022



4876 Woodlane Circle
Tallahassee, FL 32303-6808
850-514-1793

(Fax: 850-514-0044)
info@astrotravel.com

Confirmation

Gadsden County High School
Pierre Lewis
27001 Blue Star Hwy
Havana, FL 32333

Charter # 30939
Date Printed: Wednesday, July 27, 2022
PO #: Q14741
Group Name: Montgomery
Phone: Fax:
Salesperson: Janet Callahan
Email: jcallahan@astrotravel.com

GENERAL TERMS OF CONTRACT

Please return a signed copy of this agreement by the due date to reserve your charter. A deposit is required to guarantee vehicle reservation. Deposits are fully refundable if your trip is cancelled at least thirty (30) days prior to departure. Payment can be made by cash, certified funds, check, electronic transfer, or credit card.

While most transportation costs can be estimated and included in the quote, customers are responsible for unplanned costs such as parking, entrance fees, tolls, airport fees, permits, port charges, etc.

For your trip to be successful, a detailed itinerary is needed at least two (2) weeks prior to departure including specific pickup locations and any other special directions. If your itinerary differs from the basis of this agreement, the price is subject to change. Your driver will make all attempts to follow your requested routes and parking requests. However, if the driver deems any request is unsafe to chartering party or potential damage to an Astro Travel vehicle, alternate routes/parking will be at the sole discretion of your motorcoach operator.

When lodging is required, the chartering party must furnish a separate private hotel room for the driver. Federal regulations and Astro Travel safety policies require CDL drivers to have undisturbed rest time. To ensure your trip is both safe and enjoyable, a driver has limited driving and on-duty time. Within a 24-hour time period, a driver is allowed 10 hours of driving with a maximum 15 hours of on-duty time and is required to have 9 hours of uninterrupted rest time.

If needed, we will arrange extra drivers to accommodate your schedule. Additional driving time and/or on-duty service may require a relay/relief driver, which will incur additional charges. Astro Travel will gladly accommodate these requirements in your itinerary with advance notice.

Smoking cigarettes, including e-cigarettes, is prohibited on board Astro Travel vehicles.

It is the responsibility of the chartering party to ensure illegal activities are not permitted while on board Astro Travel vehicles, which include but are not limited to illegal drugs, underage drinking/smoking, possession of a weapon, etc.

The chartering party will be responsible for any damage to the exterior or interior of the coach done by the chartering party.

Astro Travel is not responsible for lost, stolen, or damaged property. The expenses related to the return or replacement of property left on the vehicle are the responsibility of the property owner.

Astro Travel reserves the right to substitute equipment from another company, if in our sole discretion, substitution is necessary. Astro Travel reserves the right to use assigned vehicles for multiple charters and customers on the same day.

Astro Travel shall not be liable for loss of time due to mechanical, inclement weather, or other occasional delays that are beyond our control.

While Astro Travel will make every effort to ensure devices are operational, failure of amenities such as Wi-Fi, DIRECTV, power outlets, DVD player, monitors, audio devices, a/c, heat, lavatory, or microphones shall not be cause for refund. Astro Travel cannot guarantee operation of these amenities.

Initial PL Date 7/27/22

Please initial here to indicate that you have read the terms and conditions on page 1 of this contract.



4876 Woodlane Circle
Tallahassee, FL 32303-6808
850-514-1793

(Fax: 850-514-0044)
info@astrotravel.com

Confirmation

Gadsden County High School
Pierre Lewis
27001 Blue Star Hwy
Havana, FL 32333

Charter # 30939
Date Printed: Wednesday, July 27, 2022
PO #: Q14741
Group Name: Montgomery
Phone: Fax:
Salesperson: Janet Callahan
Email: jcallahan@astrotravel.com

36117).

Initial _____ Date _____

Please initial here to indicate that you have read the terms and conditons on page 1 of this contract.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
TIB Transportation Ins. Brkrs
425 W Broadway, Suite 300
Glendale FL 91204

CONTACT
NAME: Marcie Ramos
PHONE: (A/C, No, Ext): 818-246-2800
E-MAIL: miramos@tibinsurance.com
FAX (A/C, No): 818-246-4690

INSURED
Astro Travel & Tours Inc.
4876 Woodlane Cir
Tallahassee FL 32303-6808

License#: L091975
ASTRTA-01

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Lancer Insurance Company	26077
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 1123158688

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSC	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	GL159186#1	4/17/2022	4/17/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ Excluded \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> UMBRELLA LIAB OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE: DED RETENTION \$	Y	BA175352#1	4/17/2022	4/17/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per person) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is included as additional insured but only to the extent that the Certificate Holder is held liable for the conduct of the Named Insured

CERTIFICATE HOLDER

Gadsden County High School
27001 Blue Star Highway
Havana FL 32333

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Secondary Lesson Plan

School: GCHS	Subject: U.S. Government	Teacher: P. Lewis	Lesson Plan Date(s): October 27, 2022
	<p>OBJECTIVE</p> <ul style="list-style-type: none"> Students will be able to investigate America’s history of racial injustice and draw dynamic connections across generations of Americans impacted by the tragic history of racial inequality. 		<p>Standard/ Benchmark: SS.912.A.2.4 – Distinguish the freedoms guaranteed to African Americans and other groups with the 13th, 14th, and 15th Amendments to the Constitution. SS.912.A.2.5 – Access how Jim Crow Laws influenced life for African Americans and other racial/ethnic minority groups.</p>
	<p>ASSESSMENT</p> <ul style="list-style-type: none"> Students to write a summative reflection of what they learned during the Legacy Museum and National Memory for Peace and Justice visit. 		
	<p>ESSENTIAL QUESTIONS</p> <ul style="list-style-type: none"> How have Jim Crow-era policies and behaviors evolved and persisted into the present? 		
	<p>HIGHER ORDER QUESTIONS</p> <ul style="list-style-type: none"> Evaluate the importance the Reconstruction Amendments. Explain how Jim Crow laws violated the constitutional protections of African Americans. 		
	<p>VOCABULARY</p> <ul style="list-style-type: none"> Jim Crow, Convict Leasing, Black Codes, 13th Amendment, 14th Amendment, 15th Amendment 		
LESSON CYCLE	<p>BELL RINGER</p> <ul style="list-style-type: none"> Students will discuss facts they know about Reconstruction, Jim Crow and the Criminal Justice System. 		<p>TIME Approximate</p>

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10d

DATE OF SCHOOL BOARD MEETING: September 27, 2022

TITLE OF AGENDA ITEM: GCHS FFA/Agriscience and Biotechnology Class

DIVISION: Academic Services

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. Gadsden County High School FFA/Agriscience and Biotechnology (9th -12th Grade) is requesting approval for an out-of-state field trip to Moultrie, GA.

Please see attached documentation.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Tammy McGriff 

POSITION: Assistant Superintendent, Academic Services PreK-12

INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP

FIELD TRIP REQUEST

SCHOOL: Gadsden County High School	CONTACT FOR FIELD TRIP: Eric Toussaint
--	--

DATE OF TRIP: 10/19/2022	WHO IS ATTENDING: (grade/organization) FFA/ AgriScience and Biotechnology/ Grades 9-12
------------------------------------	--

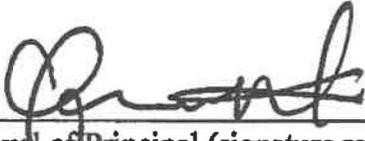
LOCATION: Moultrie, Ga - Ag Expo	TRAVELING BY: <input checked="" type="checkbox"/> School Bus <input type="checkbox"/> Charter bus
--	---

PURPOSE: Ag Expo Trip:

SCHOOL BUS - Required items for approval: <ol style="list-style-type: none"> 1. Principal's signature 2. Complete list of participants and chaperones 3. Complete final itinerary 4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request. 	CHARTER BUS - Required items for approval: <ol style="list-style-type: none"> 1. Principal's signature 2. Complete list of participants and chaperones 3. Complete final itinerary 4. Copy of charter bus contract with signatures 5. Proof of Insurance showing either district or school as insured
---	---



 Signature of Person Requesting Trip



 Approval of Principal (signature required)

<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
 _____ Superintendent Designee	8/23/2022 _____ Date

Please forward complete for via district mail or fax to:
Mrs. Cheryl Ellison
Program Assistant for Curriculum & Instruction
Fax: (850) 627-3530 Email: ellisonc@gcpsmail.com



GADSDEN FFA CHAPTER

27001 Blue Star Memorial Hwy, Havana, FL 32333

Phone: (850) 662-2300

Fax: (850) 539-2863

website: www.gchs.gcps.k12.fl.us



Chelsea Franklin, Principal
Eric Toussaint, FFA Advisor

O'Hara Black, Assistant Principal
Elijah Key, Superintendent

AG EXPO YOUTH EDUCATIONAL CHALLENGES OCTOBER 19, 2022

08:00 AM	DEPART GADSDEN COUNTY HIGH SCHOOL
10:00 AM	ARRIVE
10:00 AM-	WORKSHOPS/EVENTS
12:00 PM-	LUNCH
12:30 PM-	WORKSHOPS/EVENT
01:30 PM	DEPART TO RETURN
03:00 PM	ARRIVE GADSDEN COUNTY HIGH SCHOOL



GADSDEN FFA CHAPTER

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Chelsea Franklin, Principal
Eric Toussaint, FFA Advisor

O'Hara Black, Assistant Principal
Elijah Key, Superintendent

State of Florida Standards and Benchmarks used

CTE Standards and Benchmarks	FS-M/LA	NGSSS-Sci	National Standards
01.03 Identify significant career patterns/shifts in the history of the agricultural industry.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CS.01.01.01.a
03.08 Evaluate advances in biotechnology that impact agriculture (e.g. transgenic crops, biological controls, etc.).		SC.912.E.7.8; SC.912.L.14.2, 3, 4, 5, 6, 8; SC.912.L.15.14, 15; SC.912.L.16.1, 2, 3, 4, 7, 9, 10, 12, 14, 15, 16, 17; SC.912.N.1.1, 2, 3, 4, 6, 7; SC.912.N.2.2, 5; SC.912.N.3.1; SC.912.N.4.1;	
05.01 Identify and describe the specializations within the plant science industry.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1 LAFS.910.W.2.4 LAFS.1112.W.2.4	SC.912.E.5.4; SC.912.L.14.2, 3, 5, 6, 7, 8, 9, 53; SC.912.L.15.9, 14, 15; SC.912.L.17.6, 12, 16, 17, 19; SC.912.L.18.7, 8, 9; SC.912.P.8.5, 7;	
08.05 Demonstrate interpersonal (nonverbal) communication skills.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		
08.06 Demonstrate good listening skills.	LAFS.910.SL.1.1 LAFS.1112.SL.1.1		CRP.04.03.01.a



Youth Educational Challenges Sponsored by Country Financial

Overview

- 1) The Youth Educational Challenges will be Wednesday, October 19, 2022, at the Sunbelt Ag Expo
 - a) Time slots are available online from 9:00 a.m. – 1:00 p.m.
 - i) Register Early! Time slots will be filled on a first-come, first-serve basis. When time slots are full, they are full.
 - b) All participating students will receive lunch compliments of Agri Supply Company and Coke.
 - c) An awards ceremony will be held in the RW Griffin Building at 2:00 p.m.
- 2) Challenges are open to any student, 6th – 12th grade
 - a) Students may participate as a member of an FFA or 4-H chapter or as a student unaffiliated with any youth organization.
 - b) There will be a Junior Division (6th – 9th grade) and a Senior Division (10th-12th grade).
 - c) Students will compete as individuals.
- 3) Students are eligible to compete in as many of the challenges as they can fit into their schedules for the day.
- 4) There will be five content area competitions with a Junior and a Senior Division.
 - a) Ag Business
 - b) Ag Mechanics
 - c) Animal Science
 - d) Forestry & ENR
 - e) Plant Science
- 5) Awards will be given to 1st - 3rd place in each content area in Junior and Senior Divisions.
 - a) Additional award
 - i) The chapter/club with the most participants
- 6) Students are required to register online for the challenges by Friday, October 7th.

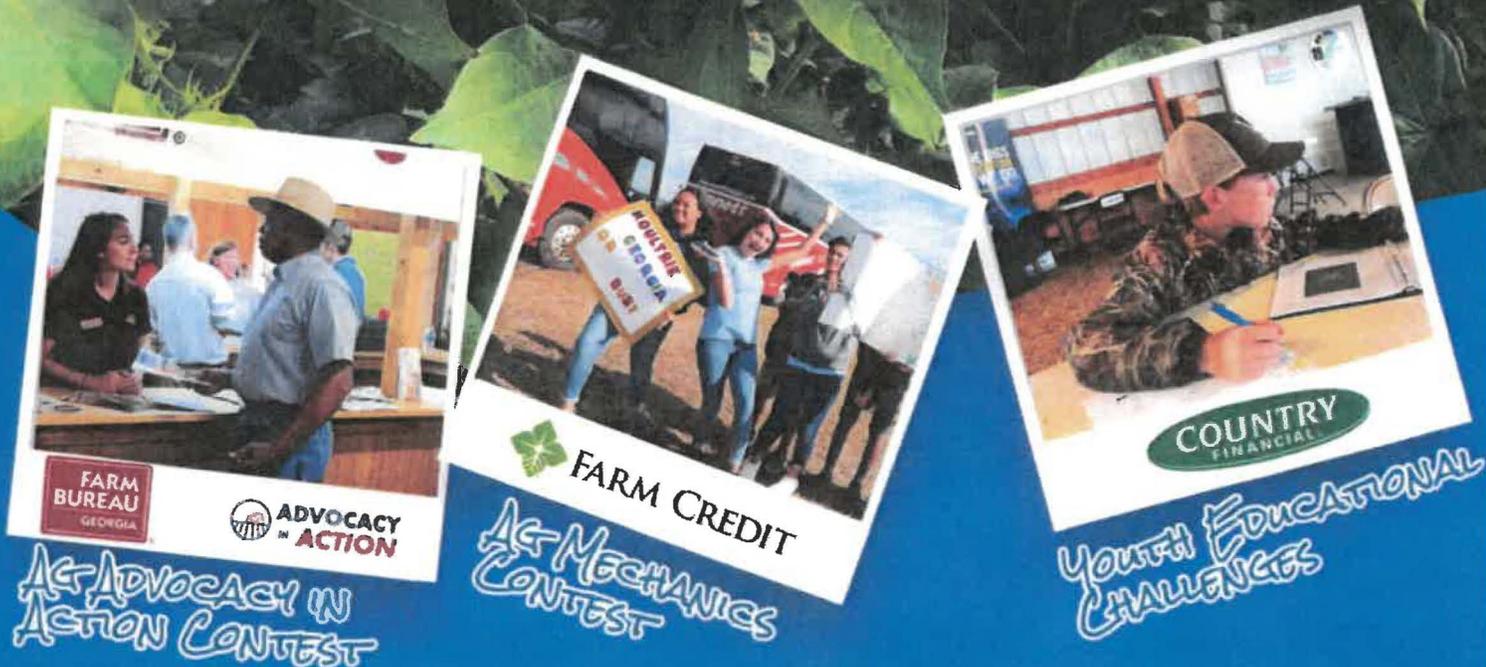
- a) Registration must be completed at sunbeltexpo.com/yeo by selecting the registration link for the Youth Educational Challenges

- 7) Students are NOT required to wear official dress. Comfortable, yet appropriate, respectable clothing is recommended.

- 8) To study, students may use any reference they so choose. In addition, it is recommended that students consult sources listed on the Georgia Ag Ed website, www.gaaged.org, regarding similar categories associated with CDE competitions.

- 9) Regarding Scoring:
 - a) Because there will only be one part to each challenge, participant scores will be the sum of the answers they get correct.
 - b) In the case of a tie,
 - i) (1) there will be tie-breaker questions at the end of the required questions that will only be used for breaking ties.
 - ii) (2) Individual questions within the challenge will be determined in advance as tie-breakers.

YOUTH DON'T MISS OUT! EDUCATIONAL OPPORTUNITIES



This team event challenges teams to create a video based on a presented topic. Teams submit videos prior to the Expo. Finalists will be named and will attend the Expo to create a second video while working with a lobbyist and industry leaders, all in an effort to Advocate for Agriculture.

For high school and college students

This individual event allows students to create and submit intricate and technical masterpieces that are judged and then displayed during the Expo for the public to see.

For middle and high school students

These individual contests test student knowledge in 5 areas. In addition, students will be able to challenge their ag teachers...who has the most ag knowledge? Participants receive a meal sponsored by Agri-Supply and Coca-Cola.

For middle and high school students

5 Individual Challenges

- ✓ Ag Business
- ✓ Ag Mechanics New this year
- ✓ Animal Science **THE GAUNTLET**
- ✓ Forestry & ENR **AGRI SUPPLY**
- ✓ Plant Science **Coca-Cola**

SunbeltExpo.com/YEO

Registration Available Aug 1



GADSDEN FFA CHAPTER

27001 Blue Star Memorial Hwy, Havana, FL 32333

Phone: (850) 662-2300

Fax: (850) 539-2863

website: www.gchs.gcps.k12.fl.us

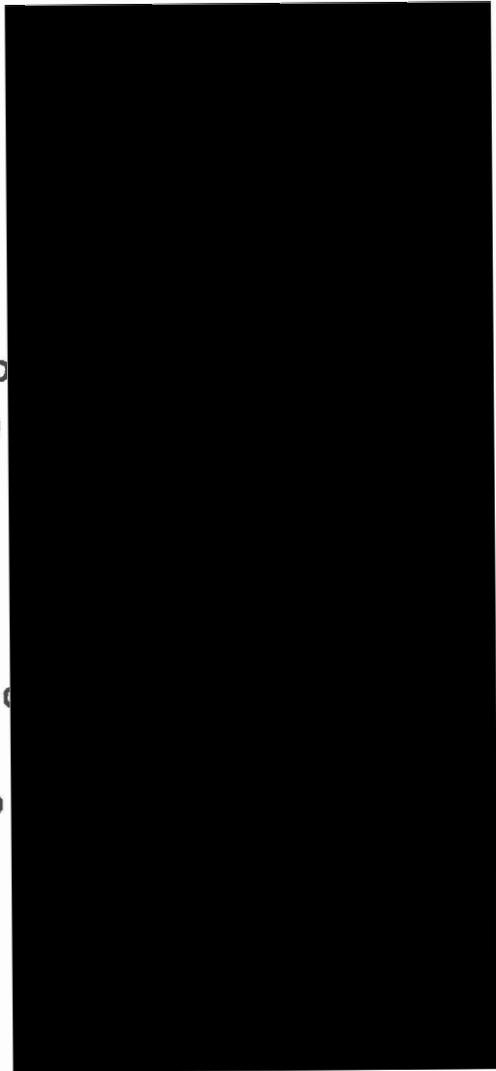
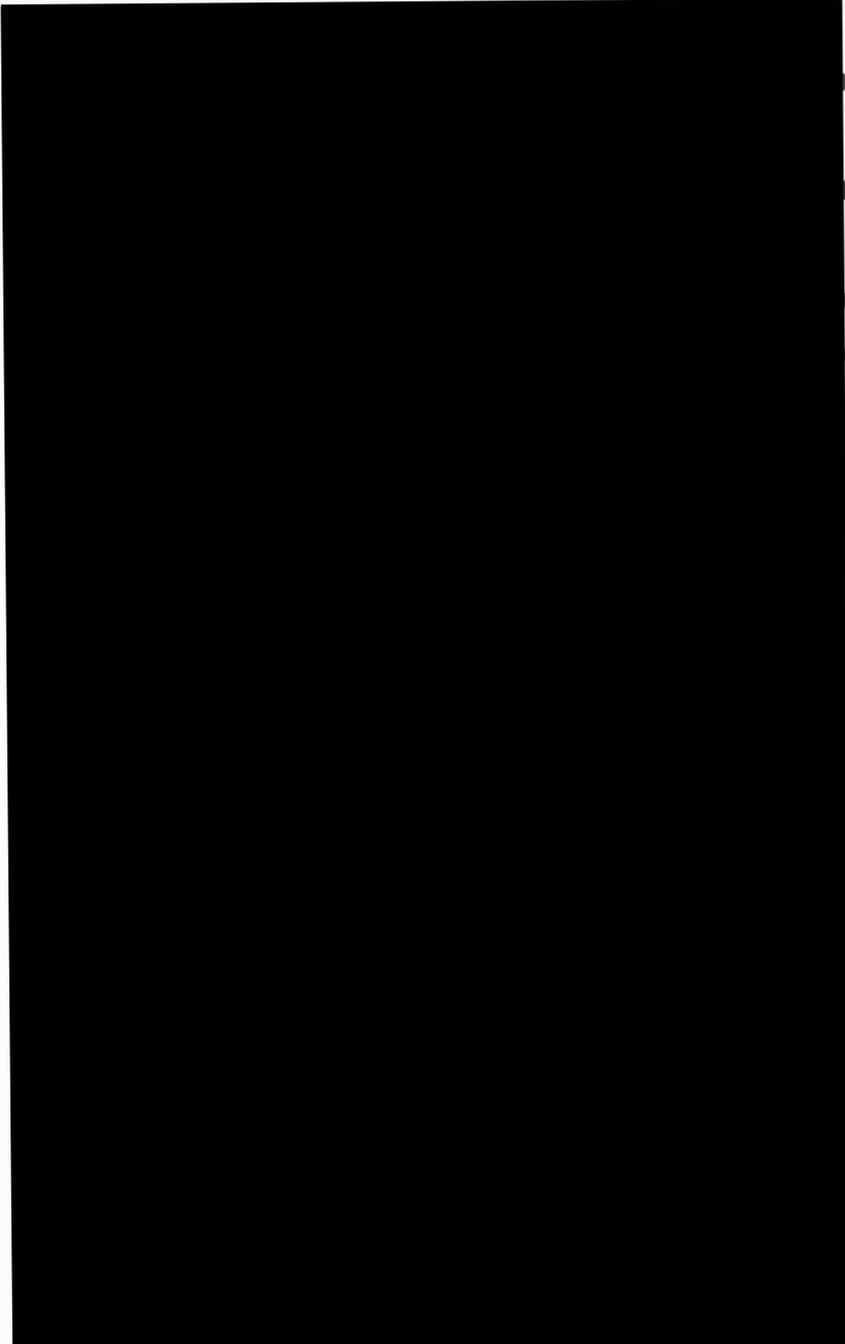


Chelsea Franklin, Principal
Eric Toussaint, FFA Advisor

Elijah Key, Superintendent

Ag Expo: Youth Educational Challenges

Students



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*Student and Chaperones
List May Change



SUNBELT AG EXPO FIELD TRIP PERMISSION SLIP



Dear Parent or Guardian:

An educational field trip has been scheduled and was approved by the school for your child's agriculture class. *Students who do not have prior written permission will not be able to participate in the field trip. Students are required to be in proper dress code for this trip.*

PLEASE NOTE THE FOLLOWING REGARDING THE FIELD TRIP:

Where: Sunbelt Agricultural Expo in Moultrie, Georgia

Trip Date: October 19, 2022

Departure From School: 8:00 am

Return To School: 4:00 pm

Transportation: School Bus

Cost: (\$10)

- 1) I have been informed of the details of this educational field experience.
- 2) I agree to instruct my child to obey all school rules, regulations and instructions given by the teacher and/or authorized school personnel. I further agree that no teacher or authorized personnel shall be held responsible or liable for injuries or other mishaps caused by my child's deliberate disobedience of rules, regulations or instructions.
- 3) This field experience is considered as school work and will be conducted as a regular class.
- 4) I agree to have transportation arranged for my child at the end of the trip.

.....: (Cut here and save upper portion for you information)

THIS TRIP IS PLANNED TO EXTEND A UNIT OF STUDY WITHIN THE SCHOOL CURRICULUM

YOUR SIGNATURE INDICATES THAT YOU HAVE READ AND AGREE TO THE ABOVE

❖ _____ I give permission for my child to participate in the Agriculture Expo Field Trip on October 19, 2022.

❖ _____ I DO NOT give permission for my child to participate in the Agriculture Expo Field Trip on October 19, 2022.

(Student's Name)

(Parent or Guardian Signature)

Phone Number: _____

Emergency Contact: _____
(Name)

(Number)