

Parent Association Board Meeting Minutes

Tuesday, April 29, 2021

5:00 pm Virtual (Zoom)

Zoom attendees: Tony Pellegrino, Sharon Wieter, Pam Bourque, Liz Butler, Melanie Sturgis, Stephanie Good, Janet Pellegrino, Lisa McCord, Jennifer Marx

1. Call to Order: 5:02 pm
2. Welcome and Opening Prayer – Tony Pellegrino
3. Reading of Past Minutes – Liz Butler. March 30 Meeting Minutes sent out for review. Minutes approved.
4. Treasurer’s Report - Tony Pellegrino
 - a. Balance: \$5654.13
 - b. Income: \$23.65 interest
 - c. Expenses:
 - i. Paid out: \$193.36 for Catholic Schools Week teacher lunch
 - ii. Upcoming: EOY Lunch and PA Wine/Cheese event
5. JPII Representative Report – Sharon Wieter
 - a. Faculty/Staff Gift Catalog went online and has received some donations. Will be distributed at the EOY Faculty lunch. Discussed need to advertise/publicize to promote to parents and outside sources.
6. Committee Reports
 - a. Hospitality - Melanie Sturgis
 - i. PA Wine/Cheese event - PA will cover food/drinks. Plan on about 50 people.
 - ii. EOY Lunch - will be similar to the Catholic Schools Week lunch. Plan on sandwiches, chips, cookies and drink. Parent donations needed.
 - b. Gala/Fundraising – Still need lead
7. Class Liaison Reports
 - a. 9th Grade – Stephanie Good: No report
 - b. 10th Grade – Janet Pellegrino: No report
 - c. 11th Grade – Denise Schovel: No report
 - d. 12th Grade – Lisa McCord: No report
 - e. Virtual Liaison – Jennifer Marx: No report
8. PA Calendar

a. Upcoming Events (X indicates hospitality needed)

March		
7	Clean-Up & Cajun (Cancelled)	X
24	NHS Induction	
27	Mass on the Grass (Cancelled)	X
30	PA Board Meeting	
April		
4	Easter	
5	No School	
29	PA Board Meeting	
May		
2	Spring Concert	
20	PA Wine & Cheese	X
21	Cap & Gown/ Senior Awards	
25	Graduation	
26	Teacher EOY Luncheon	X

9. Topics to Discuss

a. Enrollment Committee: PA Participation/Assistance

- i. S. Page has updated list. Discussed future participation.

b. Fundraising

- i. Faculty/Staff Gift Catalog: Discussed in JP11 Representative Report

c. JP11 Parent Association (PA) By-laws

- i. Update completed and sent to Headmaster for review
- ii. Updated Board recommendations for 2020-2021
- iii. PA made updates

d. PA Calendar

- i. Minor updates made for March/April/May
- ii. Should be accurate through the remainder of the school year
- iii. Future events where PA presence desired:

- Club Fair: Club fair was held for upcoming students April 21. Need to insure that PA presence next year for parent questions
- New Parent Orientation August 2

10. New Topics/Questions

- a. Teacher EoY Luncheon: Discussed within Hospitality
- b. PA Wine & Cheese: Discussed within Hospitality. This is the last PA general meeting. This will also be a “Welcome to New Freshmen Parent” meeting. Will include a special guest presentation from Rocket City Scholarship regarding SGOs.
- c. Graduation Signs: School has purchased. Should be handed out at Senior Awards Day at the latest.
- d. Budget meeting with the general members: Included in PA Wine & Cheese.
- e. Next year’s board: To be announced at the PA Wine & Cheese. Current nominations:

JPII PA Board

- President: Pam Bourque
- Vice-President/President Elect: Janet Pellegrino
- Secretary: Liz Butler
- Treasurer: Jennifer Geist
- Hospitality Coordinator: Melanie Sturgis
- Fundraising Lead: Open
- Enrollment Committee: Open

Class Liaisons:

- Senior Class Liaison: Open
- Junior Class Liaison: Open
- Sophomore Class Liaison: Stephanie Good
- Freshman Class Liaison: Open
- Virtual Parent Liaison: Jennifer Marx

- f. Yearbooks: Are available for sale in school office
- g. DWF: Reminder that Dancing with the Falcons is occurring Saturday, May 1.

11. Meeting adjourned 6:05 pm