

CALL TO ORDER	A regular meeting of the NCOESC Board of Governors was called to order by President Pam Pinney at 7:00 p.m. at North Central Ohio Educational Service Center, Tiffin, Ohio.																																																																												
ROLL CALL	Roll call found the following members present: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snively and Mrs. Pinney.																																																																												
PUBLIC PARTICIPATION	No public participation.																																																																												
APPROVAL OF AGENDA AND ADDENDUM NCO-23-45	<p>It was moved by Mr. Koschnick and seconded by Mr. Ellis to approve the agenda and addendum as distributed.</p> <p>Vote:   Yeas:   Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snively and Mrs. Pinney</p> <p>          Nays:   None</p>																																																																												
APPROVAL OF MINUTES NCO-23-46	<p>Mr. Snively made the motion, seconded by Mr. Sayre to approve the minutes of the July 18, 2023 Regular Board meeting.</p> <p>Vote:   Yeas:   Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snively and Mrs. Pinney</p> <p>          Nays:   None</p>																																																																												
TREASURER'S REPORT -Financial Report -Healthcare Trust Fund Report -Donations -Appropriations NCO-23-47	<p>It was moved by Mr. McFarland and seconded by Mr. Koschnick to approve the following items contained in the Treasurer's Report:</p> <p><b>A. Financial Report for July, 2023</b></p> <p><b>B. Healthcare Trust Fund Report for July, 2023</b></p> <p><b>C. Approval of the following donations:</b></p> <table border="0" style="margin-left: 40px;"> <tr> <td style="text-align: right;">\$5,000.00</td> <td>National Machinery Foundation</td> <td style="text-align: center;">to</td> <td>FCFC</td> </tr> <tr> <td style="text-align: right;">\$10.00</td> <td>Kippi Rule</td> <td style="text-align: center;">to</td> <td>FCFC</td> </tr> <tr> <td style="text-align: right;">\$1,500.00</td> <td>Tiffin Rotary Club Foundation</td> <td style="text-align: center;">to</td> <td>Friendship Club</td> </tr> </table> <p><b>D. Approval of the following appropriations:</b></p> <table border="0" style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;"><u>Appropriations</u></th> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>Amount</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>001</td> <td>General Fund – Overhead</td> <td style="text-align: right;">\$ 20,047.66</td> <td><i>increase</i></td> </tr> <tr> <td>001</td> <td>General Fund – Programs</td> <td style="text-align: right;">\$ 265,870.72</td> <td><i>increase</i></td> </tr> <tr> <td>018</td> <td>Activity Funds</td> <td style="text-align: right;">\$ 4,708.02</td> <td><i>increase</i></td> </tr> <tr> <td>022</td> <td>FCFC</td> <td style="text-align: right;">\$ 9,415.88</td> <td><i>increase</i></td> </tr> <tr> <td>439</td> <td>Public School Preschool</td> <td style="text-align: right;">\$ 24,214.13</td> <td><i>increase</i></td> </tr> <tr> <td>451</td> <td>Network Connectivity</td> <td style="text-align: right;">\$ 52.10</td> <td><i>increase</i></td> </tr> <tr> <td>499</td> <td>Miscellaneous State Grants</td> <td style="text-align: right;">\$ 553,361.72</td> <td><i>increase</i></td> </tr> <tr> <td>507</td> <td>ESSER</td> <td style="text-align: right;">\$ 87,160.70</td> <td><i>increase</i></td> </tr> <tr> <td>508</td> <td>GEER</td> <td style="text-align: right;">\$ 3,809.55</td> <td><i>increase</i></td> </tr> <tr> <td>516</td> <td>SST Title VI-B</td> <td style="text-align: right;">\$ 234,374.96</td> <td><i>increase</i></td> </tr> <tr> <td>551</td> <td>Title III</td> <td style="text-align: right;">\$ 11,768.11</td> <td><i>increase</i></td> </tr> <tr> <td>572</td> <td>Delinquent &amp; Abused Youth</td> <td style="text-align: right;">\$ 1,945.72</td> <td><i>increase</i></td> </tr> <tr> <td>587</td> <td>Early Childhood Special Education</td> <td style="text-align: right;">\$ 5,723.27</td> <td><i>increase</i></td> </tr> <tr> <td>599</td> <td>Miscellaneous Federal Grants</td> <td style="text-align: right;">\$ 15,731.88</td> <td><i>increase</i></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b><u>\$1,238,184.42</u></b></td> <td></td> </tr> </tbody> </table>	\$5,000.00	National Machinery Foundation	to	FCFC	\$10.00	Kippi Rule	to	FCFC	\$1,500.00	Tiffin Rotary Club Foundation	to	Friendship Club	<u>Appropriations</u>	<u>Description</u>	<u>Amount</u>		001	General Fund – Overhead	\$ 20,047.66	<i>increase</i>	001	General Fund – Programs	\$ 265,870.72	<i>increase</i>	018	Activity Funds	\$ 4,708.02	<i>increase</i>	022	FCFC	\$ 9,415.88	<i>increase</i>	439	Public School Preschool	\$ 24,214.13	<i>increase</i>	451	Network Connectivity	\$ 52.10	<i>increase</i>	499	Miscellaneous State Grants	\$ 553,361.72	<i>increase</i>	507	ESSER	\$ 87,160.70	<i>increase</i>	508	GEER	\$ 3,809.55	<i>increase</i>	516	SST Title VI-B	\$ 234,374.96	<i>increase</i>	551	Title III	\$ 11,768.11	<i>increase</i>	572	Delinquent & Abused Youth	\$ 1,945.72	<i>increase</i>	587	Early Childhood Special Education	\$ 5,723.27	<i>increase</i>	599	Miscellaneous Federal Grants	\$ 15,731.88	<i>increase</i>		<b>Total</b>	<b><u>\$1,238,184.42</u></b>	
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Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland,  
Mr. Pelter, Mr. Sayre, Mr. Snively and Mrs. Pinney  
Nays: None

COMMUNICATIONS  
Tri-Rivers Career Center  
NCOESC Superintendent

- Tri-Rivers Career Center Report (Mr. Landon, Mr. McFarland, Mrs. Pinney)
- Today was the first day of school for students. Everything went well and they have a record number of students this year.
  - The new adult education building has opened. They are already planning the expansion with them breaking ground next month.
- NCOESC Superintendent's Report (Ms. Luhring)
- *Commendation to NCOESC Educational Consultant Mary Inmon-Teglovic for the following: Mary Inmon-Teglovic has received the Mathematics Leader Award for the State of Ohio. She will be honored on October 12, 2023 at the Ohio Council of Teachers of Mathematics (OCTM) Awards Banquet. The Mathematics Leader Award (new in 2023) honors an educator in K-12, such as an instructional coach, a mathematics specialist, or a school or district administrator, who has been a highly supportive and effective leader for mathematics learning and teaching. There is only one award given for the state of Ohio.*
  - Ms. Luhring informed the board of some upcoming events that the ESC is hosting:
    - Administrative Retreat went very well. We had very good feedback from the administrators and they want us to continue this next year.
    - Opening Day also went well.
    - The Seneca County Family & Children First Council Director is leaving her position at the end of this month, so they are currently looking for someone to fill that position.

NEW BUSINESS  
-Purchased Service  
Contracts  
-Program Contracts  
-BFK Agreement  
-Ohio Heartland Lease  
-AESAs Membership  
-REPAY Agreement  
-Toledo Public Agreement  
-Ohio 8 Coalition 2<sup>nd</sup>  
Agreement  
-Wyandot FCFC MOU  
COMMUNITY SCHOOL  
-Contract Modifications  
-Midnimo Contract  
Modification  
NCO-23-48

Mr. Landon made the motion, seconded by Mr. Ellis to approve the following new business items:

A. Purchased Service Contracts:

- Bascom Communications - Tiffin Campus Internet Services
- Rusty's Story - FY24 Rusty's Story Presentations
- eLuma - FY24 Speech Services
- EMS Linq Inc. - SST7 Website Subscription
- Speaking-Listening-Connecting Speech Language Pathologist, LLC - FY24 Speech Services
- Inspire PR Group LLC - Communication Support
- Sally Burson - NCOESC Employee Evaluations
- Miles Burson - NCOESC Employee Evaluations
- SchoolsPLP - FY24 SchoolsPLP Software Licenses

B. Program Contracts:

- Port Clinton City Schools - FY23 ESY Vision Services
- Tiffin City Schools - FY23 ESY Vision Services
- Center Street Community Health Center - FY24 De-Escalation Training Services
- Seneca County Opportunity Center - FY24 One-on-One Aide Services
- Mohawk Local Schools - FY24 Support Services

C. Other:

- Approval of Master Development and Services Agreement between Battelle for Kids and North Central Ohio ESC
- Approval of lease agreement between Ohio Heartland Community Action Commission and North Central Ohio ESC for Marion Preschool Classroom
- Approval of FY24 membership in Association of Educational Service Agencies (AESAs) at a cost of \$925.00
- Approval of REPAY MasterCard Corporate Card Agreement
- Approval of service agreement between North Central Ohio ESC and Toledo Public Schools

- Approval of 2<sup>nd</sup> service agreement between North Central Ohio ESC and Ohio 8 Coalition
- Approval of memorandum of understanding between Wyandot County Family & Children First Council and North Central Ohio ESC

D. COMMUNITY SCHOOL CONTRACTS AND NEW BUSINESS:

Purchased Service Contracts:

- None

Program Contracts:

- None

Other:

- Approval of contract modifications for the following schools:  
     Ann Jerkins-Harris Academy of Excellence  
     Educational Academy for Boys and Girls  
     Eastland Preparatory Academy  
     Hardin Community School  
     Hope Learning Academy  
     Imagine Columbus Primary Academy  
     Imagine Leadership Academy  
     Midnimo Cross Cultural Academy  
     Marion Preparatory Academy  
     North Central Academy  
     Rise & Shine Academy  
     Unity Academy
- Approval of modification to sponsorship contract between Midnimo Cross Cultural Community School and North Central Ohio ESC

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland,  
 Mr. Pelter, Mr. Sayre, Mr. Snavelly and Mrs. Pinney  
 Nays: None

EMPLOYMENT AND PERSONNEL

- Certified Staff
  - Substitute Teachers
  - Non-Certified Staff
  - Supplemental Contracts
  - Substitute Aides
  - Salary Schedules
  - Resignations
  - A. Ross FY23 Unused Vacation Leave Payout
  - Non-Bachelor Degree Subs
  - K. Pachis Title Change
  - T. Hampshire Title Change
  - J. Elchert cell phone reimbursement
- COMMUNITY SCHOOL
- Non-Certified Staff
  - Salary Schedules
  - Resignation
  - A. Martorana Title Change
- NCO-23-49

It was moved by Mr. Landon and seconded by Mr. Ellis to approve the following employment and personnel items:

**A. APPROVE EMPLOYMENT OF CERTIFICATED & CLASSIFIED STAFF:**

**1. Certified staff:**

- *Amy Drusback* – Intervention Specialist (Calvert Catholic) - effective 08/01/2023 – 07/31/2024
- *Samantha Hunt* - AMENDED Physical Therapist - effective 09/01/2023 - 07/31/2024
- *Katlyn Lebeau* - First Grade Teacher (GSCELC) - effective 08/01/2023 - 07/31/2024
- *Abby Herring* - Teacher (Shelby St. Mary's) - \$10,000 - effective 08/01/2023 – 07/31/2024
- *Christine Lifer* - Teacher (Shelby St. Mary's) - \$10,000 - effective 08/01/2023 – 07/31/2024
- *George Tucker* - Intervention Specialist (TDC) - effective 09/01/2023 - 07/31/2024
- *Deb Daniel* - Educational Consultant - \$360.00/day - effective 08/01/2023 – 07/31/2024
- *Jennifer Treadway* - AMENDED SLP - effective 08/01/2023

- *Kristina Trout* - Educational Audiologist - \$346.84/day - effective 08/01/2023 – 07/31/2024
- *Dr. Tom Fry* - External Evaluator (Toledo Public Schools) - \$103,617.40 - effective 08/01/2023 - 06/30/2024
- *Dr. Jennifer Hensley* - External Evaluator (Toledo Public Schools) - \$103,617.40 – effective 08/01/2023 - 06/30/2024
- *Dr. Tom Fry* - External Evaluator (Ohio 8 Coalition) - \$4,561.77 - effective 08/01/2023 - 06/30/2024
- *Dr. Jennifer Hensley* - External Evaluator (Ohio 8 Coalition) - \$4,561.77 - effective 08/01/2023 - 06/30/2024
- *Jennifer Noah* - AMENDED Teacher (GSCELC) - effective 08/01/2023
- *Chrissie Hinshaw* - School Psychologist - \$398.00/day - effective 08/01/2023 – 07/31/2024
- *Mary Blue* - Tutor (Marion St. Mary's) - \$21.80/hr - effective 08/01/2023 - 07/31/2024
- *Hannah Morber* - Teacher (GSCELC) - effective 08/01/2023 - 07/31/2024

## 2. Substitute Teachers for the 2023-2024 school year:

- |                            |                          |
|----------------------------|--------------------------|
| • <i>Emily Barney</i>      | • <i>Dawn Wickham</i>    |
| • <i>Christine Bellamy</i> | • <i>Bailey Maxfield</i> |
| • <i>Weston Cheney</i>     | • <i>Wayne Joy</i>       |
| • <i>Eric Davis</i>        | • <i>Cheryl Bolton</i>   |
| • <i>John Fark</i>         | • <i>Kelli Burns</i>     |
| • <i>Jani Johnson</i>      | • <i>Shawna Haugh</i>    |
| • <i>Belinda Miller</i>    | • <i>Brian Hendricks</i> |
| • <i>Kelsie Ratliff</i>    | • <i>Susan King</i>      |
| • <i>Brooke Wareham</i>    | • <i>Brenda Laser</i>    |
| • <i>Denise Falzone</i>    | • <i>Linda Nelson</i>    |
| • <i>Todd Baird</i>        | • <i>Tasha Rannels</i>   |
| • <i>Anne Riedel</i>       | • <i>Jade Rowland</i>    |
| • <i>Jacquelyn Ruffing</i> | • <i>Mark Shaferly</i>   |
| • <i>Eric Kocher</i>       | • <i>Julie White</i>     |

## 3. Classified/Non-certified Staff:

- *Jennifer Johnson* - Family & Community Advocate (Pleasant) - effective 08/01/2023 - 07/31/2024
- *Brooke Smith* - Bus Aide (Fremont City) - effective 08/01/2023 - 07/31/2024
- *Michelle Dotterweich* - Paraprofessional (Fremont City) - effective 08/01/2023 – 07/31/2024
- *Ashley Cooner* - Paraprofessional (Fremont City) - effective 08/01/2023 - 07/31/2024
- *Katie Robinson* - Administrative Assistant (FLC) - effective 08/01/2023 - 07/31/2024
- *Sherell Liggins* - AMENDED Paraprofessional (Fremont City) - effective 08/01/2023
- *Lynzi Thoss* - Paraprofessional (Fremont City) - effective 08/01/2023 - 07/31/2024
- *Kenya VanHorne* - Paraprofessional (Fremont City) - effective 08/01/2023 – 07/31/2024
- *Elizabeth Bartlett* - Paraprofessional (Fremont City) - effective 08/01/2023 – 07/31/2024
- *Ashley Myers* - Paraprofessional (Wynford) - effective 08/01/2023 - 07/31/2024
- *Carmen Curtis* - Aide (Mary St. Mary) - \$14.54/hr - effective 08/01/2023 - 07/31/2024
- *Reagan Reau* - Student/Family Support Specialist (Fremont City) - effective 08/01/2023 - 07/31/2023
- *Tamra Arter* - TDC Special Education Student Attendant - effective 08/01/2023 – 07/31/2024
- *Gabby Cesareo* - Friendship Club Coordinator - \$15.30/hr - effective 07/01/2023 – 06/30/2024
- *Micaela Vargas* - Paraprofessional (Fremont City) - effective 08/01/2023 – 07/31/2024

4. Supplemental Contract(s):

- *Stephen Short* - SST7 OLi4 Coaching - effective 07/01/2023 - 06/30/2024
- *Jennifer Halbisen* - FY24 Additional Duties - effective 08/01/2023 - 07/31/2024
- *Jessica Heitman* - FY23 Lead Occupational Therapist - effective 08/01/2022 – 07/31/2023
- *Jessica Heitman* - FY24 Lead Occupational Therapist - effective 08/01/2023 – 07/31/2024
- *Christine Brenner* - FY23 ESY Interpreting Services at her current hourly rate up to 9.5 hours – effective 05/30/2023 - 08/18/2023
  
- Rescind the following contract previously approved at 09/20/2022:  
*Sara Casper* - Structured Literacy Training - effective 08/01/2022 – 02/29/2024
  
- *Jill Gosche*, Start Coordinator - \$100.00/day for additional duties - effective 08/28/2023 until the start date of the new FCFC Director
- *Dawn Lykins*, SMYL Mentor Coordinator - \$100.00/day for additional duties – effective 08/28/2023 until the start date of the new FCFC Director
- *Jessica Heitman* - FY24 Co-Lead Physical Therapist - effective 08/01/2023 – 07/31/2024
- *Janet Koerper* - FY24 Co-Lead Physical Therapist - effective 08/01/2023 – 07/31/2024

5. Approval of Substitute Educational Aides for the 2023 - 2024 school year:

- *Gisela Grant*
- *Kelsie Ratliff*
- *Deborah Haas*
- *Kelli Burns*
- *Shawna Haugh*
- *Deborah Melroy*
- *Jacquelyn Ruffing*

6. Approval of Leave(s) of absence:

- None

7. Approval of Salary Schedule(s):

- FY24 Family & Community Advocate (Pleasant)  
Johnson  
185 Days  
\$40,292
- FY24 FLC Secretary  
205 Days  
\$25,000
- FY24 Preschool & Special Education Supervisor (Hampshire)  
205 Days  
\$83,538

• AMENDED FY24 Administrative Staff

<b>Director of Student Services</b> NCOESC 260 Days  <b>Salary</b>
--

<b>Student Service Coordinator</b> NCOESC 205 Days  <b>Salary</b>
---

\$104,828 Nichole Miller

\$88,000 Thomas Borton

**Director of Early Childhood**  
NCOESC  
215 Days  
  
**Salary**  
\$86,998 Kim Pachis

**Executive Director of Curriculum & Learning**  
NCOESC  
255 Days  
  
**Salary**  
\$123,300 Dr. Kristi Graves

**Director of Educational & Related Services**  
NCOESC  
235 Days  
  
**Salary**  
\$94,566 Morgan Kuhn

**Assistant Superintendent - Marion Campus**  
NCOESC  
150 Days  
  
**Salary**  
\$80,460 Bruce Gast

**NCOESC Non-Certified Administrative Positions**

**Assistant Treasurer**  
NCOESC  
260 Days  
  
**Salary**  
\$76,500 Kristin Johnson

**Director of PD & Partnerships**  
NCOESC  
260 Days  
  
**Salary**  
\$103,955 Kathy Mohr

**Director of Buildings & Grounds**  
NCOESC  
260 Days  
  
**Salary**  
\$69,987 Tim Chaney

**Director of NCORcog/Special Services**  
NCOESC  
235 Days  
  
**Salary**  
\$75,811 John Davoli

**Business Director**  
NCOESC  
260 Days  
  
**Salary**  
\$69,995 Debbie Huffman

**Director of HR**  
NCOESC  
260 Days  
  
**Salary**  
\$68,425 Kim Fisher

- FY24 SLP (Hoyer)  
185 Days  
\$65,000

**8. Resignation(s), Retirement(s) and Reductions in Force (RIFs):**

**Resignations:**

- Ashley Bishop - Preschool Aide - effective 07/31/2023
- Kevlynn Bails - Paraprofessional - effective 07/23/2023
- Amy Jennings - Teacher (GSEL) - effective 07/24/2023
- Taryn Cramer - School Nurse - effective 07/31/2023

- *Sara Zender* - Paraprofessional - effective 07/31/2023
- *Sharon Thibodeau* - FCFC Director - effective 08/25/2023
- *Mary Hindley* - Teacher (GSCELC) - effective 08/07/2023

**Retirement:**

- None

**RIFs:**

- None

**Non-Renewal:**

- None

**Terminations:**

- None

**9. Other:**

- Approval to pay, as requested, 8.5 days of unused vacation leave for FY23 for *Alysse Ross* (Director of Special Education & Pupil Services - Tri-Rivers Career Center)
- Approval to allow a one year temporary non-bachelor degree substitute teacher license for NCOESC substitute teachers for the 2023-2024 school year. Requirements would be high school diploma, FBI/BCI background checks (current within 1 year) and the ability to apply for the substitute license
- Approval to change the title of *Kimberly Pachis* to Director of Early Childhood - effective 08/01/2023
- Approval to change the title of *Tyfanie Hampshire* to Preschool & Special Education Supervisor - effective 08/01/2023
- Approval of cell phone reimbursement for *Jacob Elchert* as Wraparound Coordinator at a rate of \$30.00/month - effective 07/01/2023

**10. Community School – Employment and Personnel**

**Certified Staff:**

- None

**Non-Certified Staff:**

- *Rebecca Traxler* - NCA Secretary - effective 08/01/2023 - 07/31/2024
- *Becky Bernard* - Career Coordinator Consultant (NCA) at \$30.60 per hour - effective 08/01/2023 - 07/31/2024

**Substitute Teachers for the 2023-2024 School Year:**

- None

**Supplemental Contract(s):**

- None

**Salary Schedule(s):**

- AMENDED NCA Educational Aide/Tutor (Stith)  
185 Days  
\$29,000

- AMENDED NCA Student Services Coordinator (Martorana)  
Hourly Rate \$20.91
- AMENDED NCA Secretary  
205 Days  
Hourly Rate \$17.61

**Leave of Absence(s):**

- None

**Resignation(s):**

- *Brianne Fox* - Student Services Coordinator (NCA) - effective 07/31/2023

**Retirement(s):**

- None

**RIF(s):**

- None

**Other:**

- Approval to change the title of *Amanda Martorana* to NCA Student Services Coordinator - effective 08/01/2023

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland,  
Mr. Pelter, Mr. Sayre and Mrs. Pinney  
Nays: None  
Abstain: Mr. Snavelly

**NEXT MEETING**

The next regular meeting will be held on Tuesday, September 19, 2023 at 7:00 p.m. at North Central Ohio ESC (Marion Campus), 100 Executive Drive, Marion, OH.

**ADJOURN**

Mr. Ellis made the motion to adjourn, seconded by Mr. Landon.

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland,  
Mr. Pelter, Mr. Sayre, Mr. Snavelly and Mrs. Pinney  
Nays: None

Meeting was adjourned at 7:32 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer