



# Policy of the Board of Trustees

C Series

CA

## ADMINISTRATION GOALS

Proper administration of the North Country Charter Academy is vital to a successful educational program. The general purpose of the Administration shall be to coordinate and supervise, under the policies of the Board of Trustees, the creation and operation of an environment in which students learn most effectively. Administrative duties and functions should be appraised in terms of the contribution made to improving instruction and learning. The Board shall rely on its chief executive officer, the Principal, to provide at the school level the professional administrative leadership demanded by such a far-reaching goal. Vision, initiative, resourcefulness, and wise leadership -- as well as consideration and concern for staff members, students, parents, and others -- are essential for effective administration.

The Principal shall have the authority and responsibility necessary for his/her specific administrative assignment. He/She shall likewise be accountable for the effectiveness with which the administrative assignment is carried out. The Board shall be responsible for specifying requirements and goals of the Principal, then holding the Principal accountable by evaluating how well those requirements and goals have been met. In turn, the Principal shall be responsible for clearly specifying requirements and expectations for all other NCCA staff, then for holding each accountable by evaluating how well requirements and expectations have been met.

*1st Reading: October 20, 2011*

*2nd Reading: December 15, 2011*

*Adoption: January 24, 2012*

*Proposed Reconsideration: January 2016*