

June 24, 2022
Date

Special
Kind of Meeting

District Office
Where held

Drew Shuster
Presiding Officer

Members Present:

Drew Shuster
Jean Jaeger
Melissa Maldonado
John Wiktorko, Superintendent of Schools

Absent

Susan Simpfenderfer
Debra Bunce
Michelle Mattice
Karen Van Valkenburgh, District Clerk

Others Present:

The special meeting of the Board of Education of the Windham-Ashland-Jewett CSD was called to close the books for the fiscal year ending June 30, 2022, and to finalize other open items.

Call to Order

Drew Shuster called the meeting to order at 5:15 p.m.

Drew Shuster led those assembled in the Pledge of Allegiance.

Recommended Actions:

1. Routine Matters

- i. **RESOLVED**, the Board approves the minutes from the Regular Meeting held on June 8, 2022.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Superintendent's Transfers for the month of June 2022.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Bill Schedule for June 2022 as presented:
General Fund – Ck#51655 – Ck#51676, Ck#51677 – Ck#51703 in the amount of \$135,893.60
Federal Fund – Ck#2480 – Ck#2481 in the amount of \$4,479.23
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Extra-Classroom Activity Fund Account Balances Report for the months of April and May 2022 as presented.

2. New Business

a. Personnel

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the following individuals to the pool of staff members for the 2022 summer work as follows:
Bus Driver Pool – Georgia Cross, Catherine Stang and Jessica Lacombe
Monitor Pool – Sakiko Honge, Jessica Lacombe and Gehan Arjomand
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the appointment of Stephen DeWitt to the position of part-time transportation supervisor, mechanic, bus driver and monitor for the 2022-2023 school year, effective July 1, 2022 through June 30, 2023, with any personal leave taken to be considered unpaid leave.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the appointment of Robert Prevosti, as a part-time Bus Driver/Custodian for the 2022-2023 school year, effective September 6, 2022 through June 23, 2023, with an aggregate salary not to exceed \$28,000.00, with any personal leave time taken to be considered unpaid leave.
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Carol Spear to the position as School Librarian effective September 6, 2022 through June 23, 2023, with an aggregate salary not to exceed \$51,568.50, with any personal leave time taken, to be considered unpaid leave.
- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board does hereby

appoint Sharon Quinn as a long-term, 0.5 basis Elementary Art Teacher for the 2022-2023 school year effective September 6, 2022 through June 23, 2023, with any personal leave time taken to be considered unpaid leave.

- vi. **RESOLVED**, upon the recommendation of the Superintendent, the Board does hereby appoint Dona Kammerer as a long-term, 0.5 basis Elementary Teacher for the 2022-2023 school year, effective September 6, 2022 through June 23, 2023, with an aggregate salary not to exceed \$35,000.00, with any personal leave time taken to be considered unpaid leave.
 - vii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Marta Dyjak to the position of Teacher Aide on a full time basis effective July 1, 2022, **AND BE IT FURTHER RESOLVED** that Ms. Dyjak will be compensated according to the WAJ Support Staff Association Bargaining Agreement.
 - viii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Lerissa Langdon to the position of Teacher Aide on a full time basis effective July 1, 2022, **AND BE IT FURTHER RESOLVED** that Ms. Langdon will be compensated according to the WAJ Support Staff Association Bargaining Agreement.
 - ix. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Samantha Eilenberger to the position of Teacher Aide on a full time basis effective July 1, 2022, **AND BE IT FURTHER RESOLVED** that Ms. Eilenberger will be compensated according to the WAJ Support Staff Association Bargaining Agreement.
 - x. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Allison Larson to the position of Teacher Aide on a full time basis effective July 1, 2022, **AND BE IT FURTHER RESOLVED** that Ms. Larson will be compensated according to the WAJ Support Staff Association Bargaining Agreement.
 - xi. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Jennifer Sciangula to the position of Teacher Aide on a full time basis effective July 1, 2022, **AND BE IT FURTHER RESOLVED** that Ms. Sciangula will be compensated according to the WAJ Support Staff Association Bargaining Agreement.
 - xii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Gehan Arjomand to the position of Teacher Assistant beginning September 6, 2022 and ending June 23, 2023, (or until such time as circumstances dictate the position is no longer necessary) which will be her last day of employment in this position with the Windham-Ashland-Jewett CSD, **AND BE IT FURTHER RESOLVED**, that Ms. Arjomand will be compensated as outlined in the W-A-J Support Staff Agreement.
 - xiii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the appointment of Jessica Lacombe as a Bus Driver/Custodian and Monitor for the 2022-2023 school year, effective September 6, 2022 through June 23, 2023, (or until such time as circumstances dictate the position is no longer necessary) which will be her last day of employment with the district, **AND BE IT FURTHER RESOLVED** that Ms. Lacombe be compensated according to the current WAJ Support Staff Agreement and that said appointment is made pending a Clearance for Employment from the Commissioner of Education.
- b. Other
- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board renews the contract for the complete maintenance on vertical transportation (elevator) by Otis Elevator, effective July 1, 2022, as presented under separate cover.
 - ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves to extend the contract with Chartwells School Dining Services to June 30, 2023 with the first day of food service being September 8, 2022 following the provision of Section 305, subdivision 14 of Education Law and Section 114.2 of the Regulations of the Commissioner of Education and Section 210.16 Part 7 of the Consolidated Federal

Regulations, as presented under separate cover.

- iii. **RESOLVED**, that the Board of Education authorizes an appropriation of up to \$250,000.00 to be made to the Liability and Property Loss Reserve Fund and that the appropriation be funded by transfer from the general fund; the source of funds shall be the unappropriated fund balance from the 2021-2022 school year.
- iv. **RESOLVED**, that the Board of Education authorizes an appropriation of up to \$132,000.00 be made to the Windham-Ashland-Jewett Districts Retirement Contribution Reserve Fund and that the appropriation be funded by transfer from the general fund; the source of funds shall be the unappropriated fund balance from the 2021-2022 school year.
- v. **RESOLVED**, that the Board of Education authorizes an appropriation of up to \$68,000.00 be made to the Windham-Ashland-Jewett Districts TRS Sub-Fund and that the appropriation be funded by transfer from the general fund; the source of funds shall be the unappropriated fund balance from the 2021-2022 school year.

The consent agenda was approved on motion by Melissa Maldonado, second by Jean Jaeger. Yes: Drew Shuster, Jean Jaeger and Melissa Maldonado.

Absent: Susan Simpfenderfer and Debra Bunce.

With no further business, the meeting was adjourned at 5:30 p.m., on a motion by Melissa Maldonado, second by Jean Jaeger, and carried by those present.

Minutes prepared by:
Karen Van Valkenburgh, District Clerk

John Wiktorko
Clerk Pro Tem