

**APPLICATION FOR RELEASE TIME**

Wendell School District Policy No. 678 permits students in grades 9-12, with the permission of their parents/guardians, to be excused from school for a period not exceeding five (5) class hours in each week or not exceeding one hundred sixty-five (165) hours during any one school year for religious or other purposes. At its discretion, the District may also permit release time for students in grades kindergarten through grade 8, with parent/guardian permission. This release time application form must be received by the student’s school before the student will be permitted to leave school grounds during the school day to attend a release time program. Application forms must be resubmitted each school year. The following rules apply to students participating in a release time program:

- Participation in release time does not reduce minimum graduation requirements.
- No credit will be awarded by the District for completion of courses during release time for religious purposes.
- At the discretion of the Board of Trustees, credit may be granted for release time activities that are not religious in nature. Factors which the Board may consider include, but are not limited to, the credentials of the instructor, the number of hours of instruction, and the availability of similar instruction in the District’s schools.
- The District is not liable for any injury, act, or event occurring while the student participates in the release time program.
- The District does not provide transportation to or from release time programs and is not liable or responsible for the health, safety, and welfare of students while they are being transported to and from a release time program.

Student Name:	Grade:	Date of Birth:
School:	Release Time:	Return Time:
Reason for Release:	Day(s) to be Released Each Week:	
Credit Requested: <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, provide supporting documentation)	Number of Credits Requested:	

**For parent/guardian or adult (over 18) student signature:**

I have read and understand Policy 678 and the above guidelines and understand that I assume all responsibility for my child/myself during time his/her/my release time program, and do not and will not hold the \_\_\_\_\_ School District responsible for any injury, act, or event occurring while my child/I participates in a release time program. I further understand that the District does not provide transportation to or from release time programs and that the District is no liable or responsible for the health, safety, and welfare of my child/me while he/she/I is participating in release time programs.

Parent/Guardian/Adult Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_

**For Office Use Only**

Verified/Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_ School: \_\_\_\_\_  
Credits Approved (if applicable):  Yes  No Number of Credits Approved: \_\_\_\_\_

**ADOPTED:** June 18, 2024

**AMENDED:**