

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
APRIL 12, 2023**

<u>Mrs. Susan Berardinelli, Vice President</u>	2023_____
<u>Mr. Jason Corte</u>	2025_____
<u>Mr. Matthew Decort, Secretary</u>	2025_____
<u>Mrs. Kathy Hough, President</u>	2023_____
<u>Mr. John Jubina</u>	2025_____
<u>Mrs. Tina Latoche</u>	2023_____
<u>Mr. Christian Smith</u>	2025_____
<u>Mr. Dennis Squillario, Treasurer</u>	2023_____
<u>Mr. Pete Noel</u> Superintendent of Schools	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mr. Jeremy Burkett</u> Junior-Senior High School Principal	_____
<u>Mrs. Jennifer Pisarski</u> Elementary School Principal	_____
<u>Law Office Dennis M. McGlynn</u> Solicitor	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. NOTICE TO PERSONNEL

There may be reductions and/or reassignments of personnel due to fiscal circumstances.

V. PUBLIC READING OF PROPOSED POLICIES

Second Reading – 104 Discrimination Title IX Sexual Harassment Affecting Staff
Second Reading – 105 Curriculum
Second Reading – 113 Special Education
Second Reading – 140 Charter Schools
Second Reading – 140.1 Extracurricular Participation by Charter/Cyber Charter Students
Second Reading – 142 Migrant Students
Second Reading – 143 Standards for Persistently Dangerous Schools
Second Reading – 144 Standards for Victims of Violent Crimes
Second Reading – 146 Student Services

VI. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The next Committee of the Whole Meeting will be held **Wednesday, May 10, 2023**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

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2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the March meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA

Motion_____Second_____Vote_____

The Board moves to approve the written agenda with any noted additions, deletions or corrections as discussed.

4. REPORTS

IU 08 Operating Committee representative **Mrs. Kathy Hough**

Vo-Tech Operating Committee representative **Mr. Jason Corte**

Superintendent **Mr. Pete Noel**

High School Principal **Mr. Jeremy Burkett**

Elementary School Principal **Mrs. Jennifer Pisarski**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Mr. Jeff Vasilko**

5. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____

(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

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B.

General Fund Invoices	\$990,272.79
Cafeteria Fund Invoices	\$82,731.42
Athletic Fund Invoices	\$72,520.09
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$0.00
Total Invoices paid	\$1,145,524.30

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mr. Layo - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$41,449.88
Total Taxes	\$41,449.88

6. APPROVING PARTICIPATION IN THE SUBSTITUTE TEACHER CONSORTIUM

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends approving participation in the IU8 Substitute Teacher Consortium for the 2023-2024 school year. The fee remains at \$500 per district.

7. APPROVING PURCHASE OF A MATH SERIES

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends purchasing math series curriculum as listed below:

Elementary (2 year expansion)	SAVVAS (Envision Math)	\$30,661.40
Jr/Sr High School (Supplemental curriculum for 3 years)	SpringMath	\$10,705.00

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8. APPROVING COOPERATIVE AGREEMENT WITH MOUNT ALOYSIUS COLLEGE

Motion _____ Second _____ Vote _____

The Administration recommends approving a Cooperative Agreement with Mount Aloysius College to provide college credit for eligible courses to high school students.

9. APPROVING IDEA FUNDING DISTRIBUTION, COORDINATED EARLY INTERVENING SERVICES AND NOTICE OF ADOPTION OF LEA POLICIES, PROCEDURES AND USE OF FUNDS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving Funding Distribution, Coordinated Early Intervening Services, and Notice of Adoption of Approved LEA Policies, Procedures and Use of Funds by School District for the 2023-2024 school year.

10. APPROVING REVISIONS TO THE 2022-2023 SCHOOL CALENDAR

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving revisions to the 2022-2023 school calendar to reflect snow days. The last day of school and graduation will be Thursday, June 1, 2023.

11. GRANTING PERMISSION TO DISCUSS NON-SCHOOL SPONSORED EVENT

Motion _____ Second _____ Vote _____

In accordance with Policy 121 Field Trips, the Administration recommends granting permission to allow Mrs. Bartoletti to provide details, discuss and coordinate arrangements with students concerning a trip to Spain.

12. ADOPTING POLICIES

Motion _____ Second _____ Vote _____

The Administration recommends adopting the following policies:

- 006.1 Attendance at Meetings Via Electronic Communications
- 011 Principals for Governance and Leadership

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VII. PERSONNEL MATTERS

1. HIRING HOMEBOUND INSTRUCTORS

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends hiring Mary Kenny and Nicole Hunt as homebound instructors for two students. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

2. HIRING A HEAD JUNIOR HIGH VOLLEYBALL COACH

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends hiring Kayla Fisher as the head junior high volleyball coach beginning with the 2023-2024 school year. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities. The Administration requests permission to advertise for an assistant junior high volleyball coach.

3. ACCEPTING RESIGNATION OF DUE TO RETIREMENT

Motion_____Second_____Vote_____

The Board moves to accept, with regret, the resignation of Anthony Panick as the supervisor of grounds and maintenance effective December 31, 2023. Mr. Panick requests to be paid for any unused sick and vacation time. The Administration further requests permission to advertise this position.

4. APPROVING DAYS OFF WITHOUT PAY

Motion_____Second_____Vote_____

The Administration recommends approving the following staff members requests for days off without pay:

- Staff member request for March 27 through 31, 2023 (five days)
- Staff member request for March 31, and April 3, 2023 (two days)
- Staff member request for April 4, 2023 (one day)
- Staff member request for April 28, 2023 (one day)
- Staff member request for May 5, 2023 (one day)

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5. ADDING VOLUNTEER COACHES

Motion _____ Second _____ Vote _____

The Administration recommends adding the following individuals as volunteer coaches. They will provide all clearances prior to attending any practices.

Demetri Miller	Track & Field
Melody Bearer	SADD Club
Jennifer Link	SADD Club

6. CREATING POSITION

Motion _____ Second _____ Vote _____

The Administration recommends creating the position of high school morning announcements advisor/video operations and productions advisor and requests permission to advertise.

VIII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Nicole Hunt, Forensics	Attend the PA High School Speech League State Tournament	March 17-19, 2023	\$195.00	Yes
Dennis Link	Take SADD members to the Chris Herren Motivational Speech at Penn Highlands CC	April 4, 2023	\$105.00	Yes
Second Grade Teachers	Field trip to UPJ and the Humane Society	April 11, 2023	\$0.00 (Paid by PTO)	N/A
Gayle Price, Mary Kenny and Abigail Chobany	Field trip for science students to the Mutter's Museum, Comcast Building, Reading Terminal Market and the Philadelphia Zoo	April 14, 2023	\$0.00 (Paid by Science Club/Students)	N/A
Dennis Link, SADD Club	SADD Club to attend Strike Out Vaping, a tobacco resistance event at PNC Park	April 26, 2023	\$0.00 (Paid by TRU)	N/A
Dennis Link, SADD Club	SADD Club to attend Student Leadership Conference at Purchase Line School District	April 28, 2023	\$105.00	Yes

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Kristen Gribbin	Yearbook members incentive to tour PNG Stadium and take pictures of the Curve Classic	April 28, 2023	\$348.76	
Mary Kenny	Take Envirothon students to Disaster's Edge for a competition	May 4, 2023	\$214.18	Yes
Josh Burkett	Take seniors to Cambria County Courthouse and Prison	May 9, 2023	\$555.80	Yes
Tina Lutz	Take students to a math competition at Penn State Altoona	May 9, 2023	\$105.00	Yes
Dennis Link, SADD Club Advisor	Take SADD club to the Altoona Curve for Education Days	May 10, 2023	\$525.00	Yes
Sixth Grade Teachers	Field trip to Outdoor Odyssey, Boswell, PA for team building activities	May 11, 2023	\$0.00 (Paid by PTO)	N/A
Sixth Grade Teachers	Field Trip to One Book, One Community at Penn Highlands CC	May 17, 2023	\$0.00 (Paid by PTO)	N/A
Sara Erzal	Math 24 Competition	May 19, 2023	\$125.00	Yes
Tara Williams	Take 10 students to Community Arts Center to see their artwork displayed	May 22, 2023	\$210.00	Yes
Kristine Bartoletti	Spanish Club field trip to the Strip District, Pittsburgh	May 23, 2023	\$315.00*	Yes

*Remainder of cost paid by the Spanish Club

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Portage Community Church	Hold church service	Elementary School Parking Lot	April 9, 2023	No Charge
Mathew Hill for ES Wrestling Program	End of season pizza party	Elementary School Gymnasium and Lobby	April 16, 2023	No Charge

IX. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

X. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

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Time: _____