

**AGENDA
REGULAR MEETING
LIBERTY CENTER BOARD OF EDUCATION
Monday, August 17, 2015
7:00 P.M.
Elementary Media Center**

I. CALL TO ORDER/ROLL CALL

Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___
Mr. Bowers ___

II. APPROVE MINUTES

1. Move to accept the minutes of the regular meeting of the Liberty Center Board of Education held on July 27, 2015 and the August 3, 2015 special meeting. **(Exhibit A)**

Moved by: _____ Seconded by: _____
Roll call: Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___
Mr. Bowers ___

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

III. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

PUBLIC PARTICIPATION AT BOARD MEETINGS

File BDDH (also KD)

All meetings of the Board and Board-appointed committees are open to the public. The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, while allowing for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

1. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

2. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board of its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted only as indicated on the order of business in the Bylaws of this Board. People wishing to speak must sign in prior to the start of the meeting.

B. The Board requires that public participants be anyone having a legitimate interest in the action of the Board.

C. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each regular meeting.

D. Persons wishing to make comments or address questions to the Board may do so during the period provided for public participation and/or as permitted by the presiding officer, providing that this topic, has been brought to the attention of the appropriate staff member(s) and/or administrator(s) before being brought to the Board, or as may otherwise be permitted by the Board. If a specific response to a question is requested, that question/concern must be submitted in writing to the Board. The Board will not answer or respond to questions or concerns during the meeting, but will respond in a timely manner to those questions/concerns submitted in writing.

E. Persons wishing to make comments or address questions to the Board will be limited to three minutes. The Board may limit or extend, by majority vote, the total time during which public participation may occur at any particular meeting.

F. The presiding officer may:

- 1) Prohibit public comments that are frivolous, repetitive, and/or harassing.
- 2) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant.
- 3) Request any individual to leave the meeting when that person does not observe reasonable decorum.
- 4) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting.
- 5) Call for a recess, or an adjournment to another time, when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

[Adoption date: February 28, 2011]

[Re-adoption date: November 19, 2012]

[Re-adoption date: July 21, 2014]

LEGAL REFS.: ORC [121.22\(C\)](#)
[3313.20\(A\)](#)

CROSS REFS.: [BCE](#), Board Committees

[BD](#), School Board Meetings

[BDDB](#), Agenda Format

[BDDC](#), Agenda Preparation and Dissemination

[BG](#), Board-Staff Communications (Also [GBD](#))

IV. CFO/TREASURER'S REPORT/RECOMMENDATIONS

Consent Items

1. Approve the financial reports, including the following: **(Exhibit B)**
Monthly Bank Reconciliation
FIN SUM
Check Register
Investment Report
2. Approve the disposal of the following :
#48487- 1984 School Bus (scrapped)
3. Approve the following Student Activity Budgets for the 2015-16 school year:
(Exhibit C)

Elementary Principal Support Fund
Middle School Student Council

4. Approve the following change funds for the 2015-16 school year:

<u>Fund</u>	<u>Amount</u>	<u>Person Responsible</u>
Athletic Fund	\$2000.00	Jake Johnson and Dee-Ann Shafer
Lunchroom	\$100.00	Barbara Maunz
5. Approve changes to the athletic petty cash checking account; approve the following individuals as the only authorized signers to the athletic petty cash checking account:
Dee-Ann Shafer
Jake Johnson
Jenell Buenger
6. Approve changes to the administrative petty cash checking account; approve the following individuals as the only authorized signers for the administrative petty cash checking account:
Kristin Bauman
Janice Freeman
Cindy Creps
Jenell Buenger
7. It is recommended by the administration that the board declares transportation to be impractical for one (1) parochial student who will be attending St. John's Jesuit High School & Academy and offers this student payment in lieu of transportation, at the rate to be determined by the Ohio Dept. of Education. **(Exhibit D)**

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Carter___ Mr. Spangler___ Mr. Weaver___ Mr. Benson___
Mr. Bowers___

V. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Superintendent's Report-Mr. Tod Hug

Consent Items

1. Approve the Clinical Affiliation Agreement between Northwest State Community College and Liberty Center Schools to provide early childhood/paraprofessional experience to NWSCC students. **(Exhibit E)**
2. Approve the contract with Napoleon Physical Therapy for supplemental soccer coverage for the 2015 fall season at a cost of \$1500.00. **(Exhibit F)**
3. Approve the agreement with the Wood County Educational Service Center for education of students placed at the Juvenile Residential Center of Northwest Ohio for the 2015-16 school year. The daily rate is \$64.00 per student for students at the Wood County Juvenile Detention Center and \$64.00 for students in long-term care at the Juvenile Residential Center of Northwest Ohio. The daily rate for the Wood County Alternative School students will be \$45.00 and \$55.00 per student for long-term placement over 10 days for students assigned to the Alternative School. **(Exhibit G)**
4. Appoint _____ as the board's delegate and _____ as the alternate to the OSBA's annual Capital Conference, which will be held in Columbus, Ohio, on Nov. 8-11, 2015, and that the fall OSBS Conference be declared an approved training session for any/all board members to attend. **(Exhibit H)**
5. Approve the NwOESC Mentor Program Agreement for 2015-16 services, as described in Exhibit J. **(Exhibit I)**
6. Approve high school music (band and choir) students to travel to Nashville, TN, from April 1-4, 2016. **(Exhibit J)**
7. Approve the resolution to waive middle school Career Tech Courses as presented, as per the stipulation of the Ohio Department of Education. **(Exhibit K)**
8. Approve the bus routes for the 2015-16 school year as presented. **(Exhibit L)**

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___ Mr. Carter ___
Mr. Bowers ___

VI. PERSONNEL RECOMMENDATIONS

Consent Items

1. Accept the resignation of Erica King, paraprofessional, effective at the end of the 2014-15 school year. **(Exhibit M)**
2. Approve the following certified teacher for the educational level and step indicated:
Jacob Rupp Masters Step 2

3. Approve the resignation of Stacey Dietrich, bus driver, effective at the end of the 2014-15 school year. **(Exhibit N)**
4. Approve the following classroom teachers, who were mentors to Bowling Green State University students for the 2014-15 school year, the stipend indicated, which was received from BGSU: **(Exhibit O)**

Sarah Feehan	\$105.00
Traci Chapman	\$105.00
Carey Pogan	\$105.50
Patrick O'Dwyer	\$105.50

5. Offer Hayley Babcock a one-year limited contract for 3.5 hours per day, as a Lunchroom Aide, for the 2015-16 school year. She will be placed at step 0 on the Lunchroom Aide salary schedule, per the OAPSE Negotiated Agreement.
6. Establish the pay rate for substitute bus drivers, who drive routes, not trips, at the rate of \$17.60 per hour for the 2015-16 school year. (\$17.60 is step 0 on the bus driver column on the 2015-16 OAPSE Wage Schedule)
7. Approve the following individuals as substitutes to the position indicated for the 2015-16 school year:

Bus Drivers

Dorothy Kalisik
 Kim Maneval
 Dick Leatherman
 Pat Leupp
 Stacey Dietrich
 Mike Mann
 Bill Sharpe
 Terry Miller
 Deb Nash
 Karen Savage
 Mike Clendenin
 Kevin Sonnenberg

Lunchroom Aides

Heather Garretson
 Erin Garretson
 Robin Wymer
 Diane Gwinn
 Kelly Borstelman
 Deb Nash

Secretaries

Carol Carpenter
Heather Garretson
Becky Brown
Ninfa Starkey
Karen Savage
Peg Kern
Theresa Marshall
Norene Keller
Robin Carpenter
Alisha Pieracini
Linda Vollmar
Carrier Zeiter

Playground/Monitoring/Library Aides

Dale Openlander
Ilene Schroeder
Hayley Babcock
Leigh Foster Buote
Erin Garretson
Heather Garretson
Deb Nash
Alisha Pieracini
Ken Pohlman
Dawn Sharpe
Bobbi Spangler
Ninfa Starkey
Ruby Smith
Gwen Weaver
Carrie Zeiter

Custodians

Byronna Bare
Deb Nash
Hayley Babcock
Kristiana Keller
Bret Hill
Michael Rausch

8. Approve the NWOESC substitute teacher and paraprofessional substitute lists, as well as all of the upcoming lists for the 2015-16 school year, as the lists to obtain substitute teachers and paraprofessionals from for the Liberty Center Local School District. Copies of these substitute lists will be kept in the Finance Office. **(Exhibit P)**
9. Approve Bethany Riegsecker as a classroom volunteer in the music department for the 2015-16 school year.
10. Offer Amy Seedorf a one-year probationary contract as a bus driver. She will be placed at step 0 on the bus driver column on the 2015-16 OAPSE Wage Schedule, pending

completion of all necessary paperwork. Benefits will be per the OAPSE Negotiated Agreement.

11. Approve Stacey Dietrich as an on-board instructor for the 2015-16 school year at the rate of \$13.00 per hour, pending completion of all necessary paperwork.
12. Approve Allison Busick as volunteer to the Girls' Soccer program for the 2015-16 school year.
13. Approve the following non-certified individuals to the supplemental position indicated for the 2015-16 school year. Salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule: **(Exhibit Q)**

Shawn Griffin-Boys' Soccer Head Coach
Bill Strauss-Boys' Soccer Assistant Coach

14. Approve the following volunteer van drivers for the 2015-16 school year:

Kaylene Atkinson
Glenn Badehop
Nicole Hartzell
Doug Hinton
Annette Niekamp
Brooke Majewski
Jeff Ressler
Phil Roseman
Scott Slee
Amy Spieth
Christopher Zacharias
Tod Hug

15. Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Weaver ___ Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___
Mr. Bowers ___

VII. OLD BUSINESS

VIII. NEW BUSINESS

Establish the Retire/Rehire Hearing date for Terry Miller, bus driver, as 6:45 p.m. on Sept. 21, 2015, which is prior to the regular September board meeting.

IX. BOARD MEMBERS' COMMITTEE REPORTS

1. Facilities Report-Mr. Carter and Mr. Bowers

X. EXECUTIVE SESSION

The Board entered Executive Session at _____ p.m. for the purpose of _____
_____.

Moved by: _____ Seconded by: _____
Roll call: Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___
Mr. Bowers ___

Returned from Executive Session at _____ p.m.

XI. ADJOURNMENT

Move to adjourn the Aug. 17, 2015, regular meeting of
the Liberty Center Local Board of Education at _____ p.m.

Moved by: _____ Seconded by: _____
Roll call: Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___
Mr. Bowers ___