



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
January 8, 2024**

The Shippensburg Area Board of School Directors met on January 8, 2024 in the Senior High School Library beginning at 8:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Kirk Naugle
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler

Mr. Daren Donovan
Dr. Nathan Goates
Dr. Michael Lyman, **attended via phone and departed at 8:19 p.m.**
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology

Student Representatives

Lily Kell
Aryan Gaonkar

Board Secretary/Chief Financial Officer

Mrs. Cristy Lentz

AGENDA APPROVAL

Naugle made a motion, seconded by **Carey**, to approve the agenda as presented.

The motion passed unanimously.

CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

Becky Wolfinger shared her thoughts regarding the future and proposed construction projects.

STUDENT REPRESENTATIVES REPORT

Lily Kell and Aryan Gaonkar- Student Representatives reported happenings at the Middle School and High School. Details regarding their report can be found attached in Agenda Manager.

REPORTS:

FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT - None

BOARD COMMITTEE REPORTS -

Transportation Committee - met on December 14, 2023. Topics include but not limited to: transportation RFP/bidding process for next contract, WEX fuel program, and field trip transportation.

Safety & Security Committee - met on January 3, 2024. Topics include but not limited to: camera progress, lighting in the auditorium, High School back entrance landscaping and safety concerns, Flagship Proud monies, upcoming PCCD grants to become available in this fiscal year, Dave Lindenmuth and Leslee DeLong attended a train the trainer program to meet State training requirements for staff and all three hour staff training requirement is complete with the exception of the Middle School, potential State bill #907 to require one Police Officer per school district, and K&W was at the Intermediate School to look at the sinkhole.

Policy Committee - met on January 4, 2024. The following policies are on tonight's discussion agenda for first reading: 005, 110, 111, 112, 113, 113.3, 200 and policy 702.1 is recommended to be retired. Mrs. Eberly noted the Policy Committee is officially done with all the 600 policies.

Mrs. Eberly noted at some point Committee Meetings will move to the new Administration Building. When that happens, the District will have the capacity to livestream the committee meetings and a second YouTube channel will be created for viewing committee meetings, if this was the will of the Board.

SUPERINTENDENT'S REPORT -

- **Enrollment Report** - See Agenda Manager
- **Donation Report** - See Agenda Manager

CONSENT AGENDA:

Cressler made a motion, seconded by **Goates**, to approve items 4a and 4c to 4m of the Consent Agenda.

Approval of Minutes

Minutes from the following meetings:

- November 13, 2023 - Planning/Action Board Meeting (revision)
- December 4, 2023 – Reorganization and Planning/Action Board Meeting

Grant Approval

Employee Assistance Services Renewal

Proposed Revisions to Shippensburg Basketball Booster Club Bylaws

High School Exchange Student

Zoo America Agreement
Disposal of Obsolete High School Textbooks/Handbooks
Policies for Second Reading and Approval
Sale of Old Athletic Uniforms
Expulsion Waiver
Partnership for Better Health Foundation Grant

Personnel - Professional and Support

Professional Staff

Administration recommends the approval of the following FMLA qualifying leave of absence requests:

1. Janelle A. Lloyd – Teacher at James Burd Elementary School is requesting leave approximately May 6, 2024 and continuing through the last day of the 2023-2024 school year, with an expected return to work date of the first in-service day of the 2024-2025 school year
2. Julia M. Suchanek – Teacher at Shippensburg Area Intermediate School is requesting leave approximately April 15, 2024 and continuing through November 8, 2024, with an expected return to work date of approximately November 11, 2024

Administration recommends approval of salary adjustments for the following professional staff members, having each successfully completed additional courses for a degree change and/or the achievement of a different credit hour level

3. Pamela J. Fahrney – Masters 30
4. Amanda K. Kirkpatrick – Masters 75
5. Stephen M. Kocis – Masters 60
6. Anna M. Thiessen – Masters 45

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

7. Theresa M. Piscatelli –Long-Term Substitute Second Grade Teacher at Nancy Grayson Elementary School, effective retroactive December 11, 2023 and continuing through March 15, 2024. Ms. Piscatelli will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board approved leave of Sarah R. Hepple)
8. Rayven B. Mitchell –Long-Term Substitute Guidance Counselor at Nancy Grayson Elementary School, effective retroactive December 18, 2023 and continuing through April 5, 2024. Ms. Mitchell will be paid pursuant to SAEA long-term substitute MOU (covering the vacancy created by the board approved leave of Kelly W. Ackley)

Support Staff

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular

employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

9. Tina L. Connor – Registered Behavior Technician at James Burd Elementary School effective retroactive October 23, 2023
10. Breanna S. Cooper – Custodian at Shippensburg Area Middle School effective retroactive December 6, 2023
11. Alexa S. Morgan – Classroom Assistant at James Burd Elementary School effective retroactive November 29, 2023
12. Felicia L. Myers – Classroom Assistant at Shippensburg Area Intermediate School effective retroactive December 1, 2023
13. Alana M. Neil – Custodian at Shippensburg Area Middle School effective retroactive December 5, 2023
14. Heather C. Ramsey – Classroom Assistant at Shippensburg Area Intermediate School effective retroactive November 30, 2023
15. Daivian S. Roldan – Kitchen Helper at Shippensburg Area High School effective retroactive October 23, 2023
16. Emily S. Rosenberry – Classroom Assistant at James Burd Elementary School effective retroactive October 23, 2023
17. Brandy M. Stouffer – Kitchen Helper at Grace B Luhrs Elementary School effective retroactive October 23, 2023
18. Michelle R. Stouffer – District Business Office Assistant at Shippensburg Area Operations Building effective retroactive November 29, 2023
19. Kara A. Weaver – Classroom Assistant at James Burd Elementary School effective retroactive December 14, 2023

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

20. Summer L. Gorman – Part-Time Kitchen Helper at James Burd Elementary School at an hourly rate of \$13.20, working 4 hours/day, 180 days/year, effective retroactive December 11, 2023 (replacing Cally M. Owens – resignation)
21. Sara M. Kline – Part-Time Classroom Assistant at Nancy Grayson Elementary School and Shippensburg Area Intermediate School at an hourly rate of \$14.70, working 5.75 hours/day, 182 days/year, effective retroactive January 3, 2024 (replacing Carol A. Krall – transfer)

Administration recommends approval of the following substitutes:

22. April D. Ferguson – Classroom Assistant
23. Laci R. Hoover – Classroom Assistant

24. Erin M. Landis – Custodian

Supplemental Staff

Administration recommends approval of the following promotions:

25. Kevin C. Gustafson – High School Assistant Track and Field Co-Coach TO High School Assistant Track and Field Coach at a starting base salary of \$2,703.00 (replacing Co-Coach Aaron R. Powell - promotion)

26. Aaron R. Powell – High School Assistant Track and Field Co-Coach TO High School Assistant Track and Field Coach at a starting base salary of \$2,703.00 (replacing Kyle J. Grove - resignation)

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

27. Matthew B. Carr – High School Assistant Baseball Coach at a supplemental salary of \$2,550.00 effective March 4, 2024 (replacing James E. Egolf – resignation)

28. Jenna R. Jamison – High School Choreography Coordinator at a supplemental salary of \$775.00 effective retroactive December 12, 2023 (replacing Bailey E. Hovermale – resignation)

Administration recommends approval of the following new mentor for the 2023-2024 school year:

29. Brianne M. Parham – Mentor for Brenden J. Lupey at a supplemental salary of \$520.50 (half year)

Administration recommends approval of the following volunteer coach:

30. Joseph K. Mullen – High School Softball

Administration recommends approval of the following:

31. Confidential Employees - Jo Ann Negley and Tammy Pritchard - salary adjustment, retroactive to July 1, 2023, and updated contract wording to align with the Shippensburg Area Education Support Professionals Association (SAESPA) 2022-2026 Collective Bargaining Agreement Re-Opener Board approved on October 23, 2023.

Personnel - Administration

The motion passed unanimously.

Finance

Scott made a Motion seconded by **Carey**, to approve item 4b on the Consent Agenda

- Bills of Payment (November and December, 2023)
- Financial Reports: Treasurers, Capital Reserve, Cafeteria Fund, and Construction Fund
- Budget Reports: Budget Summary and Budget Transfers

The motion passed unanimously.

ACTION AGENDA:

Scott made a motion, seconded by **Carey**, to approve item 5a of the Action Agenda.

Proposal to Temporarily Fix Middle School Gym Floor

The motion passed unanimously.

DISCUSSION AGENDA – For approval at the January 22, 2024 Meeting

HUDL Camera

Art Room Air Filter

Turner Safety Grandstands Inspection

Motion for Facilities*

WEX Fuel Program

Contract with DJ Jennergy

Day of Service Mini Grant

2024-2025 Senior High School Program of Studies

E-Rate Letter of Agency & Contract Renewal

Invitation to Bid - Paving of Parking Lot at the Administration Building

Letter of Credit/Bonding - Paving of Parking Lot at the Administration Building

Shippensburg Area School District Speech Services Contract

Exchange Students*

Policies for First Reading and Discussion

Early Procurement for School Asset Protection*

High School/Middle School Construction Project*

***Denotes discussion occurred amongst the Board and Administration regarding these discussion items. Additionally, each Board Member shared their thoughts regarding the High School/Middle School Construction Project.**

CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS -

Jonathan Triplett - resident of SASD, spoke regarding concerns with the hiring process of Athletic positions to include but not limited to: interview committee members, interview questions, availability of job qualifications, etc. He also expressed concerns with the basketball schedule for both boys and girls.

Dustin Sheffler - resident of SASD, expressed similar concerns as Mr. Triplett regarding the hiring process for athletic positions. He also expressed concerns with the discrepancy of no parent coach policy.

Becky Wolfinger - resident of SASD, expressed support of the Middle/High School parent loop and Middle School Band Room.

BOARD COMMENTS -

Fred Scott - Expressed concerns with the current Maintenance Barn and the need to construct a new Maintenance Building for the safety of our staff.

Levi Cressler - Provided a sports highlight of the various winter sport programs. Noted the first budget he was involved with a deficit budget and the need to use fund balance to close the deficit but still had \$10 million in fund balance and have continued to grow fund balance. He additionally noted he is in favor of Senate Bill 907 but would love for the State to provide funding for this mandate.

Jim Bard - Noted he is not against the Middle/High School parent loop but has concerns with shifting one problem from one area to another. He feels we should consider other solutions.

Kirk Naugle - Commented on Levi Cressler's comments regarding deficit budget. He acknowledged past budgets may have used fund balance to close the deficit but wants the Board and District to take their time to be sure future cash flow can sustain actual expenditures. He also noted that the stadium the Board approved does not support football and there is a lot of work to do. He wants to move forward and be sure everyone gets what they need including elementaries but need to be sure there are sufficient funds to do so.

Step Eberly - Expressed she was proud of the Board in its discussion regarding the future proposed construction projects and finding common ground to move the District forward.

ANNOUNCEMENTS/INFORMATION ITEMS:

Board Calendar -

Athletics Committee Meeting – January 10th – 4 p.m.

Facilities Committee Meeting – January 18th - 6 p.m.

Budget & Finance Committee of the Whole Meeting – January 22nd – 6 p.m.

Committee of the Whole Meeting/Board Meeting – January 22nd – 7 p.m. and 8 p.m.

Committee of the Whole Meeting/Board Meeting – February 12th – 7 p.m. and 8 p.m.

Committee of the Whole Meeting/Board Meeting – February 26th – 7 p.m. and 8 p.m.

Student Calendar –

In-Service Day, No school for Students – January 12th

District Closed – Martin Luther King, Jr. Holiday – January 15th

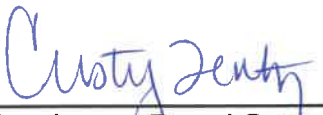
High School Marching Band Concert – January 16th – 7pm

ACT 80 Day – No School for Student – February 16th

District Closed – President's Day – February 19th

ADJOURNMENT

On a motion of **Naugle** to adjourn the meeting at 9:45 p.m.



Cristy Lentz, Board Secretary