

Parent Association Board Meeting Minutes
Thursday August 26, 2021
5:00 pm Virtual (Zoom)

Zoom attendees: Pam Bourque, Janet Pellegrino, Liz Butler, Diane Olszewski, Connie Anderson, Melanie Sturgis, Sharon Patterson, Jennifer Marx, Stephanie Good, Colleen Caruso, Michelle Goebel

1. Call to order: 5:01 pm
2. Welcome and Opening Prayer - Pam Bourque
3. Review of Past Minutes – Liz Butler.
 - a. July 27 Meeting Minutes sent out for review. No changes needed.
 - b. Send approved minutes to Diane Olszewski for JPII website. Include past minutes that haven't been published.
4. Treasurer's Report – Pam for Jennifer Geist
 - a. Balance: \$7359.48
 - b. Income: \$2100 received from 105 memberships
 - c. Expenses: Paid \$489.42 for BOY luncheon
 - d. G. Pitman meeting regarding reimbursements and approvals if needed.
5. JPII Administration - Diane Olszewski
 - a. Discussed Back to School statistics and updated Covid guidelines
 - b. Discussed Teacher/Staff professional development "retreat"
 - c. Gift Catalog - in works for updated for this school year
 - d. Email List - Request made to create another updated email lists for the class liaison.
6. PA Committee Reports
 - a. Hospitality Update- Melanie Sturgis
 - i. BOY luncheon went well. Pam and Janet served. Publix catered the box lunches - either sandwich or salad.
 - ii. Upcoming event - September 21 8th Grade Visit Day. Hospitality to provide cookies and drinks donated by volunteers
 - b. 25th Anniversary Update-Sharon Patterson
 - i. Oct. 23 - Family Festival/Open House. Will kick off Homecoming Week. Coach Zibas has volunteered to map out the course. PA is tasked to be in charge of the 2.5 Fun (Color?) Run.
 - ii. Feb 19 - Father Leo Dinner. Main fundraiser event. PA assistance is needed at this event. More details later.
 - iii. 25th Anniversary Swag - Ideas
 1. Souvenir Program is being created for sale. Ad space for sale.
 2. 25th Anniversary t-shirt - in the works through CustomInk.
 3. Discussed other swag ideas
 - iv. Planned launch date September 10. Overall, PA is asked to fill in the gaps as needed.
 - c. Parent Ambassador-Pam for Kim Murdzek
 - i. Kim accepted to lead this committee. Kim met with Susan Page. Liz is tasked to send volunteer list to Kim.
7. Class Liaison Reports

- a. 9th Grade – Jennifer Marx: Sent out initial email. Few responses.
- b. 10th Grade – Stephanie Good: Sent out initial email. No feedback
- c. 11th Grade – Colleen Caruso: Sent out initial email. Did get requests to add/change email addresses. Questioned about sending reminder regarding Sept 9 Junior parent meeting.
- d. 12th Grade – Michelle Goebel: Sent out initial email. Had some requests for email changes. Discussed Senior Portrait reminder.

8. PA Calendar (X indicates hospitality needed)

September

1	Picture Day	
6	No School/Labor Day	
9	OOU for Membership	
13	No School/Teacher InService Day	
21	8 th Grade Visit Day	X
23	PA Board Meeting	
26	Sacred Arts Concert	X
?	Grandparents Tea - CANCELLED	

October

4-8	Fall Break	
14	PA Board Meeting	
23	25 th Anniversary Feast Day Festival	
25-29	Homecoming Week	

November

2	7 th Grade Visit Day	X
18	PA Board Meeting	
?	Turkey Bowl	X

December

5	Christmas Concert	X
TBD	Faculty Christmas Luncheon	X
TBD	PA Board Meeting	

9. New Topics/Question

- a. ByLaws: 2020-2021 Changes were not accepted. Still tasked to update. Discussed membership dues and social media guidelines.
- b. Next meeting: Wednesday September 22, 2021

10. Meeting Adjourned 5:49 pm