

2023-2024

TAYLOR COUNTY SCHOOL DISTRICT Instructional Materials Adoption Process

Timeline/Plan

September — November	
	<ul style="list-style-type: none">• District Instructional Materials (1M) Review Team is formed with representation from school personnel appropriate to the subject and grade level of the adoption.
	<ul style="list-style-type: none">• District 1M Review Team meets to review instructional materials from the Draft Short Bid List.
	<ul style="list-style-type: none">• Instructional Materials Fair scheduled by PAEC.
	<ul style="list-style-type: none">• District 1M Review Team makes two/three recommendations.
December/January	
	<ul style="list-style-type: none">• Instructional Materials Plan presented to the School Board (SB).
January	
	<ul style="list-style-type: none">• District 1M Review Team choices are presented to school teams and all other appropriate personnel.
	<ul style="list-style-type: none">• Schools level teams, parent reviewers, and other interested stakeholders review top two/three 1M recommendations
February	
	Vendor presentations are scheduled in county for all interested Social Studies teachers and review team members.
March	
	1 st Board Meeting in March: Request Approval to Advertise for Public Hearing (no vote)
	Public Stakeholders Meeting: 3 rd Week of March
	20 days before SB hearing and public meeting in April: Provide online public access of student editions of recommended 1M to be accessed and viewed by the public; if applicable, set up display in board office of hard copies of student and teacher editions for all recommended 1M.
	By March 31 st each year the District School Superintendent certifies to FLDOE that all instructional materials for core courses used by the district are aligned with applicable state standards. A list of the core instructional materials that will be used or purchased for use by the school district shall be included in the certification.
April	
	1 st Board Meeting in April: Submit selected instructional materials for board approval.
	Following SB approval for adoption, begin 30 calendar day window for parent or resident to contest adopted material.
	To protest, a parent must file a petition on a form provided by SB
	Form must be available to public and published on district website. Post parent/resident petition to protest 1M on district website.
May	
	Within 30 days after protest period ends, if contest is initiated, an open, noticed SB hearing before a Hearing Officer will be held during the regular meeting of the Board. Petitioners will be notified of the date and time of the Public Hearing in writing 7 days in advance.
	Following public hearing, district School Board will vote on adoption of core material. Decision is final.
June-July	

Instructional Material is ordered.

- July 1st, FLDOE Certification: certify to the Commissioner of Education that the district school board has approved a comprehensive staff development plan that supports fidelity of implementation of instructional materials programs.

APPROVED

JUL 1 8 2023

REVISED 7-2023

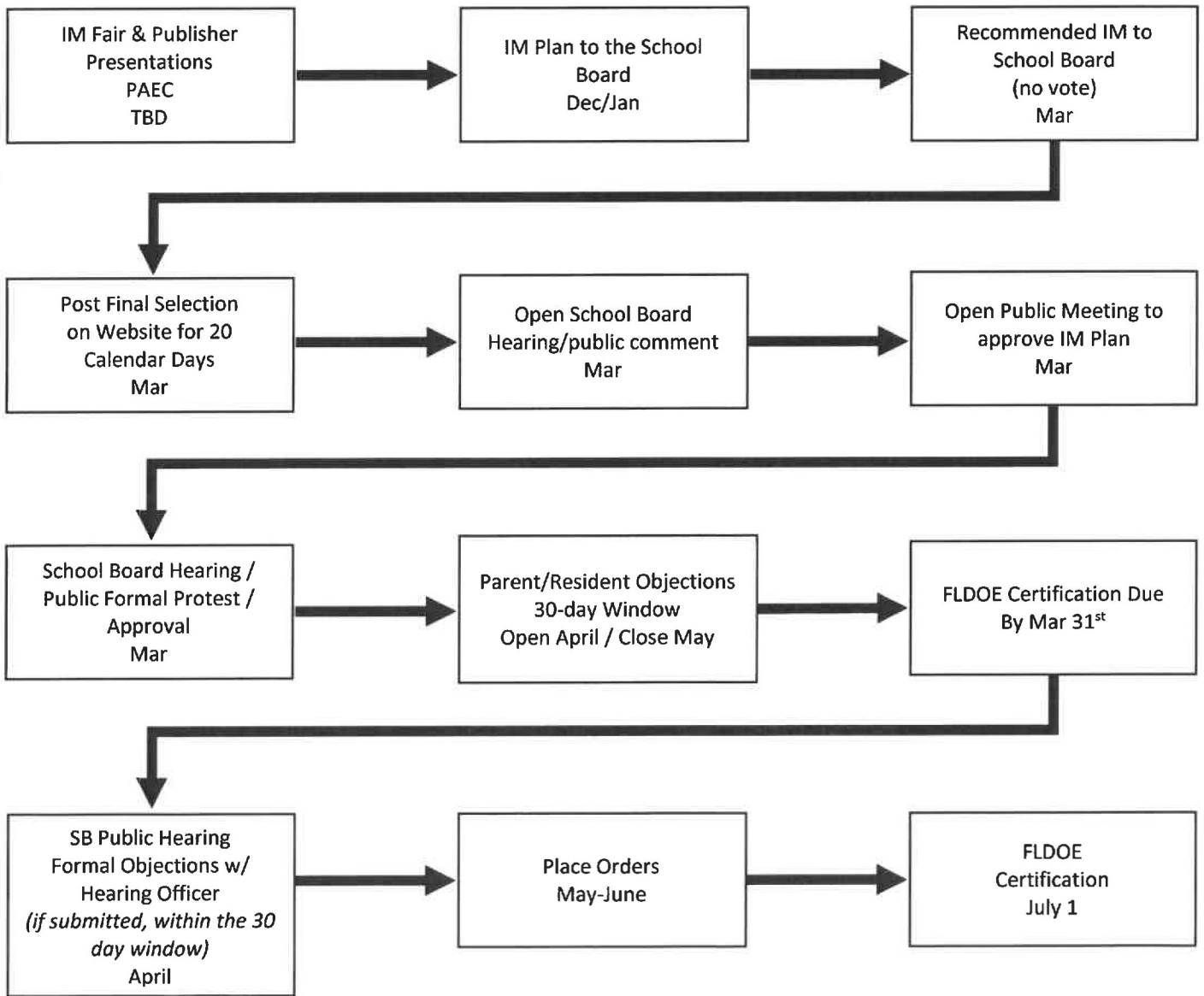
By Taylor County
School Board

2023-2024

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Timeline/Plan**

Proposed Timeline-Specific dates TBD

TBD	PAEC Instructional Materials Review Fair
December 2023/ January 2024	1M Plan to the School Board
March 2024	Recommended 1M to School Board (no vote)
March 2024	Post Final Selection on Website for 20 Calendar Days
March 2024	Open School Board Hearing / Public comment
April 2024	Open Public Meeting to approve 1M Plan w/ 1M included
May 2024	School Board / Public Formal Protest / Approval of recommended materials
April 2024	30-day window to contest adoption opens
May 2024	30-day window to contest adoption ends
May 2024	Public hearing for contested instructional materials w/ hearing Officer



REVISED 7-2023