

**CHADWICK-MILLEDGEVILLE COMMUNITY UNIT DIST. #399**  
**AUGUST 19, 2024 REGULAR BOARD MEETING**

The Regular Meeting of the Chadwick-Milledgeville Community Unit School District #399 Board of Education was held at the Milledgeville School on Monday, August 19, 2024 at 7:01 p.m.

**MEMBERS PRESENT:** S. Baylor-Schmidt, M. Bibler, P. Eubanks, B Smith, and M. Urish. A. Drinkall and T. Hackbarth were absent.

**ADMINISTRATORS PRESENT:** T. Schurman, Superintendent, B. Maloy, Milledgeville Principal.

**OTHERS PRESENT:** None

**CALL TO ORDER:** The meeting was called to order by Board President, P. Eubanks. A motion was made by S. Baylor-Schmidt and seconded by B. Smith to approve the agenda. Voice vote showed 5 ayes, no nays. Motion carried.

**CONSENT ITEMS:** A motion was made by M. Urish and seconded by M. Bibler to approve the following consent items as presented.

- a. Minutes of the July 22, 2024 Regular Board Meeting and Closed Session Meeting
- b. Payment of bills for August, 2024
- c. Treasurer's report for July, 2024
- d. Student Activity Fund Account for July, 2024.

Roll call vote showed S. Baylor-Schmidt, M. Bibler, P. Eubanks, B. Smith, and M. Urish voting aye. No nays. Motion carried.

**COMMENT FROM THE PUBLIC:**

- A. Recognition of Kallie Schryver as a Junior High Track IESA State Track Qualifier.
- B. Thank you to Carroll County Retired Teachers for their monetary donation to the District Library.

**OLD BUSINESS:**

**Approved Waiving of Holidays:** A motion was made by S. Baylor-Schmidt and seconded by B. Smith to approve waiving the following holidays this coming school year:

- a. Waive Veteran's Day Monday, November 11, 2024 – regular student attendance day
- b. Waive Casimir Pulaski Day Monday, March 3, 2025-regular student attendance day.

Voice vote showed 5 ayes, no nays. Motion carried.

**Review Enrollment:** The beginning of the school year enrollment was reviewed. District enrollment is down slightly overall.

## **AUGUST 19, 2024 REGULAR BOARD MEETING CONT.**

### **NEW BUSINESS:**

**Proposed 2024-2025 Budget on Display:** As advertised in the paper, the proposed budget has been available since Wednesday, August 14, 2024, for public review in the District Office between 8:00 A.M. and 4:00 P.M. Monday through Friday and will be available through September 16, 2024.

**Report on Opening Day Institute held August 12, 2024:** Superintendent Schurman reported that teachers spent time meeting in grade and department level meetings. In addition, the new Missile Mission Portrait of a Graduate was rolled out. Finally, time was spent working on school improvement goals.

**Draft Audit State Financial Report:** A motion was made by S. Baylor-Schmidt and seconded by M. Urish to approve resolution to appoint Superintendent Tim J. Schurman to review and accept the draft audit and state financial report. Voice vote showed 5 ayes and no nays. Motion carried.

**RESOLUTION:** We hereby appoint Superintendent Tim J. Schurman to review, approve, and accept the draft audit state financial report for the current fiscal year, and to sign the transmittal letter to our auditors, Benning Group, CPA within a five-day period.

**PRESS Board Policy Update Issue #116 First Reading:** Superintendent Schurman reported the following policies are updated: Uniform Grievance Procedures, multiple Title IX policies, Harassment, Student Harassment, Staff Development, and Administrative Procedures. This is our first reading so we will formally approve the policy changes in September.

**Health Savings Account (HSA) Increase:** A motion was made by M. Bibler and seconded by M. Urish to approve the increase in HSA benefits to \$1,000 per member. Roll call vote showed S. Baylor-Schmidt, M. Bibler, P. Eubanks, B. Smith, and M. Urish voting aye. No nays. Motion carried.

### **CLOSED SESSION**

A motion was made by S. Baylor-Schmidt and seconded by M. Bibler to convene in closed session at 7:32 p.m. in order to consider information regarding the appointment, employment, or dismissal of an employee or officer. Roll call vote showed S. Baylor-Schmidt, M. Bibler, P. Eubanks, B. Smith, and M. Urish voting aye. No nays. Motion carried.

A motion was made by S. Baylor-Schmidt and seconded by M. Urish to reconvene into regular open session at 7:45 p.m. Voice vote showed 5 ayes and no nays. Motion carried.

## AUGUST 19, 2024 REGULAR BOARD MEETING CONT.

### MOTIONS OUT OF CLOSED SESSION

**Approved Hiring Part Time Food Services Director with IMRF/FICA benefits:** A motion was made by M. Bibler and seconded by M. Urish to approve hiring Mrs. Melissa McLain as Part Time Food Services Director with IMRF/FICA benefits. Roll call vote showed S. Baylor-Schmidt, M. Bibler, P. Eubanks, B. Smith, and M. Urish voting aye. No nays. Motion carried.

**Approved Hiring JH English Teacher:** A motion was made by M. Urish and seconded by M. Bibler to approve hiring Mrs. Shelly Parks as Junior High English Teacher for the first semester. Roll call vote showed S. Baylor-Schmidt, M. Bibler, P. Eubanks, B. Smith, and M. Urish voting aye. No nays. Motion carried.

**Approved Leave Request for Mrs. Caravia:** A motion was made by S. Baylor-Schmidt and seconded by B. Smith to approve the leave request of Mrs. Caitlin Caravia from approximately September 25<sup>th</sup> to January 3<sup>rd</sup>, 2025. Voice vote showed 5 ayes and no nays. Motion carried.

**Approved Leave Request for Mr. Caravia:** A motion was made by S. Baylor-Schmidt and seconded by B. Smith to approve the leave request of Mr. Austin Caravia from approximately September 25<sup>th</sup> to October 16<sup>th</sup>, 2024. Voice vote showed 5 ayes and no nays. Motion carried.

**Approved Hiring Office Aide/Recess Supervisor:** A motion was made by M. Bibler and seconded by M. Urish to approve hiring Mrs. Justina Kyger as Office Aide/Recess Supervisor. Roll call vote showed S. Baylor-Schmidt, M. Bibler, P. Eubanks, B. Smith, and M. Urish voting aye. No nays. Motion carried.

### ADMINISTRATIVE BUSINESS

A. Early Step Pre-K Report

Superintendent Schurman reported that we have several openings for 3 and 4-year-old students to attend pre-school in both the morning and afternoon sessions.

B. Report on Educational and Legislative Issues

C. Principal's Report

Mr. Maloy reported on the new Missile Mission roll out, which is our new portrait of a graduate and the skills/characteristics we feel are important for students to graduate with. The following is a list of those characteristics: A missile graduate should be resilient, goal oriented, collaborative, a critical thinker, and respectful. K-12 staff will incorporate these characteristics and values into their curriculum.

D. Superintendent's Report

- a. Registration was held July of 2024 online.
- b. District Audit August 6-7, 2024
- c. Bus Driver Meeting August 7, 2024
- d. Back to School Night August 12, 2024

**AUGUST 19, 2024 REGULAR BOARD MEETING CONT.**

**ADJOURNMENT:** A motion was made by S. Baylor-Schmidt and seconded by M. Bibler to adjourn at 7:51 p.m. Voice vote showed 5 ayes. No nays. Motion carried.

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PRESIDENT

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SECRETARY

**NEXT REGULAR BOARD MEETING: Monday, September 16, 2024 at 7:00 p.m. in the Milledgeville High School Library.**