

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: June 12, 2024

SCHOOL BOARD MEETING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Mandi Avery
Kevin Bell
Joe Bossie
Casey Caulder
Tamra Ham
Jasmine Weeden

ADMINISTRATION/STAFF/STUDENT PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Jason Robert, Principal
Peter Stivali, Assistant Principal
Debbie O'Connor, Financial Manager
Sharon Holt, Assistant to the Superintendent
Bart King, Technology Assistant

PUBLIC PRESENT:

Kristen Mansharamani
Paul Schirduan

The School Board meeting was held in the Elementary School MPR.

School Board Chairperson, Jay Duguay called the meeting to order at 6:38 PM.

Minutes:

Tamra Ham made a motion to approve the School Board meeting minutes of May 22, 2024. Jasmine Weeden seconded the motion. Discussion: Tamra Ham mentioned on page two, the second bullet under the Superintendent's Report, End of School Year should be Extended School Year. Additionally, under the committee reports, just before the motion, the word including should be included. **Jay Duguay called a vote to approve the minutes as amended. All Board members were in favor and the motion carried unanimously.**

Tamra Ham made a motion to approve the School Board non-public session minutes of May 22, 2024. Jasmine Weeden seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the minutes. All Board members were in favor and the motion carried unanimously.**

Communication:

Correspondence:

- Superintendent McGann mentioned the NCEC newsletter was included in the School Board packet. The newsletter included a picture of the Northern NH Scholars.

Reports:

Business Administrator's Report:

- Debbie O'Connor mentioned it is a busy time of year for the SAU office, wrapping up the end of the school and fiscal years, and setting-up the new fiscal year in the accounting system.
- Debbie O'Connor mentioned Sharon Holt is working on the end of year State reporting required.

Superintendent's Report:

- Superintendent McGann noted that Mark Houde will be providing information on the tractor at the next meeting.
- Superintendent McGann mentioned Mark Houde will be hiring a company to survey the garage and path areas. The cost will be approximately \$5,000.
- Superintendent McGann mentioned Graduation was a success.
 - Tamra Ham noted the graduates received approximately \$53,000 worth of scholarships from local business and organizations. Every student that applied for scholarships received at least one.
 - Kevin Bell mentioned he was impressed in the way the students could pivot the Audio/Visuals in the middle of the ceremony.
- Superintendent McGann noted the 8th Grade Continuation also went very well.

Principal's Report:

- Jason Robert expressed his appreciation to staff members, class advisors, and parents for their work in getting the Graduation and Continuation ceremonies to run smoothly.
- Jason Robert noted the new Elementary School mural created with the artist in residence will soon be interactive. Each student was provided a panel of the mural to paint and as a writing component, had to explain what their panel represents. Mr. Adams has video of each student reading their explanation. Videos will be available to watch by scanning a QR code which will be added next to the mural.
- Jason Robert mentioned the school year wrapped up with field trips and field days. The summer maintenance projects are being prepped and staff members are ready for summer school, STEM camps, and the Extended School Year program.
- Jason Robert noted a golf program will be available this summer lead by Mr. Loukes and Dr. Steady. Six students have signed up and will receive ½ credit in PE for participating.
- Joe Bossie expressed appreciation to Mr. Robert on behalf of the Board for his two years at Lin-Wood. Noting Mr. Robert is leaving the school in a better place.
 - Jasmine Weeden asked how long Mr. Robert would remain available? Jason Robert mentioned his contract ends on June 30th but he will be available via phone or personal email.

Committees:

Committee Reports:

- Superintendent McGann noted minutes to the Risk Management and Facilities Committee meetings were included in the School Board packet.

Policy Committee:

- Tamra Ham mentioned the Policy Committee met prior to the Board meeting. There is nothing significant from the meeting to present at this time but there will be policies for first reading at the next Board meeting.

Tamra Ham made a motion to approve policies DK, EBCB, EBCG, EH, EHAA, GBCD, GBGA, GBGBA, GDB-R, IHBBA-R1, IHBBA-R2, IJNDB, JBAA-R2, JGB-R, JLC, JLCD-R, JLCE, JLCG, JLIE, KDC, KF, and KF-R. Jasmine Weeden seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.**

Tamra Ham made a motion to withdraw policies BGF, EBCE, and JLA. Jasmine Weeden seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.**

Business Requiring Board Action:

Staff Nominations, Recommendations, and Resignations:

- Superintendent McGann nominated Ashley Youngheim as Assistant Principal. Mrs. Youngheim comes with excellent recommendations and was interviewed in two rounds. The contract will be for two-years.

Tamra Ham made a motion to accept the nomination of Ashley Youngheim as Assistant Principal. Joe Bossie seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.**

- Superintendent McGann nominated Joanna Boisseau for a new position, Intervention Coordinator. Mrs. Boisseau has outstanding references and qualifications. The staff member in this position will be coordinating ESOL and Title I services and will also be working with teachers to review student data to determine the best supports for each student as well as evaluating current programs and looking at new programs. The funding for this position will come from positions not being utilized. A separate staff member will be providing one on one ESOL services to students.
 - Joe Bossie asked if there is a job description for this position? Superintendent McGann noted a job description has been created.

Tamra Ham made a motion to accept the nomination of Joanna Boisseau as Intervention Coordinator. Jasmine Weeden seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.**

- Superintendent McGann mentioned the PE/Health position continues to be posted and the posting is refreshed regularly but so far, there has been no interest in the position.
 - Tamra Ham noted the District is still looking to fill the PE/Health position, a Paraprofessional position, and a Custodial position.

New Business: None.

Continuing Business:

Strategic Plan:

- Superintendent McGann motioned the work with NEASC continues to coincide with the Strategic Plan. The initial version of the first NEASC report has been received by the District. Administration will be reviewing the report to provide a response.
 - Jay Duguay asked if the report would be available to the Board? Jason Robert explained the current report is a draft. The Board will be provided a copy of the finalized report and then goals will be set.

Superintendent Search: Jay Duguay welcomed Kristen Mansharamani, Chair of the Superintendent Search Committee.

- Kristen Mansharamani noted at the last School Board meeting, the Committee had two qualified candidates after the first round of interviews and the Bryan Group and Search Committee asked the Board for next steps regarding moving forward with the Superintendent Search process. The Board asked that the second (long) interviews be conducted with each of the two candidates. The second interviews were held followed by the scoring of competencies for each candidate through an established rubric. One candidate scored at or above the other candidate in all competencies. Each committee member provided views and input regarding the candidates. A vote was taken amongst the committee members and the Committee would like to bring forward to the Board just one candidate. The vote was not unanimous but was not a close vote. Again, guidance is needed from the Board regarding the next steps in the process. Does the Board wish to separately interview this candidate? Should a meet and greet with the candidate be held? (The committee voted in favor of this even with just one candidate.) Many letters of reference were reviewed but should the Bryan Group complete additional reference checks and/or a background check of the candidate?
 - Jay Duguay asked if the Bryan Group would assist the Board with the interview if determined necessary? Kristen Mansharamani noted it is her understanding that the Bryan Group would assist with but not lead a Board interview.
 - Kristen Mansharamani mentioned the members of the Search Committee learned a lot during the process particularly regarding leadership vs. management.
 - Jay Duguay indicated the Board would discuss the questions regarding the Search process next steps in non-public session and would reach out to the Bryan Group.

Recognition of Visitors/Public Participation:

Student: None.

Staff: Jay Duguay welcomed Shaun Hagan.

- Mr. Hagan presented the following information:
 - From Jen Whitcher: Lin-Wood Prom was held at Loon Mtn in the Kanc 8 building last month - the kids had a great time. Thank you to Kevin Bell for putting us in touch with Andrew and Conor who were great to work with at Loon and Steve was a tremendous help. The food choices were awesome! We had about 70 kids and a night full of dancing and corn hole! Thank you to administration for supporting giving the Kanc 8 a try. Thank you to DJ Web - Linda and Scott McIntyre for pictures (check out Linda's *Facebook* to see a ton of prom photos) - Kristy Duris, Shaun Hagan, Jason Robert, and Officer Scrafford for chaperoning!!

Students attended a workshop here at Lin-Wood to follow up with the work started in the fall looking at Lin-Wood data retrieved from the Youth Risk Behavior Survey taken by high school students. Students worked in the morning analyzing Lin-Wood data and choosing areas where students needed some education

(examples, how to get free bike helmets, laws about wearing seatbelts, etc.). Students created posters/flyers to bring some education and awareness to their peers. Posters/Flyers can be found outside the science wing on the bulletin board. Officer Scrafford and Ms. Whitcher look forward to attending the "Getting to Y" conference with these students again in the fall.

- From Dori Weeden: On May 29th, Lin-Wood hosted the second Annual Taste the World Event. Approximately ten community families celebrated their culture with food! The entire K-12 community was served with a sampling of food from around the world. Mrs. Weeden's Spanish classes had many cultural displays and music. Ms. Whitcher's Family Consumer Science Classes helped make and serve food from different countries. Mrs. Weeden, Ms. Duris and Ms. Whitcher would like to thank the community and the school for a great event and we look forward to next year!

There were six Extended Learning Opportunities (ELO) this year that focused on Hotel Management, Athletic training, digital photography, culinary arts, and architecture. As another year of ELOs is wrapped up, special thanks goes out to Stuart Anderson at Alba Architect, Rebecca Golding at Golden Girl Concessions and Renee Blood at Rhythm Tap and Grille. They went above and beyond for our ELO students this year and gave much insight into the world of architectural design, culinary art and restaurant management. Thank you!

- Kevin Bell noted he had enjoyed the presentations from the ELO students in past years and hopes end of year ELO presentations will return in the future.

Community: Jay Duguay welcomed Paul Schirduan.

- Paul Schirduan expressed concerns regarding the lack of educational supports his children are receiving as gifted learners. Mr. Schirduan noted, per state law each student should be taught at their own level and the District may be breaking a number of laws. Mr. Schirduan noted he is gathering paperwork to file a complaint but believes it is unfair that this paperwork is necessary. Mr. Schirduan expressed concerns that the AP scores were not presented during the student data presentation and the SAT scores were presented without analyzation. Mr. Schirduan asked the Board to monitor the education programs of the District and implored the teachers of the District to support his children.

Jay Duguay took a poll vote to enter non-public session based on RSA 91-A:3 II (b) The hiring of any person as a public employee. Joe Bossie, YES; Mandi Avery, YES; Jasmine Weeden, YES; Tamra Ham, YES; Jay Duguay, YES; Casey Caulder, YES; and Kevin Bell, YES. The Board entered non-public session at 7:23 PM.

Respectfully submitted,
Sharon Holt, Assistant to the Superintendent

The Board returned to the public meeting at 7:39 PM. No additional action was taken.

Tmara Ham made a motion to adjourn the Board meeting. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All Board members were in favor and the public meeting adjourned at 7:39 PM.

Respectfully submitted,
Jasmine Weeden, School Board Secretary