



# LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

## Human Resources Department

---

<b>Position Title:</b>	Mechanical Technician	<b>Location:</b>	Transportation
<b>Reports To:</b>	Transportation Supervisor	<b>Supervises:</b>	None
<b>Classification:</b>	Support	<b>Status:</b>	Full-time
<b>FLSA Status:</b>	Non-Exempt	<b>Benefit Eligible:</b>	Yes
<b>Work Year:</b>	12 months	<b>Salary:</b>	see <a href="http://lhusd.org">lhusd.org</a> website

---

### Education and Experience Requirements

- High School Diploma or equivalent.
- Minimum 5 years verifiable gas/diesel experience with references. Cummins, Caterpillar experience preferred. Blue Bird School Bus experience preferred.

### Certificates and Licensure Requirements

- Appropriate Certifications (ASE Certified Bus Mechanic). Commercial Driver's license (Class B) with P and S endorsements.
- IVP fingerprint clearance card through AZ Department of Public Safety

### Summary

- Assist in keeping district vehicles, buses and maintenance equipment in a state of operating excellence.
- Buses will meet DPS requirements at all times.
- Perform all activities related to the Transportation Division.

### Qualifications

- Good diagnostic skills and trouble shooting skills.
- Working knowledge of trade related hazards and safety precautions.
- Ability to communicate effectively, orally and in writing.
- Ability to work effectively without direct supervision.
- Good health, physical stamina, fitness, and vitality
- Personal qualities associated with good human and interpersonal relations.

### Responsibilities and Requirements

- Inspections, diagnosing, maintaining and repairing mechanical defects on LHUSD#1 vehicles, buses and equipment.
- Identifies the need for appropriate parts.
- Assists in preventive maintenance and willing to work after hours on bus breakdowns.
- Maintains proper records of time, materials, parts used for each repair, and invoices.
- Maintains an up-to-date inventory of parts and supplies.
- Proper use and maintenance of all tools and testing equipment.
- Shop area kept clean and neat.
- Performs all duties as required.
- Comply with federal, state and district policies and procedures.
- Responsible for working in cooperation with other school district personnel.
- Practice safety and use safety equipment.



# LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

## Human Resources Department

---

### Physical Demands and Work Environment

- Physical dexterity and strength necessary to properly use all hand tools, air tools, floor dolly, and jacks.
- Climbs, bends, kneel, stand, and walk to perform assigned duties.
- Repetitive motion and eye strain through extensive utilization of computer hardware and software.
- May require lifting materials and supplies weighing up to 50 pounds.
- Operates large and small power-driven machinery or equipment.
- Climbs to various heights and work in confined places.

### EEOC

Lake Havasu Unified School District provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetic information, veteran status, or any other characteristic protected by federal, state or local laws.

---

This job description is intended to accurately reflect the position activities and requirements. Administrators and supervisors reserve the right to modify, add, or remove duties and assign other duties as necessary. It is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.