

Knappa School District No. 4 • Knappa, Oregon 97103

Board of Directors' Work Session

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Wednesday, October 6, 2021

6:30 p.m.

1. **Call to Order** – Chair Ed Johnson

1.1 Flag Salute

2. **New Business**

2.1 Curriculum AR Review-(discussion)**P. 2-6**

2.2 Curriculum Adoption/Review-(discussion)**P.7-9**

a. K-5 Health

b. K-5 Mathematics

c. K-12 English language Development

d. Biennial Review of Middle and High School Human Sexuality/
Health

Next Meeting • Wednesday, October 20, 2021 Regular School Board Meeting Knappa High Library.

Reviewed/Revised 9/15/2021

Adoption Process for Instructional Materials

Consistent with Division 22 Standards, the Knappa School District shall adopt materials consistent with standards provided by the Oregon Department of Education.

When adopting materials for a specific content area, first consideration will be given to curricula that are approved for use by the Oregon Department of Education.

Professional educators and administrators shall be provided an opportunity to be involved in the review process for materials, including that the materials:

1. Display fairness in their portrayal of people;
2. Contain appropriate readability levels;
3. Show consistency with the district's adopted curriculum content;
4. Provide for ease of teacher use;
5. Are attractive and durable;
6. Can be purchased at reasonable cost; and
7. Do not discriminate on the basis of race, national origin, religion, sex, sexual orientation, age, disability or marital status.

In cases where suitable materials are not available on the state adoption list, state processes for independent approval shall be followed.

Upon staff and administrative review of materials, one or more option may be submitted for public review.

A period of public review shall be made available to students, parents, and the community prior to creating a recommendation by the Superintendent to the Board for adoption. This review process will allow for affected parties to view the materials and share feedback on their suitability for the educational needs of students in Knappa. Such review and feedback process shall be for a period not shorter than one calendar week.

Upon completion of the public review process, the Superintendent shall use feedback from the professional staff and the community to draft a recommendation for School Board consideration.

Knappa School District 4

Code: **IIA-ARii**

Revised/Reviewed: 8/18/03; 5/20/13; 8/16/21

Orig. Code(s): IIA-AR

Request of Reconsideration of Instructional Materials Selection

1. Request for Reconsideration

- a. Any resident, parent, or employee of the district may formally challenge the appropriateness of instructional materials used in the district's educational program. This procedure is to provide a forum for those persons in the schools and the community who are not directly involved in the selection process.
- b. The district office will keep on hand and make available Reconsideration Request Forms. All formal objections to instructional materials must be made on this form.
- c. The Reconsideration Request Form shall be signed by the complainant and filed with the superintendent.
- d. Within five business days of the filing of the form, the superintendent or person so designated by the superintendent shall file the material in question with the reconsideration committee. The committee shall recommend disposition to the superintendent.
- e. Generally, access to challenged material shall not be restricted during the reconsideration process. However, in unusual circumstances the material may be removed temporarily by following the provisions of Section 2.c. of this regulation.

2. The Reconsideration Committee

- a. The reconsideration committee shall be selected by the superintendent and ensure opportunities for citizen and parent involvement.
- b. The chairman of the committee shall be chosen by the committee and shall not be an employee or officer of the district. The secretary shall be an employee or officer of the district.
- c. Special meetings may be called by the superintendent to consider temporary removal of materials in unusual circumstances. Temporary removal shall require a three-fourths vote of the committee.
- d. The committee shall receive all Reconsideration Request Forms from the superintendent or person designated by the superintendent.
- e. The procedure for the first meeting following receipt of a Reconsideration Request Form is as follows:
 - (1) Distribute copies of written request form;
 - (2) Give complainant or a group spokesman an opportunity to talk about and expand on the request form;
 - (3) Distribute reputable, professionally prepared reviews of the material when available;

~~(3)(4)(4)~~ Distribute copies of challenged material as available.

- f. The committee may request that individuals with special knowledge be present to provide information.
- g. The complainant shall be kept informed by the superintendent concerning the status of the complaint throughout the committee reconsideration process. The complainant and known interested parties shall be given appropriate notice of such meetings.
- h. The committee shall make its decision in either open or closed session. The committee's final decision will be:
 - (1) To take no removal action;
 - (2) To remove all or part of the challenged material from the total school environment;
 - (3) To limit the educational use of the challenged material. The sole criteria for the final decision is the appropriateness of the material for its intended educational use. The vote on the decision shall be by secret ballot. The written decision and its justification shall be forwarded to the superintendent for appropriate action and to the complainant.
- i. A decision to sustain a challenge shall not be interpreted as a judgment of irresponsibility on the part of the professionals involved in the original selection or use of the material.
- j. Requests to reconsider materials which have previously been before the committee must receive approval of a majority of the committee members before the materials will again be considered. Every Reconsideration Request Form shall be acted upon by the Committee.
- k. Committee members directly associated with the selection of the challenged material shall be excused from the committee during the deliberation on such materials. The superintendent may appoint a temporary replacement for the excused committee member, but such replacement shall be of the same general qualifications as that person excused.
- l. The Committee shall communicate their decision in writing, including topics about which they deliberated and the reasons for their recommendation.
- ~~k.m.~~ The Committee shall share its decision with the Superintendent who shall make a final decision on the curriculum after having thoroughly considered the committee's decision and deliberations.
- n. If the complainant is not satisfied with the decision, a request may be made that the matter be placed on the agenda of the next regularly scheduled meeting of the Board. At this meeting, the Superintendent shall share a summary of the matter, including the Committee's decision and the Superintendent's recommendation with the Board. At this meeting, the Board may uphold the Superintendent's decision, modify the decision, or negate their decision.
- o. No decision shall be made that negates the District's Division 22 obligation to comply with ODE learning standards.

RECONSIDERATION REQUEST FORM FOR REEVALUATION OF INSTRUCTIONAL MATERIAL

(Submit to superintendent)

Material Information

Title of Material: _____ Author: _____

Course where Material Used: _____ Publication Year: _____

Type of Material (i.e. book, media, website, etc.) _____

Requestor Information

Name: _____ Phone: _____

E-mail: _____ Address: _____

Is this a request on behalf of a group? Yes _____ No _____

If a group, what is the name of the group? _____

Objection Details

1. To what in the item do you object? (Please be specific, cite pages, frames, etc.)

2. In your opinion what harmful effects upon students might result from use of this item?

3. What is the intended instructional value in the use of this item?

4. Did you review the entire item? If not, what sections did you review?

5. Should the opinion of any additional experts in the field be considered?

Yes _____ No _____ Please list suggestions if any: _____

6. What would you like the school to do about this material?

- Remove it from use completely
- Maintain it but also provide alternate materials to address the standards
- Allow Optional Sue
- Do not use with my student
- Other Please describe: _____

Additional Information and Presentation Request

7. What else should the review team know to make an informed decision?

8. In place of this item would you care to recommend other material which you consider to be of equal or superior quality for the purposes intended?

9. Do you wish to make an oral presentation to the Review Committee? Yes No

If yes, please call the superintendent's office at 503-458-5993 x301 to arrange.

Signature of Requester

Date: _____

Oregon Approved K-5 Math Curricula

<u>Curriculum Associates</u>	*Ready Common Core Mathematics
<u>Houghton Mifflin Harcourt Publishing Company</u>	*GO Math!
Houghton Mifflin Harcourt Publishing Company - Substiution Approved on February 18, 2021.	*Math Expressions
<u>Houghton Mifflin Harcourt Publishing Company</u>	*Math Expressions
<u>The Math Learning Center</u>	*Bridges in Mathematics
<u>McGraw Hill School Education LLC</u>	*My Math
<u>McGraw Hill School Education LLC</u>	*Everyday Math
<u>ORIGO Education, Inc.</u>	*Stepping Stones - Publisher Response

** indicates "exemplary"*

program scoring 3 or 4 on all metrics

***Instructional materials designated as "does not meet Oregon adoption criteria" may still be adopted as (1) supplemental materials or (2) in other course categories, at the discretion of local school boards. School districts must complete an independent evaluation to adopt materials designated as "does not meet Oregon adoption criteria" in the category of health education.*

Oregon Approved English Language Proficiency (ELP) Curricula

Grades K-2

National Geographic/Cengage Learning *Reach Level A/Kindergarten, Levels B-C* c. 2011 c. 2011

Imagine Learning, Inc. *Imagine Learning (software)* c. 2004-2014

Grades 3-5

Pearson Education *Pearson Longman Cornerstone* c. 2013

National Geographic/Cengage Learning *Reach Level D-F* c. 2011

EL Achieve *Systematic ELD Instructional Units* c. 2011

Grades 6-12

National Geographic/Cengage *Learning Inside Fundamentals, Levels A-C* c. 2014

Edge Fundamentals, Levels A-C c 2014

Pearson Education Inc. *Pearson Longman Keystone* c. 2013

Oregon Approved K-5 Health Curricula

The Children's Health Market	<i>The Great Body Shop</i>	2016
McGraw Hill School Education, LLC	<i>Health and Wellness</i>	2014

ODE Note: Districts may need to supplement instructional materials when developing curriculum to ensure full compliance with Oregon laws regarding:

- Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) (SB 79)
- Child Sexual Abuse Prevention Instruction (SB 856)
- Healthy Teen Relationship Act (HB 4077)
- Human Sexuality Education (ORS 336.455; OAR 581-022-1440)
- Tobacco, alcohol, drugs, including anabolic steroids (ORS 342.726; OAR 581-022-0416; OAR 581-022-2045)